

AGENDA
BOARD OF DIRECTOR’S MEETING
of the
MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT

Nat U. Hill Meeting Room, Monroe County Courthouse
Bloomington, Indiana

Meeting Connection via ZOOM

<https://monroecounty-in.zoom.us/j/83148285094?pwd=VExtMEcrcDdPcm1YSzQwbnYwUzVrQT09>

Meeting ID: 830 5000 5419

Password: 559818

Thursday November 9, 2023

4:00 pm

CALL TO ORDER

	Page
1. Board of Directors Attendance Roll Call**	N/A
2. Executive Committee Meeting Minutes – October 5, 2023.....	2
3. Approval of Board of Directors Meeting Minutes – October 12, 2023**	5
4. Controller’s Report	
a. Cash Flows.....	9
b. Payroll and Claims**	16
5. Resolution 2023-18 To Establish the 2024 District Holiday Schedule **	35
6. Executive Director Compensation.....	40
7. Resolution 2023-19 Ordinance for Fixing Salaries for the Calendar Year 2024**	41
8. Resolution 2023-20 Declaration of Surplus Property.....	44
9. Resolution 2023-21 A Resolution to Change the Name of the Monroe County Solid Waste Management District to “Waste Reduction District of Monroe County”	47
10. Resolution 2023-22 For Additional Appropriation.....	51
11. CAC Report.....	54
12. Department Reports	55
13. Public Comment.....	N/A
14. Comments from Directors.....	N/A

ADJOURN

MINUTES

Executive Committee Meeting
of the
Monroe County Solid Waste Management District

Thursday October 5, 2023 4:00 p.m.

Monroe County Council / HR Conference Room, Monroe County Courthouse
Bloomington, Indiana

Meeting Connection VIA ZOOM

<https://monroecounty-in.zoom.us/j/87683800326?pwd=Zm1SeUNMT3pob2FENUJRa0FCQm5Pd09>

Meeting ID: 876 8380 0326 Password: 768154

Members Present:

In Person: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary

Virtual: None

Members Absent: None

Staff Present:

In Person: Tom McGlasson Jr., Executive Director

Virtual: Cathy Martin, Controller

CAC Present:

In Person: Joseph Wynia, Chairperson; Bill Goins, member

Virtual: None

Legal Counsel Present: None

McKim called the meeting order at 4:01 p.m.

Approval of Executive Committee Executive Session Minutes – August 1, 2023

Piedmont-Smith stated she submitted some typographical corrections via Dropbox.

Piedmont-Smith motioned to approve the minutes with typographical corrections; Githens seconded. Verbal vote was unanimous; motion passed.

Review of Joint Board of Directors & Citizens Advisory Committee Meeting Minutes – July 13, 2023

McGlasson stated the minutes and have been reviewed and approved by the CAC and must now be approved by the Board. No comments or corrections from Committee members.

Review of Board of Directors Meeting Minutes – August 10, 2023

Piedmont-Smith stated she submitted some typographical corrections via Dropbox. McGlasson stated he will have corrected minutes in the Board meeting packet.

Resolution 2023-14 Approval of Budget Transfer Between Major Classifications

McGlasson referred to information provided in the meeting packet summarizing for the committee the reasons for the budget transfer request.

Discussion ensued concerning the projects requiring additional funds and the availability of the funds to be transferred.

Resolution 2023-15 To Reauthorize Resolution 2022-02 Permitting Payment of Specific Claims

McGlasson explained the need to reauthorize Resolution 2022-02 and noted that this resolution does not contain the time limit that will require future reauthorization.

McGlasson and committee members discussed the authority granted by the resolution, the limits of authorized payments and how the Internal Controls policy provides oversight for this authorization.

Resolution 2023-16 To Amend the District Approved Vendor List

McGlasson reviewed the requested changes to the vendor list and the reason the changes are needed.

Committee members asked about changes to the phone service provider vendor and employee access to the Everside Health Clinic.

Resolution 2023-17 To Revise the Organizational Chart of the District

McGlasson advised the committee of recent staffing changes that have resulted in the need to update the District's Organizational Chart.

Piedmont-Smith asked for a wording clarification in the resolution. Consensus reached to change the word "conductance" to "conduct".

Food Waste Collection Update

McGlasson referred to the Request For Proposals included in the packet and noted that responses are due tomorrow. He stated that all but one (1) recipient has indicated they will not be submitting a proposal and he has not heard from the last recipient. He is continuing to work with Shawn Miya with the City of Bloomington and will engage legal counsel regarding options for moving forward.

Wynia provided an update on the status of the Multi-Dwelling Complex Composting pilot program. Committee members and Wynia discussed the items acceptable for composting as part of the program.

Committee members discussed the budgeting implications of delaying the initiation of subsidizing a residential food waste collection program until 2024.

District Rebranding Update

McGlasson advised that the rebranding sub-committee and the consultant are ready to present recommendations to the Board and that the Board will need to approve a resolution changing the name of the District before steps can be taken to implement that name change.

Discussion ensued concerning when to bring a resolution to the Board, the time needed to incorporate a new name and logo into District operations and facilities, and purchasing website domain rights.

Committee members agreed that the resolution should be brought to the Board at the November meeting.

All Other Items Deemed Appropriate For Executive Committee Discussion

McKim stated that it was suggested to him that the committee should discuss the Executive Director's compensation and asked that this topic be put on the agenda for the next meeting.

Piedmont-Smith and Githens asked to follow-up on previous discussion items not resolved. Discussion ensued regarding the District's eligibility for AIM Medical Trust health insurance, the impact of the new waste tire regulations on the District's waste tire program, the status of the City of Bloomington Utilities (CBU) anaerobic digester project, whether the CBU anaerobic digester could take food waste, and the EarthKeepers report on the restaurant food waste collection pilot program.

Githens asked about the District providing recycling collection for planned solar eclipse events next April. Committee members and McGlasson discussed how to identify planned events and the District's ability to provide recycling collection for those, or to partner with a private company to do so.

Martin entered virtually at 5:01 p.m.

Githens asked about the status of the second new truck. McGlasson advised the auto worker strike had created issues, but that the dealership has been informed that the funds to purchase the truck are appropriated for this year.

McGlasson advised the committee that the administrative fees on the District's debt service are increasing by \$350.00 per year.

Meeting adjourned at 5:07 p.m.

Signed – Executive Committee Member
Meeting Minutes of October 5, 2023

Minutes

Monroe County Solid Waste Management District

Board of Directors

Thursday October 12, 2023 4:00 p.m.

Nat U. Hill Meeting Room, Monroe County Courthouse
Meeting Connection via ZOOM

<https://monroecounty-in.zoom.us/j/83148285094?pwd=VExtMEcrcDdPcm1YSzQwbnYwUzVrQT09>

Meeting ID: 830 5000 5419

Password: 559818

Community Access Television Services (CATS) provide a public access recording of this meeting in its entirety that is free to view online at www.catstv.net

*The following minutes reference the meeting packet for this date,
including department reports and resolutions.*

Members Present:

In Person: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary; Lee Jones, Director; Dan Swafford, Director

Virtually: John Hamilton, Director

Members Absent: Julie Thomas, Director

Staff Present:

In-Person: Thomas McGlasson Jr, Executive Director;

Virtually: Cathy Martin, Controller; Joey Long, Operations Director; Lee Paulsen, Landfill and Compliance Director

Legal Counsel Present: None

CAC Present:

In Person: Joseph Wynia, Chairperson

Virtually: None

McKim called the meeting to order at 4:02 p.m.

Executive Committee Meeting Minutes – August 1, 2023

No comments or questions.

Joint Board of Directors & Citizens Advisory Committee Meeting Minutes – July 13, 2023

Piedmont-Smith motioned to approve; Githens seconded. Verbal vote was unanimous; motion passed.

Hamilton entered virtually at 4:04 p.m.

Board of Directors Meeting Minutes – August 10, 2023

Piedmont-Smith motioned to approve; Githens seconded. Roll call vote was unanimous; motion passed.

Resolution 2023-14 Approval of Budget Transfer Between Major Classifications

McGlasson referred to the information provided in the meeting packet and summarized the reasons for the budget transfer request.

Hamilton and McGlasson discussed the 2019 appropriation for a forklift purchase, the reasons for excess health insurance funds, and the disposition of unspent appropriations.

Piedmont-Smith motioned to approve Resolution 2013-14; Githens seconded. Roll call vote was unanimous; motion passed.

Controller's Report

a. Cash Flows

Martin provided updated cash flow balances as presented in the meeting packet.

b. Payroll and Claims

Martin presented payroll and claims included in the meeting packet in the amount of \$313,718.58 and claims submitted for approval yesterday in the amount of \$28,092.43. The total amount of payroll and claims for approval is \$341,811.01.

Piedmont-Smith and staff discussed household hazardous waste costs versus revenues from fees charged, hauling glass to the local Rumpke facility instead of Indianapolis, and the repeated claims description in the packet for the credit card claims.

Hamilton asked about a discrepancy in the cash flow totals between the statements and the provided graph. Discussion ensued. Martin stated she will research this and follow up with the Board.

Piedmont-Smith motioned to approve payroll and claims as presented; Githens seconded. Roll call vote was unanimous; motion passed.

Resolution 2023-15 To Reauthorize Resolution 2022-02 Permitting Payment of Specific Claims

McGlasson referred to the information provided in the meeting packet and explained the purpose of Resolution 2022-02 and the need to reauthorize.

Piedmont-Smith motioned to approve Resolution 2023-15; Githens seconded. Roll call vote was unanimous; motion passed.

Resolution 2023-16 To Amend the District Approved Vendor List

McGlasson referred to the information provided in the meeting packet summarizing the requested changes.

Piedmont-Smith motioned to approve Resolution 2023-16; Githens seconded. Roll call vote was unanimous; motion passed.

Resolution 2023-17 To Revise the Organizational Chart of the District

McGlasson referred to the information provided in the meeting packet and explained the staffing changes resulting in the need to update the organizational chart.

Piedmont-Smith motioned to approve Resolution 2023-17; Githens seconded. Roll call vote was unanimous; motion passed.

District Rebranding Update

McGlasson updated the Board on the progress of rebranding the District, noting that it is anticipated that at the November meeting a resolution will be presented to the Board to formally change the name of the District effective January 1, 2024.

Discussion ensued concerning an event to launch the new branding and the makeup of the committee that worked with the consultant on the project.

Food Waste Composting Update

McGlasson referred to the information provided in the meeting packet and stated that no responses were received to the issued Request for Proposals (RFP). He is working with legal counsel to determine options to move forward. Staff is also continuing to look at other entities that might be available to help with composting.

Discussion ensued on the status of the City of Bloomington Utilities decision to move forward with an anaerobic digester and the impact that facility might have on these efforts, the services requested in the RFP, and the length of time expected for the need to subsidize the services.

CAC Report

Wynia presented from the report included in the meeting packet.

McKim and Wynia discussed the advances made in technology and sorting processes at the Rumpke Materials Recovery Facility (MRF) in Cincinnati.

Piedmont-Smith and Wynia discussed his experience as a presenter at the Association of Indiana Solid Waste Management Districts (AISWMD) annual conference.

