

**Convention and Visitor's Commission of Monroe County**

**Public Meeting**

Tuesday, June 27, 2023 at 12:00noon

Convention Center, 302 S College Ave., Bloomington, IN

HYBRID MEETING IN PERSON and VIA ZOOM for PUBLIC

Webinar ID: 865 6636 9295

Passcode: 816182

<https://monroecounty-in.zoom.us/j/86566369295?pwd=RFFuZ1FsOVpkVkx0SW5Ram1lcUNmZz09>

The public's video feed will be turned off by the Technical Services Department meeting administrator.

- The public's video feed will be turned off by the Technical Services Department meeting administrator.
- The public will be able to listen and record.
- The public should raise their hand if they wish to speak during the public comment period.
- Below is the link for ZOOM Meeting Schedule of Monroe County Virtual Public Meetings for your convenience:

1. Call to Order
2. Minutes Review – March 22, 2023, minutes
3. Commission Financial Report & Monthly collections report – Mar, Apr & May
4. Visit Bloomington report
5. Downtown Blgn't. Inc. report
6. Claims approval –
  - General Fund - Visit Blgn't - \$447,557.00
  - General Fund - M Roach \$147.50
  - General Fund - DBI – \$91,142.00
  - General Fund - Visit Blgn't - \$50,000 (events)
  - General Fund – DBI - \$3760.00
  - Cap Impr Fund - Visit Blgn't – \$27,650.00
  - Cap Impr Fund – SMI-\$5,600
  - Cap Impr Fund – Koorsen-\$4,929.49
  - Cap Impr Fund – HFI - \$35,000.00
  - Debt Fund – \$159,000.00
7. New Business – 2024 Budget
8. Old Business
9. Public comment
10. Adjournment

## CONVENTION AND VISITORS COMMISSION

Hybrid: In person and virtual

Convention Center, 302 College Ave., Bloomington, IN

12:00 pm  
March 22, 2023

### **Commission Members Present:**

Mike Campbell, Kirby Brown and Geoff McKim

### **Staff Members Present:**

CVB – Mike McAfee, Laura and Marcia Roach

DBI – Talisha Coppock and Jean Kautt

Guest: none

Commissioner Mike Campbell called the meeting to order at 12:00 p.m.

### **Approval of Minutes:**

President Michael Campbell asked if everyone had a chance to review the December 2, 2022, meeting minutes and were there any questions. There were no questions or comments. Kirby Brown motioned to approve the minutes seconded by Geoff McKim.

Roll call to approve December 2, 2022 minutes as presented: Michael Campbell-Yes, Kirby Brown-Yes, Geoff McKim-Yes

### **Financial Report:**

President Mike Campbell reviewed the February, 2023 financial summary and monthly collections report noting the fund carryover amounts from 2022 were much improved over 2021 and there were sufficient funds to cover the claims being presented today. He said the collections report reflected a 55% increase year to date over 2021 which was encouraging but did not expect that to hold throughout the year.

Mike asked if there were any questions or comments. Geoff McKim asked if the commission was looking to use the funds to pay down the debt fund or do something else. Mike Campbell replied with something else. He said the prime opportunity to have paid down the debt fund would have been a couple of years ago when interest could have been reduced but that didn't happen and now it's basically principal left and there is no benefit to do so at this time. Kirby Brown motioned to approve the financials seconded by Geoff McKim. Roll call to approve the financials as presented: Michael Campbell-Yes, Kirby Brown-Yes, Geoff McKim-Yes

### **Convention Center Expansion Update**

Mike Campbell reported that the county commissioners approved the creation of a CIB to handle the convention center expansion project and both county council and city council passed approvals of the CIB. He said the mayor proceeded with the creation of a 501 c 3 to oversee and process other projects such as the Hopewell project. Geoff McKim stated that the county council supports the CIB and it's up to the commissioners to move the expansion project along. He also said that the public supported the CIB. Kirby Brown agreed with the creation of a CIB. Mike Campbell also thought the CIB was the best path forward but would like to see movement.

**Claims Approval:****General Fund:**

\$447,557.00 – VB 2nd Qtr. 2023 operational funds. Mike asked if there were any questions or comments. There were none. Kirby Brown motioned to approve seconded by Geoff McKim.

