

AGENDA

**BOARD OF DIRECTOR’S MEETING**

of the

**WASTE REDUCTION DISTRICT OF MONROE COUNTY**

Nat U. Hill Meeting Room, Monroe County Courthouse

Bloomington, Indiana

Meeting Connection via Microsoft Teams

[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNTc4NDk5MmIzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

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[fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNTc4NDk5MmIzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

Meeting ID: 241 991 848 721

Password: TnMCjx

Thursday April 11, 2024

4:00 pm

CALL TO ORDER

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1. Board of Directors Attendance Roll Call** .....	N/A
2. Executive Committee Meeting Minutes – March 4, 2024.....	2
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ADJOURN

MINUTES

**Executive Committee Meeting**

of the

Waste Reduction District of Monroe County

Monday March 4, 2024 4:30 p.m.

North Showers Building Room 100B, 501 N. Morton St, Bloomington, Indiana 47404

Meeting Connection via Microsoft Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZTZIODhiZjgtZTUwYi00N2JiLTk4YWVtMTNiZjFkZjI0MTY5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTZIODhiZjgtZTUwYi00N2JiLTk4YWVtMTNiZjFkZjI0MTY5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

Meeting ID: 259 149 698 97

Passcode: 7XhBiX

Members Present:

In Person: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson

Virtual: Penny Githens, Secretary

Members Absent: None

Staff Present:

In Person: Tom McGlasson Jr., Executive Director

Virtual: Cathy Martin, Controller

CAC Present:

In Person: Matt Austin, Chairperson; Joseph Wynia, Vice-Chairperson; Bill Goins, member

Virtual: None

Legal Counsel Present: None

McKim called the meeting order at 4:30 p.m.

**Approval of Executive Committee Executive Session Minutes – January 29, 2024**

Piedmont-Smith motioned to approve the minutes with provided corrections; Githens seconded. Roll call vote was two (2) ayes (Piedmont-Smith, McKim) and one (1) abstention (Githens); motion passed.

**Review of Board of Directors Meeting Minutes – February 8, 2024**

Piedmont-Smith stated she provided suggested corrections in Dropbox, and explained the two (2) revisions that included additional language.

**Materials Management Data**

McGlasson noted this item is a follow up from last month's meeting and explained the revisions to the data tables from what provided last month. Discussion ensued concerning the data provided, hauling costs reported by other districts, the District's ability to separate materials to maximize rebates, next steps to determine if the District should issue a request for proposal (RFP) for recycling and hauling, and how that RFP might be structured.

Consensus amongst committee members to present this information to the Board to allow for comment on moving forward with drafting RFP documents.

**Closed Landfill Uses**

McGlasson referred to comments made at the last Board meeting concerning potential uses for the closed landfill and described current efforts to reforest an area in the flood plain, noting that there are areas outside the flood plain that could potentially have more options. He referred to guidance documents included in the packet from IDEM and the EPA, and noted that Monroe County Parks and Recreation has toured the facility and encouraged staff to continue the reforestation efforts and consider including walking trails and bird watching areas.

Githens asked if there was enough space to do any type of solar array. McGlasson confirmed there is, but noted that the District has previously worked with Duke Energy and South Central Indiana Rural Electric Membership Cooperative (SCIREMC), and both determined that available areas were too small for them to consider investing in. Discussion ensued concerning the impact of the current economic environment on that decision, potential federal funding assistance, potential partners in such a project, the space available to install solar panels, and the potential costs of such a project.

Githens asked if plans were developed when the landfill was created for potential uses after it closed. McGlasson stated not to his knowledge.

**All Other Items Deemed Appropriate For Executive Committee Discussion**

McKim stated he would be interested in touring the landfill property.

Piedmont-Smith asked for the status on the issue at the South Walnut Recycling facility concerning City of Bloomington Utilities (CBU) and the portion of the fence that was taken down. McGlasson stated the Monroe County Surveyor came out and located the corners pins for the parcels and it does appear that we are encroaching on CBU property. He noted that he could find no record of the facility ever expanding, so it appears this happened when the land was purchased from CBU and the facility was constructed. CBU indicated a willingness to let the encroachment continue for now, and consider allowing the District to purchase additional land or establish an easement which would include the encroachment and possibly expand beyond the current footprint. The District and CBU attorneys are discussing possible resolutions.

Piedmont-Smith asked for an update on the Organics Waste Task Force. McGlasson and Wynia provided an update of the issues currently being discussed by the committee.

Meeting adjourned at 5:14 p.m.

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Signed – Executive Committee Member  
Meeting Minutes of March 4, 2024

Minutes

Waste Reduction District of Monroe County

**Board of Directors**

Thursday March 14, 2024 4:00 p.m.

Nat U. Hill Meeting Room, Monroe County Courthouse

Meeting Connection via Microsoft Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNTc4NDk5MmlzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNTc4NDk5MmlzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

Meeting ID: 241 991 848 721 Passcode: TnMCjx

Community Access Television Services (CATS) provide a public access recording of this meeting in its entirety that is free to view online at [www.catstv.net](http://www.catstv.net)

*The following minutes reference the meeting packet for this date, including department reports and resolutions.*

Members Present:

In Person: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary; Julie Thomas, Director; Lee Jones, Director; Dan Swafford, Director

Virtually: None

Members Absent: Kerry Thomson, Director

Staff Present:

In-Person: Thomas McGlasson Jr, Executive Director

Virtually: Cathy Martin, Controller; Joey Long, Operations Director; Lee Paulsen, Compliance and Landfill Director

Legal Counsel Present: None

CAC Present:

In Person: Matt Austin, Chairperson; Joseph Wynia, Vice-Chairperson; Bill Goins, Member

Virtually: None

McKim called the meeting to order at 4:02 p.m.

**Executive Committee Meeting Minutes – January 29, 2024**

No comments or questions.



**Board of Directors Meeting Minutes – February 8, 2024**

Githens motioned to approve; Piedmont-Smith seconded. Verbal vote was unanimous; motion passed.

**Controller’s Report**

**a. Cash Flows**

Martin provided updated cash flow balances as presented in the meeting packet.

Githens asked if the beginning balance date listed on the cash flow summary page is correct. Martin stated it is not, and should be January 1, 2024, and she apologized for the error.

**b. Payroll and Claims**

Martin presented payroll and claims for approval as presented in the meeting packet in the amount of \$213,316.37.

Piedmont-Smith noted that the claims dockets in the meeting packet appear to be image files and not recognizable as text and thus would not be accessible to the visually impaired. McGlasson advised he will investigate making that change for future packets.

Piedmont-Smith asked about payments to Connie Hudson, Globe Life, and Station 43 Design. McGlasson provided information about the vendors and identified payments.

Piedmont-Smith motioned to approve payroll and claims as presented; Githens seconded. McGlasson noted an error on the claims approval signature form in the packet and stated that he has a corrected form with him for signature.

Verbal vote was unanimous; motion passed.

**Waste and Recycling Materials Management Update**

McGlasson stated that the Executive Committee has discussed this at their recent meetings and reviewed the information and data provided in the meeting packet.

Githens asked if the District knows what portion of the plastic collected by the District is number one (#1) and number two (#2). McGlasson stated he does not, but that his research into the plastics market has shown that the majority of the plastic in the secondary market is PET (polyethylene terephthalate) or #1 plastic, at upwards of forty percent (40%). He asked Goins if he had any additional information concerning this.

Goins stated he really can’t gauge what’s in the District’s containers since Rumpke doesn’t haul or manage the material, but Rumpke could perform a waste audit to assess what’s in the plastics stream. But #1 and #2 are the most common plastics, and the market is pretty good for them right now.

Discussion ensued concerning the logistics of performing an audit of the plastics stream, the plastics recycling markets, the District’s ability to collect #1 and #2 plastics separately, and the impact of changing the way plastics are collected at the recycling centers.

**CAC Report**

Wynia stated the CAC did not meet in February. He noted that the CAC has two (2) members on the Organic Waste Task Force and included in the report in the packet are notes regarding the first two (2) meetings of that task force.

**Department Reports**

McGlasson referred to the report included in the packet and highlighted items from that report.

Thomas entered at 4:36 p.m.

Long noted that McGlasson is wearing the polo version of our new staff shirts that were referenced at last month's meeting. He stated that the feedback on the new signage has been good.

Paulsen stated he has been working with Edward Oehlman from Purdue Extension Services on the reforestation project for property on Shilo Road, and he expects delivery of the trees sometime in April. Oehlman is working on a grant to help offset the costs of renting a tree planter. He has reached out to a number of solar energy companies to investigate options to install solar panels at the landfill and is waiting on responses. With the better weather, staff has been able to do more roadside cleanups, and a couple of new Adopt-A-Road groups have signed this year.

Piedmont-Smith asked if the trees were purchased out of the District budget or with grant funds. Paulsen stated they were purchased with District funds. Piedmont-Smith and Paulsen discussed the plan to perform the tree planting.

**Public Comment**

None.

**Comments from Directors**

None

McKim adjourned the meeting at 4:46 p.m.

