

AGENDA

BOARD OF DIRECTOR’S MEETING

of the

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT

Nat U. Hill Meeting Room, Monroe County Courthouse

Bloomington, Indiana

Meeting Connection via ZOOM

<https://monroecounty-in.zoom.us/j/83148285094?pwd=VExtMEcrcDdPcm1YSzQwbnYwUzVrQT09>

Meeting ID: 830 5000 5419

Password: 559818

Thursday August 10, 2023

4:00 pm

CALL TO ORDER

	Page
1. Board of Directors Attendance Roll Call** .....	N/A
2. Executive Committee Meeting Minutes – July 5, 2023.....	2
3. Approval of Board of Directors Meeting Minutes – July 13, 2023** .....	7
4. Controller’s Report	
a. Cash Flows.....	24
b. Payroll and Claims** .....	32
5. MCSWMD 2024 Proposed Budgets.....	41
a. Resolution 2023-11 Approval of 2024 Operating Fund Budget** .....	53
b. Resolution 2023-12 Approval of 2024 Debt Service Fund Budget** .....	64
c. Resolution 2023-13 Approval of 2024 Cumulative Capital Fund Budget** .....	67
6. District Rebranding Update.....	70
7. Multi-Dwelling Complex Composting Pilot Program Update.....	71
8. CAC Report.....	72
9. Department Reports .....	73
10. Public Comment.....	N/A
11. Comments from Directors.....	N/A

ADJOURN

MINUTES

**Executive Committee Meeting**  
of the  
Monroe County Solid Waste Management District

Wednesday July 5, 2023 5:00 p.m.

Monroe County Council / HR Conference Room, Monroe County Courthouse  
Bloomington, Indiana

Meeting Connection VIA ZOOM

<https://monroecounty-in.zoom.us/j/87683800326?pwd=Zm1SeUNMT3pob2FENUJRa0FCQm5PdZ09>

Meeting ID: 876 8380 0326 Password: 768154

Members Present:

In Person: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary

Virtual: None

Members Absent: None

Staff Present:

In Person: Tom McGlasson Jr., Executive Director

Virtual: Cathy Martin, Controller

CAC Present:

In Person: Bill Goins, member

Virtual: Matt Austin

Legal Counsel Present: None

Invited Guests: Shawn Miya, Assistant Director of Sustainability, City of Bloomington (virtual)

McKim called the meeting order at 5:02 p.m.

**Discussion of Community Composting Options – Shawn Miya, City of Bloomington**

McGlasson stated he and Miya have been discussing food waste composting options and recently met with Earth Mama Compost out of Indianapolis. Miya was invited to today's meeting by request of the committee to share information from these discussions and meetings.

Miya provided an overview of Earth Mama Compost's current operations and their interest in operating in Monroe County.

McGlasson shared a proposal provided by Earth Mama Compost.

Piedmont-Smith asked if they have their own composting facility. Miya stated they do not, and take the material to a facility called GreenCycle.

Miya reviewed the proposal provided by Earth Mama Compost, noting that three (3) options are presented: The first includes hauling the material to a facility in Indianapolis; and the second includes opening a satellite office in Bloomington, which would reduce some of their cost, but still requires the material to be hauled to Indianapolis; a third option is to eventually have a composting site in Monroe

County with a mechanical composter. She stated we want to keep the momentum going since a number of residents reached out to her when EarthKeepers shut down asking what we are going to do.

McKim asked what a mechanical composter is. McGlasson stated he is not overly familiar with them, but they are powered machines that use heat and movement to expedite the composting process.

McKim asked if the third proposal included a request to site the facility on District property. McGlasson stated that was discussed, and we do have land available by the landfill that would be potentially suitable for a composting facility, and Earth Mama Compost have an interest in that location.

Githens asked if the presented proposal was asking for the District and/or City to pay for three (3) trucks. McGlasson stated that in the proposal, they are outlining the cost estimates they have developed for expansion into Monroe County. In the meeting with Earth Mama Compost, there was some discussion of the City's or District's interest in subsidizing any of these costs, which would facilitate the ability to provide these services to the County sooner.

Githens noted the proposal indicates one thousand (1,000) homes and asked if that is a minimum number of subscribers and if it is only for residential customers and excludes businesses. Miya stated the number is just a ballpark of estimated initial subscribers. They work with businesses and universities in Indianapolis, so that shouldn't be out of the question. Earth Mama Compost did state that they are selective about customers because contamination is a big issue for them.

Piedmont-Smith stated this might be an interim step while we consider more local options and a permanent solution. Especially to allow residents and businesses to continue the practices they have started. McKim asked if by local solution she meant she wants to avoid hauling to Indianapolis, stating that if they are going to invest in equipment and customer relationships here, they would want the opportunity to continue serving this county.

Piedmont-Smith stated if we committed to something like this for one (1) to two (2) years before a local composting option was created, they would certainly be considered for a local partner, but may not be the only option.

McGlasson stated that in discussion with Earth Mama Compost, he did not get the impression that they were interested in owning and/or operating a composting facility. Miya agreed.

Githens stated that she does not want to get into something that requires a continuing subsidy, it needs to be an entity that can survive on its own. Piedmont-Smith stated that some long term subsidy may be needed, and we need to consider the cost benefit in terms of greenhouse gas emissions of trucking material to Indianapolis.

McGlasson stated that another wildcard in this is City of Bloomington Utilities and their anaerobic digester project. If that project moves forward, then obviously that's a local facility the material could be taken to.

Discussion ensued concerning the anaerobic digester project, the sustainability of Earth Mama Compost's operations, the long term outlook of food waste composting in Monroe County, and subsidy options.

Miya stated she will seek some more clarification and information from Earth Mama Compost to address some of the questions and issues raised.

Miya exited at 5:25 p.m.

#### **Approval of Executive Committee Executive Session Minutes – May 30, 2023**

Githens motioned to approve the minutes with revisions; Piedmont-Smith seconded.

Piedmont-Smith stated she provided some additional typographical corrections but nothing substantive.

Verbal vote was unanimous; motion passed.

**Review of Board of Directors Meeting Minutes – June 8, 2023**

No comments. McGlasson stated he will review the minutes before compiling the meeting packet and noted that the Board can always vote to amend or revise the minutes at the meeting.

**Resolution 2023-08 Host Fee Agreement with Rumpke Waste and Recycling**

McGlasson stated the packet contains the most recent version of the agreement that all parties are in general agreement with. Since the packet was distributed, Republic has requested to add back some language from the original agreement concerning the District not opening or operating a similar facility. Rumpke has been advised of this request but has not yet responded. Both entities have agreed to the key terms and components of the agreement, and we are now just fixing some language to make sure both entities will enter into the agreement.

McKim asked if this would not be on the agenda for the Board meeting. McGlasson stated he believes the final negotiations will be completed to allow both agreements to be on the agenda.

McKim asked to confirm that both parties are continuing to collect and escrow the host fee. McGlasson confirmed.

**Resolution 2023-09 Host Fee Agreement with Republic Services of Indiana**

McKim asked if the previous comments are applicable to this resolution as well. McGlasson confirmed.

Piedmont-Smith asked how the initial gate rate in the agreements of \$59.94 was arrived at. McGlasson stated that is the current gate rate at the Republic facility and noted that all the agreement does is cap it at that amount, so either facility may charge less if they choose.

Piedmont-Smith asked if there is a minimum load charge currently. McGlasson stated the original agreement with Republic contained one, but it is currently the same as the per ton rate. These agreements will reduce the minimal load fee to \$40.00.

Piedmont-Smith asked if the host fee is currently paid to the District quarterly. McGlasson stated it is currently paid monthly. The quarterly payment requirement in these agreements is due to them basing Monroe County generated waste on what is reported to IDEM on the required Quarterly Tonnage Report.

Piedmont-Smith asked to clarify the section in the agreements that exempts material collected by correctional institution programs. McGlasson stated that is language carried over from the original agreement from 2004 when the corrections department still had inmates perform roadside litter collection.

Piedmont-Smith asked about the clause limiting the District's ability to raise the host fee to the same CPI cap as the gate rate increases, noting that the fee has not been raised since she has been on the Board. McGlasson stated it has been increased one (1) time that he can recall. Increasing the host fee is at the District's discretion, but doing so is limited by the same constraints based on the CPI has the entities raising their gate rate.

**Resolution 2023-10 A Resolution to Amend Resolution 2023-01 A Resolution to Amend Resolution 2022-13 Ordinance for Fixing Salaries for Calendar year 2023**

McGlasson explained that two (2) recent resignations prompted staff to evaluate the staffing structure at the South Walnut Facility. It was determined that operations could be made more efficient by eliminating the Green Business Coordinator position and redistributing those duties to other staff. Additionally, we would eliminate the currently vacant Truck Driver II position and create a second Truck Driver I position. Lastly, the Landfill, HHW, & Compliance Support position, which will be assuming some of the GBN Coordinator duties, will also be assuming some maintenance and management responsibilities for all recycling centers and be given a new, as yet to be determined, title. This has been discussed with the affected staff members and their supervisors, and they have agreed with these changes. As indicated in the resolution, wages will be adjusted accordingly.

Discussion ensued concerning how the GBN Coordinator duties would be reassigned, staff's ability to absorb the additional duties, and the proposed wage adjustments.

### **2024 District Budget Proposals**

McGlasson stated that since Martin has assumed the Controller position, she has discovered some errors in the general ledger for both revenues and expenses where items were posted to the wrong line. This means that in the provided budget comparison sheet, some 2023 year-to-date lines are not accurate. We do not believe we are missing any money, just erroneous entries that impact what we look at for budget preparation. We are working to correct these as we find them, but are also trying to develop a budget proposal at the same time, so some things look off.

McGlasson advised that he has not been notified of the property tax growth quotient, but the budget is currently based on four percent (4%), which is the cap established by House Enrolled Act 149. McKim stated the growth quotient has not been released yet.

McGlasson explained how the \$2,000 flat wage increase was calculated using the Consumer Price Index.

Githens asked about staff turnover and if salary issues were a contributing reason. McGlasson stated he and Joey Long have talked about that, and they don't believe this is the case. Rather, staff turnover is more related to some of the supervisory changes that have been made and people having a different approach to the job. All these changes have been vetted through him and some employees have not been agreeable with the changes.

McKim asked if the District conducts exit interviews when employees leave. McGlasson stated we do, when the employee is willing, and that no one has quit and stormed off the job. He and Long have discussed these situations and are comfortable that we are paying a sufficient wage to attract and keep good employees, and open positions currently advertised are receiving interest from qualified applicants.

McKim asked if the proposed electronics revenue of \$25,000 is in line with historical numbers.

McGlasson referred to the comparison sheet on page forty-seven (47) and noted that although this year is down a little, previous years have been in the \$25,000 to \$30,000 range.

McGlasson stated that the glass hauling expense is decreased significantly due to the expectation that glass will be going to the new local Rumpke facility instead of Indianapolis.

Piedmont-Smith asked if, before the Board is asked to vote on the budget, we will have a sense of the volume of waste Republic and Rumpke are collecting and the impact that will have on the host fee. McGlasson stated that at the August meeting, only about three (3) months of data will be available for the Rumpke facility. This year's host fee revenue was based on estimates provided by Rumpke of what amount of Monroe County generated waste that was not currently going to the Republic facility would be captured by Rumpke and thus subject to the host fee. This increased the host fee projection for 2023, and the 2024 proposal remains the same.

Goins stated that if the District needed tonnage data for the Rumpke facility, he is happy to provide what he has available.

McKim asked Piedmont-Smith if she is concerned that we will not meet budgeted projections or that we need to increase the projection. Piedmont-Smith stated she wanted to know the escrow amounts.

McGlasson stated that year-to-date we are a little shy of projections at \$136,000 and that Rumpke has escrowed about a month's worth at this point, but he believes Republic is current since they pay in arrears. He would need to check with Long to see tonnage trends to know if specific months tend to be higher or lower for the remainder of the year.

Piedmont-Smith stated she is not worried either way, but if there is more income that can be expected that should be reflected in the budget. McKim asked if there was an additional expense Piedmont-Smith was

interested in that she was looking for revenue to fund. Piedmont-Smith said she is interested in budgeting for something composting related.

McGlasson stated that the District has substantial cash reserves and would have no problem funding a deficit budget. We did so a few years ago while waiting on the Kessler report findings when the board asked for an appropriation to have funds available to move forward with any recommendations out of that report. This resulted in a \$100,000 deficit budget that both the County and the State did not object to.

Piedmont-Smith asked if there was a general line item where it would be appropriate to add funding so the District could pursue something composting-related in 2024. McGlasson stated the “other professional services” line is a broad general line, and is in the Services and Charges category that includes a number of lines funds could be transferred to that might be more specific for a decided upon project.

McKim stated that is a fair request that is something that should be discussed with the whole Board, to increase something in the Services and Charges category for a potential composting project.

Discussion ensued concerning the appropriate amount to add for a potential composting project.

McKim stated he is comfortable with \$50,000. Piedmont-Smith and Githens concurred.

**All Other Items Deemed Appropriate For Executive Committee Discussion**

McGlasson stated that as of right now, he only has three (3) Board members confirmed to be in person for the July 13<sup>th</sup> meeting. Githens stated she has been able to rearrange her schedule and will now be attending in person.

McGlasson stated that there will be two (2) checks presented at the Board meeting that must be approved at a Board meeting, since the vendors are not on the approved vendor list. The first is for Curry Auto Center for one of the new trucks, and the second is for Kinser Body Shop to cover the deductible on a vehicle that was involved in an accident a few weeks ago.

Piedmont-Smith asked about the joint meeting with the CAC. McGlasson stated the CAC has a quorum available for both the 13<sup>th</sup> and the 20<sup>th</sup>. So it depends on Board member availability and both Commissioner Jones and Commissioner Thomas indicated that they are available to stay after the Board meeting on the 13<sup>th</sup>. Githens and McKim both stated they are available to stay after the meeting on the 13<sup>th</sup>.

Meeting adjourned at 6:31 p.m.

---

Signed – Executive Committee Member  
Meeting Minutes of July 5, 2023

Minutes

Monroe County Solid Waste Management District

**Board of Directors**

Thursday July 13, 2023 4:00 p.m.

Nat U. Hill Meeting Room, Monroe County Courthouse  
Meeting Connection via ZOOM

<https://monroecounty-in.zoom.us/j/83148285094?pwd=VExtMEcrcDdPcm1YSzQwbnYwUzVrQT09>

Meeting ID: 830 5000 5419

Password: 559818

Community Access Television Services (CATS) provide a public access recording of this meeting in its entirety that is free to view online at [www.catstv.net](http://www.catstv.net)

*The following minutes reference the meeting packet for this date,  
including department reports and resolutions.*

Members Present:

In Person: Geoff McKim, Chairperson; Penny Githens, Secretary; Julie Thomas, Director; Lee Jones, Director;

Virtually: Isabel Piedmont-Smith, Vice-Chairperson; John Hamilton, Director

Members Absent: Dan Swafford, Director

Staff Present:

In-Person: Thomas McGlasson Jr, Executive Director;

Virtually: Cathy Martin; Acting Controller; Lee Paulsen, Landfill/Compliance Director; Joey Long, Operations Director

Legal Counsel Present: Lee Baker - virtual

CAC Present:

In Person: Joseph Wynia, Chairperson; Ryan Edwards, Vice-Chair Person; Bill Goins, member; Matt Austin, member

Virtually: None

McKim called the meeting to order at 4:34 p.m.

**Executive Committee Meeting Minutes – May 30, 2023**

Provided for information.

**Board of Directors Meeting Minutes – June 8, 2023**

Githens motioned to approve; Jones seconded. Roll call vote was five (5) ayes (McKim, Piedmont-Smith, Githens, Thomas, Jones) and one (1) abstention (Hamilton); motion passed

## Controller's Report

### a. Cash Flows

Martin provided updated cash flow balances as presented in the meeting packet.

Piedmont-Smith noted that revenues from glass and waste tires are significantly below expectations and asked if there is a reason for that. Martin stated that with the glass there were some revenues posted to the wrong line and they are in the process of correcting those, but those corrections are not reflected on this statement. McGlasson stated that the waste tire program is relatively new, and staff overestimated the volume of tires we would be receiving. This revenue projection is significantly reduced in the 2024 budget proposal.

Hamilton stated he appreciates the balance chart on page fifteen (15) of the packet. He noted that since he has served on the Board, the Operating balance has increased from \$1.2 million to \$4.2 million and asked what the District's strategy is? What do we think the balance should be? What plans do we have to use those funds? He noted the City tries to keep twice the recommended balance, which is about thirty-three percent (33%) of annual operating expenses. The District is well above that. He asked about the balance of the money market savings account, if the District is comfortable with that balance, and if there is more that can be done to increase the return on those funds.

McGlasson stated that the savings account was opened at a time when the banking institution the District was using did not provide interest dividends on checking accounts, and it was a way to take some cash reserves that were not appropriated and receive some return on that. This is something he and Martin recently discussed since our current banking institution is paying the same interest rate on both the savings and checking accounts and so it may no longer make sense to keep the savings account.

McGlasson continued with regard to the operating balance that this is something he has been resistant to spending down due to the uncertainty of the host fee. If the host fee revenue went away he didn't want to have to make significant. Assuming the host fee agreements are approved today, and executed by Rumpke and Republic, then establishing a reserve amount and looking at what can be done with those excess funds is something the Board and staff should look at in earnest.

