

**MONROE COUNTY
STORMWATER MANAGEMENT BOARD
MEETING MINUTES
NAT HILL MEETING ROOM
3 P.M., JULY 13, 2017**

MEMBERS PRESENT: Patrick Stoffers, Julie Thomas, Trohn Enright-Randolph, Amanda Barge

MEMBERS ABSENT: None

STAFF: Dana Wilkinson (Stormwater Inspector), Lisa Ridge (Highway), Terry Quillman (MS4 Coordinator), Dave Schilling (Legal)

OTHERS: CATS TV

CALL TO ORDER: Called to order at 3:00 P.M. by Amanda Barge.

APPROVAL OF MINUTES FOR JUNE 8, 2017 MEETING. Julie Thomas motioned for approval. Patrick Stoffers seconded. **VOTE: AYE (unanimous). Minutes approved.**

NEW BUSINESS

a) Monthly Budget Report

Terry Quillman said he would go through the major items. He said in the 20 series the biggest things are the pipes and backfill material which is evidence of the repair work that our field crews are doing. He said in the 30s, the \$15,162 figure is repair of the Fieldstone gate and it also represents some contract flaggers that we have been using to get more productive with our field crews. He said the \$2,889 is disposal of sweeping waste from the sweepers. He said the \$2,550 is the bioretention basin that we sponsored at the fairgrounds. He said the last thing is the \$1,391 for leasing mini-excavators to do field work also. Barge said thanks for getting that done in time for the county fair. She asked about the Fieldstone gate repair. Quillman said that the Fieldstone repair was \$13,650. Barge asked if that project was complete. Quillman said it's complete. Barge said thank you.

b) Final approval of Resolution 2017-2 and Proposal for Design of Stipp Rd/Moores Creek Rd Reconstruction

Quillman said this is for the Stipp Road/Moores Creek road design to eliminate flooding and isolation of about 24 residents there. He said it was here last month and it is back for final approval this month and we hope to get an application in soon for a grant. He said last time you asked me to go into the need and I did a little history and there was a window where the lake was up for three months and had these people isolated at one point; most of the time when they are isolated it will be anywhere from a week to those three months. He said there are two roads and each of them are about 1000 feet long and we will be raising them approximately four feet. He said Stipp Road has several pockets where it is below. He said on that one we are replacing a bridge with a precast structure yet to be sized. He said beyond that, I can answer any questions you have.

Stoffers said I will move to grant final approval of Resolution 2017-02. Thomas seconded. Barge said she would go ahead and open the public hearing and see if there is any public comment related to that item. She said seeing none, I will bring it back to the board. VOTE: AYE (unanimous).

(Trohn Enright-Randolph arrived)

c) Final approval of Resolution 2017-03 and Proposal for Design of Mount Tabor Rd Reconstruction

Quillman said this is Mount Tabor Road. He said we are reconstructing it at the Bean Blossom Creek crossing; the road bottoms out on the south side of the creek. He said the bridge is high and fine but there is a section whenever the creek floods, it floods that and Mount Tabor we have identified as a major emergency route to the north part of the county and it's even become more critical now that I-69 is cutting off access to the east. Quillman said I think it is about 1000 feet of road improvement and we'll be putting in a series of box culverts to offset the flooding. He said again, it's for the emergency traffic and access for the people in that community. Thomas commented that culverts make sense. Barge asked about the timeline. Quillman said I think it will be ready for construction in 2018.

Stoffers said I move we grant final approval to Resolution 2017-03. Thomas seconded.

Trohn Enright-Randolph said last month we discussed this and we had a price of \$449,000 and I asked if that was basically the whole kit and caboodle. He said let me just go ahead and read this (from last month's minutes):

"Trohn said so the engineering firm will help perform grant application support, hydrologic modeling, designing contract, document preparation and field phase and construction phase and inspection services for Mount Tabor Road improvements."

