

MONROE COUNTY STORMWATER MANAGEMENT BOARD
Wednesday October 11, 2023, at 3:00 PM
County Courthouse Building, 3rd Floor – Nat U Hill Meeting Room
Hybrid Meeting with Virtual Attendance via Zoom

AGENDA

1. Call to Order
2. Public Input for Items not on the Agenda
3. Approval of Minutes for September 13, 2023 +*
4. Stormwater Expenditure Report for September 2023 +
5. Business
 - a. Stipp Road/Moore’s Creek Road Project Update – Presentation
 - b. 2024 Stormwater Management Board Meeting Dates +*
6. Staff Reports
 - a. Monroe County Soil and Water Conservation District
 - i. SWCD Field Day October 20, 2023
7. Adjournment
 - a. Date of Next Meeting: Wednesday November 8, 2023, at 3:00 PM

+ Attachment Included

* Action Required to Approve/Deny

Zoom Meeting Information:

<https://monroecounty-in.zoom.us/j/81213756148?pwd=bWcrOEhJQzd1WklaSUo1U2ISNDhVdz09>

Meeting ID: 812 1375 6148

Password: 264969

Dial by your location

+1 312 626 6799 US (Chicago)

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Monroe County, should contact Monroe County Title VI Coordinator Angie Purdie, (812)349-2550, apurdie@co.monroe.in.us, as soon as possible but no later than forty-eight (48) hours before the scheduled event.

Individuals requiring special language services should, if possible, contact the Monroe County Government Title VI Coordinator at least seventy-two (72) hours prior to the date on which the services will be needed.

The meeting is open to the public.

MONROE COUNTY STORMWATER MANAGEMENT BOARD
Wednesday September 13, 2023, at 3:00 PM
County Courthouse Building, 3rd Floor – Nat U Hill Meeting Room
Hybrid Meeting with Virtual Attendance via Zoom

MEMBERS PRESENT: Lee Jones (President), Penny Githens, Julie Thomas, Trohn Enright-Randolph (attending virtually)

MEMBERS ABSENT: none.

STAFF: Donna Barbrick (Secretary), Lynnette Tavernier (Stormwater), Lisa Ridge (Highway)

OTHERS: TSD, CATS-TV

1. **Call to Order by Lee Jones**
2. **Public Input for Items not on the Agenda (none)**

3. Approval of Minutes for July 19, 2023.

Motion to approve by Julie Thomas. Second by Penny Githens. Githens asked for Soil & Water Conservation District (SWCD) to be spelled out the first time it is used. There was a comment about Kelsey Thetonia saying in July minutes that the September meeting might be cancelled (it was decided to hold the meeting as planned). There was a comment about possibly adding a box at the top of pg. 3 mentioning that the proposed SWCD position will need to go through PAC.

VOTE by roll call: Githens YES, Jones YES, Thomas YES, and Enright-Randolph YES. Motion carried unanimously.

4. Stormwater Expenditure Report for July and August 2023

Lynnette Tavernier went through items on the July report including expenditures for field crew supplies, clamps, batteries, and maintenance on a Gradall. She also mentioned expenditures for backfill pavement repair materials used for washout repairs. She said in the line for Training/Travel there were certification fees. She said on call contracting was for flagging performed. She also noted disposal fees for street sweepings, and professional fees for drainage plan reviews. She also mentioned expenditures for BugFest sponsorship, printing of 2024 calendars, gas/oil/lube, and equipment rental for tree stump removal.

She continued with the report for August, noting expenditures for office supplies, field crew supplies, and curb marker adhesive. She noted expenditures for street sweeper repair and for materials such as straw, pipes, and backfill pavement repair materials such as stone bricks. She said under Training/Travel there were conference fees and dues. She said on call contracting fees covered flagging. She also noted disposal fees, professional fees for drainage plan reviews, and gas/oil/lube. She also mentioned fees for routine drug screening and fees for the Baby Creek project design phase 2.