Signed – Board Member

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BOD Meeting Minutes of March 14, 2024

DATE: 4/11/2024  
 TO: MCSWMD Board of Directors  
 FROM: Cathy Martin, Controller  
 SUBJECT: Cash Flow Summary



	Beginning Balance Mar 31, 2024	Revenue YTD as of Mar 31, 2024	Expense YTD as of Mar 31, 2024	Balance YTD as of Mar 31, 2024
Operating	4,174,902.56	230,754.75	639,674.49	3,765,982.82
Closure Bond Debt	142,169.97	18,738.96	150,143.02	10,765.91
Capital	45,704.33	56.99		45,761.32
Landfill/Post Closure	757,825.38	10,447.63	3,371.50	764,901.51

WASTE REDUCTION DISTRICT of MONROE COUNTY

Date: 4/11/24  
 To: MCSWMD Board of Directors  
 From: Cathy Martin, Controller  
 Subject: Operating Fund Cash Flow Statement

Begin Balance: 4,174,902.56

REVENUE	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	2023 Encumbered	YTD Actual Less Budget	Percent Remaining
Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,157,913.00		-2,157,913.00	100.00%
Excise Tax						0.00						0.00	0.00	103,635.00		-103,635.00	100.00%
CVET						0.00						0.00	0.00	8,481.00		-8,481.00	100.00%
Glass Recycling	5,843.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,843.45	8,250.00		-2,406.55	29.17%
Metal Recycling	4,938.34	6,233.30	5,136.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,308.40	70,000.00		-53,691.60	76.70%
Sale of Oil													0.00				
Battery Recycling	0.00	0.00	295.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	295.20	2,000.00		-1,704.80	85.24%
Freon	420.00	300.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,120.00	5,500.00		-4,380.00	79.64%
Green Business	6,050.00	3,050.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,500.00	20,000.00		-10,500.00	52.50%
Toter's													0.00				
Orange Bags	14,109.03	16,465.06	38,135.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68,709.54	278,500.00		-209,790.46	75.33%
CESQG	1,111.60	110.21	892.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,114.05	12,000.00		-9,885.95	82.38%
Paint	395.00	614.00	320.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,329.00	7,000.00		-5,671.00	81.01%
Rental	1,820.00	0.00	393.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,213.08	8,000.00		-5,786.92	72.34%
Refund/Misc/Donation	1,022.94	5,006.00	6,599.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,627.94	0.00			
Host Fee	54,431.49	12,871.18	12,828.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80,131.09	300,000.00		-219,868.91	73.29%
E-Waste	0.00	1,880.00	2,080.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,960.00	25,000.00		-21,040.00	84.16%
Waste Tires	38.00	48.00	175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	261.00	1,500.00		-1,239.00	82.60%
Interest	9,969.44	8,353.80	8,018.76										26,342.00				
Insurance													0.00				
<b>TOTAL REVENUE</b>	<b>100,149.29</b>	<b>54,931.55</b>	<b>75,673.91</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>230,754.75</b>	<b>3,007,779.00</b>		<b>-2,777,024.25</b>	<b>92.33%</b>

EXPENSE	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	2023 Encumbered	YTD Actual Budget	Less	Percent Remaining
<b>Personnel Services</b>																		
Salaries and Wages	68,896.45	71,745.11	74,778.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	215,420.11	957,330.00		-741,909.89		77.50%
Employee Benefits	5,974.74	5,014.49	5,285.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,274.36	75,735.00		-59,460.64		78.51%
District Insurance	20,070.62	20,004.14	19,231.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	59,305.79	410,000.00		-350,694.21		85.54%
Wellness Clinic-Activate	0.00	4,399.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,399.68	18,150.00		-13,750.32		75.76%
Retirement	7,059.81	7,328.91	7,283.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,672.64	96,430.00		-74,757.36		77.53%
HSA	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00					
<b>Sub-total</b>	<b>112,001.62</b>	<b>118,492.33</b>	<b>116,578.63</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>347,072.58</b>	<b>1,557,645.00</b>		<b>-1,210,572.42</b>		<b>77.72%</b>
<b>Supplies</b>																		
Office Supplies	207.99	189.03	853.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,250.46	5,350.00		-4,099.54		76.63%
Operating Supplies	1,609.52	1,729.80	18,089.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,428.81	54,800.00		-33,371.19		60.90%
Repair and Maintenance	60.42	484.28	240.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	784.82	23,050.00		-22,265.18		96.60%
Other Supplies	41,894.19	415.65	2,913.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45,223.40	115,900.00		-70,676.60		60.98%
<b>Sub-total</b>	<b>43,772.12</b>	<b>2,818.76</b>	<b>22,096.61</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>68,687.49</b>	<b>199,100.00</b>		<b>-130,412.51</b>		<b>65.50%</b>
<b>Other Services &amp; Charges</b>																		
Professional Services	6,395.66	24,079.00	963.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,438.36	254,000.00		-222,561.64		87.62%
Comm & Transportation	1,914.36	896.66	1,639.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,450.30	35,150.00		-30,699.70		87.34%
Printing and Advertising	1,409.97	2,918.01	1,695.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,023.77	23,050.00		-17,026.23		73.87%
Insur/Worker's Comp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	102,500.00		-102,500.00		100.00%
Utility Services	3,464.39	3,583.58	3,656.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,704.93	54,500.00		-43,795.07		80.36%
Repair & Maintenance	3,602.60	16,763.33	10,701.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,067.67	93,250.00		-62,182.33		66.68%
Rentals	6,218.24	8,257.44	6,889.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,364.85	100,000.00		-78,635.15		78.64%
Other Services & Charges	34,440.42	32,886.95	37,750.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105,077.77	634,600.00		-529,522.23		83.44%
<b>Sub-total</b>	<b>57,445.64</b>	<b>89,384.97</b>	<b>63,297.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>210,127.65</b>	<b>1,297,050.00</b>	<b>0.00</b>	<b>-1,086,922.35</b>		<b>83.80%</b>
<b>Capital Outlay</b>																		
Land													0.00					
Imprvmt O.T. Buildings													0.00					
Machinery / Equipment													0.00					
Building Improvements													0.00					
Computer Equipment		1,210.00	3,310.00										4,520.00					
Vehicle Purchases/Lease													0.00					
Other Capital Outlays													0.00	10,000.00				
Cum Capital													0.00					
<b>Sub-total</b>	<b>0.00</b>	<b>1,210.00</b>	<b>3,310.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,520.00</b>	<b>10,000.00</b>		<b>-5,480.00</b>		<b>54.80%</b>
Payroll Liability Clearing	2,523.50	-3,402.24	-8,454.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-9,333.23					
<b>Total Expenses</b>	<b>215,742.88</b>	<b>208,503.82</b>	<b>196,827.79</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>621,074.49</b>	<b>3,063,795.00</b>	<b>0.00</b>	<b>-2,442,720.51</b>		<b>79.73%</b>
<b>Transf to Debt</b>	<b>18,600.00</b>												<b>18,600.00</b>					

Ending Balance 3,765,982.82  
 GL Balance 3,765,982.82  
 Difference 0.00





Date: 4/11/2024  
 To: MCSWMD Board of Directors  
 From: Cathy Martin, Controller  
 Subject: Bond Debt Cash Flow

Begin Balance 142,169.97

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	Add'l Approp	YTD Actual Less Budget	Percent Remaining
REVENUE																	
Interest	130.62	4.08	4.26										138.96				
Debt Service Tax													0.00	292,565.00		-292,565.00	100.00%
Excise Tax													0.00	11,555.00		-11,555.00	100.00%
Cvet													0.00	650.00		-650.00	100.00%
Transfer IN	18,600.00												18,600.00			18,600.00	
Total Revenue	18,730.62	4.08	4.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,738.96	304,770.00		323,508.96	106.15%

EXPENSE																	
Principal	140,000.00												140,000.00	285,000.00		-145,000.00	50.88%
Interest	10,385.00												10,385.00	19,370.00		-8,985.00	46.39%
Agency Fee													0.00	400.00		-400.00	100.00%
Transfer Out		-241.98	483.96										241.98			241.98	
Total Expenses	150,385.00	-241.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,143.02	304,770.00		154,626.98	50.74%

End Balance 10,765.91

WASTE REDUCTION  
DISTRICT of MONROE  
COUNTY

Date: 4/11/2024  
 To: MCSWMD Board of Directors  
 From: Cathy Martin, Controller  
 Subject: Capital Cash Flow

Begin Balance 45,704.33

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	Budget Less YTD	Percent Remaining
REVENUE															
Interest	20.66	18.16	18.17												
Transfer IN															
Total Revenue	20.66	18.16	18.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	56.99		
EXPENSE															
Improvements															
Total Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

End Balance 45,761.32



**WASTE REDUCTION  
DISTRICT of MONROE  
COUNTY**

Date: 4/11/2024  
 To: MCSWMD Board of Directors  
 From: Cathy Martin, Controller  
 Subject: Landfill Postclosure Trust Fund Cash Flow

Begin Balance: 757,825.38

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD
<b>REVENUE</b>													
Interest	5,300.68	1,541.96	2,223.83										9,066.47
Dividend													0.00
Gain on Investment	465.63		915.53										1,381.16
Transfer													
Total Revenue													10,447.63

<b>EXPENSE</b>													
Bank Fee's	315.76	318.03	317.53										951.32
Loss on Investment		2,420.18											2,420.18
Market Value Adjustment													0.00
Transfer													
Total Expenses													3,371.50

End Balance: 764,901.51

**WASTE REDUCTION  
DISTRICT of MONROE  
COUNTY**

Date: April 11, 2024  
 To: WRDMC Board of Directors  
 From: Cathy Martin, Controller  
 RE: Payroll & Claims Approval

The following payroll and claims payments are respectfully submitted to the MCSWMD Board of Directors for approval at the regularly scheduled Board of Directors meeting on 4/11/2024.

Claims Processed Week of March 18, 2024

Accounts Payable Claims Pre-Approved Under Resolution 2022-02	\$28,771.74
Payroll	\$26,335.68
Payroll Claims	\$15,353.56
Longevity	\$174.53
Claims Approved by Board Chair or Designee	<u>\$10,047.61</u>
TOTAL PRE-APPROVED CLAIMS:	<u>\$80,683.12</u>

Claims Processed Week of March 4, 2024

Accounts Payable Claims Pre-Approved Under Resolution 2022-02	\$27,060.78
Payroll	\$26,027.87
Payroll Claims	\$11,829.86
Longevity	\$1,499.09
Claims Approved by Board Chair or Designee	<u>\$23,601.67</u>
TOTAL	<u>\$90,019.27</u>

**TOTAL PAYROLL AND CLAIMS FOR APPROVAL: \$170,702.39**

We have examined the claims summarized above and, except for claims not allowed as shown on the register of claims, such claims are hereby approved by the Board of Directors on April 11, 2024.

