

**MONROE COUNTY
STORMWATER MANAGEMENT BOARD
MEETING MINUTES
NAT HILL MEETING ROOM
NOVEMBER 9, 2017**

MEMBERS PRESENT: Patrick Stoffers, Trohn Enright-Randolph, Amanda Barge

MEMBERS ABSENT: Julie Thomas

STAFF: Lisa Ridge (Highway), Terry Quillman (MS4 Coordinator), Donna Barbrick (Secretary)

OTHERS: CATS TV, Martha Miller, Rick Routen, Dallas Conyer (Soil & Water Conservation District), Jim Faber (Drainage Board)

CALL TO ORDER: Called to order at 3:02 P.M. by Amanda Barge.

APPROVAL OF MINUTES FOR AUGUST 10, 2017

Patrick Stoffers motioned approval of the minutes for August 10, 2017. Trohn Enright-Randolph seconded the motion. There was no public comment. VOTE: AYE (unanimous). Motion carried.

APPROVAL OF MEETING SCHEDULE FOR 2018

Stoffers motioned approval of the 2018 SWMB meeting schedule. Trohn said if any of the dates conflict I will let you know in advance. Trohn seconded the motion. VOTE: AYE (unanimous). Motion carried.

MONTHLY BUDGET REPORTS FOR AUGUST, SEPTEMBER, OCTOBER

Lisa Ridge said we presented more of a detailed breakdown. She said we also gave you more of a breakdown today, for example, General Engineering Studies was \$14,136 and in the new packet that we just handed you it is split out to show that \$6,741.50 was for Cave Creek engineering services and \$7,394.50 was for five topo services, so we are breaking them down into sub-categories for the larger expenditures so you know exactly what project those are going to. She said we have the Mount Tabor Road feasibility study in there and some work done for Bottom Road. She said you have three months there in front of you which I know is a lot. She said we are working getting designs done for the two major projects that we have undertaken. She said the Mount Tabor Road job, which is Bridge 13, we are going to submit that in this next call for projects with INDOT. She said it's called their Notice of Funding Availability (NOFA) for fiscal year 22; it's for construction. She said that came back as an estimated \$2.5 million for raising and re-doing the bridge there versus putting in 16 to 20 culverts. She said we have copies of the hydrology study for the Mount Tabor job in the office or available to anybody that wanted us to email them. She said it breaks down the three options after the hydrology study was completed and which is most feasible. She said so we sat down with the consultant and had a very detailed meeting with the highway engineer, Terry Quillman and myself and their experts. She said that is the update on that one and some of the expenses that went into that project. She said if you have any specific questions on the budget, let me know.

Trohn said I was curious if we don't get the shared INDOT expenses split 80/20 then we are going to reevaluate our approach with Mount Tabor. Ridge said yes, we won't move forward; we have other projects going along, too. She said we don't want to eliminate the whole budget. She said these projects are going to take a lot of the accumulated budget but it's our goal to get some of these long range plans completed, so we chose two that we thought were two of the most important ones and made resolutions out of them and then we just have to see what we can afford in what time frame. She said another possibility for the Mount Tabor road bridge is that we just created a major bridge fund in Monroe County that will take effect in 2018; that will be an excellent source for projects such as this. She said you have to have a bridge that is over 200 feet in length to be able to use those funds; this one is 215 feet I believe, so this one would qualify for us to be able to use those funds. She said so if we don't get that 80/20 that's where I would probably seek funds because by the time you get preliminary engineering done and the design then you'd be at the end of 2018 to where maybe you could have 2019 construction. She said you already have one year accumulated under that major bridge fund which should bring in approximately \$2.3 million, so that enables us to do two huge projects that are in the long range plan out of two different funding sources and accomplish a lot with that.

Trohn said I would like to commend you on taking any approaches that saves our taxpayers money.

Barge asked if there was any public comment.