### b. Payroll and Claims

Martin presented payroll and claims for approval included in the packet in the amount of \$70,336.64 for the week of June 12<sup>th</sup> and \$110,458.15 for the week of June 20<sup>th</sup>. Additionally, claims were emailed to the Board yesterday for approval at today's meeting in the amount of \$270,683.07. She noted that the claims emailed yesterday do include the bond payment in the amount of \$151,785.00, and claims for three (3) vendors not on the approved vendor list which must be approved at a Board meeting. Total payroll and claims recommended for approval at today's meeting are in the amount of \$451,747.16.

Githens asked to clarify the approval date for the claims approved by the Board Chair for the week of June 20<sup>th</sup>, noting the document on page nineteen (19) indicates they were approved on June 15<sup>th</sup>. Martin stated that is not correct and needs to be changed.

Githens motioned to approve payroll and claims in the amount of \$451,747.16; Jones seconded. Roll call vote was unanimous, motion passed.



### Host Fee Agreements

McGlasson stated a couple of changes have been made since the meeting packet was distributed, but the agreements themselves are the same. One entity pointed to a typographical error in paragraph four b (4b) of both agreements which has been corrected in the copies for signature. The fifth whereas paragraph in both resolutions has been changed to read, "Whereas said agreement contains clauses requiring the District to seek to impose the same host fee on any competing facility that opens within Monroe County during the initial or renewal term of the agreement". This language more accurately mirrors the clause being referenced.

The agreements contain identical host fees for both entities, and both entities have indicated that they will sign these agreements if approved by the Board today. For the Republic agreement, this agreement will replace and supersede the existing host fee agreement.

The agreements call for an initial term of ten (10) years with options for up to four (4) additional five (5) year renewal terms. The host fee remains at \$2.75 per ton, and the gate rate for disposal is capped at \$59.94 per ton, including the host fee, but the facilities may charge less if they see fit. The agreements contain price increase limitations based on the CPI (Consumer Price Index), with a twelve percent (12%) cap in any three (3) year period. The District is subject to the same increase limitations if it chooses to increase the host fee. He noted that the host fee has only been raised once in 2007 or 2008.

The agreements also establish a minimum load fee for residential haulers not to exceed \$40.00, and a maximum per bag rate of \$6.00 per bag should they choose to accept bagged waste from residents.

Thomas stated that the agreements are retroactive to May 22<sup>nd</sup>, so the public is aware of that. McGlasson confirmed.

Thomas referred to item three (3) in both documents asking whether the District developing a composting site would be allowable under that clause. McGlasson stated his initial response is yes, but he noted that the agreement uses state definitions of waste, so he would want to get some interpretations of those definitions specific to food waste. Vegetative material would be allowable, but he would want to investigate food waste. Thomas stated that would be something to look at as we consider our next steps to make that available to the County.

McGlasson stated that he did not mention earlier that another change in the agreements is that the tonnage subject to the host is based on the Monroe County generated tonnage reported by the facility on the required Quarterly Tonnage Report submitted to IDEM. Thus, host fee payments are due quarterly instead of monthly.

Thomas stated she hopes the recycling agreement with Republic will be reviewed soon in terms of if we're paying for recycling or getting paid, and hauling costs, etc.

Hamilton stated he is pleased to have identical agreements with the two (2) entities and asked if there is anything we sought that we did not get or any points of contention during negotiations. McGlasson stated there were no terms the District was specifically seeking or adamant about that are not in the agreement. There was some back and forth on the language in a few sections, but he doesn't think any of the final language will have a negative impact on the District.

Piedmont-Smith thanked the parties for coming to agreement on the terms. She is a little concerned about the lack of certainty regarding Thomas' question about our ability to move forward with a composting program. But the entities should be allowed to bid to run such a program if they are interested, and we can cross that bridge later. She referred to McGlasson's earlier comment that the host fee has not been raised in fifteen (15) years, and stated this is something the District should look at when considering future planning.

**a. Resolution 2023-08 Host Fee Agreement with Rumpke Waste & Recycling**

Githens motioned to approve Resolution 2023-08; Thomas seconded.

Wynia expressed his gratitude to staff and the representatives of Rumpke and Republic for working to bring these agreements together.

Roll call vote was unanimous; motion passed.

**b. Resolution 2023-09 Host Fee Agreement with Republic Services of Indiana**

Hamilton motioned to approve; Jones seconded. Roll call vote was unanimous; motion passed.

**Resolution 2023-10 A Resolution to Amend Resolution 2023-01 A Resolution to Amend Resolution 2022-13 Ordinance for Fixing Salaries for Calendar Year 2023**

McGlasson referred to the memo on page sixty-three (63) of the packet noting that two (2) recent resignations gave staff the opportunity to look at the staffing structure of the South Walnut facility and ways to be more effective and efficient. He outlined the recommended staffing changes and associated pay changes that are addressed in the resolution.

McGlasson reviewed for the Board typographical errors in the resolution presented in the packet, noting that he has a corrected version for signatures.

McKim stated the Executive Committee spent a fair amount of time discussing these changes.

McGlasson stated that amended Salary Ordinance increases the wages of the Waste Reduction Specialist and new Compliance Inspector and Facilities Coordinator (formerly Compliance, HHW and Landfill Support) positions by \$1.50 per hour.

Githens motioned to approve Resolution 2023-10; Thomas seconded. Roll call vote was unanimous; motion passed.

**MCSWMD 2024 Proposed Budgets**

McKim stated this is not a voting item for tonight's meeting, this is just for presentation and discussion, and will be a voting item on the August agenda.

McGlasson presented the 2024 proposed budgets via the PowerPoint presentation attached to, and included as a part of, these minutes.

Piedmont-Smith exited at 5:20 p.m.

**a. 2024 Proposed Operating Fund Budget**

Githens noted that the host fee revenue is not increased for 2024 and asked if we will have information before the next meeting about the amounts that have been escrowed and the impact of the second facility. McGlasson stated he can't speak for the 2 facilities, but hopes that we would be able to get information from them. He noted that the Rumpke facility is the one in question, and it would be a matter of looking at how much waste they are capturing that previously made its way out of Monroe County. That potential tonnage is the information we need to know if we need to increase or decrease the host fee.

Githens stated she is pleased that having Rumpke here allows us to reduce what we are paying for glass hauling.

Thomas stated she really hopes we look at a robust program for food waste composting in Monroe County and is happy to see that dollars were allocated for that. She hopes at some point next year we will talk about an additional appropriation to really do something serious about this, because it is a huge issue. She thanked the Executive Committee and staff for their work between meetings to get these things together to be presented to the Board.

Hamilton noted that health care expenses are over forty percent (40%) of salaries and wages and asked if that is typical for the District, stating that it feels pretty high. He asked if the District has tonnage data for past years showing the amount of solid waste generated in Monroe County going to disposal, noting that the State averages a twenty-one percent (21%) diversion rate. He stated that he feels strongly that this budget should reflect plans to look at the cash reserve balance mentioned earlier, and he wouldn't want to wait through 2024 to develop ways to invest that money.

McGlasson stated he mentioned earlier that he has been hesitant to spend down the cash reserves with the uncertainty of the host fee. Mayor Hamilton brings up valid points, and now that he has confidence that the host fee is secure, it is something that needs to be seriously looked at. If opportunities arise that are not included in the approved budget, we always have the option to seek additional appropriations for projects that will move our mission forward. Data concerning waste generation and disposal is available, but would need to be researched and compiled. He noted that we are not asking for an increase in the health insurance line, but we have twenty-eight (28) employees and don't have a lot of leverage with insurance companies. The District has previously investigated joining the County's health insurance program, but the County determined that was not possible due to it being partially self-funded.

Hamilton suggested the District investigate joining the Indiana Municipalities Medical Trust as a health insurance option.

McKim asked if a health insurance premium increase would also apply to the employee portion or if the District would absorb that. McGlasson stated the health insurance premiums are split between the employer and employee eighty percent (80%) and twenty percent (20%).

McKim asked about the \$500 request from the CAC in a supply line. McGlasson stated the CAC specifically requested this appropriation and he asked Wynia to speak about that. Wynia stated as part of the CAC's strategic planning for 2024, opportunities for increase outreach to attract new members was discussed and the funds were requested for printed materials or apparel that would help create a brand and presence for the CAC.

McKim stated that he agrees with Thomas that we need to seriously look at options for food waste composting and that the \$50,000 appropriation specific to that mentioned earlier is kind of a placeholder to show that we are serious about this, and we intend to study it and take action as it makes sense.

Thomas exited at 5:35 p.m.

**b. 2024 Proposed Debt Service Fund budget**

No discussion

**c. 2024 Proposed Cumulative Capital Fund Budget**

No discussion

Hamilton exited at 5:36 p.m.

**CAC Report**

Wynia stated the CAC has been discussing strategic planning, and as a part of that, talked about potentially having more educational opportunities by trying to bring speakers to the CAC rather than going out to attend events, including inviting District staff to meetings to learn more about the operations and have more engagement. Two (2) CAC members are on the re-branding committee which is moving forward with logo development and making good progress. Lastly, the CAC had a couple of attendees at the Monroe County Fair to represent the CAC at the District's booth.

**Department Reports**

McGlasson stated that during a recent discussion with other solid waste district directors, the topic was recent changes IDEM has made to the waste tire rule that could impact the District's waste tire program. The provided interpretation of the rule does not distinguish between amnesty days and fee-based programs, and limits districts that accept tires to doing so for not more than sixty (60) days in a calendar year. There is a section in the new rule that does provide the opportunity for districts to appeal to the Commissioner to get written approval to accept tires from more than the allowed sixty (60) days per year, and the District has submitted such a request.

He referred to the memo included in the packet, stating that rebranding is taking longer than hoped, but we are making progress. The District had a shared booth at the fair with Monroe County Stormwater and a compost bin and rain barrel were raffled off, for which there were over one hundred (100) entries.

Thomas re-entered at 5:40 p.m.

McGlasson continued that he and Elisa Pokral had the opportunity to visit the ReThink Terre Haute facility, which is a not-for-profit organization with goals, programs, and services similar to the District, and he hopes we can find a way to collaborate with them in the future. He is continuing to work with the City of Bloomington discussing food waste composting options for the community. Ms. Pokral hosted a composting workshop on June 10<sup>th</sup> with representatives from MC-IRIS providing information on jumping worms.

Long stated the District tried a pilot recycling program at the fair for plastic bottles. He feels it was successful, recycling quite a bit of material with a seven percent (7%) to eight percent (8%) contamination rate. The toters will remain at the fairgrounds to be used at future events. With regard to the staffing changes approved earlier in the meeting, he has been in the GBN trucks with staff for the past week and a half auditing the routes and collection system and is working to alter the routes to be more efficient and reduce our carbon footprint. The HHW department worked with the fairgrounds

to recycle the fluorescent bulbs recently replaced with LED lighting. We are working on repairs to the lots at the Rural Recycling Centers.

Thomas asked if the District is still using an organic herbicide at the recycling centers. Long stated he is trying to use as little herbicide as possible and has provided electric weed eaters to all the facilities. He is providing a vinegar solution to use when needed and has not purchased any Roundup for the facilities.

Thomas stated she appreciates the recycling effort at the fairgrounds and is glad to hear it was a success, and to mark your calendars for the solar eclipse in April of 2024.

Paulsen stated that staff worked with Bynum Fanyo to drain the leachate pond due to the presence of vegetative matter, which is why there is a leachate hauling bill for June. Roadside clean-ups dropped some due to this and staff absences during the month.

**Public Comment**

None

**Comments from Directors**

None

McKim adjourned the meeting at 5:49 p.m.

Signed – Board Member

---

BOD Meeting Minutes of July 13, 2023

# Monroe County Solid Waste Management District 2024 PROPOSED BUDGETS

JULY 13, 2023  
MCSWMD BOD MEETING

## 2024 Operating Budget Overview

Revenues	<u>2023</u>	<u>2024</u>	<u>Difference</u>
◦ Taxes	\$2,211,894	\$2,296,612	\$84,718
◦ Fees from HHW & Disposal	\$373,000	\$349,500	(\$23,500)
◦ Other Income	\$308,000	\$308,000	\$0.00
◦ Sale of Recyclables	\$73,800	\$80,250	\$6,450
◦ <b>TOTAL REVENUES</b>	<b>\$2,966,694</b>	<b>\$3,034,362</b>	<b>\$67,668</b>
<b>Expenses</b>			
◦ 10s Personnel Services	\$1,506,381	\$1,557,645	\$51,264
◦ 20s Supplies	\$194,350	\$199,100	\$4,750
◦ 30s Services & Charges	\$1,254,400	\$1,297,050	\$42,400
◦ 40s Capital Outlays	\$11,500	\$10,000	(\$1,500)
◦ <b>TOTAL EXPENSES</b>	<b>\$2,966,631</b>	<b>\$3,063,795</b>	<b>\$96,914</b>
<b>Revenue Less Expenses</b>	<b>\$63</b>	<b>(\$29,433)</b>	<b>(\$29,496)</b>

## Detailed 2024 Operating Budget comparison – Revenue: Taxes

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
31110 Co Property Tax	\$ 2,094,339	\$ 2,178,112	\$ 83,773	Estimated 4% - cap established by HEA 1499
31210 Vehicle License Excise Tax	\$ 109,458	\$ 110,000	\$ 542	Estimated
31230 Commercial Vehicle Excise Tax	\$ 8,097	\$ 8,500	\$ 403	Estimated
<b>TOTAL</b>	<b>\$ 2,211,894</b>	<b>\$ 2,296,612</b>	<b>\$ 84,718</b>	

MCSWMD 2024 BUDGET PRESENTATION - 7/13/2023

3

## Detailed 2024 Operating Budget comparison – Revenue: Fees from HHW & Disposal

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
34240 Freon Removal	\$ 6,000	\$ 5,500	(\$ 500)	
34295 Green Business Network	\$ 20,000	\$ 20,000	0.00	
34310 CESQG Disposal	\$ 8,000	\$ 12,000	\$ 4,000	Based on 2023 YTD
34320 Electronics Disposal	\$ 30,000	\$ 25,000	(\$ 5,000)	Based on 2023 YTD & previous years experience
34333 Paint Disposal	\$ 4,000	\$ 7,000	\$ 3,000	Based on 2023 YTD & previous years experience
34410 Pay-Per-Use Bag Fee	\$ 300,000	\$ 278,500	(\$ 21,500)	Based on 2023 YTD & previous years experience
37112 Waste Tire Fee	\$ 5,000	\$ 1,500	(\$ 3,500)	Based on previous years experience
<b>TOTAL</b>	<b>\$ 373,000</b>	<b>\$ 349,500</b>	<b>(\$ 23,500)</b>	

MCSWMD 2024 BUDGET PRESENTATION - 7/13/2023

4

## Detailed 2024 Operating Budget comparison – Revenue: Other Income

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
36150 Host Fee	\$ 300,000	\$ 300,000	\$ 0.00	
36200 Rental Income	\$ 8,000	\$ 8,000	\$ 0.00	
<b>TOTAL</b>	<b>\$ 308,000</b>	<b>\$ 308,000</b>	<b>\$ 0.00</b>	

MCSWMD 2024 BUDGET PRESENTATION - 7/13/2023

5

## Detailed 2024 Operating Budget comparison – Revenue: Sale of Recyclables

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
37100 Sale of Recyclables	\$ 0.00	\$ 0.00	\$ 0.00	
37105 Sale of Glass	\$ 12,500	\$ 8,250	(\$ 4,250)	Based on 2023 YTD
37107 Metal Recycling	\$ 60,000	\$ 70,000	\$ 10,000	Based on market rate & tonnages
37111 Sale of Batteries	\$ 1,300	\$ 2,000	\$ 700	Based on 2023 YTD
<b>TOTAL</b>	<b>\$ 73,800</b>			

MCSWMD 2024 BUDGET PRESENTATION - 7/13/2023

6



## 2024 Operating Budget Personnel Services Changes

The 2024 Personnel Services Budget proposal includes a \$2,000 flat wage increase for staff and is based on the staffing structure included in Resolution 2023-10.

Due to staffing changes over the past couple of years, there is no increased appropriation requested for the health insurance line. Even though we anticipate an premium increase in the range of  $\pm 12\%$ . Actual premium costs over the past few years indicate that the requested appropriation can absorb any realized increase in this range and also fund the potential need of employees to increase coverage.

