

What is SERV-IN?

SERV-IN, an acronym for State Emergency Registry of Volunteers for Indiana, is a statewide electronic registration system of medical and non-medical volunteers who want to assist our public health and healthcare system during an event or disaster. The system is managed locally to register, credential and alert volunteers. When disaster strikes, you may be asked to volunteer at the local, state, or national level depending on your credentials, interest and availability.

- 1. Go to www.SERV-IN.org
- 2. Click on "Register Now" on the right side of the page.
- 3. Under "Organizations", click on "Add Organizations".
- 4. Click on the drop-down arrow next to "County", scroll down and click the drop-down arrow next to "Monroe", and then check the box next to "Monroe County MRC".
- 5. Click on "Select".
- 6. Under "Account Information", create a username and password; then choose a secret question and answer.
- 7. Read the "Terms of Service" and "Information Pledge". Agree to the terms by checking off the check boxes.
- 8. Fill out the "Name and Address" and "Contact Information" sections.
 - **Note:** If available, try to make sure the <u>Contact Method 1</u> is set to <u>SMS/Text Msg</u> via the drop-down menu. You will also need to provide your phone carrier information. This will allow you to receive text messages/alerts from the system.
- 9. Under "Occupation Information", select your occupation type: medical or non-medical.
- 10. Choose your specific occupation from the drop-down list as well as your current professional status, and then click "Next".
- 11. Continue filling out your profile until it is complete.

Note: All information provided is kept confidential.

12. Be sure to regularly update your contact information and add any trainings or certificates you receive.

Medical Reserve Corps of Monroe County

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