Jim Faber, a member of the Drainage Board, spoke at public comment. He said I have a few questions on the monthly budgets. He said for August the on-call contracting service, I did not get any breakdown. Ridge said yes, we just did that breakdown this morning. Trohn offered to share his copy of the budgets that included breakdowns.

Faber said on the on-call contracting services, you have flaggers. He asked what flaggers do. Ridge said when we went through our budget hearing for 2018, we asked for two more employees. She said we have pretty much taken over the whole ditching program for the whole County Highway Department so Highway has been busy paving and the men cannot really take vacation time during the winter months so you have 40-some men out there who use their vacation time during spring, summer, fall and we have to work around those schedules. She said if John Chambers doesn't have any men to loan us, we hire a flagger out. She said we went through the Legal Department. She said they have to be certified flaggers and then we use them on the jobs when for instance we are using the vac-truck it takes three people to run that and then we have two flaggers when we are working in the roadway.

Faber asked under General Engineering Studies, what are the five topo surveys. Terry Quillman said Cave Creek is finishing up the study that we did for Cave Creek from the mouth back up through the beginning and the five topo surveys were commissioned to do other projects in-house. Quillman said those were surveys so that we can do projects for the county.

Faber said I have a question about the Public Education, what are the calendars and where are they distributed. Ridge said we distribute them throughout the year; they are very popular. She said anybody can have the calendars.

Faber said let's go on to September. He asked about the Mount Tabor feasibility study and was there a bid. Quillman said that was Black and Veatch. He said we don't bid on engineering services; we select a consultant based on their skills. Faber commented so you don't get the lowest price. Ridge said we don't ever bid out engineering services; you can do RFPs but then you are not actually getting a quote during RFPs. She said when you do RFPs for all our INDOT projects and then the company is basically telling you their qualifications and such but there is never a price associated with that and then you choose from

were a couple of deficiencies that were noted but they know that those are areas that we are working on. She said there were facilities inspections at Karst Farm Park and at the Highway Maintenance Garage. She said the deficiencies included items such as some drain labels, dumpster covers, areas of erosion, stormwater pollution prevention plan updates. She said I know Dana has already reached out to the Highway Garage and to Parks and Rec to address some of these. She said all the deficiencies have been addressed or are being addressed. She said we were very pleased with the outcome of this audit. She said that is kudos to Dana for staying up on things like Public Outreach and Education and the reporting and all the programs that she does throughout the year. She said she has done a great job and made it a really easy audit for the whole stormwater department and kudos to you guys because you support everything that she does in her programs.

Barge commented it is too bad that Dana is not here because she does such a great job. Ridge commented that she was on a plane getting ready to go to New York. Barge asked about a timeline for correcting deficiencies. Quillman said we have completed most of them and the ones that are not complete we have shown (Staci at IDEM) our plans and she was happy with that.

Trohn said thanks again for meeting with me on Tuesday and I know this could be more of a multiyear process but I just wanted to echo that we should focus on ArcGIS formatting with the new Cartegraph. I heard the capabilities of creating map documents that delineate inlets and maintenance of street sweeping and ditching. He said I will just read my little blurb that this should be our focus in 2018 and this approach could help throughout various stages of the project, provide organization and easily obtainable information to us and the public and could create an overall base map that could be helpful to prioritize projects and show up-to-date maintenance and things. I know implementing this type of thing takes time and I thank you for your endeavors in providing usable information and maps to this board and the public.

Ridge said we just had to go to a brand new platform so I know our reporting for this year is going to be a little bit harder because we will have to find it on two different programs basically. It has all of the GIS capabilities on ditching and sweeping and everything that we do within county right of way.

Trohn said as a side note this is a pretty good audit compared to other counties; we are in a pretty good place. Thank you.

Barge asked if there was any public comment on this item. There was none.

SOIL AND WATER CONSERVATION 2018 FUNDING REQUEST

Ridge said this is the MOU that comes in front of you each year where we allocate \$35,000 annually to the SWCD so they come each year so they can show us where they are at with the program and request funds for the next year. She said we have a couple of slides.

