## **Notary Seals**

As of September 1, 2018, a seal MUST contain the following:

- · Words "notary public"
- Words "state of Indiana"
- · Word "seal"
- Name of the notary public exactly as it appears on the commission
- The words "commission number" followed by the commission number. (NP0xxxxxx)
- · The words "my commission expires" followed by the expiration date



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## **Notary Certificates**

A notarization is not complete without a proper notarial certificate. A notary should NEVER simply stamp a document with their seal.

The notarial certificate is a written statement, signed and sealed by the notary public, certifying the facts of a notarial act. Different notarial acts require their own unique certificate wording.

Notaries public should never take it upon themselves to select or substitute a certificate on behalf of a person. However, a notary public is free to have the client review the types of certificates and allow them to choose the one they feel is correct.