Department Reports

McGlasson announced that Elisa Pokral is scheduling education sessions for the current school year and still has openings available. He described his impressions from touring the Rumpke MRF in Cincinnati, the status of the District's 2024 budget adoption process and staff attendance at the AISWMD conference.

Githens asked about media advertising and which streaming platforms District commercials are available on. Discussion ensued concerning the presence of District commercials on various media platforms, options to expand that presence on streaming platforms, The District's advertising budget, and consulting options to assist the District with expanding its advertising reach.

Long presented from his report included in the packet.

Swafford exited at 4:55 p.m.

McKim and Long discussed new signage for the recycling centers once rebranding is decided.

McGlasson advised the Board that Morgan County has dissolved their solid waste district and recently began shutting down its recycling centers, so many Morgan County residents are looking to bring recycling to our District facilities. Board members and McGlasson discussed the impact of this on District facilities and finances, other recycling options available to Morgan County residents, and Morgan County's obligation to continue offering recycling.

Githens thanked Long and his staff for identifying the antique ledger brought to them and making sure it stayed available to the public, and for repurposing items to benefit animals.

Paulsen referred to the information provided in the meeting packet and reported that the treatment plant is not currently operating due to dry conditions. He updated Board members on current maintenance projects at the landfill, and he provided compliance and Adopt-A-Road updates.

Public Comment

None

Comments from Directors

Githens noted that the Hoosier Hills Food Bank annual book sale is going on now through Tuesday and is an incredible reuse opportunity for books, DVDs, puzzles, stuffed animals and other items, and also supports an incredible non-profit in our community.

Hamilton thanked the staff for planning to monitor the financial impact of materials delivered by Morgan County residents.

McKim adjourned the meeting at 5:04 p.m.

Signed – Board Member

BOD Meeting Minutes of October 12, 2023

DATE: 11/9/2023
 TO: MCSWMD Board of Directors
 FROM: Cathy Martin, Controller
 SUBJECT: Cash Flow Summary



	Beginning Balance January 1, 2023	Revenue YTD as of October 31, 2023	Expense YTD as of October 31, 2023	Balance YTD as of October 31, 2023
Operating	3,014,098.25	3,007,084.38 Sav bal transf to op	2,259,741.52	3,761,441.11
Money Market Savings	1,007,203.78	12,356.20	1,019,559.98 Transf bal to oper	0.00
Closure Bond Debt	160,988.60	165,114.97 0.00	304,970.00	21,133.57
Capital	45,492.67	174.74	0.00	45,667.41
Landfill/Post Closure	730,431.34	27,941.68	7,649.81	750,723.21



Date: 11/9/23
 To: MCSWMD Board of Directors
 From: Cathy Martin, Controller
 Subject: Operating Fund Cash Flow Statement

Begin Balance: 3,014,098.25

REVENUE	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD	2023 Budget	2022 Encumbered	YTD Actual Less Budget	Percent Remaining
Property Tax	0.00	0.00	0.00	0.00	0.00	1,186,592.07	0.00	0.00	0.00	0.00	0.00	0.00	1,186,592.07	2,094,339.00		-907,746.93	43.34%
Excise Tax						55,738.30							55,738.30	109,458.00		-53,719.70	49.08%
CVET						4,248.83							4,248.83	8,097.00		-3,848.17	47.53%
Glass Recycling	434.31	0.00	1,218.73	0.00	0.00	0.00	542.80	2,231.98	687.29	296.00	0.00	0.00	5,411.11	12,500.00		-7,088.89	56.71%
Metal Recycling	151.80	7,145.42	5,462.67	6,263.24	6,713.87	6,250.13	6,738.80	5,995.14	6,664.52	5,097.78	0.00	0.00	56,483.37	60,000.00		-3,516.63	5.86%
Sale of Oil	266.25	81.00	20.00	102.75	340.50	20.00							830.50				
Battery Recycling	279.30	0.00	369.12	0.00	279.20	335.24	0.00	336.24	0.00	296.10	0.00	0.00	1,895.20	1,300.00		595.20	-45.78%
Freon	340.00	360.00	380.00	220.00	660.00	762.00	880.00	820.00	1,100.00	740.00	0.00	0.00	6,262.00	6,000.00		262.00	-4.37%
Green Business	11,793.09	1,000.00	1,601.52	119.34	93.60	1,486.60	0.00	358.40	800.00	250.00	0.00	0.00	17,502.55	20,000.00		-2,497.45	12.49%
Toter's													0.00				
Orange Bags	25,388.75	21,990.00	15,747.89	16,606.93	20,564.10	22,467.50	20,322.23	19,704.10	23,090.68	23,672.03	0.00	0.00	209,554.21	300,000.00		-90,445.79	30.15%
CESQG	710.48	215.00	3,650.09	1,102.96	229.00	805.00	208.90	940.00	522.45	377.80	0.00	0.00	8,761.68	8,000.00		761.68	-9.52%
Paint	196.00	360.00	1,129.00	519.00	1,000.77	481.00	607.00	830.00	287.00	895.00	0.00	0.00	6,304.77	4,000.00		2,304.77	-57.62%
Rental	1,950.00	0.00	393.08	0.00	0.00	3,901.00	0.00	103.60	0.00	0.00	0.00	0.00	6,347.68	8,000.00		-1,652.32	20.65%
Refund/Misc/Donation	79.75	4.00	0.00	2.00	43.71	106.00	27,525.00	1.00	259.66	28.70	0.00	0.00	28,049.82	0.00			
Host Fee	20,232.30	46,081.44	20,982.64	25,138.77	24,365.83	0.00	34,216.96	46,004.23	20,390.70	48,939.34	0.00	0.00	286,352.21	300,000.00		-13,647.79	4.55%
E-Waste	1,740.00	1,608.00	1,932.00	1,400.00	2,480.00	2,202.00	2,715.00	2,200.00	2,100.00	2,060.00	0.00	0.00	20,437.00	30,000.00		-9,563.00	31.88%
Waste Tires	20.00	94.00	216.00	100.00	121.00	95.00	406.00	137.00	181.00	162.00			1,532.00	5,000.00		-3,468.00	69.36%
Interest	6,882.45	6,019.11	6,581.22	6,078.77	7,064.45	7,444.13	8,484.74	9,011.09	8,236.55	8,837.87			74,640.38				
Insurance	1,058.08	1,058.08	1,058.08	1,058.00	1,058.08	1,058.08	1,058.08	1,058.08	1,058.08	1,058.08			10,580.72				
TOTAL REVENUE	71,522.56	86,016.05	60,742.04	58,711.76	65,014.11	1,293,992.88	103,705.51	89,730.86	65,377.93	92,710.70	0.00	0.00	1,987,524.40	2,966,694.00		-979,169.60	33.01%

Transfer of savings back to operating account

1,019,559.98

1,019,559.98

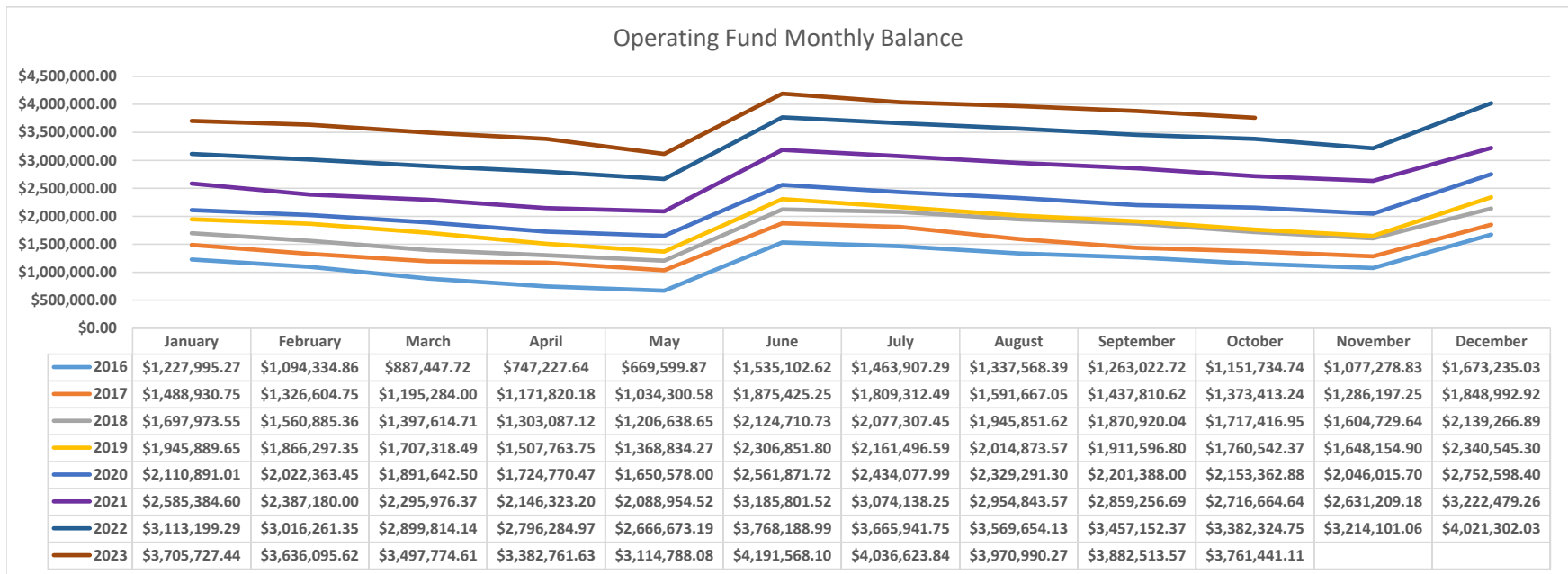
EXPENSE	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD	2023 Budget	2022 Encumbered	YTD Actual Less Budget	Percent Remaining
Personnel Services																	
Salaries and Wages	61,715.25	63,325.09	64,296.21	69,164.33	67,177.71	104,990.51	69,961.64	64,193.78	65,760.64	65,867.93	0.00	0.00	696,453.09	897,859.00		-201,405.91	22.43%
Employee Benefits	4,506.44	4,524.07	5,410.17	5,013.27	4,775.58	7,850.85	4,988.13	4,745.62	4,724.13	4,635.10	0.00	0.00	51,173.36	72,369.00		-21,195.64	29.29%
District Insurance	19,621.62	19,263.06	19,644.60	19,253.92	20,043.04	29,367.30	18,250.63	17,977.82	17,977.82	17,977.82	0.00	0.00	199,377.63	410,000.00		-210,622.37	51.37%
Longevity	1,300.00	1,060.00	400.00	1,600.00	690.00	690.00	230.00	3,400.00	3,000.00	0.00	0.00	0.00	12,370.00	15,465.00		-3,095.00	20.01%
Wellness Clinic-Activate	0.00	0.00	0.00	0.00	4,218.30	0.00	0.00	4,218.30	0.00	0.00	0.00	0.00	8,436.60	16,500.00		-8,063.40	48.87%
Retirement	6,471.82	6,760.34	6,929.80	7,311.25	7,062.78	11,044.83	7,080.82	6,413.17	6,589.85	6,647.75	0.00	0.00	72,312.41	94,188.00		-21,875.59	23.23%
Sub-total	93,615.13	94,932.56	96,680.78	102,342.77	103,967.41	153,943.49	100,511.22	100,948.69	98,052.44	95,128.60	0.00	0.00	1,040,123.09	1,506,381.00		-466,257.91	30.95%
Supplies																	
Office Supplies	96.53	271.92	33.49	94.33	49.95	786.18	287.66	0.00	590.27	0.00	0.00	0.00	2,210.33	6,000.00		-3,789.67	63.16%
Operating Supplies	4,691.51	2,145.56	1,492.67	1,552.62	6,246.44	2,403.92	5,892.06	2,738.70	2,062.05	1,716.78	0.00	0.00	30,942.31	54,900.00	2,409.90	-23,957.69	43.64%
Repair and Maintenance	0.00	747.33	0.00	0.00	413.55	0.00	1,233.36	1,185.33	0.00	1,219.98	0.00	0.00	4,799.55	22,800.00		-18,000.45	78.95%
Other Supplies	23,858.64	32.86	422.76	615.42	66,226.87	78.28	222.26	42.48	49.46	1,619.22	0.00	0.00	93,168.25	110,650.00	23,609.89	-17,481.75	15.80%
Sub-total	28,646.68	3,197.67	1,948.92	2,262.37	72,936.81	3,268.38	7,635.34	3,966.51	2,701.78	4,555.98	0.00	0.00	131,120.44	194,350.00		-63,229.56	32.53%
Other Services & Charges																	
Professional Services	36,230.75	10,685.60	1,964.40	5,612.80	52,167.90	2,688.00	8,108.50	15,734.25	9,023.79	8,097.00	0.00	0.00	150,312.99	198,500.00	46,000.00	-48,187.01	24.28%
Comm & Transportation	4,723.38	1,670.62	1,906.67	3,088.36	2,884.96	1,584.32	1,734.24	1,587.67	1,901.45	2,130.90	0.00	0.00	23,212.57	35,650.00		-12,437.43	34.89%
Printing and Advertising	649.69	1,791.78	276.40	85.70	0.00	1,937.42	1,334.25	2,478.00	1,676.70	670.01	0.00	0.00	10,899.95	23,500.00		-12,600.05	53.62%
Insur/Worker's Comp	64,737.00	0.00	64.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	64,801.36	101,000.00	63,523.00	-36,198.64	35.84%
Utility Services	6,370.44	5,313.69	3,177.66	3,580.80	3,342.06	2,262.57	2,369.70	2,504.81	2,600.87	1,049.55	0.00	0.00	32,572.15	49,500.00		-16,927.85	34.20%
Repair & Maintenance	14,138.58	2,544.54	2,282.58	6,238.20	7,792.04	7,980.74	3,104.57	13,113.47	8,742.24	6,071.85	0.00	0.00	72,008.81	95,250.00	4,485.00	-23,241.19	24.40%
Rentals	6,453.35	5,134.00	5,008.46	7,083.70	15,236.28	7,248.93	6,528.24	6,236.00	5,996.00	6,420.48	0.00	0.00	71,345.44	92,800.00	212.24	-21,454.56	23.12%
Other Services & Charges	88,198.67	53,366.63	56,933.58	67,821.36	46,579.38	47,639.33	84,791.81	5,640.64	18,324.01	71,703.60	0.00	0.00	540,999.01	658,200.00	48,401.14	-117,200.99	17.81%
Sub-total	221,501.86	80,506.86	71,614.11	93,510.92	128,002.62	71,341.31	107,971.31	47,294.84	48,265.06	96,143.39	0.00	0.00	966,152.28	1,254,400.00	188,641.17	-288,247.72	22.98%
Capital Outlay																	
Land													0.00				
Imprvmt O.T. Buildings													0.00				
Machinery / Equipment													0.00				
Building Improvements													0.00				
Computer Equipment			2,710.00										2,710.00	1,500.00			
Vehicle Purchases/Lease							38,935.00			25,457.00			64,392.00				
Other Capital Outlays	3,940.00												3,940.00	10,000.00			
Cum Capital													0.00				
Sub-total	3,940.00	0.00	2,710.00	0.00	0.00	0.00	38,935.00	0.00	0.00	25,457.00	0.00	0.00	71,042.00	11,500.00		59,542.00	-517.76%
Payroll Liability Clearing	41,159.54	-21,349.99	27,962.95	-22,604.95	30,248.26	-9,335.33	4,735.30	3,154.39	4,835.35	-7,501.81	0.00	0.00	51,303.71				
Total Expenses	388,863.21	157,287.10	200,916.76	175,511.11	335,155.10	219,217.85	259,788.17	155,364.43	153,854.63	213,783.16	0.00	0.00	2,259,741.52	2,966,631.00	188,641.17	-706,889.48	23.83%