\_\_\_\_\_  
 Geoff McKim, Chairperson

\_\_\_\_\_  
 Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
 Penny Githens, Secretary

\_\_\_\_\_  
 Julie Thomas, Director

\_\_\_\_\_  
 Lee Jones, Director

\_\_\_\_\_  
 Kerry Thomson, Director

\_\_\_\_\_  
 Dan Swafford, Director

  
 \_\_\_\_\_  
 Tom McGlasson, Jr., Executive Director

  
 \_\_\_\_\_  
 Cathy Martin, Controller

# Claims Docket Report

## Claims Docket Report

Claim	Vendor	Name	Description	Fund	Account	Amount
Batch: 854	1	460 A & A Quick Pump	Port-a-potty portable toilets for all sites for Feb 2024	1000	06-30.43740	300.00
	2	429 Canon	Monthly: Copier/printer rental March 2024	1000	01-30.43740	407.93
	3	489 CenterPoint Energy	Monthly: Admin building utility	1000	01-30.43520	214.99
			Monthly: RRC/HHW utility	1000	04-30.43520	285.74
			Monthly: RRC/HHW utility	1000	05-30.43520	140.74
	4	133 Central Security & Communication Inc	Quarterly: Security monitoring (burglar)	1000	01-30.43190	103.50
			Quarterly: Security monitoring - HHW (fire)	1000	05-30.43190	75.00
	5	39 City of Bloomington Utilities	Monthly: Admin, RRC & HHW utilities	1000	01-30.43530	170.87
			Monthly: Admin, RRC & HHW utilities	1000	04-30.43530	56.39
			Monthly: Admin, RRC & HHW utilities	1000	05-30.43530	27.77
	6	19 Duke Energy Indiana Inc	Monthly: RRC & HHW utility	1000	04-30.43510	308.57
			Monthly: RRC & HHW utility	1000	05-30.43510	151.98
			Monthly: Admin building utility	1000	01-30.43510	590.36
			Bethel site utility	1000	06-30.43510	231.92
	7	19 Duke Energy Indiana Inc	Oard site utility	1000	06-30.43510	153.40
	8	137 Hoosier Transfer Station	Compliance: Adopt-a-Road / Illegal dumping	1000	08-30.43939	8.85
	9	465 IU Health Plans	Monthly: Employee health insurance (4/1 - 4/30/24)	1000	07-22.41331	22,554.99
	10	231 Indiana State Central Collection Unit	Remit #006812207 Case: 53C07-1108-JP000630 '	1000	07-22.73000	132.00
	11	231 Indiana State Central Collection Unit	Remit #006812207 Annual fee Case: 53C07-1108-JP000630 '	1000	07-22.73000	55.00
	12	459 Invesco Investment Service	Bi-weekly employee IRA contribution	1000	07-22.73500	29.00
	13	254 John Hancock	Employee loan	1000	07-22.73000	62.78
			Employee loan	1000	07-22.73000	78.22
	14	254 John Hancock	Employee loan	1000	07-22.73000	122.28
	15	254 John Hancock	Employee loan	1000	07-22.73000	62.49
	16	254 John Hancock	Employee loan	1000	07-22.73000	96.21
	17	278 Lincoln National Life Insurance	Monthly: Employee disability (4/1 - 4/30/24)	1000	07-22.41330	700.33
	18	518 Pace Analytical	Landfill: NPDES bi-weekly samples	1000	02-30.43140	316.10
	19	93 South Central Indiana REMC	Landfill: Monthly electric	1000	02-30.43510	568.00
			Landfill: Monthly electric	1000	02-30.43510	94.00
			Landfill: Monthly electric	1000	02-30.43510	161.00
	20	546 Spectrum VoIP	Monthly: Telephone and internet- all departments	1000	01-30.43210	92.20
			Monthly: Telephone and internet- all departments	1000	04-30.43210	84.59
			Monthly: Telephone and internet- all departments	1000	05-30.43210	44.86

Claims Docket Report

Claim	Vendor	Name	Description	Fund	Account	Amount
20	546	Spectrum VoIP	Monthly: Telephone and internet- all departments	1000	08-30.43210	44.86
			Monthly: Telephone and internet- all departments	1000	15-30.43210	19.70
21	534	Verizon	Monthly: Site phones Feb/Mar	1000	06-30.43210	225.12
<b>Grand Total:</b>						<b>28,771.74</b>

March 18, 2024  
9:37AM

Pay Period Ending Date: 3/16/2024  
Effective Date: 3/21/2024

<b>Total Number of All Transactions :</b>	<b>33</b>
<b>Total Number of Pre-Notification Transactions :</b>	
<b>Total Credit Amount :</b>	<b>26,335.68</b>
<b>Total Debit Amount :</b>	<b>26,335.68</b>
<b>Total Number of Debit Transactions :</b>	<b>1</b>
<b>Total Number of Credit Transactions :</b>	<b>32</b>

Parameters:  
Operator: CATHY

Pay Period Ending Date: 3/16/2024

BatchNo: 7150                      Comment: 03/22/24 Payroll Claims  
Status: Open                      Date Opened: 03/18/2024  
Source: AP

Fund	Account No/Description	Post Date	Per/Year	Operator Ven/Emp#	Ref Number Po/Rct	Description	Debits	Credits
1000	07-22.41340 John Hancock Retirement	3/18/2024	3 / 2024	CATHY		Employee retirement	3,659.40	
1000	07-22.61000 Federal Withholdings	3/18/2024	3 / 2024	CATHY		Federal tax withheld	2,642.55	
1000	07-22.65000 FICA Social Security	3/18/2024	3 / 2024	CATHY		FICA SS	4,259.58	
1000	07-22.64000 FICA/Medicare Withholdings	3/18/2024	3 / 2024	CATHY		FICA Medicare	996.20	
1000	07-22.62000 State Withholdings	3/18/2024	3 / 2024	CATHY		State tax withheld	2,288.43	
1000	07-22.63000 County Withholdings	3/18/2024	3 / 2024	CATHY		County tax withheld	1,432.40	
1000	07-22.44100 HSA	3/18/2024	3 / 2024	CATHY		Employee HSA contributions	75.00	
<b>Batch Totals:</b>							<b>15,353.56</b>	

SUMMARY

<u>Check Type</u>	<u>Manual</u>	<u>Direct</u>	<u>Deposit</u>	<u>Amount</u>	<u>Direct</u>	<u>Deposit</u>	<u>Amount</u>	<u>Check</u>	<u>Amount</u>
Regular				0.00			0.00	174.53	
Manual				0.00			0.00	0.00	
Void				0.00			0.00	0.00	

*Concavity*

**MONROE COUNTY SOLID  
WASTE MANAGEMENT  
DISTRICT**

Date: March 20, 2024  
To: MCSWMD Board of Directors  
From: Cathy Martin, Controller  
RE: Claims for Approval

Accounts Payable Claims for Approval	\$10,047.61
<b>Total Accounts Payable Claims for Approval 03/20/2024</b>	<b>\$10,047.61</b>

We have examined the claims summarized above and, except for claims not allowed as shown on the register of claims, such claims are hereby allowed.

  
\_\_\_\_\_  
Tom McGlasson, Jr., Executive Director

  
\_\_\_\_\_  
Cathy Martin, Controller



# Claims Docket Report

Claims Docket Report

Claim	Vendor	Name	Description	Fund	Account	Amount	
Batch: 853	1	78	N Anderson Excavating & Lawn Care LLC	Landfill: Excavating and landscaping services 02/07-03/01/24	1000	02-30.43690	4,590.00
	2	24	C & S, Inc.	Monthly fuel for departments	1000	02-20.42231	141.85
				Monthly fuel for departments	1000	04-20.42231	690.26
				Monthly fuel for departments	1000	08-20.42231	174.00
				Sales tax credit	1000	02-20.42231	-2.96
				Sales tax credit	1000	04-20.42231	-14.38
				Sales tax credit	1000	08-20.42231	-3.63
	3	508	Gannett Holdings - Ohio	Advertise annual report, financial notice in HT	1000	01-30.43325	62.88
	4	96	IDEM State of Ind Dept of Evnior Mtg	Compliance: Waste tire transport permit	1000	08-30.43970	100.00
	5	548	Illinois Tollway	Admin: Highway toll for travel to IL on 02/14/2024	1000	01-30.43230	22.90
	6	503	Ken's Westside Service & Towing	RRC: 2014 Isuzu box truck oil change; maintenance and labor	1000	04-30.43630	823.69
	7	141	PC Max, Inc	M365 email security and backup services Jan 2024	1000	01-30.43190	65.57
				M365 email security and backup services Jan 2024	1000	02-30.43190	10.91
				M365 email security and backup services Jan 2024	1000	04-30.43190	21.87
				M365 email security and backup services Jan 2024	1000	05-30.43190	21.87
				M365 email security and backup services Jan 2024	1000	08-30.43190	21.87
				M365 email security and backup services Jan 2024	1000	15-30.43190	10.91
				Windows server workstation	1000	15-40.44430	2,355.00
				NAS backup device with two 4TB hard drives	1000	15-40.44430	955.00
<b>Grand Total:</b>							<b>10,047.61</b>

**Cathy Martin**

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**From:** Geoff McKim <gmckim@co.monroe.in.us>  
**Sent:** Wednesday, March 20, 2024 9:43 AM  
**To:** Cathy Martin; piedmoni@bloomington.in.gov; Penny Githens; Julie Thomas; Lee Jones; danswafford@ellettsville.in.us; Tom McGlasson; mayor@bloomington.in.gov  
**Subject:** Re: WRDMC Claims for Approval

Approved at noon tomorrow (2024-03-21). Thanks!

---

**From:** Cathy Martin <cmartin@mcswmd.org>  
**Date:** Wednesday, March 20, 2024 at 9:19 AM  
**To:** Geoff McKim <gmckim@co.monroe.in.us>, piedmoni@bloomington.in.gov <piedmoni@bloomington.in.gov>, Penny Githens <pgithens@co.monroe.in.us>, Julie Thomas <jthomas@co.monroe.in.us>, Lee Jones <ljones@co.monroe.in.us>, danswafford@ellettsville.in.us <danswafford@ellettsville.in.us>, Tom McGlasson <tmcglass@mcswmd.org>, mayor@bloomington.in.gov <mayor@bloomington.in.gov>  
**Subject:** WRDMC Claims for Approval

Attached for your review and approval are accounts payable claims in the amount of \$10,047.61. Please let me know if you have any questions.