Roll call to approve claim: Michael Campbell-Yes, Kirby Brown–Yes, Geoff McKim-Yes

\$147.50 - Marcia Roach 1st Qtr. 2023 Prof fees. Mike asked if there were any questions or comments. There were none. Geoff McKim motioned to approve seconded by Kirby Brown.

Roll call to approve claim: Michael Campbell-Yes, Kirby Brown–Yes, Geoff McKim-Yes

\$91,142.00 – DBI 2nd Qtr. 2023 operational funds. Mike asked if there were any questions or comments. There were none. Kirby Brown motioned to approve seconded by Geoff McKim.

Roll call to approve claim: Michael Campbell-Yes, Kirby Brown–Yes, Geoff McKim-Yes

**Debt Fund:**

\$159,000.00 -2nd qtr. 2023 Regions Bank loan payment. Mike asked if there were any questions or comments. Geoff McKim asked what the balance was on the loan. Mike Campbell said it was approximately 1.864 million in principal and 2.0 million total. Geoff asked if it was a balloon. Mike said no balloon and payoff is April 1, 2026. Kirby Brown motioned to approve seconded by Geoff McKim.

Roll call to approve claim: Michael Campbell-Yes, Kirby Brown–Yes, Geoff McKim-Yes

**Visit Bloomington Report**

Mike handed out Visit Bloomington’s 2022 Community Tourism Report and the 2021 Economic Contribution of Tourism report and noted both reports were on the Visit Bloomington website. He said there were 2 new staffers that were still learning the ropes and coming along nicely. He said the spring marketing efforts were in full swing. He said there were 2 meetings recently held in Bloomington which included the Indiana Chapter of Meeting Professionals and ISAE. He said the convention salesperson was set to go to 3 Connect tradeshow.

He said the sports manager is working on an upcoming international diving competition, May track meet and golf events.

Mike mentioned meetings with community leaders to help manage the eclipse in April 2024. He said it’s been reported that there could be anywhere from 500,000 to 2 million people expected in central Indiana to view the eclipse.

He said Visit Blgn’t recently held a strategic planning session with area leaders to lay out plans for the next 3 years. He said arts promotions and live music was one objective that came out of the meeting.

Mike is helping to develop 3 music initiatives: the Cosmic Songwriters Festival, Switchyard Park/Blgn’t Parks & Rec Thursday night concert series in June, July and August and the Gran Falloon.

Kirby Brown asked about Visit Bloomington personnel salary needs in order to recruit and maintain staff. Mike said he felt those needs were in keeping with competition and being meant.

Mike Campbell asked if there were issues with sports facilities meeting the needs and ability to bring sports groups to town. Mike McAfee said IU’s facilities were competitive but other local facilities are being challenged to compete with other facilities in central Indiana. Geoff McKim asked about the potential for soccer tournaments to which Mike replied that better turf fields would help with those tournaments. Geoff said he’d like to see the county portion of food and beverage tax be used for that purpose.

**DBI Report:**

Jean Kautt handed out and reviewed the convention center sales and meetings report highlighting there are 16 definite bookings in 2023 of which 9 are new.

Talisha Coppock added that Duke Energy was working on an electrical easement increasing their capacity. She said PMI bought out Hallmark rentals and that she and Marcia would be meeting with them next week.

**New Business:**

Mike McAfee said Visit Bloomington's parking lot was in need of resurfacing and he was in the process of getting quotes. He said the quotes received to date are approximately \$35,000.

**Old Business:**

None

**Public comments:**

None

The meeting was adjourned at 1:00p.m.

Respectfully Submitted,

Marcia Roach  
Acting Secretary

CONVENTION & VISITORS COMMISSION OF MONROE COUNTY, INC.  
 Financial Summary  
 Monroe County Auditor's Office  
 May 31, 2023

**GENERAL FUND STATUS**

	Monthly		Y-T-D	Budget
2022 Carry-Over Balance		\$	2,510,894.75	
	****			
2023 Room Tax Receipts	\$ 315,819.65	\$	1,341,503.94	
Less:		\$	-	
2023 Transfer to Debt Service Fund	\$ 43,000.00	\$	215,000.00	\$ 516,000.00
2023 Transfer to Cap. Imp. Maint. Fund	\$ 4,166.66	\$	20,833.30	\$ 50,000.00
2023 Conv. & Visitors Bureau Claim Dist.	\$ -	\$	895,114.00	\$ 1,790,228.00
2023 Commissioners Expense	\$ -	\$	-	\$ 150,000.00
2023 Auditing/Legal Fees/Prof.	\$ -	\$	295.00	\$ 2,500.00
2023 Insurance	\$ -	\$	-	\$ -
2023 Maintenance	\$ -	\$	-	\$ -
2023 Downtown Bloomington Inc.	\$ -	\$	182,284.00	\$ 364,568.40
Total Expenses	\$ 47,166.66	\$	1,313,526.30	
 CURRENT GENERAL FUND BALANCE	 \$ 268,652.99	 \$	 2,538,872.39	