This budget does not include the Green Business Network Coordinator position

## Detailed 2024 Operating Budget comparison - Expenses: 10s Personnel Services (1 of 2)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
41110 Salary Wages	\$ 279,009	\$ 289,009	\$ 10,000	\$2,000 flat wage increase based on applying the 2023 CPI-W to the median annual wage
41120 Hourly Wages	\$ 614,100	\$ 649,451	\$ 35,351	
41130 Overtime	\$ 4,750	\$ 3,500	(\$ 1,250)	
41140 Longevity	\$ 15,465	\$ 15,370	(\$ 95)	

## Detailed 2024 Operating Budget comparison - Expenses: 10s Personnel Services (2 of 2)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
41310 FICA	\$ 56,626	\$ 59,354	\$ 2,728	
41311 FICA Medicare	\$ 13,243	\$ 13,881	\$ 638	
41320 Unemployment	\$ 2,500	\$ 2,500	\$ 0.00	
41330 Health Insurance	\$ 410,000	\$ 410,000	\$ 0.00	
41132 Wellness Clinic	\$ 16,500	\$ 18,150	\$ 1,650	Anticipated 10% increase
41340 Retirement	\$ 94,188	\$ 96,430	\$ 2,242	
<b>TOTAL</b>	<b>\$ 1,506,381</b>	<b>\$ 1,557,645</b>	<b>\$ 51,264</b>	

MCSWMD 2024 BUDGET PRESENTATION - 7/13/2023

9

## Detailed 2024 Operating Budget comparison - Expenses: 20s Supplies (1 of 2)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
42190 Office Supplies	\$ 6,000	\$ 5,350	(\$ 650)	
42220 Health & Safety	\$ 4,250	\$ 4,000	(\$ 250)	
42231 Fuel	\$ 18,000	\$ 18,050	\$ 50	
42232 Lubricants	\$ 250	\$ 150	(\$ 100)	
42233 Tires & Tubes	\$ 1,300	\$ 1,500	\$ 200	
42239 Other Garage & Motor	\$ 100	\$ 100	\$ 0.00	
42290 General Operating	\$ 31,000	\$ 31,000	\$ 0.00	
42310 Building Material	\$ 2,050	\$ 2,050	\$ 0.00	

MCSWMD 2024 BUDGET PRESENTATION - 7/13/2023

10

## Detailed 2024 Operating Budget comparison - Expenses: 20s Supplies (2 of 2)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
42320 Road Base Material	\$ 9,000	\$ 9,000	\$ 0.00	
42360 Repair Parts	\$ 3,850	\$ 3,850	\$ 0.00	
42370 Minor Tools & Equip	\$ 5,000	\$ 5,000	\$ 0.00	
42390 Other R&M Supplies	\$ 2,900	\$ 3,150	\$ 250	
43420 Uniforms	\$ 2,000	\$ 2,000	\$ 0.00	
42490 Other Supplies	\$ 13,650	\$ 13,900	\$ 250	Includes \$500 request from CAC
42491 Orange Bag Purchase	\$ 95,000	\$ 100,000	\$ 5,000	Contractual price increase
<b>TOTAL</b>	<b>\$ 194,350</b>	<b>\$ 199,100</b>	<b>\$ 4,750</b>	

MCSWMD 2024 BUDGET PRESENTATION - 7/13/2023

11

## Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (1 of 6)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
43110 Legal	\$ 5,000	\$ 5,000	\$ 0.00	
43120 Engineering	\$ 2,000	\$ 2,000	\$ 0.00	
43140 Laboratory	\$ 65,000	\$ 70,000	\$ 5,000	Fee increases
43180 Consultant	\$ 2,500	\$ 2,500	\$ 0.00	
43190 Other Prof Services	\$ 121,500	\$ 172,500	\$ 51,000	\$50K appropriation for food waste composting
43195 Medical Services	\$ 2,500	\$ 2,000	(\$ 500)	
43200 Prof/ Social Media	\$ 15,000	\$ 15,000	\$ 0.00	
43210 Telephone	\$ 13,000	\$ 11,500	(\$ 1,500)	New service provider for rural sites

MCSWMD 2024 BUDGET PRESENTATION - 7/13/2023

12

## Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (2 of 6)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
43220 Postage	\$ 2,050	\$ 2,150	\$ 100	
43230 Travel	\$ 1,600	\$ 1,600	\$ 0.00	
43240 Freight & Handling	\$ 500	\$ 500	\$ 0.00	
43290 Other Communication	\$ 3,500	\$ 4,400	\$ 900	Landfill internet rate increase
43310 Printing	\$ 2,000	\$ 2,050	\$ 50	
43320 Media Advertising	\$ 20,000	\$ 20,000	\$0.00	
43325 Legal Advertising	\$1,500	\$ 1,000	(\$ 500)	

MCSWMD 2024 BUDGET PRESENTATION - 7/13/2023

13

## Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (3 of 6)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
43410 Workers Compensation	\$ 27,000	\$ 27,000	\$ 0.00	
43420 Liability	\$ 74,000	\$ 75,500	\$ 1,000	2023 YTD encumbered / Pol Prevention policy due in 2024
43510 Electric	\$ 35,000	\$ 37,000	\$ 2,000	Rate increases / 2023 YTD
43520 Gas	\$ 10,000	\$ 12,500	\$ 2,500	Rate increases
43530 Water & Sewer	\$ 4,500	\$ 5000	\$ 500	
43610 Building R & M	\$ 18,000	\$ 18,000	\$ 0.00	
43620 Office Equip R & M	\$ 1,250	\$ 1,250	\$ 0.00	
43630 Tires & Tubes R & M	\$ 2,500	\$ 2,500	\$ 0.00	

MCSWMD 2024 BUDGET PRESENTATION - 7/13/2023

14

## Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (4 of 6)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
43640 Vehicle R & M	\$ 30,000	\$ 28,000	(\$ 2,000)	
43650 Mach & Equip R & M	\$ 24,000	\$ 24,000	\$ 0.00	
43690 Other R & M	\$ 12,000	\$ 12,000	\$ 0.00	
43695 Snow Removal	\$ 7,500	\$ 7,500	\$ 0.00	
43710 Land Rental	\$ 9,000	\$9,500	\$ 500	Contractual increase (Bethel Ln)
43740 Mach & Equip Rental	\$ 82,800	\$ 89,500	\$ 6,700	
43790 Other Rental	\$ 1,000	\$ 1,000	\$ 0.00	
43830 Banking Fees	\$ 1,000	\$ 750	(\$ 250)	

MCSWMD 2024 BUDGET PRESENTATION - 7/13/2023

15

## Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (5 of 6)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
43910 Dues & Subscriptions	\$ 3,500	\$ 5,000	\$ 1,500	New memberships (Waste Red Spec)
43920 Training & Education	\$ 10,000	\$ 10,000	\$ 0.00	
43931 Leachate Disp.	\$ 125,000	\$ 132,000	\$ 7,000	Based on 2023 YTD
43933 HHW Disposal	\$ 75,000	\$ 80,000	\$ 5,000	2023 YTD & previous years exp
43934 Electronics Disp	\$ 25,000	\$ 25,000	\$ 0.00	
43939 Other Coll/Disp Cont.	\$ 121,000	\$ 107,050	(\$ 13,950)	2023 YTD & previous years exp
43941 Freon Recovery	\$ 3,500	\$ 5,000	\$ 1,500	Based on previous years exp
43942 Hauling Contracts	\$ 172,000	\$ 181,000	\$ 9,000	Contractual price increase
43943 Hauling Glass	\$ 42,000	\$ 30,000	(\$ 12,000)	Hauling to local facility vs Indy

MCSWMD 2024 BUDGET PRESENTATION - 7/13/2023

16

## Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (6 of 6)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
43942 Waste Tire Processing	\$ 6,000	\$ 2,000	(\$ 4,000)	2023 YTD & previous years exp
43950 Stormwater Fees	\$ 500	\$ 500	\$ 0.00	
43960 Recycling Fees	\$ 72,500	\$ 55,000	(\$ 17,500)	Based on previous years exp
43970 License & Permits	\$ 1,200	\$ 1,300	\$ 100	
<b>TOTAL</b>	<b>\$ 1,254,400</b>	<b>\$ 1,297,050</b>	<b>\$ 42,650</b>	

## Detailed 2024 Operating Budget comparison - Expenses: 40s capital outlay

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
44390 Other Improvements	\$ 10,000	\$ 10,000	\$ 0.00	
44430 Computer Equipment Purchases	\$ 1,500	\$ 0.00	(\$ 1,500)	
<b>TOTAL</b>	<b>\$11,500</b>	<b>\$ 10,000</b>	<b>(\$ 1,500)</b>	

## 2024 Debt Service Bond Budget Overview

Revenues	<u>2023</u>	<u>2024</u>	<u>Difference</u>
◦ 31110 County Property Tax	\$ 289,450	\$ 289,000	(\$ 450)
◦ 31210 Vehicle License Excise Tax	\$ 15,170	\$ 15,120	(\$ 50)
◦ 31230 Commercial Vehicle Excise Tax	\$ 750	\$ 650	(\$ 100)
◦ <b>TOTAL REVENUES</b>	<b>\$ 305,370</b>	<b>\$ 304,770</b>	<b>(\$600)</b>
<b>Expenses</b>			
◦ 43810 Principal	\$ 280,000	\$285,000	\$ 5,000
◦ 43820 Interest	\$ 24,970	\$ 19,370	(\$ 5,600)
◦ 43835 Agency Fee	\$ 400	\$ 400	\$ 0.00
◦ <b>TOTAL EXPENSES</b>	<b>\$ 305,370</b>	<b>\$ 304,770</b>	<b>(\$ 600)</b>

MCSWMD 2024 BUDGET PRESENTATION - 7/13/2023

19

## 2024 Cumulative Capital Fund Budget Overview

	<u>2023</u>	<u>2024</u>	<u>Difference</u>
<b>Beginning Balance</b>	<b>\$ 45,418</b>	<b>\$ 45,576</b>	<b>\$ 158</b>
<b>REVENUES</b>			
Interest	\$ 0.00	\$ 0.00	\$ 0.00
Transfer in From Operating	\$ 0.00	\$ 0.00	\$ 0.00
<b>Total Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 50.00</b>
<b>EXPENSES</b>			
None			
<b>Total Expenses</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Ending Balance</b>	<b>\$ 45,418</b>	<b>\$45,576</b>	<b>\$ 158</b>

MCSWMD 2024 BUDGET PRESENTATION - 7/13/2023

20

DATE: 8/10/2023  
 TO: MCSWMD Board of Directors  
 FROM: Cathy Martin, Controller  
 SUBJECT: Cash Flow Summary



	Beginning Balance January 1, 2023	Revenue YTD as of July 31, 2023	Expense YTD as of July 31, 2023	Balance YTD as of July 31, 2023
Operating	3,014,098.25	1,739,704.91 Sav bal transf to op	1,736,739.30	3,017,063.86
Money Market Savings	1,007,203.78	12,356.20	1,019,559.98 Transf bal to oper	0.00
Closure Bond Debt	160,988.60	165,088.36	304,970.00	21,106.96
Capital	45,492.67	117.23	0.00	45,609.90
Landfill/Post Closure	730,431.34	19,426.31	6,481.79	743,375.86



MONROE COUNTY SOLID WASTE  
MANAGEMENT DISTRICT

Date: 8/10/23  
 To: MCSWMD Board of Directors  
 From: Cathy Martin, Controller  
 Subject: Operating Fund Cash Flow Statement

Begin Balance: 3,014,098.25

REVENUE	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD	2023 Budget	2022 Encumbered	YTD Actual Less Budget	Percent Remaining
Property Tax	0.00	0.00	0.00	0.00	0.00	1,186,592.07	0.00	0.00	0.00	0.00	0.00	0.00	1,186,592.07	2,094,339.00		-907,746.93	43.34%
Excise Tax						55,738.30							55,738.30	109,458.00		-53,719.70	49.08%
CVET						4,248.83							4,248.83	8,097.00		-3,848.17	47.53%
Glass Recycling	434.31	0.00	1,218.73	0.00	0.00	0.00	542.80	0.00	0.00	0.00	0.00	0.00	2,195.84	12,500.00		-10,304.16	82.43%
Metal Recycling	151.80	7,145.42	5,462.67	6,263.24	6,713.87	6,250.13	6,738.80	0.00	0.00	0.00	0.00	0.00	38,725.93	60,000.00		-21,274.07	35.46%
Sale of Oil	266.25	81.00	20.00	102.75	340.50	20.00							830.50				
Battery Recycling	279.30	0.00	369.12	0.00	279.20	335.24	0.00	0.00	0.00	0.00	0.00	0.00	1,262.86	1,300.00		-37.14	2.86%
Freon	340.00	360.00	380.00	220.00	660.00	762.00	880.00	0.00	0.00	0.00	0.00	0.00	3,602.00	6,000.00		-2,398.00	39.97%
Green Business	11,793.09	1,000.00	1,601.52	119.34	93.60	1,486.60	0.00	0.00	0.00	0.00	0.00	0.00	16,094.15	20,000.00		-3,905.85	19.53%
Toter's													0.00				
Orange Bags	25,388.75	21,990.00	15,747.89	16,606.93	20,564.10	22,467.50	20,322.23	0.00	0.00	0.00	0.00	0.00	143,087.40	300,000.00		-156,912.60	52.30%
CESQG	710.48	215.00	3,650.09	1,102.96	229.00	805.00	208.90	0.00	0.00	0.00	0.00	0.00	6,921.43	8,000.00		-1,078.57	13.48%
Paint	196.00	360.00	1,129.00	519.00	1,000.77	481.00	607.00	0.00	0.00	0.00	0.00	0.00	4,292.77	4,000.00		292.77	-7.32%
Rental	1,950.00	0.00	393.08	0.00	0.00	3,901.00	0.00	0.00	0.00	0.00	0.00	0.00	6,244.08	8,000.00		-1,755.92	21.95%
Refund/Misc/Donation	79.75	4.00	0.00	2.00	43.71	106.00	27,525.00	0.00	0.00	0.00	0.00	0.00	27,760.46	0.00			
Host Fee	20,232.30	46,081.44	20,982.64	25,138.77	24,365.83	0.00	34,216.96	0.00	0.00	0.00	0.00	0.00	171,017.94	300,000.00		-128,982.06	42.99%
E-Waste	1,740.00	1,608.00	1,932.00	1,400.00	2,480.00	2,202.00	2,715.00	0.00	0.00	0.00	0.00	0.00	14,077.00	30,000.00		-15,923.00	53.08%
Waste Tires	20.00	94.00	216.00	100.00	121.00	95.00	406.00						1,052.00	5,000.00		-3,948.00	78.96%
Interest	6,882.45	6,019.11	6,581.22	6,078.77	7,064.45	7,444.13	8,484.74						48,554.87				
Insurance	1,058.08	1,058.08	1,058.08	1,058.00	1,058.08	1,058.08	1,058.08						7,406.48				
<b>TOTAL REVENUE</b>	<b>71,522.56</b>	<b>86,016.05</b>	<b>60,742.04</b>	<b>58,711.76</b>	<b>65,014.11</b>	<b>1,293,992.88</b>	<b>103,705.51</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,739,704.91</b>	<b>2,966,694.00</b>		<b>-1,226,989.09</b>	<b>41.36%</b>

EXPENSE	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD	2023 Budget	2022 Encumbered	YTD Actual Less Budget	Percent Remaining
<b>Personnel Services</b>																	
Salaries and Wages	61,715.25	63,325.09	64,296.21	69,164.33	67,177.71	104,990.51	69,961.64	0.00	0.00	0.00	0.00	0.00	500,630.74	897,859.00		-397,228.26	44.24%
Employee Benefits	4,506.44	4,524.07	5,410.17	5,013.27	4,775.58	7,850.85	4,988.13	0.00	0.00	0.00	0.00	0.00	37,068.51	72,369.00		-35,300.49	48.78%
District Insurance	19,621.62	19,263.06	19,644.60	19,253.92	20,043.04	29,367.30	18,250.63	0.00	0.00	0.00	0.00	0.00	145,444.17	410,000.00		-264,555.83	64.53%
Longevity	1,300.00	1,060.00	400.00	1,600.00	690.00	690.00	230.00	0.00	0.00	0.00	0.00	0.00	5,970.00	15,465.00		-9,495.00	61.40%
Wellness Clinic-Activate	0.00	0.00	0.00	0.00	4,218.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,218.30	16,500.00		-12,281.70	74.43%
Retirement	6,471.82	6,760.34	6,929.80	7,311.25	7,062.78	11,044.83	7,080.82	0.00	0.00	0.00	0.00	0.00	52,661.64	94,188.00		-41,526.36	44.09%
<b>Sub-total</b>	<b>93,615.13</b>	<b>94,932.56</b>	<b>96,680.78</b>	<b>102,342.77</b>	<b>103,967.41</b>	<b>153,943.49</b>	<b>100,511.22</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>745,993.36</b>	<b>1,506,381.00</b>		<b>-760,387.64</b>	<b>50.48%</b>
<b>Supplies</b>																	
Office Supplies	96.53	271.92	33.49	94.33	49.95	786.18	287.66	0.00	0.00	0.00	0.00	0.00	1,620.06	6,000.00		-4,379.94	73.00%
Operating Supplies	4,691.51	2,145.56	1,492.67	1,552.62	6,246.44	2,403.92	5,892.06	0.00	0.00	0.00	0.00	0.00	24,424.78	54,900.00	2,409.90	-30,475.22	55.51%
Repair and Maintenance	0.00	747.33	0.00	0.00	413.55	0.00	1,233.36	0.00	0.00	0.00	0.00	0.00	2,394.24	22,800.00		-20,405.76	89.50%
Other Supplies	23,858.64	32.86	422.76	615.42	66,226.87	78.28	222.26	0.00	0.00	0.00	0.00	0.00	91,457.09	110,650.00	23,609.89	-19,192.91	17.35%
<b>Sub-total</b>	<b>28,646.68</b>	<b>3,197.67</b>	<b>1,948.92</b>	<b>2,262.37</b>	<b>72,936.81</b>	<b>3,268.38</b>	<b>7,635.34</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>119,896.17</b>	<b>194,350.00</b>		<b>-74,453.83</b>	<b>38.31%</b>
<b>Other Services &amp; Charges</b>																	
Professional Services	36,230.75	10,685.60	1,964.40	5,612.80	52,167.90	2,688.00	8,108.50	0.00	0.00	0.00	0.00	0.00	117,457.95	198,500.00	46,000.00	-81,042.05	40.83%
Comm & Transportation	4,723.38	1,670.62	1,906.67	3,088.36	2,884.96	1,584.32	1,734.24	0.00	0.00	0.00	0.00	0.00	17,592.55	35,650.00		-18,057.45	50.65%
Printing and Advertising	649.69	1,791.78	276.40	85.70	0.00	1,937.42	1,334.25	0.00	0.00	0.00	0.00	0.00	6,075.24	23,500.00		-17,424.76	74.15%
Insur/Worker's Comp	64,737.00	0.00	64.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	64,801.36	101,000.00	63,523.00	-36,198.64	35.84%
Utility Services	6,370.44	5,313.69	3,177.66	3,580.80	3,342.06	2,262.57	2,369.70	0.00	0.00	0.00	0.00	0.00	26,416.92	49,500.00		-23,083.08	46.63%
Repair & Maintenance	14,138.58	2,544.54	2,282.58	6,238.20	7,792.04	7,980.74	3,104.57	0.00	0.00	0.00	0.00	0.00	44,081.25	95,250.00	4,485.00	-51,168.75	53.72%
Rentals	6,453.35	5,134.00	5,008.46	7,083.70	15,236.28	7,248.93	6,528.24	0.00	0.00	0.00	0.00	0.00	52,692.96	92,800.00	212.24	-40,107.04	43.22%
Other Services & Charges	88,198.67	53,366.63	56,933.58	67,821.36	46,579.38	47,639.33	84,791.81	0.00	0.00	0.00	0.00	0.00	445,330.76	658,200.00	48,401.14	-212,869.24	32.34%
<b>Sub-total</b>	<b>221,501.86</b>	<b>80,506.86</b>	<b>71,614.11</b>	<b>93,510.92</b>	<b>128,002.62</b>	<b>71,341.31</b>	<b>107,971.31</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>774,448.99</b>	<b>1,254,400.00</b>	<b>188,641.17</b>	<b>-479,951.01</b>	<b>38.26%</b>
<b>Capital Outlay</b>																	
<b>Sub-total</b>	<b>3,940.00</b>	<b>0.00</b>	<b>2,710.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38,935.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45,585.00</b>	<b>11,500.00</b>		<b>34,085.00</b>	<b>-296.39%</b>
Payroll Liability Clearing	41,159.54	-21,349.99	27,962.95	-22,604.95	30,248.26	-9,335.33	4,735.30	0.00	0.00	0.00	0.00	0.00	50,815.78				
<b>Total Expenses</b>	<b>388,863.21</b>	<b>157,287.10</b>	<b>200,916.76</b>	<b>175,511.11</b>	<b>335,155.10</b>	<b>219,217.85</b>	<b>259,788.17</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,736,739.30</b>	<b>2,966,631.00</b>	<b>188,641.17</b>	<b>-1,229,891.70</b>	<b>41.46%</b>

