



MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
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Trent Deckard, President
Jennifer Crossley, President Pro Tempore
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson
Kate Wiltz

COUNCIL MEETING AGENDA SUMMARY MINUTES Tuesday, April 23, 2024 at 5:00 pm Nat U. Hill Meeting Room and Teams Connection

Members

Present – **In Person** – Trent Deckard, President
Present – **In Person** – Jennifer Crossley, President Pro Tempore
Present – **In Person** – Marty Hawk
Present – **In Person** – Peter Iversen
Present – **In Person** – Geoff McKim
Present – **In Person** – Cheryl Munson
Present – **In Person** – Kate Wiltz

Staff

Present – **In Person** – Kim Shell, Council Administrator
Present – **In Person** – Molly Turner-King, Legal Counsel
Present – **In Person** – Brianne Gregory, Auditor

1. CALL TO ORDER – 5:06 pm

Deckard called the meeting of the Monroe County Council to order for Tuesday, April 23rd. He noted for the record that all Council members were present in person in the Nat U. Hill Room.

2. PLEDGE OF ALLEGIANCE

3. ADOPTION OF AGENDA – 5:07 pm

Deckard asked to table Item 8A, JAG Grant Additional Appropriation indefinitely and to table Item 14C, Resolution 2023-02, Knowledge, Skills and Abilities (KSA) Procedures, to May 14th. No Objections

4. PUBLIC COMMENT – 5:09 pm

No public comment.

5. DEPARTMENT UPDATES – 5:10 pm

Cory Grass, Jail Transition Director, spoke on recent jail visits.

Deckard stated the Auditor asked the following creation of new lines be read into the record as it pertains to items from prior Council Meetings this year where the additional appropriations were approved by Council, but the statement regarding the creation of new account lines was not reflected in the motion. He noted that the Auditor's Office did move forward with creating and appropriating the account lines as Council intended. No action was needed at the time.

8178-30006-0000 (National Priority Grant, Contractual for Emergency Mgt)
9130-20011-9624 (Syringe Services Program, Other Supplies for Health Department)

4802-30112-0000 (Aviation Building, Hangar Repair and Maintenance for Aviation)
8103-17101-0000 (Operation Pullover Grant, Overtime for Sheriff)
1233-17101-0000 (Correctional LIT- Overtime)
1233-17203-0000 (Correctional LIT- Shift Pay)
1233-17208-0000 (Correctional LIT- Uniforms)
1233-17310-0000 (Correctional LIT- Training Bonus)
1233-18101-0000 (Correctional LIT- FICA)
1233-18201-0000 (Correctional LIT- PERF)

Deckard noted that there is a Long-Term Finance committee meeting on Friday.

- March 12, 2024: Council Meeting
- March 26, 2024: Council Meeting

18001	FT Self Insurance	<i>New Account Line</i>
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[illegible]

C. HEALTH DEPARTMENT

Request the Creation of an Account Line

Health Fund, 1159-0000

32410 Personal Health Care *New Account Line*

The Department has requested the creation of an account line to pay for interpreter services for the Futures Family Planning Clinic. If approved, in-house transfers will be completed to cover costs as needed.

Crossley moved to approve the following consent agenda items for April 23rd:

A) the March 12th and 26th Council Summary Minutes as presented;

B) the Jail's request for the creation of account line 18001, Full-Time Self Insurance, in Fund 1233-0000 Correctional LIT; and

C) the Health Department's request for the creation of account line 32410, Personal Health Care, in Fund 1159-0000, Health Fund. McKim seconded.

No Council discussion. No public comment.

Deckard asked for a Voice Vote.

Motion passed; 7-0; Unanimous.

8. SHERIFF'S OFFICE

A. Request the Creation of a New Account Line and Simultaneously Approve an Additional Appropriation

JAG Grant-Sheriff, 8143-0000

23901	Deputy Equipment	\$7,355	New Account Line
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This item was tabled from the April 9th, 2024, Council meeting.

The Department has requested an additional appropriation for federal funding that should be receipted into the Jail commissary account from the JAG grant.

This item is tabled indefinitely.

[illegible]

B. Request Approval of an Additional Appropriation – 5:34 pm

General Fund-Jail, 1000-0380

34100	Medical	\$110,000
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The Department has requested an additional appropriation to fund the three (3) additional Advanced Correctional Health contract positions.