\*\*\*\*

**CAPITAL IMPROVEMENT FUND**

2022 Carry-Over Balance		\$	228,641.48	
2023 Revenues	\$ 4,166.66	\$	20,833.30	\$ 50,000.00
2023 Expenses	\$ -	\$	-	\$ 100,000.00
 CURRENT CAP IMP.FUND BALANCE	 \$ 4,166.66	 \$	 249,474.78	

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**CONVENTION CENTER DEBT FUND**

2022 Carryover Income		\$	310,538.58	
Innkeepers Tax	\$ 43,000.00		215,000.00	\$ 516,000.00
Net Rental Income	\$ 18,056.10	\$	136,981.24	\$ 120,000.00
Total Income	\$ 61,056.10	\$	351,981.24	\$ 636,000.00
Expenses				
Loan Payments	\$ -		159,000.00	\$ 636,000.00
Micellaneous	\$ -	\$	-	
Total Expenses	\$ -	\$	159,000.00	\$ 636,000.00
 CURRENT CONV. CTR DEBT FUND	 \$ 61,056.10	 \$	 503,519.82	

CONVENTION & VISITORS COMMISSION OF MONROE COUNTY, INC.  
 Financial Summary  
 Monroe County Auditor's Office  
 April 30, 2023

**GENERAL FUND STATUS**

	Monthly		Y-T-D	Budget
2022 Carry-Over Balance		\$	2,510,894.75	
	****			
2023 Room Tax Receipts	\$ 309,439.59	\$	1,025,684.29	
Less:		\$	-	
2023 Transfer to Debt Service Fund	\$ 43,000.00	\$	172,000.00	\$ 516,000.00
2023 Transfer to Cap. Imp. Maint. Fund	\$ 4,166.66	\$	16,666.64	\$ 50,000.00
2023 Conv. & Visitors Bureau Claim Dist.	\$ -	\$	895,114.00	\$ 1,790,228.00
2023 Commissioners Expense	\$ -	\$	-	\$ 150,000.00
2023 Auditing/Legal Fees/Prof.	\$ -	\$	295.00	\$ 2,500.00
2023 Insurance	\$ -	\$	-	\$ -
2023 Maintenance	\$ -	\$	-	\$ -
2023 Downtown Bloomington Inc.	\$ 91,142.00	\$	182,284.00	\$ 364,568.40
Total Expenses	\$ 138,308.66	\$	1,266,359.64	
 CURRENT GENERAL FUND BALANCE	 \$ 171,130.93	 \$	 2,270,219.40	

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**CAPITAL IMPROVEMENT FUND**

2022 Carry-Over Balance		\$	228,641.48	
2023 Revenues	\$ 4,166.66	\$	16,666.64	\$ 50,000.00
2023 Expenses	\$ -	\$	-	\$ 100,000.00
 CURRENT CAP IMP.FUND BALANCE	 \$ 4,166.66	 \$	 245,308.12	

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**CONVENTION CENTER DEBT FUND**

2022 Carryover		\$	310,538.58	
Income				
Innkeepers Tax	\$ 43,000.00		172,000.00	\$ 516,000.00
Net Rental Income	\$ 72,384.98	\$	118,925.14	\$ 120,000.00
Total Income	\$ 115,384.98	\$	290,925.14	\$ 636,000.00
Expenses				
Loan Payments	\$ -		159,000.00	\$ 636,000.00
Micellaneous	\$ -	\$	-	
Total Expenses	\$ -	\$	159,000.00	\$ 636,000.00
 CURRENT CONV. CTR DEBT FUND	 \$ 115,384.98	 \$	 442,463.72	

CONVENTION & VISITORS COMMISSION OF MONROE COUNTY, INC.  
 Financial Summary  
 Monroe County Auditor's Office  
 March 31, 2023