Ending Balance 3,017,063.86

G/L Blance 3,017,063.86

Difference 0.00

MONROE COUNTY SOLID  
WASTE MANAGEMENT  
DISTRICT

Date: 8/10/2023  
 To: MCSWMD Board of Directors  
 From: Cathy Martin, Controller  
 Subject: Money Market Savings Cash Flow

Begin Balance 1,007,203.78

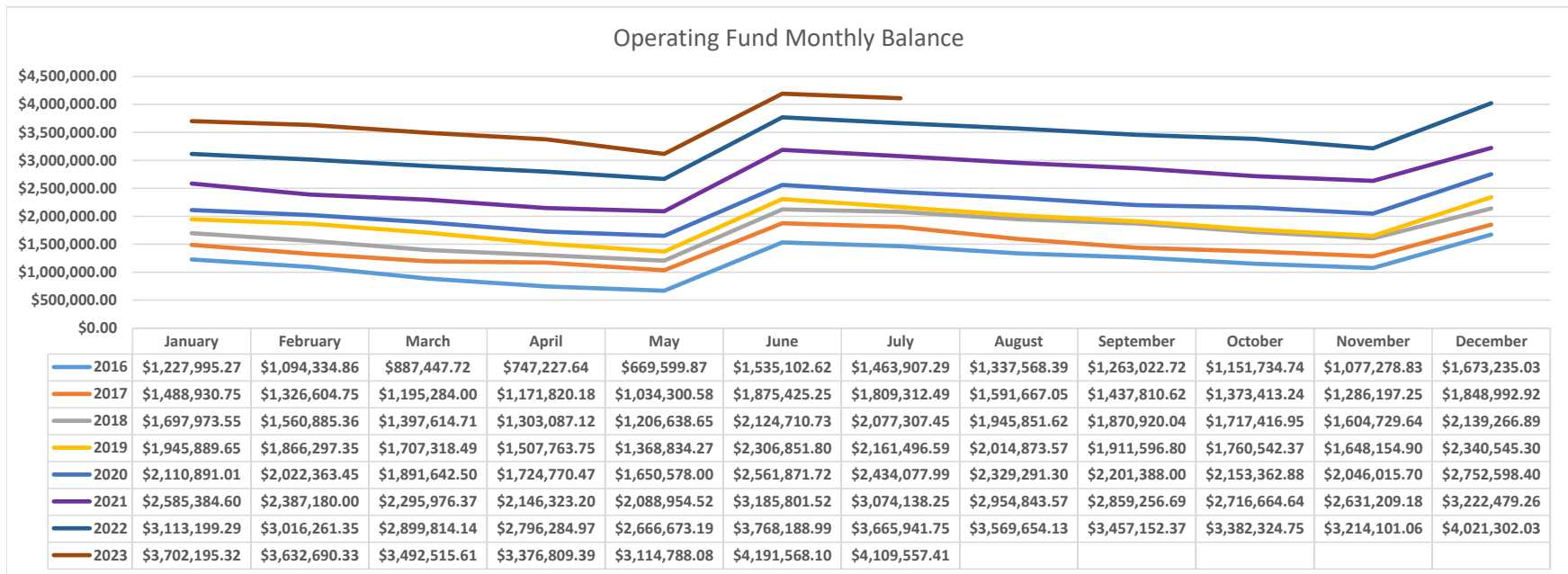
	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD
REVENUE													-
Interest	1,766.06	1,639.23	1,853.71	1,786.37	2,167.44	2,004.99	1,138.40						12,356.20
Total Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
													12,356.20

EXPENSE							1,019,559.98						-
Total Expenses		-	-	-	-	-	1,019,559.98	-	-	-	-		1,019,559.98

Transferred  
balance to  
operating

End Balance -

## MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT





Date: 8/10/2023  
 To: MCSWMD Board of Directors  
 From: Cathy Martin, Controller  
 Subject: Bond Debt Cash Flow

Begin Balance 160,988.60

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD	2023 Budget	YTD Actual Less Budget	Percent Remaining
REVENUE																
Interest	44.34	0.30	0.33	0.30	0.35	23.94	121.18						190.74			
Debt Service Tax						156,974.79							156,974.79	289,450.00	-132,475.21	45.77%
Excise Tax						7,361.66							7,361.66	15,170.00	-7,808.34	51.47%
Cvet						561.17							561.17	750.00	-188.83	25.18%
Transfer IN													0.00		0.00	
Total Revenue	44.34	0.30	0.33	0.30	0.35	164,921.56	121.18	0.00	0.00	0.00	0.00	0.00	165,088.36	305,370.00	470,458.36	154.06%

EXPENSE																
Principal	140,000.00						140,000.00						280,000.00	275,000.00	5,000.00	-1.82%
Interest	13,185.00						11,785.00						24,970.00	30,520.00	-5,550.00	18.18%
Agency Fee													0.00	400.00	-400.00	100.00%
Transfer Out															0.00	
Total Expenses	153,185.00	0.00	0.00	0.00	0.00	0.00	151,785.00	0.00	0.00	0.00	0.00	0.00	304,970.00	305,920.00	950.00	0.31%

End Balance 21,106.96

MONROE COUNTY  
SOLID WASTE  
MANAGEMENT  
DISTRICT

Date: 8/10/2023  
To: MCSWMD Board of Directors  
From: Cathy Martin, Controller  
Subject: Capital Cash Flow

Begin Balance 45,492.67

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD	Budget Less YTD	Percent Remaining
REVENUE															
Interest	15.95	15.34	17.40	15.72	18.53	16.86	17.43								
Transfer IN															
Total Revenue	15.95	15.34	17.40	15.72	18.53	16.86	17.43	0.00	0.00	0.00	0.00	0.00	117.23		
EXPENSE															
Improvements															
Total Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

End Balance 45,609.90

**MONROE COUNTY  
SOLID WASTE  
MANAGEMENT  
DISTRICT**

Date: 8/10/2023  
 To: MCSWMD Board of Directors  
 From: Cathy Martin, Controller  
 Subject: Landfill Postclosure Trust Fund Cash Flow

Begin Balance: 730,431.34

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD
<b>REVENUE</b>													
Interest	1,737.24	823.48	721.52	354.21	778.11	1,244.64	756.71						6,415.91
Dividend		245.75	194.00				691.70						1,131.45
Gain on Investment	3,467.75		6,368.00	811.85		683.60	547.75						11,878.95
Transfer													
Total Revenue													19,426.31

<b>EXPENSE</b>													
Bank Fee's	304.35	306.34	305.38	308.29	308.65	608.49	309.04						2,450.54
Loss on Investment		3,065.40			856.00								3,921.40
Market Value Adjustment	109.85												109.85
Transfer													
Total Expenses													6,481.79

End Balance: 743,375.86

**MONROE COUNTY SOLID  
WASTE MANAGEMENT  
DISTRICT**

Date: August 4, 2023  
 To: MCSWMD Board of Directors  
 From: Cathy Martin, Controller  
 RE: Summary of Payroll and Claims

Claims Processed Week of 7/24/2023

Pre-Approved Claims Approved Under Resolution 2022-02

Accounts Payable Claims	\$87,156.67
Payroll	\$26,089.36
Payroll Claims	\$15,792.61
Longevity	\$181.88
TOTAL	<u>\$129,220.52</u>

Pre-Approved Claims Approved by Boad Chair or Designee


7/27/2023	<u>\$9,163.13</u>
TOTAL	\$9,163.13

**Total Pre-Approved Payroll and Accounts Payable Claims Submitted  
to the Board of Directors:**

**\$138,383.65**

We have examined the claims summarized above and approved:

  
 \_\_\_\_\_  
 Tom McGlasson Jr., Executive Director

  
 \_\_\_\_\_  
 Cathy Martin, Controller



Accounts Payable Claims Docket

CLAIM DOCKET

Claim	Vendor	Name	Description	Net Amount
Batch: 806	1	429 Canon	Mthly: Copier & printer rental	379.00
	2	489 CenterPoint Energy	Mthly: Admin bldg	54.94
	3	39 City of Bloomington Utilities	Mthly: Admin, RRC & HHW	263.34
	4	370 Comcast Business	Mthly: Telephone svr for all Depts	556.37
	5	19 Duke Energy Indiana Inc	Mthly: RRc & HHW	805.02
			Mthly: Admin bldg	360.82
			Mthly: Bethel site	119.55
	6	44 Heritage Enviromental Service	HHW: Disposal—propane cylinders, latex paint, aerosol cans	18,882.35
	7	137 Hoosier Transfer Station	Compliance: Adopt a Road / Illegal dumping	15.05
	8	465 IU Health Plans	Mthl: Employee Health (8/1-8/31/23)	24,661.06
	9	231 Indiana State Central Collection Unit	Remit # 006812207 Case: 53C07-1108-JP-000630	132.00
	10	459 Invesco Investment Service	Bi-weekly: Employee's IRA	29.00
	11	272 J R Davis Vending Inc	Water/cooler rental for Ellettsville site	55.00
	12	254 John Hancock	Employee Loan	62.49
	13	254 John Hancock	Employee Loan	62.78
	14	61 K & S Rolloff, Inc	Glass hauling @ S Walnut & sites	900.00
			Glass hauling @ S Walnut & sites	2,317.50
	15	74 Muller Welding Company Inc	Mthly: Compact rental @ S Walnut	300.00
	16	78 N Anderson Excavating & Lawn Care LLC	Landfill: Mowing & trimming	5,200.00
			Landfill: Leachate pond repaired on hose	500.00
	17	82 NuGenesis, Inc	HHW: Disposal—freezer, dehumidifers, refrigerators, water coolers	940.00
	18	469 TASC	Qtrly: Cobra Admin fee	80.22
			Qtrly: Cobra Admin fee	79.65
	19	93 South Central Indiana REMC	Mthly: Landfill	74.00
			Mthly: Landfill	58.00
			Mthly: Landfill	115.00
			Mthly: Landfill	56.00
	20	145 Republic Services of Indiana	Mthly: June, 2023 Hauling & MSW disposal	29,293.31
	21	380 Aflac	Employees July, 2023 Aflac	179.22

Grand Total: **86,531.67**

**Check Register Report**

2:12 PM

Monroe County Solid Waste Management Dis

Page 1 of 1

<u>Check Number</u>	<u>Vendor Number</u>	<u>Name</u>	<u>Date</u>	<u>Bank/Acct Number</u>	<u>Amount</u>
Checks					
81407	14	Breeden Cleaning Service	7/26/2023	401 02	625.00
				Grand Total -	625.00

July 24, 2023  
9:37AM

MCSWMD Board of Directors Meeting Packet 8/10/2023 Page 35 of 80  
Monroe County Solid Waste Mgt Dist  
**Direct Deposit Summary Report**

Report: Prdsumr.rpt  
1 of 1

Pay Period Ending Date: 7/22/2023  
Effective Date: 7/27/2023

<b>Total Number of All Transactions :</b>	<b>34</b>
<b>Total Number of Pre-Notification Transactions :</b>	
<b>Total Credit Amount :</b>	<b>26,089.36</b>
<b>Total Debit Amount :</b>	<b>26,089.36</b>
<b>Total Number of Debit Transactions :</b>	<b>1</b>
<b>Total Number of Credit Transactions :</b>	<b>33</b>

BatchNo: 6812                      Comment: Payroll Claims 07/28/23  
 Status: Open                      Date Opened: 07/24/2023  
 Source: AP

Fund	Account No/Description	Post Date	Per/Year	Operator Ven/Emp#	Ref Number Po/Rct	Description	Debits	Credits
1000	07-22.61000 Federal Withholdings	7/24/2023	7 / 2023	CATHY		Federal withholding	3,494.82	
1000	07-22.65000 FICA Social Security	7/24/2023	7 / 2023	CATHY		FICA SS	4,288.28	
1000	07-22.64000 FICA/Medicare Withholdings	7/24/2023	7 / 2023	CATHY		FICA Medicare	1,002.88	
1000	07-22.62000 State Withholdings	7/24/2023	7 / 2023	CATHY		State Withholding	2,293.22	
1000	07-22.63000 County Withholdings	7/24/2023	7 / 2023	CATHY		County Withholding	960.98	
1000	07-22.41340 John Hancock Retirement	7/24/2023	7 / 2023	CATHY		Employee retirement	3,752.43	
<b>Batch Totals:</b>							<b>15,792.61</b>	

AGENCY : 1 Monroe County Solid Waste Mtg  
 VERSION : 4 . 00 . 00

CHECK REGISTER  
 PPE 07/22/2023

PAGE : 2  
 DATE : 07/24/2023  
 TIME : 9:54

SUMMARY

<u>Check</u>	<u>Type</u>	<u>Manual</u>	<u>Direct</u>	<u>Deposit</u>	<u>Amount</u>	<u>Direct</u>	<u>Deposit</u>	<u>Amount</u>	<u>Check</u>	<u>Amount</u>
Regular					0 . 00			0 . 00		181.88
Manual					0 . 00			0 . 00		0 . 00
Void					0 . 00			0 . 00		0 . 00

MONROE COUNTY SOLID  
WASTE MANAGEMENT  
DISTRICT

Date: July 26, 2023  
To: MCSWMD Board of Directors  
From: Cathy Martin, Controller  
RE: Claims for Approval

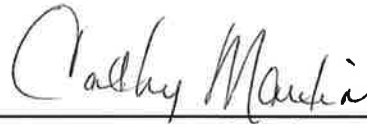
Accounts Payable Claims for Approval \$9,163.13

**Total Accounts Payable Claims for Approval 07/26/2023** \$9,163.13

We have examined the claims summarized above and approve; hereby submitting to the Board for review and approval.