Ending Balance 3,761,441.11

GL Balance 3,761,441.11

Difference 0.00

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT





Date: 11/9/2023
 To: MCSWMD Board of Directors
 From: Cathy Martin, Controller
 Subject: Bond Debt Cash Flow

Begin Balance 160,988.60

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD	2023 Budget	YTD Actual Less Budget	Percent Remaining
REVENUE																
Interest	44.34	0.30	0.33	0.30	0.35	23.94	121.18	8.96	8.39	9.26			217.35			
Debt Service Tax						156,974.79							156,974.79	289,450.00	-132,475.21	45.77%
Excise Tax						7,361.66							7,361.66	15,170.00	-7,808.34	51.47%
Cvet						561.17							561.17	750.00	-188.83	25.18%
Transfer IN													0.00		0.00	
Total Revenue	44.34	0.30	0.33	0.30	0.35	164,921.56	121.18	8.96	8.39	9.26	0.00	0.00	165,114.97	305,370.00	470,484.97	154.07%

EXPENSE																
Principal	140,000.00						140,000.00						280,000.00	275,000.00	5,000.00	-1.82%
Interest	13,185.00						11,785.00						24,970.00	30,520.00	-5,550.00	18.18%
Agency Fee													0.00	400.00	-400.00	100.00%
Transfer Out															0.00	
Total Expenses	153,185.00	0.00	0.00	0.00	0.00	0.00	151,785.00	0.00	0.00	0.00	0.00	0.00	304,970.00	305,920.00	950.00	0.31%

End Balance 21,133.57

MONROE COUNTY
SOLID WASTE
MANAGEMENT
DISTRICT

Date: 11/9/2023
To: MCSWMD Board of Directors
From: Cathy Martin, Controller
Subject: Capital Cash Flow

Begin Balance 45,492.67

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD	Budget Less YTD	Percent Remaining
REVENUE															
Interest	15.95	15.34	17.40	15.72	18.53	16.86	17.43	19.37	18.13	20.01					
Transfer IN															
Total Revenue	15.95	15.34	17.40	15.72	18.53	16.86	17.43	19.37	18.13	20.01	0.00	0.00	174.74		
EXPENSE															
Improvements															
Total Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

End Balance 45,667.41

**MONROE COUNTY
SOLID WASTE
MANAGEMENT
DISTRICT**

Date: 11/9/2023
 To: MCSWMD Board of Directors
 From: Cathy Martin, Controller
 Subject: Landfill Postclosure Trust Fund Cash Flow

Begin Balance: 730,431.34

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD
REVENUE													
Interest	1,737.24	823.48	721.52	354.21	778.11	1,244.64	756.71	1,361.54	3,115.43	1,484.77			12,377.65
Dividend		245.75	194.00				691.70	3.56	196.77				1,331.78
Gain on Investment	3,467.75		6,368.00	811.85		683.60	547.75	1,019.40		1,333.90			14,232.25
Transfer													
Total Revenue													27,941.68

EXPENSE													
Bank Fee's	304.35	306.34	305.38	308.29	308.65	608.49	309.04	309.74	310.60	311.76			3,382.64
Loss on Investment		3,065.40			856.00				235.92				4,157.32
Market Value Adjustment	109.85												109.85
Transfer													
Total Expenses													7,649.81

End Balance: 750,723.21

**MONROE COUNTY SOLID
WASTE MANAGEMENT
DISTRICT**

Date: November 3, 2023
To: MCSWMD Board of Directors
From: Cathy Martin, Controller
RE: Summary of Payroll and Claims

Claims Processed Week of 10/18/2023

Pre-Approved Claims Approved Under Resolution 2022-02

Accounts Payable Claims	\$47,546.81
Payroll	\$22,981.08
Payroll Claims	\$13,192.87
Longevity	\$0.00
Sub-Total	<u>\$83,720.76</u>

Pre-Approved Claims Approved by Boad Chair or Designee 10/19/2023	<u>\$4,298.38</u>
TOTAL	<u>\$88,019.14</u>

Claims Processed Week of 10/30/2023

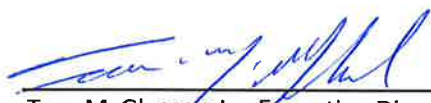
Pre-Approved Claims Approved Under Resolution 2022-02

Accounts Payable Claims	\$56,407.58
Payroll	\$23,317.89
Payroll Claims	\$10,595.35
Longevity	\$2,548.14
Sub-Total	<u>\$92,868.96</u>

Pre-Approved Claims Approved by Boad Chair or Designee 9/5/23	<u>\$7,808.79</u>
TOTAL	<u>\$100,677.75</u>

Total Pre-Approved Payroll and Accounts Payable Claims Submitted to the Board of Directors:	<u>\$188,696.89</u>
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We have examined the claims summarized above and approved:


 Tom McGlasson Jr., Executive Director


 Catherine Martin, Controller

Claims Docket Report

Claims Docket Report

Claim	Vendor	Name	Description	Fund	Account	Amount	
Batch: 824	1	78	N Anderson Excavating & Lawn Care LLC	Landfill: Mowing and trimming Sept and Oct 2023; final 2023 mowing	1000	02-30.43190	7,950.00
	2	116	AT & T---Courthouse	Monthly: HHW and Landfill alarm system	1000	02-30.43210	17.54
				Monthly: HHW and Landfill alarm system	1000	05-30.43210	35.08
	3	429	Canon	Monthly: Copier/printer rental	1000	01-30.43740	379.00
	4	489	CenterPoint Energy	Monthly: Admin building	1000	01-30.43520	51.45
	5	117	Cintas #2	Weekly rugs and towels (RRC & HHW)	1000	04-30.43690	40.42
				Weekly rugs and towels (RRC & HHW)	1000	05-30.43690	20.82
				Weekly rugs and towels (RRC & HHW)	1000	04-30.43690	40.42
				Weekly rugs and towels (RRC & HHW)	1000	05-30.43690	20.82
				Weekly rugs and towels (RRC & HHW)	1000	04-30.43690	40.42
				Weekly rugs and towels (RRC & HHW)	1000	05-30.43690	20.82
				Weekly rugs and towels (RRC & HHW)	1000	04-30.43690	40.42
				Weekly rugs and towels (RRC & HHW)	1000	05-30.43690	20.82
				Monthly: Lease for AED - Landfill	1000	02-30.43740	126.00
				Monthly: First Aid Supplies - Landfill	1000	02-20.42220	25.97
				Monthly: Lease for AED - RRC	1000	04-30.43740	126.00
				Monthly: Lease for AED - Bethel	1000	06-30.43740	126.00
				Monthly: First aid supplies - Bethel	1000	06-20.42220	16.85
				Monthly: Lease for AED = Oard	1000	06-30.43740	126.00
				Monthly: First aid supplies - Oard	1000	06-20.42220	35.79
				Monthly: Lease for AED - Dillman	1000	06-30.43740	126.00
				Monthly: First aid supplies - Dillman	1000	06-20.42220	11.68
				Monthly: Lease for AED - Ellettsville	1000	06-30.43740	126.00
				Monthly: Lease for AED - Admin	1000	01-30.43740	126.00
				Monthly: First aid supplies HHW	1000	05-20.42220	28.79
				CPR/AED Training	1000	01-30.43920	376.21
				CPR/AED Training	1000	04-30.43920	564.32
				CPR/AED Training	1000	06-30.43920	376.21
				CPR/AED Training	1000	01-30.43920	305.24
				CPR/AED Training	1000	04-30.43920	152.62
				CPR/AED Training	1000	06-30.43920	763.10
				CPR/AED Training	1000	08-30.43920	305.24
	6	39	City of Bloomington Utilities	Monthly: Admin, RRC & HHW utilities	1000	01-30.43530	193.19
				Monthly: Admin, RRC & HHW utilities	1000	04-30.43530	63.75
				Monthly: Admin, RRC & HHW utilities	1000	05-30.43530	31.40
	7	19	Duke Energy Indiana Inc	Monthly: Oard site electric	1000	06-30.43510	131.13