Crossley moved to approve the Jail's request for an additional appropriation in Fund 1000-0380, General Fund-Jail, in the amount of \$110,000 in the Services Category. McKim seconded.

Phil Parker, Sheriff's Chief Deputy, and Sheriff Marté presented.

Kim Shell, Council Administrator, gave an update with regards to the appropriation amount needed at this time. Parker provided an update with regards to the contract and medical issues within the jail currently. This

additional is designed for May 1st through the end of the year. Additional will contribute to help pay for 3 positions within the contract: Mental Health, Substance Abuse, and Re-entry coordinator.

Deckard asked for a roll call vote.

Shell called the Roll.

Hawk **Yes**

Wiltz **Yes**

Iversen Yes

Munson **Yes**

McKim Yes

Crossley **Yes**

Deckard	Yes
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Motion passed; 7-0; Unanimous.

9. BOARD OF COMMISSIONERS – 5:47 pm

A. Request the Creation of a New Account Line and Simultaneously Approve an Additional Appropriation

Opioid Restricted, 1237-0000

30083	Opioid Amethyst House	\$93,000	<i>New Account Line</i>
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In November 2023, Council approved an appropriation of \$93,000 for Amethyst House. However, the funds were unable to be distributed prior to the year end. Additionally, there is a request for the creation of an account line specific to the funding for future tracking.

Crossley moved to approve the Commissioners' request for the creation of a new account line, 30083, Opioid Amethyst House, and simultaneously approve an additional appropriation in Fund 1237-0000, Opioid Restricted, in the amount of \$93,000 in the Services Category. McKim seconded.

Angie Purdie, Commissioners' Administrator, presented. Brief Council discussion. MOU did not get signed at the end of the year due to time constraints. No public comment.

Deckard asked for a roll call vote.

Shell called the Roll.

Crossley **Yes**

Hawk Yes

McKim Yes

Munson Yes

Wiltz Yes

Deckard **Yes**

Iversen Yes

Motion passed; 7-0; Unanimous.

[illegible]

B. Request the Creation of a New Account Line and Simultaneously Approve an Additional Appropriation – 5:50 pm

Food & Beverage Tax-County, 4932-0000

28242	Harrodsburg Fireworks Show	\$6,000	New Account Line
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The Board of Commissioners has requested an appropriation to support the Harrodsburg’s “Heritage Days” event. The request received a positive recommendation from the Food and Beverage Tax Advisory Commission at their March 28th meeting.

Crossley moved to approve the Commissioners’ request for the creation of a new account line, 28242, Harrodsburg Fireworks Show, and simultaneously approve an additional appropriation in Fund 4932-0000, Food & Beverage Tax-County Portion, in the amount of \$6,000 in the Supplies Category. McKim seconded.

Purdie and Paul Strain, Harrodsburg’s Heritage Days Chair, presented. Lengthy Council discussion ensued regarding the appropriateness of this expenditure for this project from these funds. No public comment.

Deckard asked for a roll call vote.

Shell called the Roll.

Deckard	Yes
Crossley	Yes
Iversen	Yes
Wiltz	Yes
Hawk	Yes
Munson	Yes
McKim	No

Motion passed; 6-1 [McKim]; Majority.

10. PROBATION OFFICE – 6:10 pm

Request to Amend the 2024 Salary Ordinance

General Fund-Probation, 1000-0226

FROM:

17801 Part-Time Range: \$14.00- \$42.46 hourly

TO:

17801 Part-Time Range: \$14.00- \$44.59 hourly

Requested Effective Date: April 21, 2024

The Deputy Chief Probation Officer has resigned with an effective date at the end of April 2024. An internal candidate has been chosen to fill the vacancy. The former Deputy Chief has agreed to continue working for the Department part-time to assist in training the promoted employee. The Department has requested that the Part-Time hourly range be amended to allow for the former Deputy Chief to be paid at the position’s current hourly rate. The Department will return to Council to request additional appropriations to support this transition.

Crossley moved to approve the Probation Department’s request to amend the 2024 Salary Ordinance in Fund 1000-0226, General Fund-Probation, account line 17801, Part-Time, amending the maximum range amount from \$42.46 to \$44.59 hourly with an effective date of April 21, 2024. McKim seconded.

Brady presented. Brief Council discussion ensued. The former Chief Deputy plans to be available to train the new Chief Deputy at least through budget submissions. No public comment.

Deckard asked for a roll call vote.

Shell called the Roll.