Thanks  
Cathy

**Catherine S. Martin, CPA**  
**Controller**  
[cmartin@mcswmd.org](mailto:cmartin@mcswmd.org)  
**(812) 349-2951**

Claims Docket Report

Claim	Vendor	Name	Description	Fund	Account	Amount	
Batch: 855	1	380	Aflac	Employee Aflac (March 2024)	1000	07-22.43930	179.22
	2	286	Bynum Fanyo Utilities, Inc.	Landfill: Leachate hauling, MAR 2024 Project: 20019 - Leachate	1000	02-30.43931	530.00
	3	429	Canon	Overage from Sept 2023 invoice was not included in payment	1000	01-30.43740	30.45
	4	19	Duke Energy Indiana Inc	Monthly: Ellettsville Site	1000	06-30.43510	169.53
	5	153	Ellettsville Utilities	Monthly: Ellettsville site (02/13/24 - 03/12/24)	1000	06-30.43530	26.07
	6	528	Globe Life	Life insurance for employees	1000	07-22.43200	209.16
	7	549	Graybar Financial Services	Monthly VOiP Seat Licenses, March 2024	1000	01-30.43210	109.53
				Monthly VOiP Seat Licenses, March 2024	1000	04-30.43210	100.49
				Monthly VOiP Seat Licenses, March 2024	1000	05-30.43210	53.29
				Monthly VOiP Seat Licenses, March 2024	1000	08-30.43210	53.29
				Monthly VOiP Seat Licenses, March 2024	1000	15-30.43210	23.40
	8	137	Hoosier Transfer Station	Compliance: Adopt A Road / Illegal Dumping	1000	08-30.43939	3.98
				Compliance: Adopt A Road / Illegal Dumping	1000	08-30.43939	8.41
				Compliance: Adopt A Road / Illegal Dumping	1000	08-30.43939	3.54
				Compliance: Adopt A Road / Illegal Dumping	1000	08-30.43939	3.98
				Compliance: Adopt A Road / Illegal Dumping	1000	08-30.43939	2.66
	9	231	Indiana State Central Collection Unit	Remit # 006812207 Case: 53CO7-1108-JP-000630	1000	07-22.73000	132.00
	10	254	John Hancock	Employee Loan	1000	07-22.73000	96.21
	11	254	John Hancock	Employee Loan	1000	07-22.73000	62.49
	12	254	John Hancock	Employee Loan	1000	07-22.73000	122.28
	13	254	John Hancock	Employee Loan	1000	07-22.73000	62.78
				Employee Loan	1000	07-22.73000	78.22
	14	74	Muller Welding Company Inc	Monthly Compactor rental @ S. Walnut MARCH, 2024	1000	04-30.43740	300.00
	15	243	Sound Management LLC	Radio advertising WHCC-FM Rebranding, MARCH 2024	1000	01-30.43320	510.00
	16	361	PPLSI	Monthly ID Theft for employees	1000	07-22.66000	44.85
	17	145	Republic Services of Indiana	Monthly (FEB 2024) Hauling & MSW Disposal	1000	04-30.43939	117.15
				Monthly (FEB 2024) Hauling & MSW Disposal	1000	04-30.43942	1,584.76
				Monthly (FEB 2024) Hauling & MSW Disposal	1000	04-30.43960	1,515.36
				Monthly (FEB 2024) Hauling & MSW Disposal	1000	06-30.43740	212.24
				Monthly (FEB 2024) Hauling & MSW Disposal	1000	06-30.43939	6,317.23
				Monthly (FEB 2024) Hauling & MSW Disposal	1000	06-30.43942	7,047.16
				Monthly (FEB 2024) Hauling & MSW Disposal	1000	06-30.43960	7,035.60
	18	93	South Central Indiana REMC	Landfill: Monthly electric, Security Light	1000	02-30.43510	65.00
	19	543	South Central Indiana REMC - FIBER	Landfill: Internet Service for April 2024 Account #: 801-112215	1000	02-30.43290	180.00

# Claims Docket Report

## Claims Docket Report

Claim	Vendor	Name	Description	Fund	Account	Amount
20	112	Washington Township Water Corp	Monthly: Landfill water usage from 02/28/24 - 03/27/24	1000	02-30.43530	41.45
21	459	Invesco Investment Service	Bi-weekly employee IRA	1000	07-22.73500	29.00
<b>Grand Total:</b>						<b>27,060.78</b>



Pay Period Ending Date: 3/30/2024

Effective Date: 4/4/2024

<b>Total Number of All Transactions :</b>	<b>33</b>
<b>Total Number of Pre-Notification Transactions :</b>	
<b>Total Credit Amount :</b>	<b>26,027.87</b>
<b>Total Debit Amount :</b>	<b>26,027.87</b>
<b>Total Number of Debit Transactions :</b>	<b>1</b>
<b>Total Number of Credit Transactions :</b>	<b>32</b>

BatchNo: 7166                      Comment: Payroll claims  
Status: Open                      Date Opened: 04/01/2024  
Source: AP

Fund	Account No/Description	Post Date	Per/Year	Operator Ven/Emp#	Ref Number Po/Rct	Description	Debits	Credits
1000	07-22.41340 John Hancock Retirement	4/1/2024	4 / 2024	CATHY		Employee retirement	3,595.30	
1000	07-22.44100 HSA	4/1/2024	4 / 2024	CATHY		Employee HSA contributions	75.00	
1000	07-22.61000 Federal Withholdings	4/1/2024	4 / 2024	CATHY		Federal tax withheld	2,707.30	
1000	07-22.65000 FICA Social Security	4/1/2024	4 / 2024	CATHY		FICA SS	4,418.86	
1000	07-22.64000 FICA/Medicare Withholdings	4/1/2024	4 / 2024	CATHY		FICA Medicare	1,033.40	
<b>Batch Totals:</b>							<b>11,829.86</b>	

SUMMARY

<u>Check Type</u>	<u>Manual</u>	<u>Direct</u>	<u>Deposit</u>	<u>Amount</u>	<u>Direct</u>	<u>Deposit</u>	<u>Amount</u>	<u>Check</u>	<u>Amount</u>
Regular				0.00			0.00	1,499.09	
Manual				0.00			0.00	0.00	
Void				0.00			0.00	0.00	



**MONROE COUNTY SOLID  
WASTE MANAGEMENT  
DISTRICT**

Date: April 3, 2024  
To: MCSWMD Board of Directors  
From: Cathy Martin, Controller  
RE: Claims for Approval

Accounts Payable Claims for Approval	\$23,601.67
<b>Total Accounts Payable Claims for Approval 04/01/2024</b>	<b>\$23,601.67</b>

We have examined the claims summarized above and, except for claims not allowed as shown on the register of claims, such claims are hereby allowed.

  
\_\_\_\_\_  
Tom McGlasson, Jr., Executive Director

  
\_\_\_\_\_  
Cathy Martin, Controller

# Claims Docket Report

Claims Docket Report

Claim	Vendor	Name	Description	Fund	Account	Amount
Batch: 856	502	German American - VISA	RRC: Rural King - Safety Boots	1000	04-20.42220	99.95
1	527	1 Sustainable Joe LLC	Multi-dwelling Complex Composting Pilot Program - Midpoint	1000	01-30.43180	6,208.15
2	5	AmeriGas Propane	Propane for Recycling; Hazmat fee; Fuel recovery fee	1000	05-20.42231	143.81
3	391	B-Tech Fire & Security	Admin: Annual Fire Extinguisher Maintenance	1000	01-30.43650	54.50
			RRC: Annual Fire Extinguisher Maintenance	1000	04-30.43650	110.92
4	35	Cassady Electrical Contractors, Inc	Landfill: electrical work completed at Landfill, Anderson Road	1000	02-30.43610	1,490.27
5	250	Cyntox Limited Liability Co	HHW: Mixed disposal - syringes	1000	05-30.43933	335.00
			HHW: Mixed disposal - syringes	1000	05-30.43933	372.00
6	239	Fleener's Landscape & Lawn Care, Inc.	Admin: Tree removal	1000	01-30.43690	3,000.00
7	502	German American - VISA	RRC: Amazon - 1 Pk. Heavy Duty Magnetic Hooks	1000	04-20.42190	23.49
			SITES: Menards - Sign Frames; Bolts; Nuts	1000	06-20.42290	124.82
			ADMIN: Amazon - Acrylic Business Card Holder, 12 slots	1000	01-20.42190	29.99
			ADMIN: Amazon - Staple Removers	1000	01-20.42190	19.44
			RRC: Amazon - 2 Pks. Heavy Duty Magnetic Hooks	1000	04-20.42190	46.98
			RRC: Amazon - 4 Pks. Heavy Duty Magnetic Hooks	1000	04-20.42190	93.96
			ADMIN: Staples - Foam Board, White	1000	01-20.42190	9.29
			LANDFILL: GoTo.com LogMeInPro - Annual license renewal	1000	02-30.43970	349.99
			ADMIN: Amazon - Gray Index Card Stock Paper, 4 Reams	1000	01-20.42190	49.12
			ADMIN: Amazon - 2 Cases White Copy Paper	1000	01-20.42190	77.40
			ADMIN: Amazon - REFUND for cabinet hinges, Wrong Size	1000	01-30.43610	-11.09
			ADMIN: Amazon - Packing tape; Transparent Tape rolls	1000	01-20.42190	24.64
			ADMIN: Office Depot - Foam Board, Orange	1000	01-20.42190	8.79
			RRC: Amazon - Recycle/Reuse, Reusable Stencil	1000	04-20.42190	13.94
8	503	Ken's Westside Service & Towing	RRC: 2014 Isuzu - DPF System Service	1000	04-30.43640	1,227.78
9	62	Kleindorfer Hardware & Variety Store	RRC: Hardware - Other Supplies	1000	04-20.42490	175.00
10	65	Lowe's Business Accounts	RRC: 3/4 Sq. Alum. Tube For New Signs; Jumper Cables; Teks - Self Tapping Screws	1000	04-20.42490	199.78
			RRC: Six, 96 Gal. Black 2-Wheel Trashcans	1000	04-20.42290	706.80
11	477	MCS Midwest	SITES: Repair of Rolloff Containers	1000	06-30.43650	5,756.00
12	518	Pace Analytical	Landfill: NPDES Bi-Weekly Samples Customer No.: 50-372364	1000	02-30.43140	316.10
13	307	Production House	ADMIN: Commercial Editing - New Logo	1000	01-30.43200	300.00