Claims Docket Report

Claims Docket Report

Claim	Vendor	Name	Description	Fund	Account	Amount
7	19	Duke Energy Indiana Inc	Monthly: Dillman site electric	1000	06-30.43510	112.75
8	47	Hobbs Equipment Inc	Monthly compactor rental (S. Walnut and 4 sites)	1000	04-30.43740	320.00
			Monthly compactor rental (S. Walnut and 4 sites)	1000	06-30.43740	4,115.00
9	137	Hoosier Transfer Station	Compliance: Adopt-a-Road illegal dumping	1000	08-30.43939	1.77
			Compliance: Adopt-a-Road illegal dumping	1000	08-30.43939	1.33
10	231	Indiana State Central Collection Unit	Remit #006812207 Case: 53C07-1108-JP-000630	1000	07-22.73000	132.00
11	459	Invesco Investment Service	Bi-weekly payroll IRA for employees	1000	07-22.73500	29.00
12	254	John Hancock	Employee loan	1000	07-22.73000	62.49
13	254	John Hancock	Employee loan	1000	07-22.73000	62.78
			Employee loan	1000	07-22.73000	78.22
14	254	John Hancock	Employee loan	1000	07-22.73000	96.21
15	278	Lincoln National Life Insurance	Monthly: Employee disability (11/1/23 - 11/30/23)	1000	07-22.41330	683.03
16	82	NuGenesis, Inc	Disposal hazardous waste: refrigerator, freezers, window A/C unit, dehumidifier, ice machine	1000	05-30.43941	1,085.00
17	145	Republic Services of Indiana	Monthly (July 2023): Hauling and MSW disposal	1000	04-30.43939	97.12
			Monthly (July 2023): Hauling and MSW disposal	1000	04-30.43942	1,948.32
			Monthly (July 2023): Hauling and MSW disposal	1000	04-30.43960	860.15
			Monthly (July 2023): Hauling and MSW disposal	1000	06-30.43740	212.24
			Monthly (July 2023): Hauling and MSW disposal	1000	06-30.43939	9,153.17
			Monthly (July 2023): Hauling and MSW disposal	1000	06-30.43942	13,437.12
			Monthly (July 2023): Hauling and MSW disposal	1000	06-30.43960	1,864.41
18	93	South Central Indiana REMC	Landfill: Monthly electric	1000	02-30.43510	63.00
			Landfill: Monthly electric	1000	02-30.43510	92.00
			Landfill: Monthly electric	1000	02-30.43510	77.00
19	112	Washington Township Water Corp	Monthly: Landfill water usage	1000	02-30.43530	21.18
Grand Total:						47,546.81

Republic Services Monthly Costs for Hauling, MSW Disposal, & Recycling



October 16, 2023
9:05AM

Pay Period Ending Date: 10/14/2023
Effective Date: 10/19/2023

Total Number of All Transactions :	35
Total Number of Pre-Notification Transactions :	
Total Credit Amount :	22,981.08
Total Debit Amount :	22,981.08
Total Number of Debit Transactions :	1
Total Number of Credit Transactions :	34

10:27 AM

Monroe County Solid Waste Management Dis

Page 1 of 1

Batch 6935 thru Batch 6935

BatchNo: 6935 Comment: Payroll claims ck 10/20/23

Status: Open Date Opened: 10/16/2023

Source: AP

Fund	Account No/Description	Post Date	Per/Year	Operator Ven/Emp#	Ref Number Po/Rct	Description	Debits	Credits
1000	07-22.61000 Federal Withholdings	10/16/2023	10 / 2023	CATHY		Federal tax withheld	2,450.21	
1000	07-22.65000 FICA Social Security	10/16/2023	10 / 2023	CATHY		FICA SS	3,563.20	
1000	07-22.64000 FICA/Medicare Withholdings	10/16/2023	10 / 2023	CATHY		FICA Medicare	833.36	
1000	07-22.62000 State Withholdings	10/16/2023	10 / 2023	CATHY		State tax withheld	2,145.74	
1000	07-22.63000 County Withholdings	10/16/2023	10 / 2023	CATHY		County tax withheld	925.77	
1000	07-22.41340 John Hancock Retirement	10/16/2023	10 / 2023	CATHY		Employee retirement	3,274.59	
Batch Totals:							13,192.87	

MONROE COUNTY SOLID
WASTE MANAGEMENT
DISTRICT

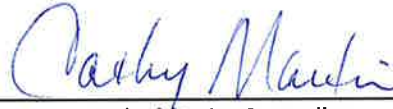
Date: October 18, 2023
To: MCSWMD Board of Directors
From: Cathy Martin, Controller
RE: Claims for Approval

Accounts Payable Claims for Approval	\$4,298.38
Total Accounts Payable Claims for Approval 10/18/2023	<u>\$4,298.38</u>

We have examined the claims summarized above and approve; hereby submitting to the Board for review and approval.



Tom McGlasson, Jr., Executive Director



Cathy Martin, Controller

Claims Docket Report

Claim	Vendor	Name	Description	Fund	Account	Amount
Batch: 825	1	24	C & S, Inc.			
			Monthly: Fuel for departments	1000	01-20.42231	66.85
			Monthly: Fuel for departments	1000	02-20.42231	191.97
			Monthly: Fuel for departments	1000	04-20.42231	375.19
			Monthly: Fuel for departments	1000	05-20.42231	104.00
			Monthly: Fuel for departments	1000	08-20.42231	75.82
			Sales tax credit	1000	01-20.42231	-1.77
			Sales tax credit	1000	02-20.42231	-4.74
			Sales tax credit	1000	04-20.42231	-9.09
			Sales tax credit	1000	05-20.42231	-2.57
			Sales tax credit	1000	08-20.42231	-1.78
	2	503	Ken's Westside Service & Towing			
			RRC: 2014 Isuzu truck - exhaust repair	1000	04-30.43630	3,414.52
	3	90	Shoe Carnival Inc			
			Safety shoes for employee - Sam Stevens	1000	04-20.42220	89.98
Grand Total:						4,298.38

Tom McGlasson

From: Geoff McKim <gmckim@co.monroe.in.us>
Sent: Thursday, October 19, 2023 3:35 PM
To: Cathy Martin; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; hamiltoj@bloomington.in.gov; Lee Jones; Dan Swafford; Tom McGlasson
Subject: Re: MCSWMD Claims for Approval and Cash Graph Update

Claims approved at the end of the day today. Thanks!

From: Cathy Martin <cmartin@mcswmd.org>
Date: Wednesday, October 18, 2023 at 10:42 AM
To: Geoff McKim <gmckim@co.monroe.in.us>, Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>, Penny Githens <pgithens@co.monroe.in.us>, Julie Thomas <jthomas@co.monroe.in.us>, hamiltoj@bloomington.in.gov <hamiltoj@bloomington.in.gov>, Lee Jones <ljjones@co.monroe.in.us>, Dan Swafford <danswafford@ellettsville.in.us>, Tom McGlasson <tmcglass@mcswmd.org>
Subject: MCSWMD Claims for Approval and Cash Graph Update

Board,

Attached for your review and approval are accounts payable claims in the amount of \$4,298.38.

Also attached is an updated Cash Flow Summary and Cash account graph. These have been updated to reflect the savings account transfer back to the operating account, as discussed at the Board meeting. Please note that the cash graph only refers to the general operating fund.

If you have any questions on either item, please let me know.

Thanks
Cathy

Catherine S. Martin, CPA
Controller
cmartin@mcswmd.org
(812) 349-2951

Claims Docket Report

Claim	Vendor	Name	Description	Fund	Account	Amount	
Batch: 826	1	380	Aflac	Employee AFLAC (October 2023)	1000	07-22.43930	179.22
	2	370	Comcast Business	Monthly Telephone Service for all Departments	1000	01-30.43210	168.10
				Monthly Telephone Service for all Departments	1000	04-30.43210	168.10
				Monthly Telephone Service for all Departments	1000	05-30.43210	95.26
				Monthly Telephone Service for all Departments	1000	08-30.43210	95.26
				Monthly Telephone Service for all Departments	1000	15-30.43210	33.62
	3	19	Duke Energy Indiana Inc	Monthly RRC & HHW	1000	04-30.43510	461.94
				Monthly RRC & HHW	1000	05-30.43510	227.52
				Monthly Admin Building	1000	01-30.43510	367.97
				Monthly Bethel Site	1000	06-30.43510	160.86
				Monthly Ellettsville Site	1000	06-30.43510	147.87
	4	239	Fleener's Landscape & Lawn Care, Inc.	Mowing at S. Walnut - October, 2023, 3 times	1000	01-30.43190	450.00
	5	528	Globe Life	Life insurance for employees	1000	07-22.43200	60.24
	6	137	Hoosier Transfer Station	Compliance: Adopt A Road / Illegal Dumping	1000	08-30.43939	3.98
				Compliance: Adopt A Road / Illegal Dumping	1000	08-30.43939	2.21
				Compliance: Adopt A Road / Illegal Dumping	1000	08-30.43939	6.64
	7	231	Indiana State Central Collection Unit	Remit # 006812207 Case: 53CO7-1108-JP-000630 (Wampler for L Hall)	1000	07-22.73000	132.00
	8	459	Invesco Investment Service	Bi-weekly payroll IRA for employees	1000	07-22.73500	29.00
	9	465	IU Health Plans	Monthly: Employee Health (11/1 - 11/30/23)	1000	07-22.41331	24,799.63
	10	254	John Hancock	Employee Loan (Lee Paulsen)	1000	07-22.73000	96.21
	11	254	John Hancock	Employee Loan (Joey Long)	1000	07-22.73000	62.49
	12	254	John Hancock	Employee Loan (Mary K Hunter)	1000	07-22.73000	62.78
				Employee Loan (Mary K Hunter)	1000	07-22.73000	78.22
	13	61	K & S Rolloff, Inc	Glass hauling at sites & S. Walnut	1000	04-30.43943	450.00
				Glass hauling at sites & S. Walnut	1000	06-30.43943	1,350.00
				Hauling to Kitley, Indianapolis	1000	06-30.43943	900.00
	14	74	Muller Welding Company Inc	Monthly Compactor rental at S. Walnut	1000	04-30.43740	300.00
	15	361	PPLSI	Monthly ID Theft for employees	1000	07-22.66000	44.85
	16	14	Regina Breeden	Monthly: Cleaning Admin & Recycle (10/1 - 10/31/23)	1000	01-30.43610	550.00
				Monthly: Cleaning Admin & Recycle (10/1 - 10/31/23)	1000	04-30.43610	100.00
	17	145	Republic Services of Indiana	Monthly (Sep 2023) Hauling and MSW Disposal	1000	04-30.43939	133.70
				Monthly (Sep 2023) Hauling and MSW Disposal	1000	04-30.43942	2,273.04
				Monthly (Sep 2023) Hauling and MSW Disposal	1000	04-30.43960	1,037.62
				Monthly (Sep 2023) Hauling and MSW Disposal	1000	06-30.43740	212.24
				Monthly (Sep 2023) Hauling and MSW Disposal	1000	06-30.43939	6,982.83