5. Business

a. HNTB Proposal for Bean Blossom Stabilization Feasibility Study

Lisa Ridge noted a summary in the packet about two task orders. She said we wanted to take on this modeling project after we had two roads that required bank stabilization repair last year, Woodland Road and Old Maple Grove Road. She said the study will provide recommendations for practices that we can implement in the future to protect the stream banks, and in turn protect our roadways. She said this project will count as an in-kind match for the Beanblossom Creek Watershed Management Plan (WMP) and the outcome of the study will be included in the WMP.

Trohn said I think the bank stabilization effort is a great initiative and this can give a baseline about costs involved if in the future we want to extend our efforts and I am very supportive of this.

Motion by Julie Thomas to accept the HNTB Proposal for Bean Blossom Stabilization Feasibility Study. Second by Githens. VOTE by roll call: Githens YES, Jones YES, Thomas YES, and Enright-Randolph YES. Motion passes unanimously.

b. Stipp Road and Moore’s Creek Road Improvements Project – Lochmueller Proposal for Project Management, Construction Inspection, and Utility Coordination

Ridge said she had a summary from Kelsey Thetonia. She said we sat down and talked to a couple of engineering firms. She said we have used Lochmueller Group before, and they have done a very thorough job. She said we already have an on-call agreement with Lochmueller. She said I know Kelsey had planned on a presentation about this project, but we will do that at the October meeting. She said we are moving forward, and all the permits are in hand, and we have the easements recorded. She said I believe we will be going into tree clearing after November 1.

Githens commented that if the utility coordination is not done correctly, it messes up the scheduling and it is costly. Thomas had a question relating to the total price. She said I feel like that is what we budgeted. Ridge said this is the amount that we anticipated for this type of services, and we had our engineer look at it. Thomas asked about tree clearing and tree replacement. Ridge said we do have a replacement plan for the trees. Thomas said this area is prone to erosion and flooding so replacing the trees is important.

Trohn said moving forward on these projects is great. He said my question is if an additional appropriation would be required or if transfers would be necessary. Ridge said I am confident that we have funds in the Stipp Road/Moores Creek and in the Baby Creek lines and if necessary, we can make those transfers. Trohn asked about the impetus for asking approval today prior to getting the presentation from Kelsey Thetonia. He asked if it was because of the tree clearing timeline or is there another reason.

Ridge said the presentation is more of an update timeline for SWMB. She said since we were bringing this contract and this task to you, we thought it was appropriate time to bring an update for the overall project and what direction we are headed for Moores Creek/Stipp Road. She said that presentation would not change who we think is the best for this task and these services. She said this proposal will also go to the commissioners so it might not get to them until the end of the September or beginning of October and then we are thirty days from tree clearing; we are just trying to keep it moving. Trohn commented on the presentation and said it would be nice to focus on each one of the phases to see what we are getting for each phase.

Motion by Thomas to approve the Lochmueller Group proposal for construction inspection fees in three phases for a total of \$200,400. Second by Githens. VOTE by roll call: Githens YES, Jones YES, Thomas YES, and Trohn Enright-Randolph YES. Motion passes unanimously.

6. Staff Reports

Ridge said we had our budget hearings last week and everything went well. She said I believe the COLA will be discussed at the hearing tomorrow and then if we have to re-do the budget, we will forward it to SWMB with any changes.

7. Adjournment

- a. Date of Next Meeting: Wednesday October 11, 2023, at 3:00 PM**

Approved:

Signed:

President

Secretary

Stormwater Fund 1197 Appropriation Balance as of September 30, 2023

Appropriation	Line Item	Yr. Beginning Appr.	Encumbrances	Adjust./Transfers	Additional	Expenditures	Total Appr.	Appr. Balance	% Unexpended
20s Supplies									
20001	Office Supplies	\$1,000.00				\$354.02	\$1,000.00	\$396.79	40%
21170	Field Crew Supplies	\$5,000.00				\$7.96	\$5,000.00	\$1,947.47	39%
23411	Fleet Maintenance	\$30,000.00				\$917.35	\$90,000.00	\$52,157.84	58%
23940	Seed/Mulch/Compost/Plantings	\$5,000.00		(\$1,100.00)		\$2,939.88	\$6,100.00	\$985.03	16%
23960	Backfill/Pavement Repair Mater	\$60,000.00		\$1,100.00		\$2,839.63	\$58,770.89	\$39,771.33	68%
30s Other Services and Charges									
30028	Training/Travel	\$6,500.00		(\$36.40)		\$133.28	\$6,500.00	\$3,141.86	48%
30061	On Call Contract Services	\$75,000.00				\$2,580.00	\$82,721.02	\$37,803.67	46%
30219	Disposal Fees	\$20,000.00				\$45.00	\$20,921.34	\$8,009.47	38%
30500	Printing & Advertising	\$3,000.00				\$563.79	\$3,000.00	\$361.21	12%
30700	Gas Oil & Lube	\$100,000.00				\$5,853.33	\$100,000.00	\$51,908.84	52%
33033	Lake Monroe Water Quality	\$1.00				\$13,000.00	\$16,500.00	\$0.00	0%
36003	Utilities	\$2,000.00		(\$206.00)		\$0.00	\$2,206.00	\$2,206.00	100%
38230	Rental of Equipment	\$5,000.00				\$284.43	\$5,000.00	\$3,826.25	77%

Stormwater Fund 1197 September 2023 Expenditures by Date

Check Date	Appropriation	Line Item	Vendor	Amount	Notes
06-Sep-23					
	38230	Rental of Equipment	Ellettsville True Value	\$125.00	Straw Blower Rental
	33033	Lake Monroe Water Quality	Friends of Lake Monroe	\$13,000.00	MOU for Septic Maintenance Edu. & Cost-Share Program
	21170	Field Crew Supplies	Menards	\$7.96	Hot Shot Spray
13-Sep-23					
	30500	Printing & Advertising	First Financial Bank	\$563.79	August Job Ad - SW Equipment Operator
	30700	Gas Oil & Lube	Monroe County Hwy Dept	\$5,853.33	August 2023 Fuel Usage
	23411	Fleet Maintenance	Monroe County Hwy Dept	\$917.35	August 2023 Fleet Maintenance & Repair
	20001	Office Supplies	ODP Business Solutions	\$354.02	Laminator, Pouches, Stamps, Notepads, File Folders, Scissors, Clipboards, Rubberbands
	23960	Backfill/Pavement Repair Mater	Rogers Group	\$2,839.63	Stone - Uniform Rip Rap, #11, #53 INDOT, Rev Rip Rap
	30219	Disposal Fees	Rogers Group	\$45.00	Clean Fill Disposal
20-Sep-23					
	23940	Seed/Mulch/Compost/Plantings	Bloomington Speedway & Mulch	\$2,939.88	Straw Bales x 120, Grass Seed (50 lb.) x 12
	30028	Training/Travel	First Financial Bank	\$133.28	2023 INAFSM Annual Conference Lodging -EP
	30028	Training/Travel	First Financial Bank	(\$36.40)	April 2023 Finance Charge & Late Fee Credit
	30061	On Call Contract Services	Security Pro 24/7	\$2,580.00	Flagging 8/28/23 - 9/07/23
	38230	Rental of Equipment	Sunbelt Rental	\$159.43	Straw Blower Rental
	36003	Utilities	City of Bloomington Utilities	(\$206.00)	Water Connection Fee Credit for April 2020



Monroe County Stormwater Services

Located at Monroe County Highway Department:
501 N. Morton Street, Suite 216, Bloomington, IN 47404

Phone: (812) 349-2565

Fax: (812) 349-2959

www.co.monroe.in.us

To: Monroe County Stormwater Management Board
From: Kelsey Thetonia, MS4 Coordinator
Date: September 20, 2023
Re: 2024 Meeting Schedule for the Stormwater Management Board

Location: Nat U Hill Room, 3rd Floor, County Courthouse Building with virtual attendance via Zoom (Hybrid format)

Time: 3:00 PM

Monthly Meeting Dates:

January 10, 2024
February 14, 2024
March 13, 2024
April 10, 2024
May 8, 2024
June 12, 2024
July 10, 2024
August 14, 2024
September 11, 2024
October 9, 2024
November 13, 2024
December 11, 2024

If there is a change in the date, time, or location, we will issue a notice for the changes. If you have any questions or concerns with the above dates, please contact Kelsey Thetonia at (812) 349-2565.