Claims Docket Report

Claim	Vendor	Name	Description	Fund	Account	Amount
14	197	Quest Diagnostics	Employee's Drug Test	1000	01-30.43190	24.65
15	14	Regina Breeden	Monthly: Cleaning Admin & Recycle	1000	01-30.43610	548.00
			Monthly: Cleaning Admin & Recycle	1000	04-30.43610	87.00
16	539	Rumpke of Indiana LLC	Glass Hauling - S. Walnut	1000	04-30.43943	260.00
			Glass Hauling - Dillman Road	1000	06-30.43943	130.00
			Glass Hauling - Ellettsville	1000	06-30.43943	130.00
			Glass Hauling - Bethel Lane	1000	06-30.43943	130.00
17	216	Scott's Termite & Pest Control	Monthly Service (Admin & RRC) Jan, Feb, Mar 2024 Check Not Rec'd, Voiding Check 82680	1000	01-30.43610	135.00
			Monthly Service (Admin & RRC) Jan, Feb, Mar 2024 Check Not Rec'd, Voiding Check 82680	1000	04-30.43610	135.00
			Monthly Service (Admin & RRC)	1000	04-30.43610	90.00
			Monthly Service (Admin & RRC)	1000	01-30.43610	90.00
18	469	TASC	Quarterly: Cobra Admin Fees (5/1/24 - 7/31/24)	1000	07-22.41331	85.20
19	550	WonderLab Museum	Refund GBN fees paid twice	1000	04-34295	400.00
<b>Grand Total:</b>						<b>23,601.67</b>

**Tom McGlasson**

---

**From:** Geoff McKim <gmckim@co.monroe.in.us>  
**Sent:** Wednesday, April 3, 2024 5:03 PM  
**To:** Tom McGlasson; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; Lee Jones; Dan Swafford; Mayor Thomson (mayor@bloomington.in.gov)  
**Cc:** Cathy Martin; Alyson Baer (Alyson.baer@bloomington.in.gov)  
**Subject:** Re: WRDMC Claims for Approval

Claims approved at noon tomorrow (4/4/2024). Thanks!

---

**From:** Tom McGlasson <tmcglass@mcswmd.org>  
**Date:** Wednesday, April 3, 2024 at 1:39 PM  
**To:** Geoff McKim <gmckim@co.monroe.in.us>, Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>, Penny Githens <pgithens@co.monroe.in.us>, Julie Thomas <jthomas@co.monroe.in.us>, Lee Jones <ljones@co.monroe.in.us>, Dan Swafford <danswafford@ellettsville.in.us>, Mayor Thomson (mayor@bloomington.in.gov) <mayor@bloomington.in.gov>  
**Cc:** Cathy Martin <cmartin@mcswmd.org>, Alyson Baer (Alyson.baer@bloomington.in.gov) <Alyson.baer@bloomington.in.gov>  
**Subject:** WRDMC Claims for Approval

Attached for your review and approval are accounts payable claims in the amount of \$23,601.67. Please let Cathy or I know if you have any questions.

Tom McGlasson Jr.  
Executive Director  
Waste Reduction District of Monroe County  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2869





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## **MEMORANDUM**

**TO:** WRDMC Board of Directors  
**DATE:** April 5, 2023  
**FROM:** Tom McGlasson Jr.  
**SUBJECT:** Resolution 2024-02 Monroe County Landfill Financial Assurance

---

This resolution is done annually, every spring, to satisfy the state required annual financial assurance demonstration [329 IAC 10-39-3(c)] for post-closure of the Monroe County Landfill. As in years past, this resolution approves the District requesting that Monroe County make this demonstration on our behalf using the “local government financial test option” [329 IAC 10-39-3(a)(6)].

Included with the resolution are copies of the post closure cost calculation worksheets prepared by Regional Services Corporation for both the MSW landfill (Permit #53-03) and the C/D landfill (Permit #53-05) and a copy of the letter to be completed by the Monroe County Auditor’s office showing Monroe County making this demonstration on behalf of the District.

Staff will submit an agenda request for an upcoming Monroe County Council meeting to have this request considered before the required submission date.

The amount required to make this demonstration in 2024 has decreased from \$2,428,672 in 2023 to \$2,346,123.00 in.

## RESOLUTION 2024 - 02

### Waste Reduction District of Monroe County

### Monroe County Landfill Financial Assurance

**WHEREAS**, the Waste Reduction District of Monroe County owns the Monroe County Landfill located at 7740 N. Fish Road, Bloomington, IN 47408; and

**WHEREAS**, the Monroe County Landfill was certified closed by the Indiana Department of Environmental Management (IDEM) in December, 2009; and

**WHEREAS**, solid waste land disposal facility owners are required to demonstrate post-closure financial assurance annually per 329 IAC 10-39-3(c); and

**WHEREAS**, the Indiana Administrative Code allows solid waste land disposal facility owners seven (7) separate and distinct mechanisms by which financial assurance may be demonstrated; and

**WHEREAS**, as a local government entity, the Waste Reduction District of Monroe County qualifies for the “local government financial test” option described in 329 IAC 10-39-3(a)(6); and

**WHEREAS**, the “local government financial test” option has been determined to be the most prudent and economical for the Waste Reduction District of Monroe County; and

**WHEREAS**, the Waste Reduction District of Monroe County does not meet the revenue requirements of 329 IAC 10-39-3(a)(6) based on the current post-closure cost estimate of \$2,346,123.00, and

**WHEREAS**, Monroe County, Indiana does meet all the requirements of 329 IAC 10-39-3(a)(6);

**NOW THEREFORE**, be it resolved by the Board of Directors of the Waste Reduction District of Monroe County that:

1. The 2024 post-closure financial assurance update for the Monroe County Landfill shall be demonstrated utilizing the “local government financial test” as prescribed in 329 IAC 10-39-3(a)(6)
2. The Waste Reduction District of Monroe County shall request from Monroe County, Indiana via the Monroe County Council that it establish financial responsibility for post-closure care on behalf of the District by providing the necessary instruments, documents and financial records to satisfy the post-closure financial assurance for the Monroe County Landfill per 329 IAC 10-39-3(a)(6)

## RESOLUTION 2024 – 02

Waste Reduction District of Monroe County

Monroe County Landfill Financial Assurance

So voted on this 11<sup>th</sup> day of April, 2024, by the Board of Directors of the Waste Reduction District of Monroe County.

AYE

NAY

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Penny Githens, Secretary

\_\_\_\_\_  
Penny Githens, Secretary

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Julie Thomas, Director

\_\_\_\_\_  
Julie Thomas, Director

\_\_\_\_\_  
Kerry Thomson, Director

\_\_\_\_\_  
Kerry Thomson, Director

\_\_\_\_\_  
Lee Jones, Director

\_\_\_\_\_  
Lee Jones, Director

\_\_\_\_\_  
Dan Swafford, Director

\_\_\_\_\_  
Dan Swafford, Director

Attest:

\_\_\_\_\_  
Tom McGlasson Jr.  
Executive Director

**SOLID WASTE FINANCIAL ASSURANCE: 329 IAC 10-39**

**LOCAL GOVERNMENT FINANCIAL TEST**

**LANDFILL CHECKLIST**

**Annual Submittal Due June 15**

3/25/2024 Landfill Name Monroe County MSW Landfill Solid Waste Landfill ID # 53-03

Landfill contact(s) (email and phone) Tom McGlasson Jr. / [tmcglass@mcswmd.org](mailto:tmcglass@mcswmd.org) / 812-349-2020

County Auditor/CFO (email and phone) Brianne Gregory ([bgregory@co.monroe.in.us](mailto:bgregory@co.monroe.in.us)) (812-349-2510)

Date of approved closure / post-closure plan Sept. 2004 \*Date of closure certification (if applicable) 11-24-2009

Prior year closure cost estimate \$ N/A Prior year post-closure cost estimate \$ 1,876,979

Current year adjusted closure cost \$ N/A \*Current year adjusted post-closure cost \$ 1,813,161

Provide a detailed written estimate of the closure / post-closure cost adjust for inflation. The inflation factor is derived from the **annual** implicit price deflator (IPD) for gross national product as published by the U.S. Department of Commerce in its Survey of Current Business (Bureau of Economic Analysis (BEA), **Table 1.1.9**. Implicit Price Deflators for Gross Domestic Product).<sup>1</sup> 329 IAC 10-39-2(b-c); 329 IAC 10-39-3(b-c)

[What is an implicit price deflator and where can I find the GNP IPD? | U.S. Bureau of Economic Analysis \(BEA\) \(https://www.bea.gov/help/fag/513\)](https://www.bea.gov/help/fag/513)

**Tip: modify Table 1.1.9 to reflect annual IPDs for the calculation; year-end IPD is generally released late March of each year.**

The cost estimate should state the inflation factor<sup>1</sup>.

[Inflation adjustment may not be necessary if unit is in post-closure and the current financial assurance adequately covers the remaining post-closure care period. Agency approval must be obtained before reducing the amount of coverage.]

Do **not** include a copy of your closure / post-closure plan. IDEM has it on file.

See page 2 if you have an **active** Municipal Solid Waste Landfill (MSWLF). **Not Applicable**

Provide a signed letter from the Local Government CFO using the IDEM approved form (financial test). The instructions following the CFO signature has been revised to require placement in the facility operating record rather than submittal to IDEM. If the county government can no longer pass the conditions of the financial test, please contact this office.

Email this completed checklist, and the required information detailed above.

Email the annual submittal to: Glynda Oakes [goakes@idem.IN.gov](mailto:goakes@idem.IN.gov) and Ruth Jean [rjean@idem.IN.gov](mailto:rjean@idem.IN.gov)  
Direct questions to Ruth Jean at (317) 232-3398 [rjean@idem.IN.gov](mailto:rjean@idem.IN.gov), or Glynda Oakes at (317) 233-1052  
[goakes@idem.IN.gov](mailto:goakes@idem.IN.gov)

<sup>1</sup> The inflation factor is the result of dividing the latest published **annual** deflator by the deflator for the previous year:

$IPD\ current\ year \div IPD\ previous\ year = inflation\ factor$  (result is NOT a percentage).