**GENERAL FUND STATUS**

	Monthly		Y-T-D	Budget
2022 Carry-Over Balance		\$	2,510,894.75	
	****			
2023 Room Tax Receipts	\$ 248,535.83	\$	716,244.70	
Less:		\$	-	
2023 Transfer to Debt Service Fund	\$ 43,000.00	\$	129,000.00	\$ 516,000.00
2023 Transfer to Cap. Imp. Maint. Fund	\$ 4,166.66	\$	12,499.98	\$ 50,000.00
2023 Conv. & Visitors Bureau Claim Dist.	\$ 447,557.00	\$	895,114.00	\$ 1,790,228.00
2023 Commissioners Expense	\$ -	\$	-	\$ 150,000.00
2023 Auditing/Legal Fees/Prof.	\$ 147.50	\$	295.00	\$ 2,500.00
2023 Insurance	\$ -	\$	-	\$ -
2023 Maintenance	\$ -	\$	-	\$ -
2023 Downtown Bloomington Inc.	\$ -	\$	91,142.00	\$ 364,568.40
Total Expenses	\$ 494,871.16	\$	1,128,050.98	
 CURRENT GENERAL FUND BALANCE	\$ (246,335.33)	\$	2,099,088.47	

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**CAPITAL IMPROVEMENT FUND**

2022 Carry-Over Balance		\$	228,641.48	
2023 Revenues	\$ 4,166.66	\$	12,499.98	\$ 50,000.00
2023 Expenses	\$ -	\$	-	\$ 100,000.00
 CURRENT CAP IMP.FUND BALANCE	\$ 4,166.66	\$	241,141.46	

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**CONVENTION CENTER DEBT FUND**

2022 Carryover		\$	310,538.58	
Income				
Innkeepers Tax	\$ 43,000.00		129,000.00	\$ 516,000.00
Net Rental Income	\$ 43,156.13	\$	46,540.16	\$ 120,000.00
Total Income	\$ 86,156.13	\$	175,540.16	\$ 636,000.00
Expenses				
Loan Payments	\$ 159,000.00		159,000.00	\$ 636,000.00
Micellaneous	\$ -	\$	-	
Total Expenses	\$ 159,000.00	\$	159,000.00	\$ 636,000.00
 CURRENT CONV. CTR DEBT FUND	\$ (72,843.87)	\$	327,078.74	

BLOOMINGTON/MONROE COUNTY, INDIANA - ROOM TAX RECEIPTS

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
January	\$109,771.81	\$165,438.58	\$159,767.29	\$207,588.43	\$121,488.43	\$105,704.44	\$198,154.14	\$251,199.02
February	\$131,276.44	\$117,813.11	\$119,782.45	\$135,795.31	\$168,802.23	\$83,601.33	\$103,195.03	\$216,509.85
March	\$148,976.20	\$196,508.03	\$185,823.93	\$179,149.61	\$227,850.92	\$140,641.26	\$244,969.47	\$248,535.83
April	\$200,223.74	\$184,197.56	\$165,439.41	\$219,725.05	\$122,870.19	\$146,743.26	\$236,827.34	\$309,439.59
May	\$204,684.03	\$195,208.17	\$233,711.22	\$185,625.86	\$56,671.07	\$174,457.18	\$301,273.92	\$315,819.65
June	\$254,889.45	\$272,995.68	\$291,816.10	\$288,525.41	\$48,541.44	\$281,008.90	\$412,915.79	\$0.00
July	\$224,948.98	\$223,501.08	\$237,716.06	\$258,384.12	\$105,223.52	\$208,117.26	\$304,380.60	\$0.00
August	\$243,021.31	\$283,422.49	\$239,968.30	\$215,724.12	\$131,733.14	\$198,622.43	\$356,232.10	\$0.00
September	\$283,533.46	\$301,396.30	\$306,264.54	\$296,945.75	\$223,531.17	\$382,923.26	\$344,564.13	\$0.00
October	\$257,842.29	\$272,865.78	\$303,323.96	\$315,091.95	\$173,999.97	\$352,178.44	\$463,608.03	\$0.00
November	\$289,664.08	\$266,703.34	\$241,513.05	\$212,171.19	\$132,546.23	\$330,971.93	\$289,078.00	\$0.00
December	\$149,928.22	\$144,788.90	\$216,032.27	\$328,209.65	\$113,555.53	\$271,374.55	\$309,286.94	\$0.00
<b>TOTALS</b>	<b>\$2,498,760.01</b>	<b>\$2,624,839.02</b>	<b>\$2,701,158.58</b>	<b>\$2,842,936.45</b>	<b>\$1,626,813.84</b>	<b>\$2,676,344.24</b>	<b>\$3,564,485.49</b>	<b>\$1,341,503.94</b>