Continuing, Trohn said from the long range plan, you explained last time that they quoted about \$348,000 for the project and I guess some of their beliefs about how much fill would be needed was different and so you said that was the extra \$100,000 difference. He said and then I see this one here and the total estimate cost is \$950,000 and I am curious how this increased so much. He said I know we are still in the estimation of the project and I deal with things like this too where there are a lot of unknowns and I couldn't figure out why but I am not an engineer, so I was curious.

Ridge said I think that the \$348,000 was one of the items in the long range plan and we are still trying to clarify if that is design cost and not construction cost. She said with the numbers coming in on the projects, I think the numbers in the long range plan do not include the overall picture. Trohn said correct and then the last estimate we had for \$449,000 that said it was going to do a lot of that modeling. Ridge said the original contract that we got, we've eliminated some of the services. She said you also raised the question of being INDOT-certified; they are in the process of doing that now. She said so we took out those future costs so that way it gave them time and we would be going with a firm that is INDOT-certified and approved and so that is what lowered the contract. Thomas said so those services will still have to be done. Trohn said I am curious if there was something that jumped out. He said my question is when I read the last report it gave a quote for almost the whole project that was supposed to be \$449,000 and now I see the project at \$950,000. Ridge I don't think we ever put out a number for the estimated construction or if we did it wasn't until after the last meeting. She said maybe we thought you were talking about design but we didn't receive the estimated cost of the construction of the project until after the last meeting and that is what we had to have to determine what we could submit for these applications too. Trohn asked about cost sharing with DNR. Ridge said we are not doing the Community Crossings Grant application for this project because we still have \$1.4 million that we can still submit so we chose the Moores Creek and Stipp Road project because that was approved last year to move forward with this project. Trohn said when I reviewed this I had the packet and then these were sent out and I would like to

request that we include this in the packet to put online. He said the numbers jumped so high I have no idea how to go over the questions; when I get things at a late date I don't really have time to prep. Ridge said I think Terry would have sent them forward but I did not get back from a conference until last night so that would have been my error that those were not forwarded until today. Trohn said again I am not an engineer but I could tell you if we had some of the initial analysis done and then as we move to different phases of the construction project then we did RFPs, then we could get a couple of quotes from a couple of firms. He said it's just the jumping of the numbers and not having a thorough explanation except for the document itself and if you are not an engineer then some of the language is confusing and you don't know where some of these costs are being generated from. He said it looks like on this it's five-foot reinforced concrete blocks, the culverts you were saying and when I had a short discussion it sounds like if they have that level of detailed analysis, they really dug into it and there were probably some unexpected costs and I was just curious of what those were. He said it might be since that is a \$225,000 expense but trying to sort that out as I am running over here to catch the meeting is very difficult.

Ridge said we'll definitely get it out to you a lot sooner. Thomas said you can always do a memorandum attachment to any revised budget that just outlines what's changed, what's coming ... if you feel like you need to do that, you can always offer a narrative on it. Ridge said we were trying to see what we could submit before the grant deadline and we had to get all the numbers in to see what we could submit. Trohn said some of these numbers just jumped off the page. He said I understand unexpected costs. Ridge said we have a lot of projects going on and the numbers that come in are unreal for what it costs for road and bridge projects. Barge said I would recommend giving these guys a call; I appreciate you being available. Ridge said I know that any engineering firm that we work with would be happy to go through any contract, any numbers with anybody. Ridge said these contracts are "to not exceed" so it doesn't mean that you can't go back and renegotiate some of these numbers or eliminate something that you might not need. Trohn said all amounts are significant but I am not going to have questions like this when it's more of a bottom dollar type of expense but I really like to understand what kind of decisions that I am making up here. He said I feel comfortable about this and with the "not to exceed" makes me more comfortable. Ridge said I think what's hard is that we have not yet completed a long range plan project of this magnitude and so when you see the numbers come in, we don't have anything to compare it to. Ridge said this is the biggest one we've done within that department.