$(Cost\ estimate) \times (Inflation\ Factor) = inflation-adjusted\ cost\ estimate$

You may use the IPD for GNP or GDP if you are consistent from year to year.



**Monroe County MSW Landfill (FP 53-03)**

**Worksheet 2024 Financial Assurance Update**

Financial Assurance (FA) Update (2024)  
Post-Closure (PC) Funding Estimate (329 IAC10-39)

.....

**Updated (2024) Closure Cost Estimate with Inflation Adjustment:**

**\$0** (Facility was certified closed in November 2009. A closure approval letter was issued by IDEM in December 2009)

**Updated (2024) Post-Closure Cost Estimate with Inflation Adjustment:**

\$ 2,185,086 (September 2004 30-year PC Plan)

x 1.2238 (Inflation September 2004 to December 2014 (109.414 / 89.408)) GNP/IPD

x 1.0108 (Inflation Dec 2014 to Dec 2015 (110.593 / 109.414) GNP/IPD

x 1.0155 (Inflation Dec 2015 to Dec 2016 (112.310 / 110.593) GNP/IPD

x 1.0182 (Inflation Dec 2016 to Dec 2017) (114.352 / 112.310) GNP/IPD

x 1.0223 (Inflation Dec 2017 to Dec 2018) (110.308/107.903; Index 2012=100) GNP/IPD

x 1.0162 (Inflation Dec 2018 to Dec 2019) (112.953 / 111.154; Index 2012=100) GNP/IPD

x 1.0125 (Inflation Dec 2019 to Dec 2020) (114.328 / 112.911; Index 2012=100) GNP/IPD

x 1.0588 (Inflation Dec 2020 to Dec 2021) (121.165 / 114.432; Index 2012=100) GNP/IPD

x 1.0641 (Inflation Dec 2021 to Dec 2022) (129.480 / 121.684; Index 2012=100) GNP/IPD

X 1.0264 (Inflation Dec 2021 to Dec 2023) (123.173 / 120.002; Index 2017 = 100) GNP/IPD

x 0.5333 (16/30: 16 years of post-closure remaining, 14 years completed)

**= \$ 1,813,161**

**Updated (2024) Combined (C/PC) Cost Estimate with Inflation Adjustment (\$):**

- **\$ 1,813,161**

SOLID WASTE FINANCIAL ASSURANCE: 329 IAC 10-39

LOCAL GOVERNMENT FINANCIAL TEST

LANDFILL CHECKLIST

Annual Submittal Due June 15

3/25/2024 Landfill Name Monroe County C/D Landfill Solid Waste Landfill ID # 53-05

Landfill contact(s) (email and phone) Tom McGlasson Jr. / [tmcglass@mcswmd.org](mailto:tmcglass@mcswmd.org) / 812-349-2020

County Auditor/CFO (email and phone) Brianne Gregory ([bgregory@co.monroe.in.us](mailto:bgregory@co.monroe.in.us)) (812-349-2510)

Date of approved closure / post-closure plan Sept. 2004/April 2005 \*Date of closure certification 11-24-2009

Prior year closure cost estimate \$ N/A Prior year post-closure cost estimate \$ 551,693

Current year adjusted closure cost \$ N/A \*Current year adjusted post-closure cost \$ 532,962

Provide a detailed written estimate of the closure / post-closure cost adjust for inflation. The inflation factor is derived from the **annual** implicit price deflator (IPD) for gross national product as published by the U.S. Department of Commerce in its Survey of Current Business (Bureau of Economic Analysis (BEA), **Table 1.1.9**. Implicit Price Deflators for Gross Domestic Product).<sup>1</sup> 329 IAC 10-39-2(b-c); 329 IAC 10-39-3(b-c)

[What is an implicit price deflator and where can I find the GNP IPD? | U.S. Bureau of Economic Analysis \(BEA\) \(https://www.bea.gov/help/fag/513\)](https://www.bea.gov/help/fag/513)

*Tip: modify Table 1.1.9 to reflect annual IPDs for the calculation; year-end IPD is generally released late March of each year.*

The cost estimate should state the inflation factor<sup>1</sup>.

[Inflation adjustment may not be necessary if unit is in post-closure and the current financial assurance adequately covers the remaining post-closure care period. Agency approval must be obtained before reducing the amount of coverage.]

Do **not** include a copy of your closure / post-closure plan. IDEM has it on file.

See page 2 if you have an **active** Municipal Solid Waste Landfill (MSWLF). **Not Applicable**

Provide a signed letter from the Local Government CFO using the IDEM approved form (financial test). The instructions following the CFO signature has been revised to require placement in the facility operating record rather than submittal to IDEM. If the county government can no longer pass the conditions of the financial test, please contact this office.

Email this completed checklist, and the required information detailed above.

Email the annual submittal to: Glynda Oakes [goakes@idem.IN.gov](mailto:goakes@idem.IN.gov) and Ruth Jean [rjean@idem.IN.gov](mailto:rjean@idem.IN.gov)  
Direct questions to Ruth Jean at (317) 232-3398 [rjean@idem.IN.gov](mailto:rjean@idem.IN.gov), or Glynda Oakes at (317) 233-1052  
[goakes@idem.IN.gov](mailto:goakes@idem.IN.gov)

<sup>1</sup> The inflation factor is the result of dividing the latest published **annual** deflator by the deflator for the previous year:  
 $IPD\ current\ year \div IPD\ previous\ year = inflation\ factor$  (result is NOT a percentage).  
 $(Cost\ estimate) \times (Inflation\ Factor) = inflation-adjusted\ cost\ estimate$   
You may use the IPD for GNP or GDP if you are consistent from year to year.

**Monroe County C/D Landfill (FP 53-05)**

**Worksheet 2024 Financial Assurance Update**

Financial Assurance (FA) Update (2024)  
Post-Closure (PCI) Funding Estimate\_(329 IAC10-39)

.....

**Updated (2024) Closure Cost Estimate with Inflation Adjustment:**

**\$0** (Facility was certified closed in November 2009. A closure approval letter was issued by IDEM in December 2009)

**Updated (2023) Post-Closure Cost Estimate with Inflation Adjustment:**

\$ 652,808 (April 2005 30-year PC Plan)

- x 1.2041 (Inflation April 2005 to December 2014 (109.414 / 90.870)) GNP/IPD
  - x 1.0108 (Inflation Dec 2014 to Dec 2015 (110.593 / 109.414) GNP/IPD
  - x 1.0155 (Inflation Dec 2015 to Dec 2016 (112.310 / 110.593) GNP/IPD
  - x 1.0182 (Inflation Dec 2016 to Dec 2017 (114.352 / 112.310) GNP/IPD
  - x 1.0223 (Inflation Dec 2017 to Dec 2018 (110.308/107.903; Index 2012=100) GNP/IPD
  - x 1.0162 (Inflation Dec 2018 to Dec 2019) (112.953 / 111.154; Index 2012=100) GNP/IPD
  - x 1.0125 (Inflation Dec 2019 to Dec 2020) (114.328 / 112.911; Index 2012=100) GNP/IPD
  - x 1.0588 (Inflation Dec 2020 to Dec 2021) (121.165 / 114.432; Index 2012 = 100) GNP/IPS
  - x 1.0641 (Inflation Dec 2021 to Dec 2022) (129.480 / 121.684; Index 2012 = 100) GNP/IPS
  - x 1.0264 (Inflation Dec 2022 to Dec 2023) (123.173 / 120.002; Index 2017 = 100) GNP/IPS
- x 0.5333 (16/30: 16 years of post-closure remaining, 14 years completed)
- = \$ 532,962**

**Updated (2024) Combined (C/PC) Cost Estimate with Inflation Adjustment (\$):**

- **\$ 532,962**



**Brianne Gregory**  
Monroe County Auditor

Courthouse, Room 209  
100 West Kirkwood Avenue  
Bloomington, IN 47404  
Office (812) 349-2510  
Fax (812) 349-2280

**Letter from the Chief Financial Officer of a Local Government**

Indiana Department of Environmental Management  
Office of Land Quality, Permits Branch  
100 North Senate Ave.  
Indianapolis, IN 46204

I am the chief financial officer of Monroe County, Indiana, 100 W. Kirkwood Ave., Room 209, Bloomington, IN 47404.

This letter is in support of the Waste Reduction District of Monroe County’s use of the financial test to demonstrate financial assurance, as specified in 329 IAC 10-39-2(a)(7). Monroe County is the guarantor of the following facilities for which financial assurance for closure, post-closure care, and/or corrective action is demonstrated through the financial test specified in 329 IAC 10-39-2(a)(7).

If the Waste Reduction District of Monroe County fails to perform any combination of closure, post-closure care, or corrective action of a facility covered by the guarantee, Monroe County shall perform or pay a third party to perform any combination of closure, post-closure, or corrective action; or, will establish a fully funded trust fund in the name of the permittee. This guarantee will remain in force unless Monroe County sends notice of cancellation by certified mail to the permittee and to the commissioner in accordance with 329 IAC 10-39-2(a)(7)(B)(ii).

**Part I**

Provide the current closure, post-closure, corrective action cost estimates, and any other environmental obligations provided for by a financial test. List additional facilities separately.

Solid Waste Facility Name: **Monroe County MSW and C/D Landfill**

Facility Permit Number: **FP 53-03 (MSW) and FP 53-05 (C/D)**

Type of unit: **Municipal Solid Waste (MSW) and Construction/Demolition (C/D) Landfill**

Facility Address: **7740 N. Fish Road, Bloomington, IN 47408**

County: **Monroe**

Closure Cost Estimate: **\$ 0 (Sites are in Post-Closure)**

Post-Closure Cost Estimate: **\$ 2,346,123 (\$532,962 C/D + \$1,813,161 MSW)**

Corrective Action Cost Estimate: **\$ 0**

Other Environmental Obligations: **\$ 0**

**Part II**

Does Monroe County have outstanding, rated general obligation bonds that are not secured by insurance, a letter of credit, or other collateral or guarantee? Yes\_\_\_ No\_\_\_

If yes, the bond rating must be investment grade as issued by Moody's or Standard and Poor's.