Claims Docket Report

Claims Docket Report

<u>Claim</u>	<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Fund</u>	<u>Account</u>	<u>Amount</u>
17	145	Republic Services of Indiana	Monthly (Sep 2023) Hauling and MSW Disposal	1000	06-30.43942	12,310.98
			Monthly (Sep 2023) Hauling and MSW Disposal	1000	06-30.43960	1,817.20
18	93	South Central Indiana REMC	Landfill: Monthly electric	1000	02-30.43510	56.00
Grand Total:						56,407.58

Republic Services Monthly Costs for Hauling, MSW Disposal, & Recycling



Pay Period Ending Date: 10/28/2023
Effective Date: 11/2/2023

Total Number of All Transactions :	34
Total Number of Pre-Notification Transactions :	
Total Credit Amount :	23,317.89
Total Debit Amount :	23,317.89
Total Number of Debit Transactions :	1
Total Number of Credit Transactions :	33

Batch Listing Report

12:10 PM

Monroe County Solid Waste Management Dis

Page 1 of 1

Batch 6951 thru Batch 6951

BatchNo: 6951 Comment: Payroll liabilities 11/03/23
 Status: Open Date Opened: 10/30/2023
 Source: AP

Fund	Account No/Description	Post Date	Per/Year	Operator Ven/Emp#	Ref Number Po/Rct	Description	Debits	Credits
1000	07-22.61000 Federal Withholdings	10/30/2023	10 / 2023	CATHY		Federal tax withheld	2,468.24	
1000	07-22.65000 FICA Social Security	10/30/2023	10 / 2023	CATHY		FICA SS	3,968.12	
1000	07-22.64000 FICA/Medicare Withholdings	10/30/2023	10 / 2023	CATHY		FICA Medicare	928.00	
1000	07-22.41340 John Hancock Retirement	10/30/2023	10 / 2023	CATHY		Employee retirement	3,230.99	
Batch Totals:							10,595.35	

SUMMARY

<u>Check Type</u>	<u>Manual</u>	<u>Direct</u>	<u>Deposit</u>	<u>Amount</u>	<u>Direct</u>	<u>Deposit</u>	<u>Amount</u>	<u>Check</u>	<u>Amount</u>
Regular				0.00			0.00	2,548.14	
Manual				0.00			0.00	0.00	
Void				0.00			0.00	0.00	

**MONROE COUNTY SOLID
WASTE MANAGEMENT
DISTRICT**


Date: November 1, 2023
To: MCSWMD Board of Directors
From: Cathy Martin, Controller
RE: Claims for Approval

Accounts Payable Claims for Approval	\$7,808.79
Total Accounts Payable Claims for Approval 11/01/2023	\$7,808.79

We have examined the claims summarized above and, except for claims not allowed as shown on the register of claims, such claims are hereby allowed.



Tom McGlasson, Jr., Executive Director



Cathy Martin, Controller

Claims Docket Report

Claim	Vendor	Name	Description	Fund	Account	Amount
Batch: 827	1	444	B & H Electric and Supply	1000	02-30.43650	377.96
	2	502	German American - VISA	1000	01-20.42220	29.28
			First aid supplies	1000	04-20.42220	82.84
			First aid supplies	1000	08-20.42220	58.56
			Sharps containers	1000	05-20.42290	660.80
			Steel tubing	1000	06-20.42290	789.34
			Conference lodging Pokral	1000	01-30.43230	133.27
			Hose	1000	04-20.42390	14.07
			2003 Honda Element repairs	1000	01-30.43640	1,995.70
			Conference lodging McGlasson and Strand	1000	01-30.43230	301.86
			Public bond Martin	1000	15-30.43420	400.00
			Office supplies Landfill	1000	02-20.42190	37.38
			Office supplies admin	1000	01-20.42190	11.95
			Viasat Internet: SCADA internet services Landfill	1000	02-30.43290	58.87
			Office supplies Admin	1000	01-20.42190	271.52
			Office supplies Controller	1000	15-20.42190	150.89
			200 Seedlings	1000	01-20.42490	84.02
3	62	Kleindorfer Hardware & Variety Store	Fill valve; key; flex seal	1000	01-20.42290	9.49
			Fill valve; key; flex seal	1000	05-20.42290	2.00
			Fill valve; key; flex seal	1000	05-20.42290	13.99
4	505	Martin, Catherine	Mileage reimbursement - Nashville IN; Accounting software review at Brown Co SWMD; 35 miles x .655	1000	15-30.43230	22.93
5	403	Monroe County Tire & Supply	RRC: tire repair	1000	04-20.42233	199.75
6	356	Pomp's Tire Service	2010 Ford F250 Right rear tire replacement	1000	08-30.43630	302.32
7	307	Production House	Two 30 second commercial production	1000	01-30.43200	1,600.00
			Green screen addition for commercial capture	1000	01-30.43200	200.00
Grand Total:						7,808.79

Tom McGlasson

From: Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>
Sent: Wednesday, November 1, 2023 1:02 PM
To: Cathy Martin
Cc: Geoff McKim; Penny Githens (pgithens@co.monroe.in.us); Julie Thomas; hamiltoj@bloomington.in.gov; Lee Jones; Dan Swafford; Tom McGlasson
Subject: Re: MCSWMD Claims for Board

Looks good to me, Cathy, and thanks for streamlining the line items for the German American credit card!
Isabel

On Wed, Nov 1, 2023 at 10:55 AM Cathy Martin <cmartin@mcswmd.org> wrote:

Members of the Board,

Attached for your review and approval are accounts payable claims in the amount of \$7,808.79. Please let me know if you have any questions.

Thanks

Cathy

Catherine S. Martin, CPA

Controller

cmartin@mcswmd.org

(812) 349-2951

--
Isabel Piedmont-Smith (she/her/hers)
City Council Member - District 5
Bloomington, Indiana

Tom McGlasson

From: Geoff McKim <gmckim@co.monroe.in.us>
Sent: Wednesday, November 1, 2023 3:01 PM
To: Cathy Martin; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; hamiltoj@bloomington.in.gov; Lee Jones; Dan Swafford; Tom McGlasson
Subject: Re: MCSWMD Claims for Board

Hi Cathy,

Approved at COB today. Thanks, -geoff

From: Cathy Martin <cmartin@mcswmd.org>
Date: Wednesday, November 1, 2023 at 10:55 AM
To: Geoff McKim <gmckim@co.monroe.in.us>, Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>, Penny Githens <pgithens@co.monroe.in.us>, Julie Thomas <jthomas@co.monroe.in.us>, hamiltoj@bloomington.in.gov <hamiltoj@bloomington.in.gov>, Lee Jones <ljjones@co.monroe.in.us>, Dan Swafford <danswafford@ellettsville.in.us>, Tom McGlasson <tmcglass@mcswmd.org>
Subject: MCSWMD Claims for Board

Members of the Board,

Attached for your review and approval are accounts payable claims in the amount of \$7,808.79. Please let me know if you have any questions.

Thanks
Cathy

Catherine S. Martin, CPA
Controller
cmartin@mcswmd.org
(812) 349-2951

Monroe County Indiana Solid Waste Management District



MEMORANDUM

TO: MCSWMD Board of Directors
DATE: November 3, 2023
FROM: Tom McGlasson Jr.
SUBJECT: Resolution 2023-18 To Establish the 2024 District Holiday Schedule

Resolution 2023-18 contains the proposed holiday schedule for all District locations. The selected holidays to be observed are identical to the 2024 established holidays for Monroe County identified in Monroe County Resolution 2023-27 adopted by the Board of Commissioners on 9/20/2023.

Included in this packet is a 2024 holiday schedule comparison for District locations showing the number of holiday days and hours the proposed schedule provides to District employees.

With regard to the proposed “Solar Eclipse Day” holiday on Monday April 8, 2024; the District is seeking to provide recycling collection services for eclipse watch events with anticipated large attendance. Should District staff be needed during any watch events for which the District is providing recycling collection services, the District will seek staff volunteers to work these events. Under the District Holiday Leave policy (Section 7.05 of the Personnel Policy Handbook), employees who work during an observed holiday, will receive their normal paid holiday plus double compensation for any hours worked on the holiday. The District’s adopted 2024 budget should be able to fund any additional employee compensation resulting from this.

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT

District Holiday Schedule Comparison

For Calendar Year: 2024

Dept	Admin	South Walnut				Sites		
		Facility Total	Recycling & Reuse Coordinator	Rotation 1	Rotation 2	Facility Total	Mon & Wed	Fri & Sat
Scheduled Hours/Day	8	10	10	10	10	11.5	11.5	11.5
Scheduled Days/Wk	5	5	4	4	4	4	2	2
Scheduled Hours/Year	2080	2600	2080	2080	2080	2392	1196	1196
% Hours Relative to Admin	100.0%	125.0%	100.0%	100.0%	100.0%	115.0%	57.5%	57.5%
Scheduled Days/Yr	260	260	208	208	208	208	104	104
% Days Relative to Admin	100.0%	100.0%	80.0%	80.0%	80.0%	80.0%	40.0%	40.0%
# of Holidays	16	9	10	8	6	11	8	2
# of Floating Holidays	0	--	2	4	6	--	0	6
Holidays / Work Day	6.2%	3.5%	5.8%	5.8%	5.8%	5.3%	7.7%	7.7%
% Days Relative to Admin	100.0%	56.3%	75.0%	75.0%	75.0%	68.8%	50.0%	50.0%
Paid Holiday Hours (PHH)	128	90	120	120	120	126.5	92	92
% Hours Relative to Admin	100.0%	70.3%	93.8%	93.8%	93.8%	98.8%	71.9%	71.9%

South Walnut Staffing Rotations:

Rotation 1

Truck Driver (A) (Serpa)
 Material Handler I
 HazMat Tech II

Rotation 2

Truck Driver (B) (Wright)
 Material Handler II
 HazMat Tech I

RESOLUTION 2023 – 18

Monroe County Solid Waste Management District To Establish the 2024 District Holiday Schedule

WHEREAS, it is necessary and desirable to establish holiday schedules for the employees of the Monroe County Solid Waste Management District; and

WHEREAS, due to the nature of operations and various duties of the employees of the Monroe County Solid Waste Management District, holiday schedules shall be established by facility to best serve the interests of the citizens of Monroe County, Indiana; and

WHEREAS, due to the varying operating schedules of the District facilities, not all facilities observe all holidays, and some holidays are observed either the day before or the day after the actual holiday date; and

WHEREAS, due to the varying operating schedules of the District facilities resulting in varying work schedules and hours worked per day for employees, and the Board’s desire for employees to receive an equitable amount of paid holiday time off, some employees are granted “floating holidays” to be scheduled with their supervisor.