Tom McGlasson, Jr., Executive Director



Cathy Martin, Controller

# Claims Docket Report

Claims Docket Report

Batch: 805	Claim	Vendor	Name	Description	Net Amount
	1	245	AISWMD	2023 AISWMD Conference - session sponsor	275.00
	2	444	B & H Electric and Supply	Landfill: Repair air compressor motor for treatment plant	199.66
	3	214	Barry Company	Landfill: Repair supplies - pipe, glue	141.62
	4	476	Blue Fox Heating & Cooling	S. Walnut A/C repair	447.50
	5	16	Bruce Garage Doors / Home Improvement	RRC: Rollers, screws, hinges	170.00
	6	26	Calgon Carbon Corp.	Landfill: Carbon for treatment plant (400 lbs)	1,668.00
	7	6	Carmin Parker	Legal consultation - Host Fee	425.00
				Legal consultation - Review Rumpke agreement and Host Fee	1,072.50
	8	502	German American - VISA	Sites: Cold patch, alco steel RRC: Tank sprayer, water, paper towels Admin: Paper towels, toilet tissue, batteries Community Outreach: Trellis for wicking garden Admin: Advertising, Indeed job postings RRC: Brackets and caster wheels for containers Landfill: IDEM permits, hose for leachate pond, internet service	4,634.90
	9	65	Lowe's Business Accounts	Community Outreach: Sticks for plants in wicking garden	13.49
	10	234	NuMedia Marketing	Community Outreach: Annual domain registration	18.20
	11	104	USABlueBook	Landfill: Replacement air filters for aerators and air compressors for treatment plant	97.26
<b>Grand Total:</b>					<b>9,163.13</b>

**Tom McGlasson**

---

**From:** Geoff McKim <gmckim@co.monroe.in.us>  
**Sent:** Wednesday, July 26, 2023 4:29 PM  
**To:** Cathy Martin; Isabel Piedmont-Smith; Penny Githens; Julie Thomas;  
hamiltoj@bloomington.in.gov; Lee Jones; Dan Swafford; Tom McGlasson  
**Subject:** Re: MCSWMD Claims for Approval

Thank you. If no one has any objection, these claims are approved at COB tomorrow (Thursday), 2023-07-27.

-geoff

---

**From:** Cathy Martin <cmartin@mcswmd.org>  
**Date:** Wednesday, July 26, 2023 at 9:05 AM  
**To:** Geoff McKim <gmckim@co.monroe.in.us>, Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>, Penny Githens <pgithens@co.monroe.in.us>, Julie Thomas <jthomas@co.monroe.in.us>, hamiltoj@bloomington.in.gov <hamiltoj@bloomington.in.gov>, Lee Jones <ljones@co.monroe.in.us>, Dan Swafford <danswafford@ellettsville.in.us>, Tom McGlasson <tmcglass@mcswmd.org>  
**Subject:** MCSWMD Claims for Approval

Members of the Board,

Attached for your review and approval are accounts payable claims in the amount of \$9,163.13. Please let me know if you have any questions.

Thanks  
Cathy

**Catherine S. Martin, CPA**  
**Controller**  
[cmartin@mcswmd.org](mailto:cmartin@mcswmd.org)  
**(812) 349-2951**





## MEMORANDUM

**TO:** MCSWMD Board of Directors  
**DATE:** August 4, 2023  
**FROM:** Tom McGlasson Jr.  
**SUBJECT:** 2024 Budget Proposals

---

District staff had their pre-budget workshop meeting with DLGF on 7/26/23. The DLGF representative did not express any concerns with the budgets as proposed. The budget proposals included in this packet contain the following revenue changes from what was presented to the Board at the July meeting (there are no changes to expense lines):

### **2024 Proposed Operating Budget**

- County Property Tax (Revenue Line 31110) decreased by the amount of the estimated property tax cap impact of \$20,200 provided by DLGF
- Vehicle License Excise Tax (Revenue Line 31210) decreased by \$6,365 to match the estimate provided by DLGF
- Commercial Vehicle Excise Tax (Revenue Line 31230) decreased by \$19 to match the estimate provided by DLGF
- Budget revenue matches that indicated on the included Form 4B in Gateway

### **2024 Debt Service Fund Budget**

- County Property Tax (Revenue Line 31110) increased by \$3,565 to match estimate provided by DLGF
- Vehicles License Excise Tax (Revenue Line 31210 decreased by \$3,565 to match estimate provided by DLGF

### **2024 Cumulative Capital Fund Budget**

- No Changes

Included with this memo are the written comments from the CAC concerning the 2024 proposed budgets, as required by IC 13-21-3-11(g)(2).

# Monroe County Solid Waste Management District 2024 PROPOSED BUDGETS

AUGUST 10, 2023  
MCSWMD BOD MEETING

## 2024 Operating Budget Overview

Revenues	<u>2023</u>	<u>2024</u>	<u>Difference</u>
◦ Taxes	\$2,211,894	\$2,270,029	\$58,135
◦ Fees from HHW & Disposal	\$373,000	\$349,500	(\$23,500)
◦ Other Income	\$308,000	\$308,000	\$0.00
◦ Sale of Recyclables	\$73,800	\$80,250	\$6,450
◦ <b>TOTAL REVENUES</b>	<b>\$2,966,694</b>	<b>\$3,007,779</b>	<b>\$41,085</b>
<b>Expenses</b>			
◦ 10s Personnel Services	\$1,506,381	\$1,557,645	\$51,264
◦ 20s Supplies	\$194,350	\$199,100	\$4,750
◦ 30s Services & Charges	\$1,254,400	\$1,297,050	\$42,400
◦ 40s Capital Outlays	\$11,500	\$10,000	(\$1,500)
◦ <b>TOTAL EXPENSES</b>	<b>\$2,966,631</b>	<b>\$3,063,795</b>	<b>\$96,914</b>
<b>Revenue Less Expenses</b>	<b>\$63</b>	<b>(\$56,016)</b>	<b>(\$56,079)</b>

## Detailed 2024 Operating Budget comparison – Revenue: Taxes

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
31110 Co Property Tax	\$ 2,094,339	\$ 2,157,913	\$ 63,574	Provided by DLGF 4% growth quotient
31210 Vehicle License Excise Tax	\$ 109,458	\$ 103,635	(\$ 5,823)	Provided by DLGF
31230 Commercial Vehicle Excise Tax	\$ 8,097	\$ 8,481	\$ 384	Provided by DLGF
<b>TOTAL</b>	<b>\$ 2,211,894</b>	<b>\$ 2,270,029</b>	<b>\$ 58,135</b>	

MCSWMD 2024 BUDGET PRESENTATION - 8/10/2023

3

## Detailed 2024 Operating Budget comparison – Revenue: Fees from HHW & Disposal

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
34240 Freon Removal	\$ 6,000	\$ 5,500	(\$ 500)	
34295 Green Business Network	\$ 20,000	\$ 20,000	0.00	
34310 CESQG Disposal	\$ 8,000	\$ 12,000	\$ 4,000	Based on 2023 YTD
34320 Electronics Disposal	\$ 30,000	\$ 25,000	(\$ 5,000)	Based on 2023 YTD & previous years experience
34333 Paint Disposal	\$ 4,000	\$ 7,000	\$ 3,000	Based on 2023 YTD & previous years experience
34410 Pay-Per-Use Bag Fee	\$ 300,000	\$ 278,500	(\$ 21,500)	Based on 2023 YTD & previous years experience
37112 Waste Tire Fee	\$ 5,000	\$ 1,500	(\$ 3,500)	Based on previous years experience
<b>TOTAL</b>	<b>\$ 373,000</b>	<b>\$ 349,500</b>	<b>(\$ 23,500)</b>	

MCSWMD 2024 BUDGET PRESENTATION - 8/10/2023

4

## Detailed 2024 Operating Budget comparison – Revenue: Other Income

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
36150 Host Fee	\$ 300,000	\$ 300,000	\$ 0.00	
36200 Rental Income	\$ 8,000	\$ 8,000	\$ 0.00	
<b>TOTAL</b>	<b>\$ 308,000</b>	<b>\$ 308,000</b>	<b>\$ 0.00</b>	

MCSWMD 2024 BUDGET PRESENTATION - 8/10/2023

5

## Detailed 2024 Operating Budget comparison – Revenue: Sale of Recyclables

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
37100 Sale of Recyclables	\$ 0.00	\$ 0.00	\$ 0.00	
37105 Sale of Glass	\$ 12,500	\$ 8,250	(\$ 4,250)	Based on 2023 YTD
37107 Metal Recycling	\$ 60,000	\$ 70,000	\$ 10,000	Based on market rate & tonnages
37111 Sale of Batteries	\$ 1,300	\$ 2,000	\$ 700	Based on 2023 YTD
<b>TOTAL</b>	<b>\$ 73,800</b>	<b>\$ 80,250</b>	<b>\$ 6,450</b>	

MCSWMD 2024 BUDGET PRESENTATION - 8/10/2023

6

## 2024 Operating Budget Personnel Services Changes

The 2024 Personnel Services Budget proposal includes a \$2,000 flat wage increase for staff based on the CPI-W (Urban Wage Earners and Clerical Workers) used by the District to calculate annual cost of living increases.

Due to staffing changes over the past couple of years, there is no increased appropriation requested for the health insurance line. Even though we anticipate a premium increase in the range of  $\pm 12\%$ . Actual premium costs over the past few years indicate that the requested appropriation can absorb any realized increase in this range and also fund the potential need of employees to increase coverage.

This Personnel Services category is based on the staffing and wage changes approved at the July Board meeting via Resolution 2023-10

## Detailed 2024 Operating Budget comparison - Expenses: 10s Personnel Services (1 of 2)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
41110 Salary Wages	\$ 279,009	\$ 289,009	\$ 10,000	\$2,000 flat wage increase based on applying the 2023 CPI-W to the median annual wage
41120 Hourly Wages	\$ 614,100	\$ 649,451	\$ 35,351	
41130 Overtime	\$ 4,750	\$ 3,500	(\$ 1,250)	
41140 Longevity	\$ 15,465	\$ 15,370	(\$ 95)	

## Detailed 2024 Operating Budget comparison - Expenses: 10s Personnel Services (2 of 2)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
41310 FICA	\$ 56,626	\$ 59,354	\$ 2,728	
41311 FICA Medicare	\$ 13,243	\$ 13,881	\$ 638	
41320 Unemployment	\$ 2,500	\$ 2,500	\$ 0.00	
41330 Health Insurance	\$ 410,000	\$ 410,000	\$ 0.00	
41132 Wellness Clinic	\$ 16,500	\$ 18,150	\$ 1,650	Anticipated 10% increase
41340 Retirement	\$ 94,188	\$ 96,430	\$ 2,242	
<b>TOTAL</b>	<b>\$ 1,506,381</b>	<b>\$ 1,557,645</b>	<b>\$ 51,264</b>	

## Detailed 2024 Operating Budget comparison - Expenses: 20s Supplies (1 of 2)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
42190 Office Supplies	\$ 6,000	\$ 5,350	(\$ 650)	
42220 Health & Safety	\$ 4,250	\$ 4,000	(\$ 250)	
42231 Fuel	\$ 18,000	\$ 18,050	\$ 50	
42232 Lubricants	\$ 250	\$ 150	(\$ 100)	
42233 Tires & Tubes	\$ 1,300	\$ 1,500	\$ 200	
42239 Other Garage & Motor	\$ 100	\$ 100	\$ 0.00	
42290 General Operating	\$ 31,000	\$ 31,000	\$ 0.00	
42310 Building Material	\$ 2,050	\$ 2,050	\$ 0.00	

## Detailed 2024 Operating Budget comparison - Expenses: 20s Supplies (2 of 2)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
42320 Road Base Material	\$ 9,000	\$ 9,000	\$ 0.00	
42360 Repair Parts	\$ 3,850	\$ 3,850	\$ 0.00	
42370 Minor Tools & Equip	\$ 5,000	\$ 5,000	\$ 0.00	
42390 Other R&M Supplies	\$ 2,900	\$ 3,150	\$ 250	
43420 Uniforms	\$ 2,000	\$ 2,000	\$ 0.00	
42490 Other Supplies	\$ 13,650	\$ 13,900	\$ 250	Includes \$500 request from CAC
42491 Orange Bag Purchase	\$ 95,000	\$ 100,000	\$ 5,000	Contractual price increase
<b>TOTAL</b>	<b>\$ 194,350</b>	<b>\$ 199,100</b>	<b>\$ 4,750</b>	

MCSWMD 2024 BUDGET PRESENTATION - 8/10/2023

11

## Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (1 of 6)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
43110 Legal	\$ 5,000	\$ 5,000	\$ 0.00	
43120 Engineering	\$ 2,000	\$ 2,000	\$ 0.00	
43140 Laboratory	\$ 65,000	\$ 70,000	\$ 5,000	Fee increases
43180 Consultant	\$ 2,500	\$ 2,500	\$ 0.00	
43190 Other Prof Services	\$ 121,500	\$ 172,500	\$ 51,000	\$50K appropriation for food waste composting
43195 Medical Services	\$ 2,500	\$ 2,000	(\$ 500)	
43200 Prof/ Social Media	\$ 15,000	\$ 15,000	\$ 0.00	
43210 Telephone	\$ 13,000	\$ 11,500	(\$ 1,500)	New service provider for rural sites

MCSWMD 2024 BUDGET PRESENTATION - 8/10/2023

12

## Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (2 of 6)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
43220 Postage	\$ 2,050	\$ 2,150	\$ 100	
43230 Travel	\$ 1,600	\$ 1,600	\$ 0.00	
43240 Freight & Handling	\$ 500	\$ 500	\$ 0.00	
43290 Other Communication	\$ 3,500	\$ 4,400	\$ 900	Landfill internet rate increase
43310 Printing	\$ 2,000	\$ 2,050	\$ 50	
43320 Media Advertising	\$ 20,000	\$ 20,000	\$0.00	
43325 Legal Advertising	\$1,500	\$ 1,000	(\$ 500)	

## Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (3 of 6)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
43410 Workers Compensation	\$ 27,000	\$ 27,000	\$ 0.00	
43420 Liability	\$ 74,000	\$ 75,500	\$ 1,500	2023 YTD encumbered / Pol Prevention policy due in 2024
43510 Electric	\$ 35,000	\$ 37,000	\$ 2,000	Rate increases / 2023 YTD
43520 Gas	\$ 10,000	\$ 12,500	\$ 2,500	Rate increases / 2023 YTD
43530 Water & Sewer	\$ 4,500	\$ 5,000	\$ 500	
43610 Building R & M	\$ 18,000	\$ 18,000	\$ 0.00	
43620 Office Equip R & M	\$ 1,250	\$ 1,250	\$ 0.00	
43630 Tires & Tubes R & M	\$ 2,500	\$ 2,500	\$ 0.00	



## Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (4 of 6)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
43640 Vehicle R & M	\$ 30,000	\$ 28,000	(\$ 2,000)	
43650 Mach & Equip R & M	\$ 24,000	\$ 24,000	\$ 0.00	
43690 Other R & M	\$ 12,000	\$ 12,000	\$ 0.00	
43695 Snow Removal	\$ 7,500	\$ 7,500	\$ 0.00	
43710 Land Rental	\$ 9,000	\$9,500	\$ 500	Contractual increase (Bethel Ln)
43740 Mach & Equip Rental	\$ 82,800	\$ 89,500	\$ 6,700	Groundwater sampling equipment rate increases
43790 Other Rental	\$ 1,000	\$ 1,000	\$ 0.00	
43830 Banking Fees	\$ 1,000	\$ 750	(\$ 250)	2023 YTD

MCSWMD 2024 BUDGET PRESENTATION - 8/10/2023

15

## Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (5 of 6)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
43910 Dues & Subscriptions	\$ 3,500	\$ 5,000	\$ 1,500	New memberships (Waste Red Spec)
43920 Training & Education	\$ 10,000	\$ 10,000	\$ 0.00	
43931 Leachate Disp.	\$ 125,000	\$ 132,000	\$ 7,000	Based on 2023 YTD
43933 HHW Disposal	\$ 75,000	\$ 80,000	\$ 5,000	2023 YTD & previous years exp
43934 Electronics Disp	\$ 25,000	\$ 25,000	\$ 0.00	
43939 Other Coll/Disp Cont.	\$ 121,000	\$ 107,050	(\$ 13,950)	2023 YTD & previous years exp
43941 Freon Recovery	\$ 3,500	\$ 5,000	\$ 1,500	Based on previous years exp
43942 Hauling Contracts	\$ 172,000	\$ 181,000	\$ 9,000	Contractual price increase
43943 Hauling Glass	\$ 42,000	\$ 30,000	(\$ 12,000)	Hauling to local facility vs Indy

MCSWMD 2024 BUDGET PRESENTATION - 8/10/2023

16

## Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (6 of 6)

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
43942 Waste Tire Processing	\$ 6,000	\$ 2,000	(\$ 4,000)	2023 YTD & previous years exp
43950 Stormwater Fees	\$ 500	\$ 500	\$ 0.00	
43960 Recycling Fees	\$ 72,500	\$ 55,000	(\$ 17,500)	Based on previous years exp
43970 License & Permits	\$ 1,200	\$ 1,300	\$ 100	
<b>TOTAL</b>	<b>\$ 1,254,400</b>	<b>\$ 1,297,050</b>	<b>\$ 42,650</b>	

## Detailed 2024 Operating Budget comparison - Expenses: 40s capital outlay

Category	2023 Budget	2024 Proposed Budget	Increase / (Decrease) From 2023	Reason For Change
44390 Other Improvements	\$ 10,000	\$ 10,000	\$ 0.00	
44430 Computer Equipment Purchases	\$ 1,500	\$ 0.00	(\$ 1,500)	
<b>TOTAL</b>	<b>\$11,500</b>	<b>\$ 10,000</b>	<b>(\$ 1,500)</b>	

## 2024 Debt Service Bond Budget Overview

Revenues	<u>2023</u>	<u>2024</u>	<u>Difference</u>
◦ 31110 County Property Tax	\$ 289,450	\$ 292,565	\$ 3,115
◦ 31210 Vehicle License Excise Tax	\$ 15,170	\$ 11,555	(\$ 3,615)
◦ 31230 Commercial Vehicle Excise Tax	\$ 750	\$ 650	(\$ 100)
◦ <b>TOTAL REVENUES</b>	<b>\$ 305,370</b>	<b>\$ 304,770</b>	<b>(\$600)</b>
<b>Expenses</b>			
◦ 43810 Principal	\$ 280,000	\$ 285,000	\$ 5,000
◦ 43820 Interest	\$ 24,970	\$ 19,370	(\$ 5,600)
◦ 43835 Agency Fee	\$ 400	\$ 400	\$ 0.00
◦ <b>TOTAL EXPENSES</b>	<b>\$ 305,370</b>	<b>\$ 304,770</b>	<b>(\$ 600)</b>

## 2024 Cumulative Capital Fund Budget Overview

	<u>2023</u>	<u>2024</u>	<u>Difference</u>
<b>Beginning Balance</b>	<b>\$ 45,418</b>	<b>\$ 45,576</b>	<b>\$ 158</b>
<b>REVENUES</b>			
Interest	\$ 0.00	\$ 0.00	\$ 0.00
Transfer in From Operating	\$ 0.00	\$ 0.00	\$ 0.00
<b>Total Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 50.00</b>
<b>EXPENSES</b>			
None			
<b>Total Expenses</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Ending Balance</b>	<b>\$ 45,418</b>	<b>\$ 45,576</b>	<b>\$ 158</b>

## Citizen's Advisory Committee

Monday, July 31, 2023  
Monroe County Solid Waste Management District  
3400 S. Walnut Street  
Bloomington, IN 47401

Dear Members of the Board,

The Citizen's Advisory Committee (CAC) writes in support of the proposed 2024 budget as presented at the July 13, 2023 regular Board meeting. We are grateful to District Staff for creating a responsibly adapted budget, and we are confident in the District's financial well-being. Further, we appreciate the Board's desire to allocate resources to expand community food waste management programs. The CAC thanks you for considering approval of our supply funds for the 2024 fiscal year and for continuing to provide us the flexibility to submit allocation requests outside the budget cycle.