Current bond rating: \_\_\_\_\_ Name of rating service:\_\_\_\_\_

Date of issuance of bond:\_\_\_\_\_ Date of maturity of bond:\_\_\_\_\_

**Part III**

The fiscal year for Monroe County ends on: **December 31<sup>st</sup>**

The figures for the following items marked with an asterisk are derived from independently audited, year-end financial statements for the most recently completed fiscal year.

- 1) Sum of current final closure, post-closure care, and/or corrective measures cost estimates, and any other environmental obligations assured by a financial test (total of all amounts shown in Part I): **\$ 2,346,123**
- 2) Sum of cash and marketable securities: \$
- 3) Total expenditures: \$
- 4) Annual debt service: \$
- 5) Total annual revenue: \$
- 6) Is line 2 divided by line 3 greater than or equal to 0.05? Yes\_\_\_ No\_\_\_  
("No" disqualifies local government from use of this test)
- 7) Is line 4 divided by line 3 less than or equal to 0.20? Yes\_\_\_ No\_\_\_  
("No" disqualifies local government from use of this test)
- 8) Is line 1 divided by line 5 less than or equal to 0.43? Yes\_\_\_ No\_\_\_  
**If No, complete lines 9 and 10.**
- 9) Multiply line 5 by 0.43 = \$  
(This is the maximum amount allowed to assure environmental costs with this test.)
- 10) Line 9 subtracted from line 1 = \$  
(This amount must be assured by another financial assurance mechanism listed in 329 IAC 10-39-2.)

**Part IV**

I hereby certify the following:

(1) Financial statements for Monroe County are prepared in conformity with generally accepted accounting principles (GAAP) for governments;

(2) Monroe County has not operated at a deficit equal to 5% or more of total annual revenue in either of the past two fiscal years;

(3) Monroe County is not in default on any outstanding general obligation bonds;

(4) Monroe County has not received an adverse opinion, disclaimer of opinion, or other qualified opinion from the independent CPA or the state board of accounts auditing its financial statements; and,

(5) Monroe County has placed in its annual Comprehensive Annual Financial Report (CAFR) a reference to the costs assured through this financial test, including:

- a) nature and source of closure/post-closure care requirements;
- b) reported liability at the balance sheet;
- c) estimated total closure and post-closure care cost remaining to be recognized;
- d) percentage of landfill capacity used to-date; and
- e) estimated landfill life in years.

(Conformance with General Accounting Standards Board Statement 18 assures compliance with the public notice requirement and item (5).)

\_\_\_\_\_  
(Signature of Chief Financial Officer)

\_\_\_\_\_  
(Date)

Printed Name: Brianne Gregory

**REQUIRED ATTACHMENTS:**

1. The independently audited year-end financial statements for the latest fiscal year (for local governments where audits are required every 2 years, unaudited statements may be used in years when audits are not required), including the unqualified opinion of the auditor, who shall be an independent CPA or the state board of accounts that conducts equivalent comprehensive audits. (Web address in lieu of a hard copy is acceptable.)
2. A "special report" from the local government permittee's independent CPA or State Board of Accounts based on performing an agreed upon procedures engagement relative to the financial ratios in this financial test. The report must state the procedures performed and the findings, including whether or not there were discrepancies found in the comparison.
3. A copy of the CAFR or certification that the requirements of Government Accounting Standards Board Statement 18 have been met. (Web address in lieu of a hard copy is acceptable.)
4. A copy of approved closure, post-closure, and/or corrective action costs (typically contained in the approved closure and/or post-closure plan).
5. Evidence of the bond rating from Moody's or Standard & Poor's, if applicable.



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## **MEMORANDUM**

**TO:** WRDMC Board of Directors  
**DATE:** April 5, 2023  
**FROM:** Tom McGlasson Jr.  
**SUBJECT:** Resolution 2024-03 Declaration of Surplus Property

---

Staff has identified a number of pieces of equipment and one (1) semi-trailer that have become obsolete and no longer serve a purpose related to District operations. Staff is requesting that these items be declared surplus property so that they can be offered for auction, transferred to another County or City department /agency, or recycled/disposed of.

## Resolution 2024 – 03

### Waste Reduction District of Monroe County Declaration of Surplus Property

This resolution is to declare certain property of the Waste Reduction District of Monroe County to be no longer needed for the purpose for which it was intended and to be considered surplus property for the purpose of resale, reuse or recycle.

**WHEREAS**, the Waste Reduction District of Monroe County (District) is a political subdivision and a solid waste management district under IC 13-21-3; and

**WHEREAS**, the District is granted certain powers enumerated in IC 13-21-3-12; and

**WHEREAS**, the Board of Directors of the Waste Reduction District of Monroe County is empowered to declare unneeded District property to be surplus property; and

**WHEREAS**, the Board of Directors may authorize the disposal of surplus property under IC 5-22-22-1.

**NOW, THEREFORE**, the District Board of Directors hereby resolves that:

1. Pursuant to IC 5-22-22 the property set forth below is declared surplus property for the purpose of resale, reuse or recycle:

**Capital Assets**

Machinery / Equipment	Serial Number	Net Asset Value
Bobcat 853 Skid Steer Loader	512820667	\$0.00

**Inventory Assets**

Machinery / Equipment	Serial Number	Net Asset Value
John Deere 425 Riding Mower	M00425A045733	\$0.00
John Deere Snow Plow	M01490X010391	\$0.00
Briggs & Stratton Model 030242 Portable Generator	1016462581	\$0.00
Vehicles	VIN	Net Asset Value
Great Dane Trailer (1989 MRF Trailer)	1GRAA9029KB167901	\$0.00

2. The surplus property shall be removed from the District's fixed asset inventory.
3. Any sale of the surplus property shall be done in accordance with IC 5-22-22.



# Resolution 2024 – 03

## Waste Reduction District of Monroe County Declaration of Surplus Property

So voted on this 11<sup>th</sup> day of April, 2024 by the Board of Directors of the Waste Reduction District of Monroe County.

AYE

NAY

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Penny Githens, Secretary

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Penny Githens, Secretary

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Julie Thomas, Director

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Julie Thomas, Director

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Kerry Thomson, Director

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Kerry Thomson, Director

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Lee Jones, Director

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Lee Jones, Director

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Dan Swafford, Director

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Dan Swafford, Director

Attest:

\_\_\_\_\_  
Tom McGlasson Jr.  
Executive Director

# CAC Monthly Activity Report

Waste Reduction District of Monroe County  
Citizen's Advisory Committee  
March – April 2024

## **03/18 Organics Task Force meeting**

- Presentation on Porter County Recycling District's organics diversion pilot provided by executive director Keri Marrs Barron and administrative assistant Ellen Kapitan.
- Task force attendance was limited so discussion will be held at the next meeting.

## **03/21 Regular Meeting**

- Approved amended bylaws



**Waste Reduction  
District**  
OF MONROE COUNTY

**Our World, Our Responsibility**

(812) 349 - 2020 • 3400 S. Walnut St., Bloomington, IN 47401

[www.wastereductiondistrict.com](http://www.wastereductiondistrict.com)  

## **MEMORANDUM**

**TO:** WRDMC Board of Directors  
**DATE:** April 5, 2024  
**FROM:** Tom McGlasson Jr.  
**SUBJECT:** April 2024 Administration Department Board Report

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### **Legislative Update:**

- HB1329 – Authorizes the Vanderburgh County SWMD to make grant and loans for the purpose of repairing or maintaining public roadways within a 1 mile radius of a landfill, or for the purpose of emergency clean-up of trees and other debris resulting from a natural disaster. Also prohibits a governmental unit from requiring inspection of a septic system or onsite sewage system in connection with, or as a condition of, the sale or transfer of title of a residential property. Signed by the Governor and became Public Law 157 on 3/13/24.
- HB1338 – Allows governing bodies of certain local government agencies to adopt rules or polices governing the conduct of meetings, and that such rules or policies may provide for the presiding member of the governing body to issue warnings to disruptive attendees and direct them to leave the meeting after the 3<sup>rd</sup> warning; and direct a law enforcement officer to remove disruptive attendees. Rules and policies must be posted at the meeting entrance or announced before taking public testimony. Other sections address criminal trespassing, the Public Access Counselor, and when a committee appointed by a governing body is not subject to the Open Door Law. Signed by the Governor and became Public Law 171 on 3/13/24.
- SB150 – Creates the artificial intelligence, cybersecurity, and data governance task force to study and assess the use of AI technology by state agencies, cybersecurity issues, and certain technology issues. Provides that public entities may adopt a technology resources policy and a cybersecurity policy (subject to specific guidelines). Requires all entities that connect to the state technology infrastructure to adopt a technology resource and cybersecurity policy. Also addresses software licensing contract requirements for state agencies. Signed by the Governor and became Public Law 108 on 3/13/24.

### **General Updates**

- The District will be distributing free tree seedlings in recognition of Earth Day. This year two (2) species will be available; Common Chokecherry and Buttonbush. Tree seedlings will be available at the administration office April 22<sup>nd</sup> through April 26<sup>th</sup>, 8:30am to 5:00pm, while supplies last.
- The District will be partaking in two (2) Earth Day related events on April 20<sup>th</sup>; Elisa Pokral will be at the Ivy Tech Outdoor Learning Lab New and Kayla Strand and Tom McGlasson Jr. will be at Bike to Earth Day at Switchyard Park.

**General Updates (cont.)**

- The Circular Indiana (formerly the Indiana Recycling Coalition) event in Bloomington, is confirmed for May 14<sup>th</sup>, and will take place at the Upland Brewery Wood Shop. Final Details will be provided as soon as they become available.
- Elisa Pokral attended the AISWMD Educator Roundtable on 3/12/24.