Prior Year-to-Date \$1,084,419.90

% Change from Prior Year-To-Date 0.24





CONVENTION & VISITORS BUREAU  
 OF MONROE COUNTY, INC.  
 2855 N. WALNUT ST.  
 BLOOMINGTON, IN 47404

# Invoice

Invoice Number:  
 4597

Sold To:

Invoice Date  
 6/27/23

TREASURER OF MONROE COUNTY

Customer ID:  
 TRE

Customer PO	Payment Terms Net 30 Days	Sales Rep ID	Due Date 7/27/23
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Description	Amount
3rd Qtr Operational Funds	447,557.00

	Subtotal	447,557.00
	Sales Tax	
	Total Invoice Amount	447,557.00
Check/Credit Memo N	Payment/Credit Applied	
	<b>TOTAL</b>	447,557.00

**ACCOUNTS PAYABLE VOUCHER**

Vendor: Marcia Roach

3975 S Bushmill Dr.  
 Bloomington, IN 47403

Department Name: \_\_\_\_\_

CVC \_\_\_\_\_

Warrant Number: \_\_\_\_\_

P.O. Number: \_\_\_\_\_

Claim Number: \_\_\_\_\_

Vendor Number: \_\_\_\_\_

11151

<b>Grant Funds</b>	
<i>(Pre-Fund or Reimb)</i>	

An invoice or bill to be properly itemized must show kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

Invoice Number	Invoice Date	DETAILED Description (Invoice & Packing Slip Must be Attached)	Fund-Account-Location	Qty	Unit Price	Total
CVC 2023-3	6/6/2023	2nd Qtr Professional fees	1127.30013.000.0000	1	\$147.50	\$147.50
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
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						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
<b>TOTAL:</b>						<b>\$147.50</b>

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and that the materials or services itemed thereon for which charge is made and were ordered and received.

**File Stamp**

Date: 6/6/2023      Michael Campbell      President  
 Printed Name      Title

Signature \_\_\_\_\_  
 Grant Administrator Signature

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-2.

Date: \_\_\_\_\_  
Monroe County Auditor

Marcia Roach  
3975 S. Bushmill Drive  
Bloomington, IN 47403

Invoice No. CVC 2023-2

# INVOICE

### Customer

Name Convention and Visitors Commission  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Phone \_\_\_\_\_

Date 6/6/2023  
PO No. 11152

Qty	Description		TOTAL
1	2nd Qtr - Professional Services	\$147.50	\$147.50

**Payment Details**

- 
- 
- 

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SubTotal	\$147.50
Shipping & Handling	\$0.00
Taxes	
<b>TOTAL</b>	<b>\$147.50</b>

Office Use Only

Vendor # 11151 TID:304-60-3214

Thank You

**ACCOUNTS PAYABLE VOUCHER**

Vendor: Downtown Bloomington Inc  
302 South College Ave  
Bloomington, IN 47403

Bloomington, IN 47403

Grant Funds  
 (Pre-Fund or Reimb)

Department Name: \_\_\_\_\_  
 Warrant Number: \_\_\_\_\_  
 P.O. Number: \_\_\_\_\_  
 Claim Number: \_\_\_\_\_  
 Vendor Number: 494

Convention Visit. Com

An invoice or bill to be properly itemized must show kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

Invoice Number	Invoice Date	DETAILED Description (Invoice & Packing Slip Must be Attached)	Fund-Account-Location	Qty	Unit Price	Total
DB1032023	6/8/2023	Convention Services	1127.38129.000.0000	1	\$91,142.00	\$91,142.00
<b>TOTAL:</b>						<b>\$91,142.00</b>

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and that the materials or services itemed thereon for which charge is made and were ordered and received.

Date: 6/13/2023      Joan Snapp  
 Printed Name  
 Signature

Controller  
 Title

Grant Administrator Signature

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-1-10-2.