Martha Miller came to the podium and spoke. She also introduced Rick Routen and Dallas Conyer, supervisors for the board. She said this year we funded twelve specific landowner projects out of the money you all gave us. She said three were rain gardens and we worked in connection with stormwater to have someone go out and survey the sites to make sure they were going to fit into what we were looking for. She said we have three heavy use area pads which are used for livestock and those were engineered through National Resources Conservation Services (NRCS). She said the heavy use pad is designed in such a way that it percolates but it doesn't allow the muck and the mud on the livestock so it is used to lessen erosion. She said we do have before and after pictures for each project. She said this year we made a couple of changes in the application. She said one was if they had had funding from us in the past that

is left over at this point specifically for rain gardens. Ridge said in the past it has been just a couple of thousand dollars and I think that is something that we would have to run through our legal department.

Stoffers asked what the council approved for 2018. Ridge said they approve a line for \$50,000 for education and then we give SWCD a check for \$35,000. Stoffers said and that is your request (\$35,000), just wanting to clarify.

Stoffers said I move approval for that amount. Trohn said I would second that for the one year and in addition plug in some metrics in place so that if they don't spend the funds they can come back here in a timely manner to utilize that, kind of an encumbrance approach.

Ridge said I think the way it is written in the contract, it said that if there are funds left over that it is to be paid back to the county. Miller said no, it says we can come back and ask for it to be rolled over and let us keep it; that's how it reads. She said the amount is \$3,000. Ridge said I think we ran into that last year and I don't think Dave Schilling (Legal) had a problem with that last year since they still had the plan and the project going. Stoffers said I think the motion is to approve their funding for next year and nothing else beyond that was intended in my motion. He said we should have a multiyear discussion; it's fair to give them the opportunity to think longer term. He said that is another discussion.

Trohn said thanks for your hard work and getting something shaped up that has been benefitting the county. He said I was very happy to refer someone to the program today. Ridge said thank you for working with Dana on the fair; love the cooperation there. Miller said it was nice to be able to refer and have you guys check these sites.

Barge asked if there was any public comment.

Jim Faber spoke. He said I would like to see is where and who did this money go to and what was accomplished by it. He said some of these area pads if they are on flat ground how does it stop erosion. Personally I would like to see what these are and see if they did accomplish anything. Ridge said I am sure that Martha would sit down with us and take us out to some of these sites.

Faber said I saw a picture today where they had a rain garden in front of a house. Why was a rain garden being put in front of a house and not on a farm or something?

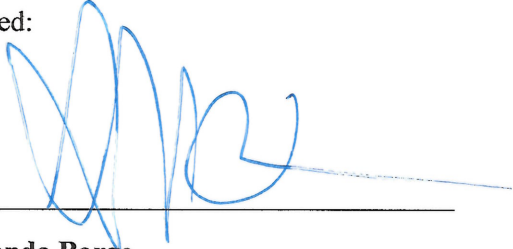
Miller responded saying that particular rain garden was due to a drainage issue and that's why when Dana went out and looked at that it was a drainage issue. She said rain gardens are typically used to address where wet soils are that are causing flooding.

Faber commented that Drainage Board (DB) deals with drainage. Miller said it went through storm water to address it. Stoffers commented that the DB is an advisory body of the Plan Commission. Miller said I want to preface one thing, I know this has been an ongoing thought process. She said the SWCD functions as an agency of the State of Indiana government so the supervisors are actually state officials, not county, and we work in partnership with county government. She said in that partnership our goal and mission is to service the residents of this county. She said this is a funding source for us to do that because we are not funded by any other source; so in respect to that just so you know, once those people come to the SWCD they are covered under state law and so once that money leaves the county and comes to us it is state money.

Faber said but it is taxpayer money and taxpayers need to know where that money is going and who gets it. Miller said that is up to SWMB to make that decision and so just so that everyone is aware that once those landowners enter into an agreement with the district because it is a division of the State of Indiana

Minutes approved: 1-11-2018

Signed:



Amanda Barge

Secretary:



Donna Barbrick