Barge said if there are no other comments from SWMB then I will open up the public hearing. She asked if there was any public comment on this item. No one came forward. Stoffers said call the question. VOTE: AYE (unanimous). Barge said I am very excited about this project.

d) Approval of Comcast Package for Stormwater Infomercials

Dana Wilkinson said in 2015-2016 we produced seven infomercials related to different stormwater topics and last year we aired them for twelve months with Comcast and that cost \$10,000 to air them all over the place. She said this year I wanted to limit how much we pay into that but I'd still want them to be out there and reaching an audience that we don't always interact with. She said speaking with a Comcast representative they have several different packages. She said they have an NFL football package; it's a limited time of the year. She said whether people are streaming online they would also see the infomercial. She said I am requesting approval of a \$5,000 with Comcast to air our infomercials from August until January. Barge asked if there was a place where we could see these infomercials. Wilkinson said several of them are on our website on our stormwater quality page. Thomas asked who produced these. Wilkinson said it's a one-man show called The Production House/Wes Lasher and we have one on watersheds, illicit discharges, aquatic insects and best management practices that folks can do at their houses related to stormwater quality.

Thomas said I am okay trying this. She said personally I think that this is one of the things that we need to look at because they way that people watch television is changing so much. She said I think we should know when they are running and really keep track to see if there is any traction that we are getting out of this because if we are not then let's put this money elsewhere next time. Stoffers asked if this is a contract. Thomas replied it's a contract so we'll have to approve this as a board of commissioners. Stoffers asked if a lawyer has looked at it. David Schilling said I haven't seen this year's; I looked at last year's. Thomas said once these run I would like to see visits to the website, phone calls, whatever, some tracking of interest from before the ads run to when the ads are running. Barge said I agree on that; are you going to be able to do that. Wilkinson said I would have to talk to Tech Services about tracking the website. Thomas said they can do that. Barge asked about the goal. Wilkinson said the goal is to help Monroe County community members understand what stormwater is and then also just how they can impact it for good or bad and ways to get involved in our program. Wilkinson said it is also a requirement of our Rule 13 Outreach/Education with IDEM, outreach and education, this is a great way to show them that we are putting these kinds of things out there. Thomas said so they require television and advertising. Wilkinson said they do not; they require outreach and education and this is a way to do that.

Stoffers said I'll move approval. Trohn seconded the motion. Barge asked if there was public comment on this item. Stoffers said with the note that this is going to go to us (commissioners) probably at our next meeting. Stoffers said call the question. VOTE: AYE (unanimous). Motion carried.

PUBLIC INPUT

Wilkinson said she had one additional item. She said we just recently realized that the 2018 budget is due to the auditor on July 28 so we are going to be working on that and emailing it to the SWMB to review and we spoke to the auditor's office and he said it would be fine to simply submit what we have on July 28 and then any edits made by the SWMB we can add at our next meeting.

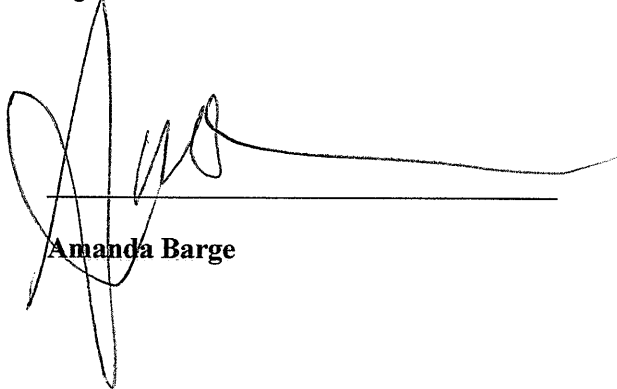
Thomas said if you could be sure to send current year/next year comparison that would be really helpful; thanks. Barge said I just want to reiterate that if people have questions you are available. She said I think getting the information sooner is fine as well.

ADJOURNMENT

There being no further public comment, the meeting adjourned.

Minutes approved: 8-10-2017

Signed:



Amanda Barge

Secretary:



Donna Barbrick