NOW THEREFORE, the Board of Directors of the Monroe County Solid Waste Management District, hereby resolves and adopts 2024 holiday schedules for District facilities as follows:

The Administration Office will be **CLOSED** in observance of the following holidays unless otherwise noticed:

Monday, January 1, 2024	NEW YEAR’S DAY
Monday, January 15, 2024	MARTIN LUTHER KING JR DAY
Friday, March 29, 2024	SPRING HOLIDAY
Monday, April 8, 2024	SOLAR ECLIPSE DAY
Tuesday, May 7, 2024	PRIMARY ELECTION DAY
Monday, May 27, 2024	MEMORIAL DAY
Wednesday, June 19, 2024	JUNETEENTH
Thursday, July 4, 2024	INDEPENDENCE DAY
Monday, September 2, 2024	LABOR DAY
Tuesday, November 5, 2024	GENERAL ELECTION DAY
Monday, November 11, 2024	VETERAN'S DAY
Thursday, November 28, 2024	THANKSGIVING DAY
Friday, November 29, 2024	DAY AFTER THANKSGIVING
Tuesday, December 24, 2024	CHRISTMAS EVE
Wednesday, December 25, 2024	CHRISTMAS DAY
Tuesday, December 31, 2024	NEW YEAR’S EVE

RESOLUTION 2023 – 18

Monroe County Solid Waste Management District To Establish the 2024 District Holiday Schedule

The South Walnut Recycling Center and Hazardous Materials Facility will be **CLOSED** in observance of the following holidays unless otherwise noticed:

Friday, March 29, 2024	SPRING HOLIDAY
Tuesday, May 7, 2024	PRIMARY ELECTION DAY
Wednesday, June 19, 2024	JUNETEENTH
Thursday, July 4, 2024	INDEPENDENCE DAY
Tuesday, November 5, 2024	GENERAL ELECTION DAY
Thursday, November 28, 2024	THANKSGIVING DAY
Friday, November 29, 2024	DAY AFTER THANKSGIVING
Tuesday, December 24, 2024	CHRISTMAS EVE
Wednesday, December 25, 2024	CHRISTMAS DAY
Tuesday, December 31, 2024	NEW YEAR’S EVE

Additionally, employees of the *South Walnut Recycling Center and Hazardous Materials Facility* are provided floating holidays, to be scheduled with their supervisor, and which must be used during the calendar year 2024, as indicated below:

<u>2 FLOATING HOLIDAYS</u>	<u>4 FLOATING HOLIDAYS</u>	<u>6 FLOATING HOLIDAYS</u>
<i>Provided to:</i>	<i>Provided to:</i>	<i>Provided to:</i>
Recycling & Reuse Coordinator	Truck Driver (A)	Truck Driver (B)
	Material Handler I	Material Handler II
	HazMat Tech II	HazMat Tech I

The Rural Recycling Centers will be **CLOSED** in observance of the following holidays unless otherwise noticed:

Monday, January 1, 2024	NEW YEAR’S DAY
Monday, January 15, 2024	MARTIN LUTHER KING JR DAY
Friday, March 29, 2024	SPRING HOLIDAY
Monday, April 8, 2024	SOLAR ECLIPSE DAY
Monday, May 27, 2024	MEMORIAL DAY
Wednesday, June 19, 2024	JUNETEENTH
Monday, September 2, 2024	LABOR DAY
Monday, November 11, 2024	VETERAN'S DAY
Friday, November 29, 2024	DAY AFTER THANKSGIVING
Wednesday, December 25, 2024	CHRISTMAS DAY

Additionally, *Rural Recycling Center* employees are provided floating holidays, to be scheduled with their supervisor, and which must be used during the calendar year 2024, as indicated below:

6 FLOATING HOLIDAYS	Site Operators Scheduled on Friday & Saturday
---------------------	--

RESOLUTION 2023 – 18

Monroe County Solid Waste Management District To Establish the 2024 District Holiday Schedule

So voted on, this 9th day of November, 2023 by the Board of Directors of the Monroe County Solid Waste Management District.

AYE

NAY

Geoff McKim, Chairperson

Geoff McKim, Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Penny Githens, Secretary

Penny Githens, Secretary

Julie Thomas, Director

Julie Thomas, Director

John Hamilton, Director

John Hamilton, Director

Lee Jones, Director

Lee Jones, Director

Dan Swafford, Director

Dan Swafford, Director

Attest:

Tom McGlasson Jr., Executive Director

Monroe County Indiana Solid Waste Management District



MEMORANDUM

TO: MCSWMD Board of Directors
DATE: November 3, 2023
FROM: Tom McGlasson Jr.
SUBJECT: Executive Director Compensation

The Executive Committee has requested that this item be included on the agenda, and advised that members of the Board of Directors will receive additional information concerning this agenda item in advance of the meeting.

Monroe County Indiana Solid Waste Management District



MEMORANDUM

TO: MCSWMD Board of Directors
DATE: November 3, 2023
FROM: Tom McGlasson Jr.
SUBJECT: Resolution 2023-19 Ordinance for Fixing Salaries for the Calendar Year 2024

The maximum fixed wages in Resolution 2023-19 are calculated based on the flat increase of \$2,000.00 per forty (40) hour work week. This cost of living increase was calculated by applying the CPI for Urban Wage Earners and Clerical Workers (CPI-W), which the District has historically used to determine annual cost of living increases, to the median wage of all District employees. This increase is included in the District's 2024 budget, which was approved by the Board of Directors at their meeting on 8/10/2023 and was subsequently adopted by the Monroe County Council on 10/17/2023.

RESOLUTION 2023 – 19

Monroe County Solid Waste Management District Ordinance for Fixing Salaries For Calendar Year 2024

Be it ordained by the Monroe County Solid Waste Management District Board of Directors, Monroe County, Indiana that a Resolution shall be passed fixing the number of employees whose salaries are payable from the Monroe County Solid Waste Management District fund or budget except as hereinafter provided by IC 36-2-5: and,

That for the work periods of the calendar year 2024 beginning January 1, 2024 through December 31, 2024 there are hereby fixed the maximum salaries:

<u>Department / Position</u>	<u>2024 Maximum Fixed</u>
<u>Administration (01)</u>	
Executive Director	\$73,814.41
Community Outreach Coordinator	\$49,538.95
Waste Reduction Specialist	\$21.96/hour
Office Manager - Hourly	\$19.96/hour
<u>Recycling Center (04)</u>	
Operations Director	\$60,655.75
Recycling & Reuse Coordinator – Hourly	\$20.85/hour
Truck Driver (2) – Hourly	\$18.05/hour
Material Handler I – Hourly	\$17.67/hour
Material Handler II – Hourly	\$17.56/hour
<u>Hazardous Material Facility (05)</u>	
HazMat Tech I – Hourly	\$17.67/hour
HazMat Tech II – Hourly	\$17.56/hour
<u>Recycling Stations (06)</u>	
Site operators (8) – Hourly	\$17.40/hour
Site Operators Backup (5) – Hourly	\$17.23/hour
<u>Environmental Compliance & Safety (08)</u>	
Landfill, Environmental Compliance Director	\$56,000.00
Environmental Compliance Inspector	\$49,000.00
Compliance, HHW, & Landfill Support Staff	\$18.96/hour
<u>Accounting (15)</u>	
Financial Controller - Hourly	\$28.19/hour

RESOLUTION 2023 – 19

Monroe County Solid Waste Management District
Ordinance for Fixing Salaries For Calendar Year 2024

So voted on this 9th day of November, 2023, by the Board of Directors of the Monroe County Solid Waste Management District.

AYE

NAY

Geoff McKim, Chairperson

Geoff McKim, Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Penny Githens, Secretary

Penny Githens, Secretary

Julie Thomas, Director

Julie Thomas, Director

John Hamilton, Director

John Hamilton, Director

Lee Jones, Director

Lee Jones, Director

Dan Swafford, Director

Dan Swafford, Director

Attest:

Tom McGlasson Jr., Executive Director

Monroe County Indiana Solid Waste Management District



MEMORANDUM

TO: MCSWMD Board of Directors
DATE: November 3, 2023
FROM: Tom McGlasson Jr.
SUBJECT: Resolution 2023-20 Declaration of Surplus Property

Vehicle and equipment purchases during 2023 have rendered some equipment and vehicles obsolete to the District. Staff is requesting to declare these items surplus for the purpose of resale, reuse, or recycle.

The 2010 F250 Super Duty is the compliance truck being replaced by the 2024 GMC Sierra 2500 HD the District previously sought and received an additional appropriation for. The dealership has offered a trade-in value of \$5,200 for the F250. It is anticipated that staff will request the Board to approve payment for this vehicle at the meeting. The amount requested will include said trade-in value and staff anticipates trading in the F250 at the time it receives the Sierra 2500.

The District has also received an inquiry from another local government entity concerning the Toyota Forklift and is discussing their interest in purchasing the equipment.

Resolution 2023 – 20

Monroe County Solid Waste Management District Declaration of Surplus Property

This resolution is to declare certain property of the Monroe County Solid Waste Management District to be no longer needed for the purpose for which it was intended and to be considered surplus property for the purpose of resale, reuse or recycle.

WHEREAS, the Monroe County Solid Waste Management District (District) is a political subdivision and a solid waste management district under IC 13-21-3; and

WHEREAS, the District is granted certain powers enumerated in IC 13-21-3-12; and

WHEREAS, the Board of Directors of the Monroe County Solid Waste Management District is empowered to declare unneeded District property to be surplus property; and

WHEREAS, the Board of Directors may authorize the disposal of surplus property under IC 5-22-22-1.

NOW, THEREFORE, the District Board of Directors hereby resolves that:

1. Pursuant to IC 5-22-22 the property set forth below is declared surplus property for the purpose of resale, reuse or recycle:

Vehicles	Serial/VIN Number	Net Asset Value
2010 F250 Super Duty	1FTSX2B55AEA40266	\$3,909.80
2007 Ford Econoline E350	1FTSS34P97DA53780	\$0.00
Machinery/Equipment	Serial/VIN Number	Net Asset Value
Toyota Forklift	405FGU25-70351	\$0.00

2. The surplus property shall be removed from the District’s fixed asset inventory.
3. Any sale of the surplus property shall be done in accordance with IC 5-22-22.

Resolution 2023 – 20

Monroe County Solid Waste Management District Declaration of Surplus Property

So voted on this 9th day of November, 2023 by the Board of Directors of the Monroe County Solid Waste Management District.