Respectfully,

The Citizen's Advisory Committee

Joseph Wynia

Matt Austin

Ryan Edwards

John Arnold

Bill Goins

Paul White Sr.

Bradley Lucas

# Resolution 2023 – 11

Monroe County Solid Waste Management District  
Approval of 2024 Operating Budget

**WHEREAS**, the Monroe County Solid Waste Management District (District) is a political subdivision and a solid waste management district under IC 13-21-3; and

**WHEREAS**, the District is granted certain powers enumerated in IC 13-21-3-12; and

**WHEREAS**, IC 13-21-3-12 requires that the District follow regular budgeting procedures; and

**WHEREAS**, the proposed 2024 budget has been publically noticed in accordance with IC 6-1.1-17-3; and

**WHEREAS**, the District Citizen Advisory Committee has had opportunity to review the 2024 proposed budget and has submitted written comments in accordance with IC 13-21-3-11; and

**WHEREAS**, all public hearings and meetings concerning the 2024 proposed budget were duly noticed in accordance with IC 5-3-1-2

**WHEREAS**, the District Board of Directors has previously been provided and reviewed the proposed budget at a public meeting held on July 13, 2023.

**NOW, THEREFORE**, the District Board of Directors hereby resolves to approve and submit to the Monroe County Council, as required by IC 6-1.1-17.20, the Monroe County Solid Waste Management District 2024 Operating Fund budget proposal as follows:

Revenues:

Total Revenues:	\$ 3,007,779.00
-----------------	-----------------

Expenses:

10 – Personnel Services:	\$ 1,557,645.00
20 – Supplies:	\$ 199,100.00
30 – Other Services & Charges:	\$ 1,297,050.00
40 – Capital Outlay:	\$ 10,000.00

---

Total Expenses:	\$ 3,063,795.00
-----------------	-----------------

# Resolution 2023 – 11

Monroe County Solid Waste Management District  
Approval of 2024 Operating Budget

So voted on this 10<sup>th</sup> day of August, 2023 by the Board of Directors of the Monroe County Solid Waste Management District.

AYE

NAY

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Penny Githens, Secretary

\_\_\_\_\_  
Penny Githens, Secretary

\_\_\_\_\_  
Julie Thomas, Director

\_\_\_\_\_  
Julie Thomas, Director

\_\_\_\_\_  
John Hamilton, Director

\_\_\_\_\_  
John Hamilton, Director

\_\_\_\_\_  
Lee Jones, Director

\_\_\_\_\_  
Lee Jones, Director

\_\_\_\_\_  
Dan Swafford, Director

\_\_\_\_\_  
Dan Swafford, Director

Attest: \_\_\_\_\_  
Tom McGlasson Jr., Executive Director

**MCSWMD**

**PROPOSED 2024 Operating  
Fund Budget (Fund #8210)**

**MONROE COUNTY SOLID  
WASTE MANAGEMENT  
DISTRICT**

**Revenue**

31110	County Property Tax	2,157,913
31210	Vehicle License Excise Tax	103,635
31230	Commercial Vehicle Excise Tax	8,481
34240	Freon Removal	5,500
34295	Green Business Network	20,000
34310	CESQG Disposal	12,000
34320	Electronics \$20	25,000
34333	Paint Disposal Fees	7,000
34410	Pay per Bag	278,500
36150	Host Fee	300,000
36200	Rental	8,000
37100	Sales of Recycling	
37105	Sale of Glass	8,250
37107	Sale of Metal	70,000
37110	Sale of Oil	
37111	Sale of Batteries	2,000
37112	Waste Tire Fee	1,500

**REVENUE TOTAL 3,007,779**

**Personnel Services**

41110	Salary Wages	289,009
41120	Hourly Wages	649,451
41130	Overtime	3,500
41140	Longevity (Dept. 12)	15,370
41310	FICA	59,354
41311	FICA/Medicare	13,881
41320	Unemployment	2,500
41330	Health Insurance	410,000
41331	Wellness Clinic	18,150
41340	Retirement	96,430

**PERSONNEL SERVICES TOTAL 1,557,645**

**SUPPLIES**

42190	Office Supplies	5,350
42220	Health & Safety	4,000
42231	Fuel	18,050
42232	Lubricants	150
42233	Tires & Tubes	1,500
42239	Other Garage & Motor	100
42290	General Operating	31,000
42310	Building Material	2,050
42320	Road Base Material	9,000
42360	Repair Parts	3,850
42370	Minor Tools & Equipment	5,000
42390	Other R & M Supplies	3,150
42420	Uniforms	2,000
42490	Other Supplies	13,900
42491	Orange Bag Purchase	100,000

**SUPPLIES TOTAL     199,100**

**OTHER SERVICES & CHARGES**

43110	Legal	5,000
43120	Engineering	2,000
43140	Laboratory	70,000
43180	Consultant	2,500
43190	Other Professional	172,500
43195	Medical Services	2,000
43200	Professional / Social Media	15,000
43210	Telephone	11,500
43220	Postage	2,150
43230	Travel	1,600
43240	Freight / Handling	500
43290	Other Communication	4,400
43310	Printing	2,050
43320	Media Advertising	20,000
43325	Legal Advertising	1,000
43410	Worker's Compensation	27,000
43420	Liability	75,500
43510	Electric	37,000
43520	Gas	12,500
43530	Water & Sewer	5,000
43610	Building R & M	18,000
43620	Office Equip R & M	1,250
43630	Tires & Tube R & M	2,500
43640	Vehicle R & M	28,000
43650	Machinery & Equip R & M	24,000
43690	Other Repair & Maintenance	12,000
43695	Snow Removal	7,500
43710	Land Rental	9,500
43740	Machinery & Equip Rental	89,500
43790	Other Rental	1,000



**Other Services and Charges (cont.)**

43830	Banking Fees	750
43910	Dues & Subscriptions	5,000
43920	Training & Education	10,000
43931	Leachate Disposal	132,000
43933	HHW Disposal	80,000
43934	Electronic Disposal	25,000
43939	Other Coll/Disposal Contracts	107,050
43941	Freon Recovery	5,000
43942	Hauling Contracts	181,000
43943	Hauling Glass	30,000
43945	Waste Tire Processing	2,000
43950	Stormwater Fees	500
43960	Recycling Fees	55,000
43970	License & Permits	1,300

**OTHER SERVICES & CHARGES TOTAL 1,297,050**

**CAPITAL OUTLAY**

44210	Building Purchases	
44220	Building Improvements	
44390	Other Improvements	10,000
44430	Computer Equipment	
44440	Vehicle Purchase	
44590	Other Capital Outlay	
44999	Cum Capital Fund	

**CAPITAL OUTLAY TOTAL 10,000**

**TOTAL EXPENDITURES 3,063,795**

---

	<b>TOTAL REVENUES</b>	3,007,779
minus	<b>TOTAL EXPENDITURES</b>	3,063,795
		<b>(56,016)</b>

Budget Form 4-B

Prescribed by the Department of Local Government Finance

Approved by the State Board of Accounts

**Budget Estimate - Financial Statement - Proposed Tax Rate**

**Taxing Unit:** 0990 - MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT  
**Fund Name:** 8210 - SPECIAL SOLID WASTE MANAGEMENT  
**County:** 53 - Monroe County  
**Year:** 2024

<b>July to December - 2023</b>	
<b>Cash Balance and Revenues</b>	
1. June 30th Cash Balance	\$4,244,834
2. Property Taxes To be Collected	\$851,277
3. Miscellaneous Revenue	\$431,793
<b>4. Total Cash and Revenues</b>	<b>\$5,527,904</b>
<b>Expenses</b>	
5. Necessary Expenditures	\$1,753,771
6. Additional Appropriations	\$0
7. Outstanding Temporary Loans and Transfers	\$0
7a). Transfers Out and Outstanding Temporary Loans	\$0
7b). Reserved	\$0
7c). School Transfers	
<b>8. Total Expenses required</b>	<b>\$1,753,771</b>
<b>9. Estimated December 31st 2023 Cash Balance (Line 4 - 8)</b>	<b>\$3,774,133</b>

<b>Budget Year - 2024</b>		
<b>Revenues</b>	<b>Advertised Amount</b>	<b>Adopted Amount</b>
10. Reserved for DLGF Application of Levy Excess		
11. Property Tax Levy	\$2,178,113	
12. Property Tax Cap Impact	\$20,200	
13. Miscellaneous	\$849,866	\$849,866
<b>14. Budget Year Total Revenues</b>	<b>\$3,007,779</b>	<b>\$849,866</b>
<b>Expenses</b>	<b>Advertised Amount</b>	<b>Adopted Amount</b>
15. 2024 Budget Estimate	\$3,063,795	\$3,063,795
16. Outstanding Temporary Loans and Transfers	\$0	\$0
16a). Transfers Out and Outstanding Temporary Loans	\$0	\$0
16b). Reserved	\$0	\$0
16c). School Transfers		
<b>17. Total 2024 Expenses</b>	<b>\$3,063,795</b>	<b>\$3,063,795</b>
<b>18. Operating Balance - Estimated December 31st 2024 Cash Balance (Line 9 + 14 - 17)</b>	<b>\$3,718,117</b>	<b>\$1,560,204</b>

	<b>Advertised Amount</b>	<b>Adopted Amount</b>
Net Assessed Value	\$8,384,507,148	\$8,384,507,148
Property Tax Rate	0.0260	

**Form Signature**

**NAME**

**TITLE**

**SIGNATURE/PIN**

**DATE**

I hereby acknowledge that the submission of this document through the Gateway password and PIN system constitutes an "electronic signature" as defined in IC 5-24-2-2. This submission is intended to, and hereby does, constitute authentication and approval of the submitted document as required by the Indiana Code. I understand that this electronic signature takes the place of my handwritten signature and accomplishes the same purposes as would my handwritten signature in the same circumstance. I further acknowledge that this electronic signature has the same force and effect as my handwritten signature and can and will be used for all lawful purposes. I affirm that I have the real and apparent authority to electronically sign and submit this document on behalf of the unit.

	A	B	C	D	E	F	G	H	I	J	K	L	M
		2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2023 YTD as of 6/30/23	2024 PROPOSED	CHANGE IN \$\$ FROM 2023	% CHANGE FROM 2023	
1													
2													
3	TOTAL Taxes	1,980,132	1,973,767	2,043,351	2,071,745	2,127,109	2,129,902	2,211,894	1,246,579	2,270,029	58,135	2.63%	
4	TOTAL Fees from HHW & Recycling	370,000	402,390	369,500	368,014	386,000	361,907	373,000	163,988	349,500	(23,500)	-6.30%	
5	TOTAL Other Income	255,700	269,770	258,000	275,298	258,000	307,190	308,000	183,115	308,000	0	0.00%	
6	TOTAL Sale of Recyclables	82,500	63,801	57,500	87,904	57,000	82,321	73,800	35,734	80,250	6,450	8.74%	
7	TOTAL Miscellaneous Income	0	29,997	0	16,196	0	11,127		6,552				
9	<b>TOTAL REVENUE</b>	<b>2,688,332</b>	<b>2,739,725</b>	<b>2,728,351</b>	<b>2,819,157</b>	<b>2,828,109</b>	<b>2,892,447</b>	<b>2,966,694</b>	<b>1,635,968</b>	<b>3,007,779</b>	<b>41,085</b>	<b>1.38%</b>	
10													
11	TOTAL 10s Personnel Services	1,391,987	1,253,296	1,337,639	1,153,701	1,390,884	1,151,976	1,506,381	645,392	1,557,645	51,264	3.40%	
12	TOTAL 20s Supplies	149,700	192,737	151,125	62,136	166,350	143,845	194,350	113,496	199,100	4,750	2.44%	
13	TOTAL 30s Services and Charges	1,218,909	855,527	1,228,075	1,094,710	1,238,125	835,417	1,254,400	666,616	1,297,050	42,650	3.40%	
14	TOTAL 40s Capital Outlays	45,000	39,496	10,000	(24,386)	31,200	0	11,500	6,650	10,000	(1,500)	-13.04%	
16	<b>TOTAL EXPENSES</b>	<b>2,805,596</b>	<b>2,341,056</b>	<b>2,726,839</b>	<b>2,286,161</b>	<b>2,826,559</b>	<b>2,131,238</b>	<b>2,966,631</b>	<b>1,432,154</b>	<b>3,063,795</b>	<b>97,164</b>	<b>3.28%</b>	
17													
18	<b>REVENUE LESS EXPENSES</b>	<b>(117,264)</b>	<b>398,669</b>	<b>1,512</b>	<b>532,996</b>	<b>1,550</b>	<b>761,208</b>	<b>63</b>	<b>203,814</b>	<b>(56,016)</b>	<b>(56,079)</b>		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
			2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2023 YTD as of 6/30/23	2024 PROPOSED	CHANGE IN \$\$ FROM 2023	% CHANGE FROM 2023	COMMENT
1														
2		Category 1: Taxes <sup>1</sup>												
3		31110 County Property Tax	1,833,830	1,834,913	1,910,851	1,936,753	1,994,609	1,996,391	2,094,339	1,186,592	2,157,913	63,574	3.04%	Provided by DLGF (\$20,200 cap impact)
4		31112 Debt Service Tax												
5		31210 Vehicle License Excise Tax	138,970	131,265	125,000	127,168	125,000	125,410	109,458	55,738	103,635	(5,823)	-5.32%	Provided by DLGF
6		31230 Commercial Vehicle Excise Tax	7,332	7,589	7,500	7,824	7,500	8,101	8,097	4,249	8,481	384	4.74%	Provided by DLGF
8		<b>TOTAL Taxes</b>	<b>1,980,132</b>	<b>1,973,767</b>	<b>2,043,351</b>	<b>2,071,745</b>	<b>2,127,109</b>	<b>2,129,902</b>	<b>2,211,894</b>	<b>1,246,579</b>	<b>2,270,029</b>	<b>58,135</b>	<b>2.63%</b>	
9														
10		Category 4: Fees from HHW & Waste Disposal												
11		34240 Freon Removal Processing Fee	6,000	6,225	5,000	7,780	6,000	7,987	6,000	2,722	5,500	(500)	-8.33%	
12		34295 Green Business Network	30,000	20,300	25,000	17,513	20,000	21,735	20,000	16,094	20,000	0	0.00%	
13		34310 C.E.S.Q.G. Disposal Fee	14,000	9,202	9,500	5,142	8,000	9,174	8,000	6,713	12,000	4,000	50.00%	Based on 2023 YTD
14		34320 Electronics Disposal Fee \$20	35,000	32,320	30,000	33,860	30,000	27,456	30,000	11,362	25,000	(5,000)	-16.67%	Based on 2023 YTD & Previous years
15		34333 Paint Disposal		2,436		5,583	2,000	6,458	4,000	3,686	7,000	3,000	75.00%	Based on 2023 YTD & Previous years
16		34410 Pay-Per-Use Bag Fee	300,000	331,907	300,000	298,136	315,000	288,064	300,000	122,765	278,500	(21,500)	-7.17%	Based on 2023 YTD & Previous years
17		34411 Vendor Handling Discount	(15,000)											
18		37112 Waste Tire Fee					5,000	1,033	5,000	646	1,500	(3,500)	-70.00%	Based on previous years experience
20		<b>TOTAL Fees from HHW &amp; Recycling</b>	<b>370,000</b>	<b>402,390</b>	<b>369,500</b>	<b>368,014</b>	<b>386,000</b>	<b>361,907</b>	<b>373,000</b>	<b>163,988</b>	<b>349,500</b>	<b>(23,500)</b>	<b>-6.30%</b>	
21														
22		Category 6: Other Income												
23		36100 Interest						575		40,070				
24		36150 Host Fee from Hoosier Disposal	250,000	261,472	250,000	267,000	250,000	298,317	300,000	136,801	300,000	0	0.00%	
25		36200 Rental Income	5,700	8,298	8,000	8,298	8,000	8,298	8,000	6,244	8,000	0	0.00%	
26		36710 Unrestricted Contributions												
28		<b>TOTAL Other Income</b>	<b>255,700</b>	<b>269,770</b>	<b>258,000</b>	<b>275,298</b>	<b>258,000</b>	<b>307,190</b>	<b>308,000</b>	<b>183,115</b>	<b>308,000</b>	<b>0</b>	<b>0.00%</b>	
29														
30		Category 7: Sale of Recyclables												
31		37100 Sale of Recyclables	0	8,413	0	0	0	0						
32		37105 Sale of Glass	17,500	12,103	15,000	14,785	15,000	12,005	12,500	1,653	8,250	(4,250)	-34.00%	Based on 2023 YTD
33		37107 Metal Recycling	62,000	41,383	40,000	70,849	40,000	67,755	60,000	31,987	70,000	10,000	16.67%	Based on market rates & tonnages
34		37110 Sale of Used Oil						1,015		831				
35		37111 Sale of Batteries	3,000	1,902	2,500	2,270	2,000	1,546	1,300	1,263	2,000	700	53.85%	Based on 2023 YTD
37		<b>TOTAL Sale of Recyclables</b>	<b>82,500</b>	<b>63,801</b>	<b>57,500</b>	<b>87,904</b>	<b>57,000</b>	<b>82,321</b>	<b>73,800</b>	<b>35,734</b>	<b>80,250</b>	<b>6,450</b>	<b>8.74%</b>	
38														
39		Category 9: Miscellaneous Income												
40		39120 Insurance Reimbursement								6,348				
41		39600 Refunds		203		11,739		1,132						
42		39605 Miscellaneous Income		29,576		4,297		8,825		204				
43		10110 Donation												
44		42490 Toters		218		160		1,170						
46		<b>TOTAL Miscellaneous Income</b>		<b>29,997</b>		<b>16,196</b>		<b>11,127</b>		<b>6,552</b>				
47														
48		<b>TOTAL REVENUE</b>	<b>2,688,332</b>	<b>2,739,725</b>	<b>2,728,351</b>	<b>2,819,157</b>	<b>2,828,109</b>	<b>2,892,447</b>	<b>2,966,694</b>	<b>1,635,968</b>	<b>3,007,779</b>	<b>41,085</b>	<b>1.38%</b>	
49														
50														
51														
52														
53														
54														