Date: \_\_\_\_\_  
Monroe County Auditor

File Stamp



CONVENTION & VISITORS BUREAU  
 OF MONROE COUNTY, INC.  
 2855 N. WALNUT ST.  
 BLOOMINGTON, IN 47404

# Invoice

Invoice Number:  
 4599

Sold To:

Invoice Date  
 6/8/23

Treasurer of Monroe County  
 Bloomington, IN

Customer ID:  
 TRE - Misc

Customer PO	Payment Terms Net 30 Days	Sales Rep ID	Due Date 7/8/23
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Description	Amount
Support for summer Music Festival Series	50,000.00

	Subtotal	50,000.00
	Sales Tax	
	Total Invoice Amount	50,000.00
Check/Credit Memo N	Payment/Credit Applied	
	<b>TOTAL</b>	<b>50,000.00</b>





Date	Organization	Purpose	Attendees	* New	* Slower	* Sun-Thur	* 100+	* Multiple	* Economic	Criteria	MCC	Room	Request
						overnights	overnight	hotels	impact	Met	Discount		
					Time	rooms	rooms	greater	than \$10K				
2023													
1/27-28/23	Raas Royally	IU Performance	200	yes	yes		70		11,100	3	1450	420	
2/14-16/23	OES-NA	Training	27		yes		20			2		135	
3/10-11/23	Kiwanis State Conv	Annual Conv	150	yes			100		12,000	3		600	
4/17/23	IU Biology	Professional Dev	75		yes		35			2		175	
4/19-21/23	State Bank Supervisors	Conference	80	yes			185		17,760	4		1295	
4/28-30/23	IN AFG	Statewide Al-Anon	300	yes			87		40,000+	2		435	
5/12-14/23	Lions of Indiana	Annual Conv	233				350		51,725	2		700	
												3760	

Group is new business and may possibly expand in the future.  
 The group is here at a historically slower time for the lodging community (summer or November - February)  
 Overnight rooms are Sunday - Thursday  
 The groups consumes at least 100 overnight rooms.  
 Group utilizes multiple hotels.  
 Group generates no less than \$10,000 in economic impact.  
 6 Criteria met = \$10 per room  
 5 Criteria met = \$8 per room  
 4 Criteria met = \$7 per room  
 3 Criteria met = \$6 per room  
 2 Criteria met = \$5 per room



2855 N. Walnut St.  
 Bloomington, IN 47404

# Invoice

Sold To:  
 Treasurer  
 Bloomington, IN 47401

Invoice Number **4598**  
 Invoice Date Jun 8, 2023

Customer ID	Customer PO	Payment Terms	
Treasurer-Cap Imp		Net 30 Days	
Sales Rep	Shipping Method	Ship Date	Due Date
	None		7/8/23

Quantity	Item	Description	Unit Price	Extension
		Parking lot repair & resurfacing		27,650.00

Subtotal 27,650.00  
 Sales Tax  
 Total Invoice Amt. 27,650.00  
 Pmt/Credit Applied  
**TOTAL \$27,650.00**

Check/Credit Memo No

Please Remit To:  
 Convention & Visitors Bureau  
 2855 N. Walnut Street  
 Bloomington, IN 47404

**ACCOUNTS PAYABLE VOUCHER**

Vendor: SMI  
9190 Corporation Drive  
Indianapolis, IN 46256

Department Name: \_\_\_\_\_  
 Warrant Number: \_\_\_\_\_  
 P.O. Number: \_\_\_\_\_  
 Claim Number: \_\_\_\_\_  
 Vendor Number: \_\_\_\_\_

Conv Visitors Comm: \_\_\_\_\_

An invoice or bill to be properly itemized must show kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

Invoice Number	Invoice Date	DETAILED Description (Invoice & Packing Slip Must be Attached)	Fund-Account-Location	Qty	Unit Price	Total
22-092	6/13/2023	Repair folding walls	4909-38110-0000	1	\$5,600.00	\$5,600.00
<b>TOTAL:</b>						<b>\$5,600.00</b>

**File Stamp**

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and that the materials or services itemed thereon for which charge is made and were ordered and received.

Date: 6/13/2023

Printed Name: Tan Snapp Title: Controller

Signature: [Signature] Grant Administrator Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Monroe County Auditor

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-2.



