



MONROE COUNTY RECORDS COMMISSION

9 February 2023, 3:00 p.m.

3rd floor meeting room, Council and HR offices
100 West Kirkwood Ave., Bloomington IN 40404

MINUTES

- I. Call to Order: 3:04 pm
 - a. Amy Swain, Recorder, commission secretary
 - b. Eric Schmitz, staff support
 - c. Lisa Abraham, for the Courts
 - d. Keeley Hardiman, for the Clerk
 - e. Emma Williams, for the Auditor
 - f. Mike Rouker, for City of Bloomington
 - g. Angie Purdie, for the Commissioners (remote)

- II. Old Business
 - a. Approval of meeting minutes from August 4th (approved 6-0) and November 3rd (cancelled due to lack of quorum - nothing to approve)
 - b. Moving Commission information to website:
 - i. We will drop this idea.

- III. New Business
 - a. Election of commission president for 2023
 - b. Notification to State of Destruction of Non-Permanent Records 44905 (R5/1-15)- to be read into record. These were sent out to the board on or before 1/5.
 - i. MoCo Auditor (multiple)
 - ii. Bloomington Township
 - iii. City of Bloomington – Community & Family Resources
 - iv. City of Bloomington Utilities
 - v. MoCo Election Central
 - c. 2023 meeting dates: 2/9, 5/11, 8/10, 11/9, all at 3 pm – no known conflicts.

- IV. Announcements & Comments
 - a. New 44905 form for 2022/23
 - b. New procedure for filing 44905 – recommend we continue to send these to IARA for review, but not mandatory.
 - c. Other announcements? none

- V. Adjourn – 3:18 pm (6-0)