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
			2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2023 YTD as of 6/30/23	2024 PROPOSED	CHANGE IN \$\$ FROM 2023	% CHANGE FROM 2023	COMMENT
1														
2		<b>10s: Personnel Services</b>												
4		41110 Salary Wages	866,883	809,768	794,891	722,893	250,706	218,052	279,009	135,245	289,009	10,000	3.58%	\$2,000 flat wage increase based on applying 2023
5		41120 Hourly Wages					571,997	512,033	614,100	295,333	649,451	35,351	5.76%	CPI-U to median wage
6		41130 Overtime	6,500	344	6,500	389	5,000	0	4,750	0	3,500	(1,250)	-26.32%	
7		41140 Longevity	17,264	14,876	16,920	15,204	15,640	14,754	15,465	5,740	15,370	(95)	-0.61%	
8		41310 FICA	55,220	46,977	50,735	41,800	52,287	42,166	56,626	24,907	59,354	2,728	4.82%	
9		41311 FICA/Medicare	12,914	10,987	11,866	9,775	12,228	9,861	13,243	5,825	13,881	638	4.82%	
10		41320 Unemployment	8,734	1,285	8,014	1,177	7,449	1,089	2,500	1,349	2,500	0	0.00%	Based on current rate (0.5%)
11		41330 Health Insurance	320,045	267,934	350,000	269,166	375,000	260,449	410,000	127,194	410,000	0	0.00%	Previous Yrs; current enrollment; 12% increase
12		41132 Wellness Clinic	16,000	14,980	16,800	15,431	16,000	15,799	16,500	4,218	18,150	1,650	10.00%	Anticipated 10% increase
13		41340 Retirement	88,427	86,145	81,913	77,866	84,577	77,773	94,188	45,581	96,430	2,242	2.38%	
15		<b>TOTAL Personnel</b>	<b>1,391,987</b>	<b>1,253,296</b>	<b>1,337,639</b>	<b>1,153,701</b>	<b>1,390,884</b>	<b>1,151,976</b>	<b>1,506,381</b>	<b>645,392</b>	<b>1,557,645</b>	51,264	3.40%	
16														
17		<b>20s: Supplies</b>												
19		42190 Office Supplies	6,325	3,455	6,075	3,508	6,000	2,068	6,000	2,704	5,350	(650)	-10.83%	
20		42220 Health & Safety	4,900	2,985	11,000	3,229	4,000	2,218	4,250	1,953	4,000	(250)	-5.88%	
21		42231 Fuel	13,600	7,390	13,600	9,835	13,600	12,854	18,000	7,344	18,050	50	0.28%	
22		42232 Lubricants	625	0	250	0	250	5	250	109	150	(100)	-40.00%	
23		42233 Tire & Tubes	1,300	0	1,300	0	1,300	158	1,300	0	1,500	200	15.38%	
24		42239 Other Garage & Motor	100	0	100	0	100	0	100	0	100	0	0.00%	
25		42290 General Operating Supplies	28,000	22,883	28,000	19,992	48,000	16,150	31,000	9,160	31,000	0	0.00%	
26		42310 Building Materials	2,050	1,800	2,050	0	2,050	0	2,050	0	2,050	0	0.00%	
27		42320 Road Base Materials	6,600	3,369	6,600	3,969	6,600	5,060	9,000	0	9,000	0	0.00%	
28		42360 Repair Parts	4,850	0	3,850	464	3,850	4	3,850	0	3,850	0	0.00%	
29		42370 Minor Tools & Equipment	6,200	853	3,700	5,421	3,700	694	5,000	400	5,000	0	0.00%	
30		42390 Other R & M Supplies	2,450	1,397	2,900	1,398	2,900	438	2,900	761	3,150	250	8.62%	
31		42420 Uniforms						2,000		0	2,000	0	0.00%	
32		42490 Other Supplies	12,700	3,840	11,700	4,338	14,000	7,882	13,650	2,887	13,900	250	1.83%	Includes \$500 request from CAC
33		42491 Orange Bag Purchases	60,000	144,765	60,000	9,982	60,000	96,314	95,000	88,178	100,000	5,000	5.26%	Contractual Price Increase
35		<b>TOTAL Supplies</b>	<b>149,700</b>	<b>192,737</b>	<b>151,125</b>	<b>62,136</b>	<b>166,350</b>	<b>143,845</b>	<b>194,350</b>	<b>113,496</b>	<b>199,100</b>	4,750	2.44%	
36														
37		<b>30s: Services &amp; Charges</b>												
39		43110 Legal	11,000	4,236	8,000	996	6,000	3,025	5,000	2,218	5,000	0	0.00%	
40		43120 Engineering	5,500	727	5,000	2,512	2,000	297	2,000	601	2,000	0	0.00%	
41		43140 Laboratory	50,000	18,990	50,000	54,502	50,000	50,530	65,000	23,236	70,000	5,000	7.69%	Fee increases
42		43180 Consultants	6,500	4,000	6,000	4,000	10,000	6,186	2,500	24,075	2,500	0	0.00%	2023 Apt compost pilot; Contracted Office mgr
43		43190 Other Prof Services	89,650	77,108	88,100	72,929	108,100	67,517	121,500	55,732	172,500	51,000	41.98%	\$50K appropriation for food waste composting
44		43195 Medical Services	2,850	19	1,950	235	13,750	5,442	2,500	3,659	2,000	(500)	-20.00%	
45		43200 Professional/Socail Media	6,000	3,120	10,000	10,551	15,000	10,500	15,000	4,895	15,000	0	0.00%	
46		43210 Telephone	12,050	11,040	11,900	11,993	11,700	12,840	13,000	8,254	11,500	(1,500)	-11.54%	New service provider at rural sites
47		43220 Postage	2,000	1,610	1,750	948	1,750	1,433	2,050	736	2,150	100	4.88%	
48		43230 Travel	4,200	140	3,600	186	1,850	501	1,600	0	1,600	0	0.00%	
49		43240 Freight and Hauling		171	250	304	250	272	500	209	500	0	0.00%	
50		43290 Other Comm & Transportation	2,580	1,982	2,850	5,904	2,850	3,236	3,500	1,765	4,400	900	25.71%	LF internet rate increase
51		43310 Printing	1,000	510	1,250	317	9,000	148	2,000	276	2,050	50	2.50%	
52		43320 Media Advertising	15,000	18,380	15,000	13,579	23,000	16,752	20,000	4,331	20,000	0	0.00%	
53		43325 Legal Advertising	1,500	200	1,000	37	500	1,728	1,500	134	1,000	(500)	-33.33%	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1			2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2023 YTD as of 6/30/23	2024 PROPOSED	CHANGE IN \$\$ FROM 2023	% CHANGE FROM 2023	COMMENT
54	<b>30s: Services &amp; Charges (Cont.)</b>													
55	43410	Worker's Compensation	20,300	23,517	23,000	26,588	23,000	0	27,000	24,347	27,000	0	0.00%	
56	43420	Liability	115,500	39,036	115,500	83,423	115,500	1,430	74,000	40,454	75,500	1,500	2.03%	2023 YTD encumbered / Pol Prev due
57	43510	Electric	39,500	29,840	37,500	30,843	32,500	31,071	35,000	17,721	37,000	2,000	5.71%	Rate increases / 2023 YTD
58	43520	Gas	7,200	3,674	5,700	4,105	4,750	5,751	10,000	4,214	12,500	2,500	25.00%	Rate increases / 2023 YTD
59	43530	Water & Sewer	4,750	3,640	4,250	3,509	4,390	3,353	4,500	1,946	5,000	500	11.11%	
60	43610	Building R. & M	21,950	9,100	18,950	32,996	17,950	14,748	18,000	11,219	18,000	0	0.00%	
61	43620	Office Equipment R. & M	1,250	398	1,250	0	1,250	0	1,250	595	1,250	0	0.00%	
62	43630	Tires & Tubes R & M	2,500	956	2,500	0	2,500	0	2,500	0	2,500	0	0.00%	
63	43640	Vehicle R & M	23,000	10,907	27,500	32,984	27,500	20,451	30,000	16,587	28,000	(2,000)	-6.67%	
64	43650	Machinery & Equipment R & M	14,500	15,260	25,000	22,592	19,000	20,210	24,000	8,244	24,000	0	0.00%	
65	43660	Road Base Mat'l - Haulers												
66	43690	Other Repair and Maintenance	8,000	13,085	12,500	5,776	12,500	11,920	12,000	3,247	12,000	0	0.00%	
67	43695	Snow Removal	6,500	675	5,000	2,500	5,000	1,150	7,500	1,250	7,500	0	0.00%	
68	43710	Land Rentals	7,750	7,662	8,150	8,044	8,560	8,447	9,000	8,869	9,500	500	5.56%	Contractual increase (Bethel Lane)
69	43740	Machinery & Equipment Rental	72,000	66,057	72,000	71,784	72,000	72,782	82,800	36,792	89,500	6,700	8.09%	Groundwater sampling equipment rate increases
70	43790	Other Rentals	3,254	3,138	2,000	187	1,200	0	1,000	503	1,000	0	0.00%	
74	43830	Banking Fees							1,000	383	750	(250)	-25.00%	2023 YTD
75	43910	Dues & Subscriptions	5,200	3,045	3,700	7,808	3,500	4,266	3,500	1,800	5,000	1,500	42.86%	New memberships (Waste Reduction Spec)
76	43920	Training & Education	8,700	1,490	9,200	3,935	9,200	4,057	10,000	994	10,000	0	0.00%	
77	43931	Leachate Disposal	120,000	80,092	120,000	98,626	100,000	61,778	125,000	70,545	132,000	7,000	5.60%	Based on 2023 YTD
78	43933	HHW Disposal	75,000	63,438	75,000	91,563	75,000	54,300	75,000	58,274	80,000	5,000	6.67%	2023 YTD and previous years experience
79	43934	Electronic Disposal	35,000	11,064	35,000	0	25,000	400	25,000	0	25,000	0	0.00%	
80	43939	Other Coll/Disp Contracts	117,450	87,320	117,450	113,127	120,000	83,610	121,000	43,542	107,050	(13,950)	-11.53%	Based on previous years exp & 2023 YTD
81	43941	Freon Recovery Processing Fee	3,500	3,100	3,500	4,490	3,500	18,163	3,500	2,900	5,000	1,500	42.86%	Based on previous years experience
82	43942	Hauling Contract	175,000	173,930	176,100	183,877	177,900	147,503	172,000	115,614	181,000	9,000	5.23%	Contractual price increase
83	43943	Hauling Glass	44,000	33,989	44,000	35,491	40,000	36,700	42,000	22,998	30,000	(12,000)	-28.57%	Hauling to local facility instead of Indy
84	43945	Waste Tire Processing	1,000	0	1,000	999	6,000	0	6,000	2,921	2,000	(4,000)	-66.67%	Based on previous years exp & 2023 YTD
85	43950	Stormwater Fees	2,100	1,403	1,500	409	500	409	500	409	500	0	0.00%	
86	43960	Recycling Expense	73,000	26,840	73,000	49,365	73,000	51,816	72,500	38,913	55,000	(17,500)	-24.14%	Based on previous years exp
87	43970	Licenses & Permits	1,175	638	1,175	695	1,175	695	1,200	1,214	1,300	100	8.33%	
89	<b>TOTAL Services and Charges</b>		<b>1,218,909</b>	<b>855,527</b>	<b>1,228,075</b>	<b>1,094,710</b>	<b>1,238,125</b>	<b>835,417</b>	<b>1,254,400</b>	<b>666,616</b>	<b>1,297,050</b>	<b>42,650</b>	<b>3.40%</b>	
90														
91	<b>40s: Capital Outlays</b>													
93	44220	Building Improvement												
94	44390	Other Improvements	10,000		10,000	10,000	10,000	0	10,000		10,000	0	0.00%	
95	44420	Office Equipment										0		
96	44430	Computer Equipment Purchases		5,110			1,200	0	1,500	2,710		(1,500)	-100.00%	Laptop for outreach position
97	44440	Vehicle Purchases	35,000	34,386			20,000	0	0			0		
98	44450	Machinery & Equip Purchases/Lease				-34,386						0		
99	44590	Other Capital--MRF								3,940		0		
100	44999	Cum Capital Transfer										0		
102	<b>TOTAL Capital Outlays</b>		<b>45,000</b>	<b>39,496</b>	<b>10,000</b>	<b>-24,386</b>	<b>31,200</b>	<b>0</b>	<b>11,500</b>	<b>6,650</b>	<b>10,000</b>	<b>(1,500)</b>	<b>-13.04%</b>	
103														
104	<b>TOTAL Expense</b>		<b>2,805,596</b>	<b>2,341,056</b>	<b>2,726,839</b>	<b>2,286,161</b>	<b>2,826,559</b>	<b>2,131,238</b>	<b>2,966,631</b>	<b>1,432,154</b>	<b>3,063,795</b>	<b>97,164</b>	<b>3.28%</b>	
105														

## Resolution 2023 - 12

Monroe County Solid Waste Management District  
Approval of 2024 Debt Service Fund Budget

**WHEREAS**, the Monroe County Solid Waste Management District (District) is a political subdivision and a solid waste management district under IC 13-21-3; and

**WHEREAS**, the District is granted certain powers enumerated in IC 13-21-3-12; and

**WHEREAS**, IC 13-21-3-12 requires that the District follow regular budgeting procedures; and

**WHEREAS**, the proposed 2024 budget has been publically noticed in accordance with IC 6-1.1-17-3; and

**WHEREAS**, the District Citizen Advisory Committee has had opportunity to review the 2024 proposed budget and submit written comments in accordance with IC 13-21-3-11; and

**WHEREAS**, all public hearings and meetings concerning the 2024 proposed budget were duly noticed in accordance with IC 5-3-1-2

**WHEREAS**, the District Board of Directors has previously been provided and reviewed the proposed budget at a public meeting held on July 13, 2023.

**NOW, THEREFORE**, the District Board of Directors hereby resolves to approve and submit to the Monroe County Council, as required by IC 6-1.1-17.20, the Monroe County Solid Waste Management District 2024 Debt Service Fund budget proposal as follows:

Revenues:

Total Revenues:	\$ 304 770.00
-----------------	---------------

Expenses:

30 – Other Services & Charges:	\$ 304,770.00
--------------------------------	---------------

---

Total Expenses:	\$ 304,770.00
-----------------	---------------



# Resolution 2023 - 12

Monroe County Solid Waste Management District  
Approval of 2024 Debt Service Fund Budget

So voted on this 10<sup>th</sup> day of August, 2023, by the Board of Directors of the Monroe County Solid Waste Management District.