Munson	Yes
McKim	Yes
Wiltz	Yes

B. Request for the Creation of New Account Lines and Simultaneously Amend the 2024 Salary Ordinance – 6:21 pm

Health Fund, 1159-0000

ADD:

10071	Nurse Practitioner	SO	Exempt	<i>New Account Line</i>
10187	Clinic Manager	COMOT C	Non-exempt	<i>New Account Line</i>
10188	Licensed Practical Nurse	PAT A	Non-exempt	<i>New Account Line</i>

The Department has requested a salary ordinance amendment to create lines for employees of the Futures Family Planning Clinic. The Fund 8126 grant award is ending, and there would normally be a transition of these positions to Fund 8150 for the next six months, but there is a potential gap. All positions are 35 hours weekly.

Crossley moved to approve the Health Department's request to create new account lines and simultaneously amend the 2024 Salary Ordinance and add account lines 10071, Nurse Practitioner, 10187, Clinic Manager, and 10188, Licensed Practical Nurse in Fund 1159-0000, Health Fund. McKim seconded.

Kelley presented. Brief Council discussion. No public comment.

Deckard asked for a roll call vote.

Shell called the Roll.

Wiltz	Yes
Iversen	Yes
Hawk	Yes
Deckard	Yes
Munson	Yes
Crossley	Yes
McKim	Yes

Motion passed; 7-0; Unanimous.

12. AUDITOR'S OFFICE – 6:23 pm

A. Request the Creation of a New Account Line and Simultaneously Approve an Additional Appropriation

GAL/CASA, 1213-0000

38350 Grant Distribution \$83,738 *New Account Line*

The Department has requested an appropriation of the 2024 Matching Grant (\$58,608) and the 2024 Capacity Grant (\$25,129). Fund 1213 has been carrying a cash balance of \$1.00 since 2020. The Department would like to appropriate a total of \$83,738 to Fund 1213 for the 2024 grants and the \$1.00 carryover.

Crossley moved to approve the Auditor's request for the creation of a new account line, 38350, Grant Distribution, and to simultaneously approve an additional appropriation in Fund 1213-0000, GAL/CASA, in the amount of \$83,738 in the Services Category. McKim seconded.

Brianne Gregory, Auditor, presented. Brief Council discussion ensued. No public comment.

Deckard asked for a roll call vote.

Shell called the Roll.

Hawk	Yes
Iversen	Yes
Wiltz	Yes

[illegible][illegible]

Crossley moved to approve the Auditor’s request of a Fund-to-Fund Transfer of Cash from Fund 4513-0000, 2013 Redevelopment Bond in the amount of \$61,642.66 and from Fund 4923-0000, Westside TIF Debt 2013 Bond, in the amount of \$190,700 for a total cash transfer of \$252,342.66 into Fund 4920-0000, Westside Econ Development/Richland Township TIF. McKim seconded.

Gregory presented. Brief Council discussion ensued. No public comment.

Deckard asked for a roll call vote.

Shell called the Roll.

Hawk Yes
Iversen Yes
Crossley Yes
Wiltz Yes
Deckard Yes
Munson Yes
McKim Yes

Motion passed; 7-0; Unanimous.

13. COUNCIL OFFICE – 6:32 pm
Quarterly Levy Funds Summary

Council requested Staff to prepare a quarterly summary including appropriations, revenues, expenditures, and the cash balance for all levy funds.

14. LEGAL DEPARTMENT – 6:36 pm
A. Request the Creation of a New Account Line and Simultaneously Amend the 2024 Salary Ordinance

Election Fund-Election Board, 1215-0062

FROM:

17501	Inspectors	\$165.00 – paid per person-per Election Day
17502	Judges (Election)	\$135.00 – paid per person-per Election Day
17503	Precinct Sheriff (Election)	\$115.00 – paid per person-per Election Day
17504	Clerks (Election)	\$135.00 – paid per person-per Election Day
17507	Travel Boards	Range: \$17.00-\$20.00 hourly, plus mileage
17508	Absentee Boards-Counters	\$135.00 – paid per person-per Election Day

TO:

17501	Inspectors	not to exceed \$200.00 paid per person on Election Day
17502	Judges (Election)	not to exceed \$175.00 paid per person on Election Day
17503	Precinct Sheriff (Election)	not to exceed \$125.00 paid per person on Election Day
17504	Clerks/Student Workers (Elections)	not to exceed \$150.00- paid per person on Election Day
17507	Election Worker Training	Range: \$30.00-\$52.00 per day for training
17508	Absentee Board-Counters	not to exceed \$175.00 paid per person on Election Day
17512	Absentee Board-Couriers	not to exceed \$150.00 paid per person on Election Day, plus mileage (<i>New Account Line</i>)

Pursuant to Indiana Code § 3-11.5-7-2 and § 3-11-10-39, the Commissioners are responsible for setting the per diems for precinct election workers, absentee counters, and couriers. To fulfill this statutory responsibility, the Commissioners adopted amendments to Monroe County Code Chapter 287. This Monroe County code section

provides limitations for the per diems for election workers and directs the Election Board to set an amount within the provided range. The Salary Ordinance needs to be amended to reflect the recent amendments to Chapter 287.

Crossley moved to approve the request to create a new account line, 17512 Absentee Board-Couriers, and to amend the 2024 Salary Ordinance in Fund 1215-0062, Election Fund-Election Board as follows:

Account line 17501 Inspectors – not to exceed \$200 per person on Election Day

Account line 17502 Judges (Election) – not to exceed \$175 per person on Election Day

Account line 17503 Precinct Sheriff (Election) – not to exceed \$125 per person on Election Day

Account line 17504 Clerks/Student Workers (Elections) – not to exceed \$150 per person on Election Day

Account line 17507 Election Worker Training – Range: \$30.00-\$52.00 per day for training

Account line 17508 Absentee Board-Counters – not to exceed \$175 per person on Election Day

Account line 17512 Absentee Board-Couriers – not to exceed \$150.00 paid per person on Election Day, plus mileage. Iversen seconded.

McKim left the meeting at 6:36 pm.

Molly Turner-King, Legal Counsel, presented. No Council discussion. No public comment.

Deckard asked for a Roll Call vote.

Shell called the Roll.

Iversen Yes

Deckard	Yes
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Hawk	Yes
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Crossley **Yes**

Munson Yes

Wiltz **Yes**

Motion passed; 6-0; Unanimous.

[illegible]

B. Request to Approve Resolution 2024-03 Approving the Interlocal Cooperation Agreement – 6:40 pm

The Board of Commissioners, on 02/07/24, approved an Interlocal Cooperation Agreement with the City of Bloomington in regard to the 2023 Edward Byrne Memorial Justice Assistance Grant (JAG). For 2023, as the City shall receipt in all of the \$54,337 associated with the 2023 GAG and disburse \$3,804 to the Monroe County Sheriff's Department, the remaining \$50,533 for use by the Bloomington Police Department.

McKim returned to meeting at 6:40.

Crossley moved to approved Resolution 2024-03, the Interlocal Cooperation Agreement. McKim seconded.

Turner-King presented. No Council discussion. No public comment.

Deckard asked for a roll call vote.

Shell called the Roll.

Munson **Yes**

Deckard	Yes
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Crossley **Yes**

Iversen Yes

[illegible]

The County Council Meeting Summary Minutes for **April 23, 2024** were presented and approved on **June 11, 2024**.

MONROE COUNTY COUNCIL

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Trent Deckard, President

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Jennifer Crossley, President Pro Tempore

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Marty Hawk, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Peter Iversen, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Geoff McKim, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Cheryl Munson, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
L. Kate Wiltz, Councilor

ATTEST:

Brianne Gregory, Auditor
Monroe County, Indiana

Date

The County Council Meeting Summary Minutes for April 23, 2024 were presented and approved on June 11, 2024.

MONROE COUNTY COUNCIL

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Trent Deckard, President

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Jennifer Crossley, President Pro Tempore

☐ Aye ☐ Nay ☐ Abstain ☒ Not Present _____
Marty Hawk, Councilor

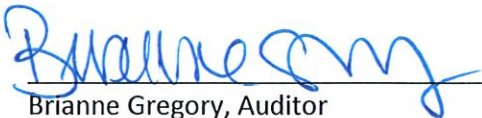
☐ Aye ☐ Nay ☐ Abstain ☒ Not Present _____
Peter Iversen, Councilor

☐ Aye ☐ Nay ☐ Abstain ☒ Not Present _____
Geoff McKim, Councilor

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Cheryl Munson, Councilor

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
L. Kate Wiltz, Councilor

ATTEST:


Brianne Gregory, Auditor
Monroe County, Indiana

6/11/2024
Date