AYE

NAY

Geoff McKim, Chairperson

Geoff McKim, Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Penny Githens, Secretary

Penny Githens, Secretary

Julie Thomas, Director

Julie Thomas, Director

John Hamilton, Director

John Hamilton, Director

Lee Jones, Director

Lee Jones, Director

Dan Swafford, Director

Dan Swafford, Director

Attest:

Tom McGlasson Jr., Executive Director

Monroe County Indiana Solid Waste Management District



MEMORANDUM

TO: MCSWMD Board of Directors
DATE: November 3 2023
FROM: Tom McGlasson Jr.
SUBJECT: Resolution 2023-21 A Resolution Changing the Name of the Monroe County Solid Waste Management District to “Waste Reduction District of Monroe County”

By approving this resolution, the Board of Directors will formally and legally change the name of the Monroe County Solid Waste Management District to “Waste Reduction District of Monroe County”, and also authorize the Executive Director to take the necessary steps and actions to legally execute the name change.

The new name, and associated logo and slogan (attached to this memo), were developed by a subcommittee with representatives from the Board, CAC and staff. The subcommittee determined that the new name better conveys the District’s mission of reducing waste, while the logo and slogan also demonstrate the District’s commitment to environmental quality and mitigating climate change stated in the District’s mission.

Additionally, domain name rights have been secured for wastereductiondistrict.com, wastereductiondistrict.org, wastereductiondistrict.net, and wastereductiondistrict.info. The “.com” domain is the selected and primary url, which will be where our website is located. The other 3 domains will be directed to the “.com” url, and were purchased to insure that searches for “waste reduction district” were directed to our website. It is not anticipated that we will retain the rights to all 4 domains permanently.

Primary



**Waste
Reduction
District**
OF MONROE COUNTY

Icon



Secondary



Waste Reduction District
OF MONROE COUNTY

Letterhead



**Waste Reduction
District**
OF MONROE COUNTY

Our World, Our Responsibility

(812) 349 - 2020 • 3400 S. Walnut St., Bloomington, IN 47401
www.wastereductiondistrict.com  

Resolution 2023 – 21

A Resolution Changing the Name of the Monroe County Solid Waste Management District to “Waste Reduction District of Monroe County”

WHEREAS, the Monroe County Solid Waste Management District (District) is a political subdivision and a solid waste management district under IC 13-21-3; and

WHEREAS, the District is granted certain powers enumerated in IC 13-21-3-12; and

WHEREAS, the District Board of Directors is granted certain powers enumerated in IC 13-21-3-13; and

WHEREAS, the District Board of Directors finds that the name does not convey to the public the goals of the organization to reduce solid waste.

NOW, THEREFORE, the District Board of Directors hereby resolves that:

- 1) Said name is hereby changed to “Waste Reduction District of Monroe County”; and
- 2) The organizations Executive Director is hereby authorized to notify all interested parties of the name change, to conduct business with all other entities using said name as of the effective date below, and to take all other actions necessary to execute the change of name.

It is further resolved by the Board of Directors that this resolution and corresponding name change be in full force and effective from and after January 1, 2024.

Resolution 2023 – 21

A Resolution Changing the Name of the Monroe County Solid Waste Management District to “Waste Reduction District of Monroe County”

So approved this 9th day of November, 2023, by the Board of Directors of the Monroe County Solid Waste Management District.

AYE

NAY

Geoff McKim, Chairperson

Geoff McKim, Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Penny Githens, Secretary

Penny Githens, Secretary

Julie Thomas, Director

Julie Thomas, Director

John Hamilton, Director

John Hamilton, Director

Lee Jones, Director

Lee Jones, Director

Dan Swafford, Director

Dan Swafford, Director

Attest:

Tom McGlasson Jr., Executive Director

Monroe County Indiana Solid Waste Management District



MEMORANDUM

TO: MCSWMD Board of Directors
DATE: November 3 2023
FROM: Tom McGlasson Jr.
SUBJECT: Resolution 2023-22 For Additional Appropriation

The District received notification from Bank of New York Mellon on October 5, 2023 that the annual Agency Fee related to the landfill closure bond would be increasing from \$400 to \$750. On October 31, 2023, the invoice for this annual Agency was received by the District in the amount of \$750. The annual Debt Service Fund budget approved by the Board on August 11, 2022 via Resolution 2022-08, and subsequently adopted by the Monroe County Council on October 18, 2022, appropriated \$400 for this expense.

Staff is requesting that the Board authorize the District to request an additional appropriation from the Monroe County Council for the Debt Service Fund budget in the amount of \$350 to cover this difference. As of 11/1/23, the Debt Service Fund bank account has a balance of \$21,133.57. By approving Resolution 2023-22 the Board with authorize staff to request the additional appropriation.

In order to meet the County Council agenda request deadline of 11/6/23, staff has already submitted this request to the Council office, dependent on the Board approving Resolution 2023-22, for this request to be considered by the County Council at their 11/28/23 work session.

Additionally, due to the timing of the receipt of this notification from Bank of New Your Mellon, the District will also need to seek this same additional appropriation at some point next year. This is due to the notice being received after the District's 2024 budget was approved by the Board and submitted to the County Council.

Resolution 2023 - 22

For Additional Appropriation

WHEREAS, the Monroe County Solid Waste Management District (District) is a political subdivision and a solid waste management district under IC 13-21-3; and

WHEREAS, the District is granted certain powers enumerated in IC 13-21-3-12; and

WHEREAS, IC 13-21-3-12 requires that the District follow regular budgeting procedures; and

WHEREAS, the District issued a debt service bond in 2007, the proceeds of which were used for payment of the final closure work performed at the Monroe County Landfill; and

WHEREAS, the debt service fund annual budget is established following regular budgeting procedures; and

WHEREAS, the 2023 Debt Service Fund budget was approved by the Board of Directors on August 11, 2022 via Resolution 2022-08, and was subsequently adopted by the Monroe County Council on October 18, 2022; and

WHEREAS, the District was notified by Bank of New York Mellon on October 5, 2023 of an increase in the annual Agency Fee from \$400.00 to \$750.00; and

WHEREAS, the approved and adopted 2023 Debt Service Fund budget appropriated \$400 for Agency Fee expenses.

NOW, THEREFORE, be it resolved and approved by the Board of Directors of the Monroe County Solid Waste Management District that a request for additional appropriation be submitted to the Monroe County Council for the fund herein named, in the amount specified:

<u>Fund</u>	<u>Line</u>	<u>Amount</u>
Debt Service (8283)	43835 – Agency Fee	\$350.00

Resolution 2023 - 22

For Additional Appropriation

So voted on this 9th day of November, 2023, by the Board of Directors of the Monroe County Solid Waste Management District.

AYE

NAY

Geoff McKim, Chairperson

Geoff McKim, Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Penny Githens, Secretary

Penny Githens, Secretary

Julie Thomas, Director

Julie Thomas, Director

John Hamilton, Director

John Hamilton, Director

Lee Jones, Director

Lee Jones, Director

Dan Swafford, Director

Dan Swafford, Director

Attest: _____
Tom McGlasson Jr., Executive Director

CAC Monthly Activity Report

Monroe County Solid Waste Management District
Citizen's Advisory Committee
October – November 2023

10/19 Regular Meeting

- Discussed considerations for a CAC recruiting opportunity during the District's re-branding outreach campaign.



MEMORANDUM

TO: MCSWMD Board of Directors
DATE: November 3, 2023
FROM: Tom McGlasson Jr.
SUBJECT: November 2023 Administration Department Board Report

General Updates

- On October 17th, the Monroe County Council unanimously voted to adopt the District's 2024 budget.
- With no responses received to the issued RFP for food waste collection, the District has inquired with legal counsel about options to engage directly with parties who expressed interest in the project but were unable to submit a proposal.
- District staff has begun working with Lambert Consulting on a media campaign related to District rebranding.

Media Summary for October

- Social Media Outreach
 - Social media posts included: District & COB Recycling Right social media campaign; Uncommon Questions; Adopt-A-Road; Halloween Waste Reduction; Citizen Science for the Birds.
- Effectv Summary
 - Television advertising: Food Waste Recovery; Litter and Hazards; Leaf Burning; Orange Bag Trash; Home Composting; LEDs; Green Business.
 - Premium Digital Advertising: Food Waste Recovery; Litter and Hazards.
 - Premium Digital is a platform for our infomercials to be viewed through Comcast On-Demand services and internet streaming on any device.
- Radio Summary
 - WHCC: Adopt-A-Road; Compost Bins and Rain Barrels; E-Waste; HHW; Recycle Right Reusable and Recyclable Materials; Tire Disposal.
 - WFHB: 3 Spanish language PSAs on District services.
 - Information also available on Spanish language social media.
- Additional Media
 - Sponsorship PSAs on Mind Yo' Business podcast
 - Producing 2 new videos/infomercials: Over-the-Counter Medications; Open Burning.

Education and Outreach Summary for October

- America Recycles Day observance scheduled for 11/4/23 with brief sessions of musical entertainment planned for each recycling center.
- Citizen Science, It's for the Birds (Karst Farm Park): 45 adults
- Composting 101 (Hilltop Gardens): 20 youth & adults
- Marlin Elementary K-1st Grades: 40 students, 2 teachers
- Harmony School K-2nd Grades: 21 students, 1 teacher
- Edgewood Primary 1st Grade: 194 students, 9 teachers
- Rogers Elementary 1st Grade: 40 students, 2 teachers

MEMORANDUM

Monroe
County Solid
Waste
Management
District

DATE: 11/03/23
TO: MCSWMD Board of Directors
FROM: Joey Long
SUBJECT: Recycling & Reuse, Hazardous Materials, Rural Recycling Centers Board Report for the month of November 2023.

Recycling & Reuse (04)

- Recycling & Reuse is operating as normal.

Green Business Network

- Kayla Strand has created our first Green Business Network Newsletter. We are in the process of emailing them out.

Rural Recycling Centers (06)

- We have started sending all glass to Rumpke with Rumpke doing the hauling.