AYE

NAY

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Penny Githens, Secretary

\_\_\_\_\_  
Penny Githens, Secretary

\_\_\_\_\_  
Julie Thomas, Director

\_\_\_\_\_  
Julie Thomas, Director

\_\_\_\_\_  
John Hamilton, Director

\_\_\_\_\_  
John Hamilton, Director

\_\_\_\_\_  
Lee Jones, Director

\_\_\_\_\_  
Lee Jones, Director

\_\_\_\_\_  
Dan Swafford, Director

\_\_\_\_\_  
Dan Swafford, Director

Attest: \_\_\_\_\_  
Tom McGlasson Jr., Executive Director

# MCSWMD

## PROPOSED 2024 Debt Service Fund Budget (Fund #8283)

**MONROE  
COUNTY SOLID  
WASTE  
MANAGEMENT  
DISTRICT**

### Revenue

31110	County Property Tax	\$292,565
31210	Vehicle License Excise Tax	\$11,555
31230	Commercial Vehicle Excise Tax	\$650
34295	Green Business Network	\$0
34310	CESQG Disposal	\$0
34410	Pay per Bag	\$0
34411	Vendor Discount	\$0
36150	Host Fee's	\$0
36200	Rental	\$0
37100	Sales of Recycling	\$0
37105	Sale of Glass	\$0
37107	Sale of Metal	\$0
37110	Sale of Oil	\$0
37111	Sale of Batteries	\$0

**REVENUE TOTAL                    \$304,770**

### EXPENSE

43810	Principal	\$285,000
43820	Interest	\$19,370
43835	Agency Fee	\$400

**EXPENSE TOTAL                    \$304,770**

---

	<b>TOTAL REVENUES</b>	\$304,770
minus	<b>TOTAL EXPENDITURES</b>	\$304,770
		<b><u>\$0</u></b>

## Resolution 2023 - 13

Monroe County Solid Waste Management District  
Approval of 2024 Cumulative Capital Fund Budget

**WHEREAS**, the Monroe County Solid Waste Management District (District) is a political subdivision and a solid waste management district under IC 13-21-3; and

**WHEREAS**, the District is granted certain powers enumerated in IC 13-21-3-12; and

**WHEREAS**, IC 13-21-3-12 requires that the District follow regular budgeting procedures; and

**WHEREAS**, the proposed 2024 budget has been publically noticed in accordance with IC 6-1.1-17-3; and

**WHEREAS**, the District Citizen Advisory Committee has had opportunity to review the 2024 proposed budget and submit written comments in accordance with IC 13-21-3-11; and

**WHEREAS**, all public hearings and meetings concerning the 2023 proposed budget were duly noticed in accordance with IC 5-3-1-2

**WHEREAS**, the District Board of Directors has previously been provided and reviewed the proposed budget at a public meeting held on July 13, 2023.

**NOW, THEREFORE**, the District Board of Directors hereby resolves to approve and submit to the Monroe County Council, as required by IC 6-1.1-17.20, the Monroe County Solid Waste Management District 2024 Cumulative Capital Fund budget proposal as follows:

Beginning Balance:   \$ 45,576.00

Revenues:               \$ 0.00

Expenses:               \$ 0.00

---

Ending Balance:       \$ 45,576.00

# Resolution 2023 - 13

Monroe County Solid Waste Management District  
Approval of 2024 Cumulative Capital Fund Budget

So voted on this 10<sup>th</sup> day of August, 2023, by the Board of Directors of the Monroe County Solid Waste Management District.

AYE

NAY

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Penny Githens, Secretary

\_\_\_\_\_  
Penny Githens, Secretary

\_\_\_\_\_  
Julie Thomas, Director

\_\_\_\_\_  
Julie Thomas, Director

\_\_\_\_\_  
John Hamilton, Director

\_\_\_\_\_  
John Hamilton, Director

\_\_\_\_\_  
Lee Jones, Director

\_\_\_\_\_  
Lee Jones, Director

\_\_\_\_\_  
Dan Swafford, Director

\_\_\_\_\_  
Dan Swafford, Director

Attest: \_\_\_\_\_  
Tom McGlasson Jr., Executive Director

# MCSWMD

## PROPOSED 2024 Cumulative Capital Fund Budget (Fund #1215)

**MONROE COUNTY  
SOLID WASTE  
MANAGEMENT  
DISTRICT**

<b>Beginning Balance</b>	<b>\$45,576</b>
Revenues	
Interest	\$0
Transfer in From Operating	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>
Expenses	
44210 Building Purchases	\$0
44220 Building Improvements	\$0
44390 Other Improvements	\$0
44590 Other Capital Outlay	\$0
44999 Cum Capital Fund	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>
<b>TOTAL REVENUES</b>	<b>\$0</b>
minus <b>TOTAL EXPENDITURES</b>	<b>\$0</b>
	<b>\$0</b>
<b>ENDING BALANCE</b>	<b>\$45,576</b>

*Monroe County Indiana Solid Waste Management District*



## **MEMORANDUM**

**TO:** MCSWMD Board of Directors  
**DATE:** August 4, 2023  
**FROM:** Tom McGlasson Jr.  
**SUBJECT:** District Rebranding Update

---

Members of the Rebranding Sub-Committee will provide an update on the progress of District rebranding.

Monroe County Indiana Solid Waste Management District



## **MEMORANDUM**

**TO:** MCSWMD Board of Directors  
**DATE:** August 4, 2023  
**FROM:** Tom McGlasson Jr.  
**SUBJECT:** Multi-Dwelling Complex Composting Pilot Program Update

---

The District issued a Request For Proposal for a Multi-Dwelling Complex Composting Pilot Program on 3/31/23. At the Board meeting on 5/11/23, the Board awarded this project to 1 Sustainable Joe based its response to the issued RFP, and subsequently entered into an agreement with 1 Sustainable Joe at the same meeting. The District had previously entered into a Memorandum of Understanding with the City of Bloomington to equally share the cost of this pilot program.

Representatives from 1 Sustainable Joe will provide the Board with an update on the progress of the Multi-Dwelling Composting Pilot Program.

# CAC Monthly Activity Report

## Monroe County Solid Waste Management District

### Citizen's Advisory Committee

July-August 2023

#### **07/20 Regular Meeting**

- Committee members shared final comments on the 2024 proposed budget.

#### **07/31**

- Submitted CAC's final 2024 proposed budget comments per state statute IC 13-21-3-11 (g) (2) to be presented to the Board at their August 10<sup>th</sup> meeting.





## **MEMORANDUM**

**TO:** MCSWMD Board of Directors  
**DATE:** August 4, 2023  
**FROM:** Tom McGlasson Jr.  
**SUBJECT:** August 2023 Administration Department Board Report

---

### **General Updates**

- Our new Office Manager, Kelly Mullis, is scheduled to start on August 14<sup>th</sup>. We are excited to welcome her to the District.
- Staff is continuing to work with the City of Bloomington department of Economic and Sustainable Development to identify options for continued food waste collection/composting in Monroe County.
- Elisa Pokral has been working with Ximena Martinez Ruiz, City of Bloomington Latino Outreach Coordinator, on Spanish translations for District literature and PSAs.
- Tom McGlasson provided Forklift Operator Training for employees of the Knox County Recycling and Solid Waste Management District.

### **Media Summary for July**

- Social Media Outreach
  - Social media posts included: District Fair Booth; 4<sup>th</sup> of July Holiday; District Website; Job Openings; Waste Reduction Specialist; Green Cleaning; HHW; Litter.
- Effectv Summary
  - Television advertising: Recycle Right; Patriotism & Recycling; Green Business; Recycling Challenge; Home Composting; Water Quality.
  - Premium Digital Advertising: Patriotism and Recycling.
    - Premium Digital is a platform for our infomercials to be viewed through Comcast On-Demand services and internet streaming on any device.
- Radio Summary
  - WHCC: 7 rotating PSAs (60 seconds) on Environmental Challenges & Solutions; Adopt-A-Road; Compost Bins & Rain Barrels; Electronics; HHW; Tire Disposal; Recycle Right; Recycling and Reuse.
  - Spanish language PSAs recorded and are airing on WFHB's Hola Bloomington Spanish Radio Program
- Spanish version of the District's general information flyer is available on local Spanish language Facebook pages.

**Education and Outreach Summary for July**

- Elisa Pokral is working with teachers in MCCSC, RBBCSC, and local private and charter schools to schedule District educational programs for the 2023-2024 school year.
- Area 10 Agency on Aging – 15 adults.
- Youth Services Bureau #2 – 5 high school students, 3 adults.

# **MEMORANDUM**

Monroe  
County Solid  
Waste  
Management  
District

**DATE:** 08/04/23  
**TO:** MCSWMD Board of Directors  
**FROM:** Joey Long  
**SUBJECT:** Recycling & Reuse, Hazardous Materials, Rural Recycling Centers Board Report for the month of August 2023.

---

## **Recycling & Reuse (04)**

- We have hired two new truck drivers. One was an internal hire which has created an opening for a Material Handler position. We will work to fill that position quickly and make the transition as smooth as possible.

## **Green Business Network**

- We have sent out letters introducing Kayla Strand as the new point of contact for the Green Business Network and attached a short survey to learn more about their recycling needs.

## **Hazardous Materials (05)**

- Staff have reported that we are seeing an increase in batteries being recycled.

## **Rural Recycling Centers (06)**

- Operating as they should.



Joey L. Long

**2023 Trash and Recycling Tonnage and Pulls**

7/26/2023

<b>2023 Trash Pulls By Location</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	8	8	9	8	9	8							50
Dillman Rd	9	8	9	8	10	9							53
Ellettsville	9	9	10	8	9	9							54
Main Recycling Center	1	0	1	1	1	0							4
Oard Rd.	9	8	9	8	9	9							52
Total	36	33	38	33	38	35	0	0	0	0	0	0	<b>213</b>
<b>2023 Trash Tonnage By Location</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	36.59	26.54	28.88	29.22	35.50	33.91							190.64
Dillman Rd	42.74	31.83	37.13	34.64	44.61	36.89							227.84
Ellettsville	47.55	37.41	41.16	40.21	47.97	48.06							262.36
Main Recycling Center	1.59	0.00	2.18	2.35	2.68	0.00							8.80
Oard Rd.	31.47	27.31	28.83	26.53	34.83	34.09							183.06
Total	159.94	123.09	138.18	132.95	165.59	152.95	0.00	0.00	0.00	0.00	0.00	0.00	<b>872.70</b>
<b>2023 Bulky Pulls By Location</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	3	1	4	4	1	5							18
Dillman Rd	3	3	3	3	3	3							18
Ellettsville	3	4	2	4	5	4							22
Oard Rd.	3	3	4	4	3	4							21
Total	12	11	13	15	12	16	0	0	0	0	0	0	<b>79</b>
<b>2023 Bulky Tonnage By Location</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	5.84	1.22	6.17	5.66	3.51	9.89							32.29
Dillman Rd	3.74	5.33	4.65	6.28	5.21	6.70							31.91
Ellettsville	11.03	7.49	5.03	18.01	14.35	14.91							70.82
Oard Rd.	4.00	3.81	5.44	7.39	7.43	5.72							33.79
Total	24.61	17.85	21.29	37.34	30.50	37.22	0.00	0.00	0.00	0.00	0.00	0.00	<b>168.81</b>

# **MEMORANDUM**

Monroe  
County Solid  
Waste  
Management  
District

**DATE:** August 10, 2023  
**TO:** MCSWMD Board of Directors  
**FROM:** Lee Paulsen  
**SUBJECT:** Landfill and Environmental Compliance July 2023 Board Report

---

## **Landfill July 2023:**

- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for July 2023 will be submitted prior to the August 28, 2023 deadline.
- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for June 2023 was prepared and submitted by Lee Paulsen on 7-5-2023. There were no exceedances or violations.
- ◆ Replaced two faulty electric motors for the leachate treatment plant in July.
- ◆ The May 2023 Groundwater sampling event was completed on 5-11-2023. The statistical analysis has been received from AECOM for us to prepare the report to IDEM.
- ◆ Methane monitoring was conducted on 7/12/22, the results were submitted to IDEM via sharepoint on 7/17/23. All the samples were within acceptable limits.
- ◆ Anderson Excavating completed the second mowing of the landfill trash hills.
- ◆ Leachate production is available on the next page.

## **Environmental Compliance July 2023:**

- ◆ Sixteen (16) new Environmental Compliance Cases were reported for the month of July 2023.
  - Thirteen (13) Case were Substantiated, Two (2) were Unsubstantiated and One (1) was Referred to HAND; Seven (7) roadside cases, One (1) Illegal Burns, Eight (8) private property cases. Twelve (12) are closed and Six (6) are still open and pending.
  - July 2023: 1340 lbs. trash removed from the roadsides, one (1) needles, and zero (0) tires and zero (0) on rims were removed from the side of the roads. Things removed from the sides of the road were all metal based and put into the metal recycling at 3400 S. Walnut.
- ◆ There are currently sixty-four (64) open environmental compliance cases.
- ◆ **Total for 2023:**
  - 172 total cases. 4 Illegal burns; 54 cases at private properties; 105 roadside clean-ups; and 8 coordinated clean-ups.

- 12920 lbs. of trash removed from the sides of the road via compliance cases.
- Tires: Sixty-three (63) tires removed from the sides of the road; four (4) tires on rims.
- Needles: Sixty-eight (68) removed along roadsides from January 1, 2023 to present.

**Adopt-A-Road July 2023:**

- ◆ For the month of July 2023, there was One (1) Adopt-A-Road clean-up completed.
  - Butler Winery; East Robinson Road, Between Tunnel Road and the Winery
  
- ◆ For the month of July 2023 there was approximately one (1) miles of road that was cleaned.
  - Each clean-up is for an adopted section of road that is approximately one (1) mile in length
  
- ◆ For the month of July 2023 approximately 20 lbs. of trash and 0 lbs. of recyclables removed from the sides of roads.
  - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weight.
  
- ◆ **YTD 2023 for the Adopt-A-Road:**
  - 54 clean-ups.
  - 2840 lbs. of trash.
  - 540 lbs. of recyclables.
    - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weights.

**Monroe County Landfill Leachate Generation and Treatment Data**

The below data is for the most recent six (6) months of operation

Month		Feb. '23	March '23	April '23	May '23	June '23	July '23	Total
Temp (° F)	High	74	79	87	88	96	96	
	Low	12	12	21	37	42	53	
	Avg	41	42	52	64	70	78	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	0	0
	Hauled Ellettsville	339,000	292,000	109,000	0	478,000	0	1,218,000
	Treated	392,273	631,550	571,869	350,619	0	0	1,946,311
	Total	731,273	923,550	680,869	350,619	478,000	0	3,164,311
Precipitation (in)		2.94	7.19	3.90	3.43	3.64	4.61	25.71
Hauling Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cost Ellettsville		\$18,748	\$15,784	\$7,378	\$0	\$25,631	\$0	\$67,541
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost		\$18,748	\$15,784	\$7,378	\$0	\$25,631	\$0	\$67,541
Gallons Per Acre Per Day (GPAD):				304.53				

\*\*AS of February 15 2019, Bynum Fanyo Utilities began hauling leachate per the quote accepted by the Board on 2-14-19 and disposal cost is included in the hauling amount.

For comparison, below is the data for the same six (6) month period from the previous year

Month		Feb. '22	March '22	April '22	May '22	June '22	July '22	Total
Temp (° F)	High	65	78	85	90	93	97	
	Low	5	14	26	41	51	58	
	Avg	32	45	63	66	73	78	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	0	0
	Hauled Ellettsville	301,400	503,000	119,200	0	50,000	10,000	983,600
	Treated	232,219	363,691	466,266	667,086	142,507	0	1,871,769
	Total	533,619	866,691	585,466	667,086	192,507	10,000	2,855,369
Precipitation (in)		5.22	5.79	4.71	5.77	2.48	2.64	26.61
Hauling Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cost Ellettsville		\$12,904	\$21,532	\$6,618	\$0	\$2,650	\$530	\$44,234
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost		\$12,904	\$21,532	\$6,618	\$0	\$2,650	\$530	\$44,234
Gallons Per Acre Per Day (GPAD):				274.80				

Below is the cost savings realized from on-site leachate treatment for the current six (6) month period

Month	Treated	Hauled Dillman	Hauled Ellettsville	Total	Monthly Cost for Hauled	Cost w/o Treatment	Operational Costs	Cost Savings
Feb. '23	392,273	0	339,000	731,273	\$18,748	\$31,298	\$9,316	\$3,234
March '23	631,550	0	292,000	923,550	\$15,784	\$48,948	\$14,999	\$18,165
April '23	571,869	0	109,000	680,869	\$7,378	\$36,086	\$13,582	\$15,126
May '23	350,619	0	0	350,619	\$0	\$18,583	\$8,327	\$10,256
June '23	0	0	478,000	478,000	\$25,631	\$25,334	\$0	-\$297
July '23	0	0	0	0	\$0	\$0	\$0	\$0
Total	1,946,311	0	1,218,000	3,164,311	\$67,541	\$160,249	\$46,225	\$46,484

\* Leachate hauling and disposal costs are based on the following rates: as of March 1, 2022

Hauling and Disposal = \$223.00 per 4,200 gallon load

Hauling and Disposal = \$265.00 per 5,000 gallon load

\*\* Temperature data is from the website National Weather Service (www.weather.gov) for zip code 47408