**Space Management**  
**Installations, Inc.**

9190 Corporation Drive  
 Suite 104  
 Indianapolis, IN 46256

**Estimate**

Name/Address

Talisha Coppock  
 Bloomington-Monroe County Convention Cent  
 302 South College Avenue In  
 Bloomington, IN 47403

www.smaisolutions.biz

Date Estimate # Job Number

4/27/2023 22-092 22-RQ-050

Project Name

Pass Door Kick Plates

Tax Exempt Onsite Contact Phone

Please Provide Talisha Coppock 8.360.3681

Item	Description	Qty	U/M	Cost	Total
Repair	Install Acrovyn on one side of five (5) pass doors. Two installation techs 3 days on site. * Prep panels, including removal of hardware * Cut acrovyn in the field, install * Re-install hardware * Caulking	48		100.00	4,800.00
Acrovyn 4000 Pa...	Two technicians for three days. Custom package inclusive pricing 3 ea. 35 5/8" x x 48" height (3) 2 ea. 37" x 48" height (2) Mastic Caulking Color Matched	1		800.00	800.00

**Total \$5,600.00**

Phone #

317.752.4846

Fax #

317.534.3121

E-mail

deb@smisolutions.biz

Customer Signature \_\_\_\_\_

**ACCOUNTS PAYABLE VOUCHER**

Vendor: Koorsen Fire & Safety

1431 Alt. Date  
 Bloomington, IN 47403

Grant Funds  
 (Pre-Fund or Reimb)

Department Name:

Conv. Visitors Comm.

Warrant Number:

P.O. Number:

Claim Number:

Vendor Number:

An invoice or bill to be properly itemized must show kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

Invoice Number	Invoice Date	DETAILED Description (Invoice & Packing Slip Must be Attached)	Fund-Account-Location	Qty	Unit Price	Total
	6/13/2023	Replace Siemens Panel and Annunciator	4909-38110-0000	1	\$4,929.49	\$4,929.49
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
<b>TOTAL:</b>						<b>\$4,929.49</b>

**File Stamp**

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and that the materials or services itemed thereon for which charge is made and were ordered and received.

Date: 6/13/2023

Title: Controller

Printed Name: Joan Snapp

Signature:

Grant Administrator Signature

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-1-1-10-2

Date:

Monroe County Auditor

Leader in Fire & Security Products & Services since 1946

Date: **04/06/23**

Submitted To:  
Bloomington Convention Center  
302 S College Ave  
Bloomington IN 47403  
Talisha Coppock  
tcoppock@bloomingtonconvention.com

Koorsen Fire & Security:  
1131 Air Drive  
Bloomington IN 47403  
812-332-5030  
Shannon Simpson  
shannon.simpson@koorsen.com

We are pleased to quote you the following prices subject to the terms and conditions:

**Description of Product (s)**

KFS to replace existing Siemens panel and annunciator. KFS will test the system after replacement. KFS will attempt to reuse all existing wire and devices.

Parts \$2569.49  
Labor \$2360.00

Sub Total \$ 4,929.49  
Tax \$ ~~179.86~~  
Total \$ 5,109.35

Prices per this quotation are in effect for 30 days from the date of this quote. Terms are Net 25 days from date of invoice. All goods are F.O.B. origin. Title to all goods shall remain with the seller until this contract is paid for in full. If purchaser fails to make payments according to the terms stated above, seller may remove goods and retain payments made as liquidated damages without legal process. The goods covered hereby shall remain personal property whether affixed or attached to the building or structure in which it may be contained. Purchaser agrees to pay any costs of collection, including reasonable attorney fees.

ATTENTION IS DIRECTED TO THE LIMITED WARRANTY, LIMIT OF LIABILITY, AND OTHER CONDITIONS ON PAGE 2.

Koorsen Fire & Security                      Title                      Date                      Purchase Order #

Customer Acceptance

*Talisha Coppock*                      Title *ED*                      Date *5/18/23*                      Customer Name Printed *Talisha Coppock*

Fire Alarm	Sprinkler System Service (Backflow/Hydrants/Fire Pumps)	Exit/Emergency Lighting
Security & Monitoring (Commercial & Residential)	Restaurant & Industrial Fire Suppression	Fire Extinguishers
CCTV-Video Surveillance	Clean Agent & Special Hazards Fire Suppression	Intercom, Sound, Data, MATV
Card Access	Complete Installation, Inspection & Maintenance	Nurse Call

### ACCOUNTS PAYABLE VOUCHER

Vendor: HFI

PO Box 1998

Bloomington, IN 47402-1998

Grant Funds	Department Name:
(Pre-Fund or Reimb)	Warrant Number:
	P.O. Number:
	Claim Number:
	Vendor Number:

Conv. Visitors Comm.