**Media Summary for March 2024**

- Social Media Outreach
  - Social media posts included: New Bulky Item schedule; Adopt-A-Road; Keep America Beautiful; Battery Recycling; Earth Hour; Spring Holiday; Waste Tires.
- Effectv Summary
  - Television advertising: Recycling; Orange Bag Trash; LEDs; Circular Economy; Electronic Waste; Green Business.
  - Premium Digital Advertising: Circular Economy; Food Waste Recovery.
    - Premium Digital is a platform for our infomercials to be viewed through Comcast On-Demand services and internet streaming on any device.
- Radio Summary
  - PSAs and paid advertisements on District Rebranding airing on WHCC, WFHB, WFIU, WBWB, and WGCL.
  - WFHB: 3 Spanish language PSAs on District services and rebranding
    - Information also available on Spanish language social media.
  - WFIU: New Community Minute announcements recorded: Home Composting; District Services.

**Education and Outreach Summary for January 2024**

- Rogers Elementary 2<sup>nd</sup> Grade (#4 of 6): 135 students, 6 teachers
- Rogers Elementary 1<sup>st</sup> Grade (#6 of 6): 40 students, 2 teachers
- Marlin Elementary 1<sup>st</sup> Grade (#6 of 6): 42 students, 2 teachers
- Edgewood Primary School 1<sup>st</sup> Grade (#6 of 6): 175 students, 8 teachers
- Harmony High School (#2 of 3): 10 students, 1 teacher

# **MEMORANDUM**

Monroe  
County Solid  
Waste  
Management  
District

**DATE:** 04/03/24  
**TO:** MCSWMD Board of Directors  
**FROM:** Joey Long  
**SUBJECT:** Recycling & Reuse, Hazardous Materials, Rural Recycling Centers Board Report for the month of April 2024.

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## **Recycling & Reuse (04)**

- The District will be partnering with Wonderlab to collect and recycle Solar Eclipse Glasses.

## **Materials for the Arts (04)**

- Staff have been busy saving reusable items to be repurposed for gardens.

## **Hazardous Materials (05)**

- Staff was informed of new requirements for packaging chemicals for shipments.

## **Rural Recycling Centers (06)**

- Rural Sites is operating as normal.



Joey L. Long

**2024 Trash and Recycling Tonnage and Pulls**

4/3/2024

<b>2024 Trash Pulls By Location</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	9	10											19
Dillman Rd	9	9											18
Ellettsville	9	9											18
Main Recycling Center	0	1											1
Oard Rd.	9	9											18
<b>Total</b>	<b>36</b>	<b>38</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>74</b>
<b>2024 Trash Tonnage By Location</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	33.30	29.96											63.26
Dillman Rd	34.60	32.49											67.09
Ellettsville	44.16	35.60											79.76
Main Recycling Center	0.00	2.69											2.69
Oard Rd.	27.82	29.57											57.39
<b>Total</b>	<b>139.88</b>	<b>130.31</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>270.19</b>
<b>2024 Bulky Pulls By Location</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	2	0											2
Dillman Rd	2	0											2
Ellettsville	4	4											8
Oard Rd.	1	5											6
<b>Total</b>	<b>9</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18</b>
<b>2024 Bulky Tonnage By Location</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	4.33	0.00											4.33
Dillman Rd	2.63	0.00											2.63
Ellettsville	8.30	10.80											19.10
Oard Rd.	1.42	6.80											8.22
<b>Total</b>	<b>16.68</b>	<b>17.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>34.28</b>

# MEMORANDUM

Waste  
Reduction  
District of  
Monroe  
County

**DATE:** April 11, 2024  
**TO:** MCSWMD Board of Directors  
**FROM:** Lee Paulsen  
**SUBJECT:** Landfill and Environmental Compliance March 2024 Board Report

## Landfill March 2024:

- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for March 2024 will be submitted prior to the April 28, 2024 deadline.
- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for February 2024 was prepared and submitted by Lee Paulsen on 3-4-2024. There were no exceedances or violations.
- ◆ The landfill leachate NPDES permit renewal for 2024 was officially approved in February. Waiting for the paperwork from IDEM. Nothing changed from the previous permit to this new permit. It has the same parameter list and procedures as our current permit. The new permit is for Five (5) years and will need to be renewed again in 2028 for the permit to become effective in 2029.
- ◆ Methane monitoring was conducted on March 13, 2024. The results were submitted to IDEM via electronic mail. All the samples were within acceptable limits.
- ◆ IDEM responded to the November 2023 ground water sampling event. Their response was to continue monitoring as we have in the past with the agreements in place.
- ◆ Preparations for the May 2024 groundwater sample event have begun. This is the “short list” parameter list for the pollutants to be analyzed.
- ◆ The plan to plant the trees along the Shilo Road area are scheduled to start on Thursday, April 18 with an alternate date of Tuesday, April 23.
- ◆ Leachate production is available on the next page.

## Environmental Compliance March 2024:

- ◆ Thirty (30) new Environmental Compliance Cases were reported for the month of March 2024.
  - Twenty-nine (29) Case were Substantiated; One (1) are Unsubstantiated. Nineteen (19) roadside cases, Six (6) private property cases, One (1) Illegal Burn, and Four (4) Coordinated Clean-ups. Sixteen (16) are closed and Four (4) is still open and pending.
  - March 2024: 1460 lbs. of trash removed from the roadsides, Thirteen (13) needles, and eleven (11) tires and zero (0) on rim were removed from the side of the roads.
- ◆ There are currently Sixty-two (62) open environmental compliance cases.



◆ **Total for 2024:**

- 76 total cases. 1 Illegal burns; 18 cases at private properties; 53 roadside clean-ups; and 5 coordinated clean-ups.
  - 3400 lbs. of trash removed from the sides of the road via compliance cases.
  - Tires: Twenty-nine (29) tires removed from the sides of the road; one (1) tires on rims.
  - Needles: One sixty-one (161) removed along roadsides from January 1, 2024 to present.

**Adopt-A-Road March 2024:**

- ◆ For the month of March 2024, there were Eight (8) Adopt-A-Road clean-ups completed.
  - SCI Kiwanis; Curry Pike N, Between W. Woodyard Road and SR 46
  - Butler Winery; East Robinson Road, Between N. Tunnel Road and the end of the large "S" Curve
  - Trinity Reformed Church; Endwright Road, Between W Airport Rd and W Gifford Rd.
  - Friends of Monroe County; N. Loesch Rd, Between W. Vernal Pike and W. Woodyard Rd. –Three (3) Clean-ups.
  - Two (2) Community Clean-ups; N. County Line Road.
- ◆ For the month of March 2024 there was approximately Eight (8) miles of road that was cleaned.
  - Each clean-up is for an adopted section of road that is approximately one (1) mile in length
- ◆ For the month of March 2024 approximately 365 lbs. of trash and 60 lbs. of recyclables removed from the sides of roads.
  - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weight.

◆ **YTD 2024 for the Adopt-A-Road:**

- 23 clean-ups.
- 835 lbs. of trash.
- 140 lbs. of recyclables.
  - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weights.

**Monroe County Landfill Leachate Generation and Treatment Data**

The below data is for the most recent six (6) months of operation

Month		Oct. '23	Nov. '23	Dec. '23	Jan. '24	Feb. '24	March. '24	Total
Temp (° F)	High	91	80	65	56	79	81	
	Low	21	16	12	-5	9	19	
	Avg	49	45	41	29	42	51	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	0	0
	Hauled Ellettsville	10,000	0	75,000	181,000	210,000	10,000	486,000
	Treated	0	0	0	73,518	454,189	597,895	1,125,602
	Total	10,000	0	75,000	254,518	664,189	607,895	1,611,602
Precipitation (in)		0.49	1.05	1.78	4.93	0.87	2.96	12.08
Hauling Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cost Ellettsville		\$530	\$0	\$3,975	\$9,987	\$11,130	\$530	\$26,152
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost		\$530	\$0	\$3,975	\$9,987	\$11,130	\$530	\$26,152
Gallons Per Acre Per Day (GPAD):				155.10				

\*\*AS of February 15 2019, Bynum Fanyo Utilities began hauling leachate per the quote accepted by the Board on 2-14-19 and disposal cost is included in the hauling amount.

For comparison, below is the data for the same six (6) month period from the previous year

Month		Oct. '22	Nov. '22	Dec. '22	Jan. '23	Feb. '23	March. '23	Total
Temp (° F)	High	80	80	60	63	74	79	
	Low	28	11	-9	11	12	12	
	Avg	53	45	34	37	4	42	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	0	0
	Hauled Ellettsville	5,000	0	0	530,000	339,000	292,000	1,166,000
	Treated	0	0	0	303,425	392,273	631,550	1,327,248
	Total	5,000	0	0	833,425	731,273	923,550	2,493,248
Precipitation (in)		1.94	0.37	2.45	3.99	2.94	7.19	18.88
Hauling Cost Dillman		\$265	\$0	\$0	\$0	\$0	\$0	\$265
Hauling Cost Ellettsville		\$0	\$0	\$0	\$27,835	\$18,748	\$15,784	\$62,367
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost		\$265	\$0	\$0	\$27,835	\$18,748	\$15,784	\$62,632
Gallons Per Acre Per Day (GPAD):				239.95				

Below is the cost savings realized from on-site leachate treatment for the current six (6) month period

Month	Treated	Hauled Dillman	Hauled Ellettsville	Total	Monthly Cost for Hauled	Cost w/o Treatment	Operational Costs	Cost Savings
Oct. '23	0	0	10,000	10,000	\$530	\$428	\$0	-\$102
Nov. '23	0	0	0	0	\$0	\$25,631	\$0	\$0
Dec. '23	0	0	75,000	75,000	\$3,975	\$0	\$0	-\$3,975
Jan. '24	73,518	0	181,000	254,518	\$9,987	\$9,987	\$1,746	-\$1,746
Feb. '24	454,189	0	210,000	664,189	\$11,130	\$530	\$10,787	-\$21,387
March. '24	597,895	0	10,000	607,895	\$530	\$32,218	\$14,200	\$17,488
Total	1,125,602	0	486,000	1,611,602	\$26,152	\$68,794	\$26,733	-\$9,722

\* Leachate hauling and disposal costs are based on the following rates: as of March 1, 2022

Hauling and Disposal = \$223.00 per 4,200 gallon load

Hauling and Disposal = \$265.00 per 5,000 gallon load

\*\* Temperature data is from the website National Weather Service (www.weather.gov) for zip code 47408