Joey L. Long

2023 Trash and Recycling Tonnage and Pulls

10/25/2023

2023 Total Recycling Tons	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Cardboard	70.16	58.71	66.05	63.47	66.40	74.15	64.16	74.21	68.33				605.64
Mixed Paper/Magazines	15.15	22.43	16.29	13.42	14.91	28.03	12.57	14.24	12.51				149.55
Newspaper	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
Books	0.68	0.00	5.40	4.73	4.05	0.00	3.04	4.05	0.00				21.94
Mixed Paper	4.25	0.00	3.85	4.66	5.06	0.00	6.28	4.25	0.00				28.35
White Paper	0.00	0.00	0.20	0.20	0.20	0.00	0.00	0.00	0.00				0.61
Magazines	4.05	0.00	1.35	1.35	2.25	0.00	1.80	1.80	0.00				12.60
Scrap/Steel - BIM	22.29	16.34	17.80	23.16	21.00	27.01	25.47	25.68	21.61				200.36
Scrap/Steel - JB	5.85	4.08	4.00	5.56	9.51	7.54	2.64	5.77	5.23				50.17
Glass	47.27	28.77	43.54	31.48	34.99	30.87	28.08	52.17	21.73				318.90
Plastic 1 - 7	21.27	23.58	24.70	24.10	27.32	29.29	23.37	25.66	24.28				223.57
Total	190.97	153.91	183.17	172.12	185.69	196.89	167.40	207.83	153.69	0.00	0.00	0.00	1611.67
2023 Recycling Pulls By Location - Republic													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	9	12	12	15	14	17	12	21	10				122
Dillman Rd	12	8	12	10	13	12	11	16	11				105
Ellettsville	16	15	18	17	16	21	11	15	16				145
Main Recycling Center	18	17	19	17	17	22	13	20	20				163
Oard Rd.	10	10	10	11	10	10	4	15	9				89
Total	65	62	71	70	70	82	51	87	66	0	0	0	624
2023 Recycling Pulls By Location - K & S													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln - Glass	2	1	2	2	2	1	1	2	1				14
Dillman Rd - Glass	1	1	1	0	1	1	1	1	1				8
Ellettsville - Glass	2	0	2	1	1	1	1	2	1				11
Main Recycling Center - Glass	2	3	2	2	2	2	2	2	1				18
Trailer Loads	1	0	1	1	1	0	1	1	0				6
Oard Rd. - Glass	1	1	1	1	1	0		2	0				7
Total	9	6	9	7	8	5	6	10	4	0	0	0	64
2023 Recycling Tonnage By Location													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	26.33	24.23	25.75	29.22	34.76	25.38	32.69	30.47	25.12				253.95
Dillman Rd	34.82	21.53	31.00	20.88	29.84	33.24	31.34	33.20	27.40				263.24
Ellettsville	48.31	26.76	44.91	34.83	35.14	47.67	35.49	44.33	31.90				349.34
Main Recycling Center	55.20	58.51	52.83	55.50	52.78	75.44	44.59	62.90	55.50				513.24
Trailer Loads	8.98	0.00	10.85	10.94	11.57	0.00	11.12	10.10	0.00				63.54
Oard Rd.	17.34	22.88	17.83	20.75	21.61	15.16	12.18	26.83	13.77				168.35
Total	190.97	153.91	183.17	172.12	185.69	196.89	167.40	207.83	153.69	0.00	0.00	0.00	1611.67

Joey L. Long

2023 Trash and Recycling Tonnage and Pulls

10/25/2023

2023 Trash Pulls By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	8	8	9	8	9	8	9	10	8				77
Dillman Rd	9	8	9	8	10	9	8	9	8				78
Ellettsville	9	9	10	8	9	9	8	10	7				79
Main Recycling Center	1	0	1	1	1	0	1	0	1				6
Oard Rd.	9	8	9	8	9	9	9	9	9				79
Total	36	33	38	33	38	35	35	38	33	0	0	0	319
2023 Trash Tonnage By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	36.59	26.54	28.88	29.22	35.50	33.91	39.72	40.91	30.11				301.38
Dillman Rd	42.74	31.83	37.13	34.64	44.61	36.89	40.42	38.25	33.68				340.19
Ellettsville	47.55	37.41	41.16	40.21	47.97	48.06	46.65	51.55	33.28				393.84
Main Recycling Center	1.59	0.00	2.18	2.35	2.68	0.00	2.23	0.00	3.07				14.10
Oard Rd.	31.47	27.31	28.83	26.53	34.83	34.09	38.29	31.61	27.66				280.62
Total	159.94	123.09	138.18	132.95	165.59	152.95	167.31	162.32	127.80	0.00	0.00	0.00	1330.13
2023 Bulky Pulls By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	3	1	4	4	1	5	4	1	4				27
Dillman Rd	3	3	3	3	3	3	6	4	4				32
Ellettsville	3	4	2	4	5	4	4	4	4				34
Oard Rd.	3	3	4	4	3	4	3	4	3				31
Total	12	11	13	15	12	16	17	13	15	0	0	0	124
2023 Bulky Tonnage By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	5.84	1.22	6.17	5.66	3.51	9.89	10.81	1.30	7.84				52.24
Dillman Rd	3.74	5.33	4.65	6.28	5.21	6.70	11.45	5.29	5.18				53.83
Ellettsville	11.03	7.49	5.03	18.01	14.35	14.91	13.22	12.25	17.61				113.90
Oard Rd.	4.00	3.81	5.44	7.39	7.43	5.72	7.13	6.43	4.98				52.33
Total	24.61	17.85	21.29	37.34	30.50	37.22	42.61	25.27	35.61	0.00	0.00	0.00	272.30

MEMORANDUM

Monroe
County Solid
Waste
Management
District

DATE: November 9, 2023
TO: MCSWMD Board of Directors
FROM: Lee Paulsen
SUBJECT: Landfill and Environmental Compliance October 2023 Board Report

Landfill October 2023:

- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for October 2023 will be submitted prior to the November 28, 2023 deadline.
- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for September 2023 was prepared and submitted by Lee Paulsen on 10-4-2023. There were no exceedances or violations.
- ◆ Treatment plant has continued to be shut down for the month of October due to dry conditions.
- ◆ Anderson Excavating completed the final mowing of the landfill.
- ◆ Completed the Self-Inspection of the landfill per the landfill closure agreement. Document was sent off to IDEM for their review on 10-10-23. There were no problems or concerns in the report.
- ◆ Started preparation for the November 2023 groundwater sampling event. This is the long list of parameters.
- ◆ Lee, Mary Beth and Danny attended a tour of Recycleforce new facility in early October with the Solid Waste Conference meeting.
- ◆ Lee, Mary Beth and Danny attended Blood borne Pathogens and Hazardous Communication trainings.
- ◆ Lee & Danny spot cleaned around pipes in the leachate collection pond of invasive pond plant with Bynum Fanyo.
- ◆ Leachate production is available on the next page.

Environmental Compliance October 2023:

- ◆ Twelve (12) new Environmental Compliance Cases were reported for the month of October 2023.
 - Twelve (12) Case were Substantiated; Eight (8) roadside cases, One (1) private property cases, One (1) illegal Burns, and Two (2) Coordinated Clean-up. Eleven (11) are closed and One (1) is still open and pending.
 - October 2023: 680 lbs. trash removed from the roadsides, four (4) needles, and Twenty (20) tires and nine (9) on rims were removed from the side of the roads.
- ◆ There are currently sixty-four (64) open environmental compliance cases.

◆ **Total for 2023:**

- 219 total cases. 7 Illegal burns; 67 cases at private properties; 134 roadside clean-ups; and 11 coordinated clean-ups.
 - 14,880 lbs. of trash removed from the sides of the road via compliance cases.
 - Tires: Eighty-eight (88) tires removed from the sides of the road; thirteen (13) tires on rims.
 - Needles: Seventy-three (73) removed along roadsides from January 1, 2023 to present.

Adopt-A-Road October 2023:

- ◆ For the month of October 2023, there were ten (10) Adopt-A-Road clean-ups completed.
 - Sigma Lambda Upsilon/Senoritas Latinas Unidas Sorority, Inc.; Woodlawn Avenue, Between 7th and 12th Street.
 - Friends of Weimer Road; Weimer Road, Between Tapp Rd and Wapahani Park.
 - Edgewood High School Key Club; Vernal Pike, Between N. Curry Pike and N. Hartstrait Road.
 - Latinx Pre-Law Student Assoc.; S. Rogers Street, Between W. Patterson St. and W. 2nd St.
 - In memory of James Lee Marvin Koch; Boltinghouse Road, Between Old 37 North to E. Earl Young Rd.
 - Alpha Phi Omega; High Street, Between 3rd St. and Hillside Dr.
 - Bloomington Bicycle Club; Old SR 37 South, Between SR 37 and Ketchum Rd.
 - Bloomington Rotary Club; Pete Ellis Drive, Between 3rd St. and SR 45.
 - Butler Winery; East Robinson Road, Between N. Tunnel Road and the end of the large "S" Curve.
 - IU Maurer School of Law; East Cottage Grove, Between North Walnut St. and North Woodlawn.
 -
- ◆ For the month of October 2023 there was approximately ten (10) miles of road that was cleaned.
 - Each clean-up is for an adopted section of road that is approximately one (1) mile in length
- ◆ For the month of October 2023 approximately 455 lbs. of trash and 140 lbs. of recyclables removed from the sides of roads.
 - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weight.

◆ **YTD 2023 for the Adopt-A-Road:**

- 73 clean-ups.
- 3630 lbs. of trash.
- 700 lbs. of recyclables.
 - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weights.

Monroe County Landfill Leachate Generation and Treatment Data

The below data is for the most recent six (6) months of operation

Month		May '23	June '23	July '23	August '23	Sept. '23	Oct. '23	Total
Temp (° F)	High	88	96	96	96	93	91	
	Low	37	42	53	46	43	21	
	Avg	64	70	78	76	69	49	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	0	0
	Hauled Ellettsville	0	478,000	0	9,000	10,000	10,000	507,000
	Treated	350,619	0	0	0	0	0	350,619
	Total	350,619	478,000	0	9,000	10,000	10,000	857,619
Precipitation (in)		3.43	3.64	4.61	5.44	0.25	0.49	17.86
Hauling Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cost Ellettsville		\$0	\$25,631	\$0	\$498	\$530	\$530	\$27,189
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost		\$0	\$25,631	\$0	\$498	\$530	\$530	\$27,189
Gallons Per Acre Per Day (GPAD):				82.54				

**AS of February 15 2019, Bynum Fanyo Utilities began hauling leachate per the quote accepted by the Board on 2-14-19 and disposal cost is included in the hauling amount.

For comparison, below is the data for the same six (6) month period from the previous year

Month		May '22	June '22	July '22	August '22	Sept. '22	Oct. '22	Total
Temp (° F)	High	90	93	97	94	95	80	
	Low	41	51	58	55	32	28	
	Avg	66	73	78	75	65	53	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	5,000	5,000
	Hauled Ellettsville	0	50,000	10,000	14,200	0	0	74,200
	Treated	667,086	142,507	0	0	206,813	0	1,016,406
	Total	667,086	192,507	10,000	14,200	206,813	5,000	1,095,606
Precipitation (in)		5.77	2.48	2.64	1.42	3.31	1.94	17.56
Hauling Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$265	\$265
Hauling Cost Ellettsville		\$0	\$2,650	\$530	\$753	\$0	\$0	\$3,933
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$39	\$39
Total Cost		\$0	\$2,650	\$530	\$753	\$0	\$304	\$4,237
Gallons Per Acre Per Day (GPAD):				105.44				

Below is the cost savings realized from on-site leachate treatment for the current six (6) month period

Month	Treated	Hauled Dillman	Hauled Ellettsville	Total	Monthly Cost for Hauled	Cost w/o Treatment	Operational Costs	Cost Savings
May '23	350,619	0	0	350,619	\$0	\$15,006	\$8,327	\$6,679
June '23	0	0	478,000	478,000	\$25,631	\$25,631	\$0	\$0
July '23	0	0	0	0	\$0	\$0	\$0	\$0
August '23	0	0	9,000	9,000	\$498	\$498	\$0	\$0
Sept. '23	0	0	10,000	10,000	\$530	\$530	\$0	\$0
Oct. '23	0	0	10,000	10,000	\$530	\$530	\$0	\$0
Total	350,619	0	507,000	857,619	\$27,189	\$42,195	\$8,327	\$6,679

* Leachate hauling and disposal costs are based on the following rates: as of March 1, 2022

Hauling and Disposal = \$223.00 per 4,200 gallon load

Hauling and Disposal = \$265.00 per 5,000 gallon load

** Temperature data is from the website National Weather Service (www.weather.gov) for zip code 47408