An invoice or bill to be properly itemized must show kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

Invoice Number	Invoice Date	DETAILED Description (Invoice & Packing Slip Must be Attached)	Fund-Account-Location	Qty	Unit Price	Total
2023	6/19/2023	Repair Kitchen Floor	4909-38110-0000	1	\$35,000.00	\$35,000.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
<b>TOTAL:</b>						<b>\$35,000.00</b>

**File Stamp**

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and that the materials or services itemed thereon for which change is made and were ordered and received.

Date: 6/19/2023

Printed Name

Tan Swift

Title

Controller

Signature

*(Handwritten Signature)*

Grant Administrator Signature

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-2

Date:

Monroe County Auditor





June 19, 2023

Monroe County Convention Center  
302 South College Avenue  
Bloomington, IN 47403

Attn: Talisha Coppock

Re: Kitchen Work

Harrell-Fish, Inc. proposes the following scope of work.

**Inclusions:**

- Disconnect and remove kitchen equipment that will be in the way of the concrete cutting, floor work, and plumbing repairs.
- Set up temporary walls to control dust.
- Cut up concrete in affected area and remove from site.
- Make necessary repairs to plumbing under floor.
- Pour concrete back and finish properly.
- Remove temporary walls.
- Install existing kitchen equipment in the original locations.
- Clean up site.

**Exclusions:**

- Unforeseen issues below floor.
- Overtime/Shift Work.
- Sales Tax.

**Total Project Investment – \$35,000.00**

\_\_\_\_\_  
Client Acceptance                      Date

***Due to increased volatility in the cost of raw materials, if the price of material significantly increases, this quote may be adjusted proportionately.*** Thank you for the opportunity to submit this proposal. Please contact me with any questions.

Sincerely,

**Aaron Wagoner**  
Account Manager  
awagoner@harrell-fish.com  
812-360-4081

***This proposal is subject to the accompanying HFI Standard Terms and Conditions***

2010 Fountain Drive, P.O. Box 1998, Bloomington, IN 47402  
812-339-2579      www.harrell-fish.com







# INVOICE

8182 Maryland Avenue, 12th Floor  
Clayton, MO 63105  
Phone (314) 615-3588

Date: *Nov 1, 2016*  
Relationship Consultant: Kerry A. McFarland  
Bond Issue #: *7626 & 7628*  
Advantage Account: *2020050839788*  
Invoice #: *RAL2001-17023*

Monroe County Convention Center  
Ms. Talisha Coppock  
1302 South College Avenue  
Bloomington, Indiana 47403

Email to: *talisha.coppock@monroecountyindiana.gov*

Re: Monroe County Convention Center Building Corporation Taxable  
First Mortgage Note of 2016, Series A & B

Quarterly Installment of Rent Due: *July 1, 2016*

DESCRIPTION	AMOUNT
Quarterly Installment of Rent Due for BI #7626 & 7628	<i>159,000.00</i>
<b>TOTAL</b>	<b>\$ 159,000.00</b>

If you intend to transfer Federal Funds VIA Federal Reserve Bank Wire Transfer System, please direct your transfer using the instructions shown below no later than one (1) Business day prior to due date:

Wells Fargo Bank  
ABA #121000248  
Credit: SEI PRIVATE TR CO ACF REGIONS  
A/C#: 2020050839788  
F.F.C: CID5480005610 - Monroe County Convention Center 2016A/B  
Attn: Kerry A. McFarland, 314-615-3588

If you intend to transfer Funds via ACH, please direct your transfer to the instructions shown below no later than three business days prior to payment date:

Wells Fargo Bank  
ABA #026012881  
FOR CREDIT TO: A/C #2020050839788, SEI Private TR CO ACF Regions Bank  
F.F.C: CID5480005610 - Monroe County Convention Center 2016A/B  
Attn: Kerry A. McFarland, 314-615-3588

If you intend to pay by check, it must arrive in our office no less than five (5) Business days prior to due date:

Regions Bank  
Attn: Corporate Trust Services  
8182 Maryland Avenue, 12th Floor  
Clayton, MO 63105

For questions, please contact Kerry McFarland at (314) 615-3588