

AGENDA

**BOARD OF DIRECTOR’S MEETING**

of the

**WASTE REDUCTION DISTRICT OF MONROE COUNTY**

Nat U. Hill Meeting Room, Monroe County Courthouse  
Bloomington, Indiana

Meeting Connection via Microsoft Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNTc4NDk5MmIzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNTc4NDk5MmIzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

Meeting ID: 241 991 848 721

Password: TnMCjx

Thursday June 13, 2024 4:00 pm

CALL TO ORDER

	Page
1. Board of Directors Attendance Roll Call** .....	N/A
2. Executive Committee Meeting Minutes – April 1, 2024.....	2
3. Approval of Board of Directors Meeting Minutes – April 11, 2024** .....	4
4. Controller’s Report	
a. Cash Flows.....	7
b. Payroll and Claims** .....	14
5. Resolution 2024-04 To Amend the District Approved Vendor List.....	62
6. Draft Request for Proposal for Recycling Processing, MSW Disposal, and Material Hauling Services.....	67
7. Back2Earth Composting Pilot Update.....	93
8. CAC Report.....	94
9. Department Reports .....	95
10. Public Comment.....	N/A
11. Comments from Directors.....	N/A

ADJOURN

MINUTES

**Executive Committee Meeting**  
of the  
Waste Reduction District of Monroe County

Monday April 1, 2024 4:30 p.m.

North Showers Building Room 100B, 501 N. Morton St, Bloomington, Indiana 47404

Meeting Connection via Microsoft Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZTZlODhiZjgtZTUwYi00N2JiLTk4YWMtMTNiZjFkZjI0MTY5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTZlODhiZjgtZTUwYi00N2JiLTk4YWMtMTNiZjFkZjI0MTY5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

Meeting ID: 259 149 698 97

Passcode: 7XhBiX

Members Present:

In Person: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary

Virtual: None

Members Absent: None

Staff Present:

In Person: Tom McGlasson Jr., Executive Director

Virtual: Cathy Martin, Controller

CAC Present:

In Person: Bill Goins, member

Virtual: None

Legal Counsel Present: None

McKim called the meeting order at 4:32 p.m.

**Approval of Executive Committee Executive Session Minutes – March 4, 2024**

Githens motioned to approve the minutes with provided corrections; Piedmont-Smith seconded. Verbal vote was unanimous; motion passed.

**Review of Board of Directors Meeting Minutes – March 14, 2024**

Piedmont-Smith asked to confirm CAC Chair Austin's attendance. Goins stated he did not believe Austin was in attendance. McGlasson stated he will confirm before minutes are distributed in the Board meeting packet.

**Resolution 2024-02 Monroe County Landfill Financial Assurance**

McGlasson referred to the memo in the meeting packet and noted that the amount has decreased from last year. This resolution authorizes staff to request from the Monroe County Council that Monroe County, Indiana make this required demonstration on the District's behalf, as has been done in previous years.

**Resolution 2024-03 Declaration of Surplus Property**

McGlasson referred to the memo in the meeting packet stating that staff has identified the listed vehicles and equipment as not being needed any longer and is requesting that the Board declare them surplus property so that they can be provided to another County or City agency, sold, or scrapped.

Discussion ensued concerning the items listed for surplus declaration.

**All Other Items Deemed Appropriate for Executive Committee Discussion**

McGlasson provided updates on the installation of the new accounting software and recycling collection for solar eclipse events. He advised that due to the purchase of the accounting software and expenses related to rebranding, staff will need to make requests later this year to transfer funds between categories and possibly to make additional appropriations.

McGlasson referred to previously expressed interest in touring the landfill and noted that the Shilo Road reforestation project tree planting is scheduled for April 18<sup>th</sup>. He thought this would be a good opportunity for Board and CAC members to tour the facility. He will send out an email to schedule this tour.

McGlasson stated he is working on the RFP documents for the recycling, disposal and transportation services agreement and hopes to have a legal review done so that they can be provided to the Board for review at the May meeting.

Meeting adjourned at 4:48 p.m.



Signed – Executive Committee Member  
Meeting Minutes of April 1, 2024

Minutes

Waste Reduction District of Monroe County

**Board of Directors**

Thursday April 11, 2024 4:00 p.m.

Nat U. Hill Meeting Room, Monroe County Courthouse

Meeting Connection via Microsoft Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNTc4NDk5MmlzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNTc4NDk5MmlzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

Meeting ID: 241 991 848 721 Passcode: TnMCjx

Community Access Television Services (CATS) provide a public access recording of this meeting in its entirety that is free to view online at [www.catstv.net](http://www.catstv.net)

*The following minutes reference the meeting packet for this date, including department reports and resolutions.*

Members Present:

In Person: Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary; Lee Jones, Director; Dan Swafford, Director; Kerry Thomson, Director

Virtually: None

Members Absent: Geoff McKim, Chairperson; Julie Thomas, Director

Staff Present:

In-Person: Thomas McGlasson Jr, Executive Director

Virtually: Cathy Martin, Controller; Joey Long, Operations Director; Lee Paulsen, Compliance and Landfill Director

Legal Counsel Present: None

CAC Present:

In Person: Bill Goins, Member

Virtually: None

Piedmont-Smith called the meeting to order at 4:02 p.m.

**Executive Committee Meeting Minutes – March 4, 2024**

No comments or questions.

**Board of Directors Meeting Minutes – March 14, 2024**

Githens motioned to approve; Jones seconded. Verbal vote was unanimous; motion passed.

## **Controller's Report**

### **a. Cash Flows**

Martin provided updated cash flow balances as presented in the meeting packet.

### **b. Payroll and Claims**

Martin presented payroll and claims for approval as presented in the meeting packet in the amount of \$170,702.39.

Piedmont-Smith noted the payment to 1 Sustainable Joe and asked how many complexes were currently participating in the composting pilot project. McGlasson stated that the payment is a contractual mid-point payment, and advised that currently the original two (2) complexes are the only participants, but two (2) more are planned to start this month. 1 Sustainable Joe plans to present a report to the Board at the May meeting.

Githens motioned to approve payroll and claims as presented; Jones seconded. Verbal vote was unanimous; motion passed.

McGlasson provided an update on the transition to the new accounting software, and advised the Board that, the next time claims are submitted to them for review, the reports from the new software will look different than they are used to.

### **Resolution 2024-02 Monroe County Landfill Financial Assurance**

McGlasson stated this is an annual requirement and explained how Monroe County has historically demonstrated financial assurance on the District's behalf. The amount required has decreased from 2023, and this resolution authorizes staff to request from the Monroe County Council that the County again make this demonstration on behalf of the District for 2024.

Githens motioned to approve Resolution 2024-02; Jones seconded. Verbal vote was unanimous; motion passed.

### **Resolution 2024-03 Declaration of Surplus Property**

McGlasson advised that staff has identified some additional vehicles and pieces of equipment that are no longer serviceable to the District due to condition or becoming obsolete. He reviewed the asset items listed in the resolution, and he noted that they are all fully depreciated and have no net asset value.

Githens motioned to approve Resolution 2024-03; Jones seconded. Verbal vote was unanimous; motion passed.

### **CAC Report**

McGlasson advised that CAC Chair Austin and Vice-Chair Wynia were not able to attend the meeting, but offered to address any questions at next month's meeting.

### **Department Reports**

McGlasson referred to his report included in the packet and highlighted items from that report.

Piedmont-Smith asked about HB1329 and if the language on septic and on-site sewage systems is applicable to more than one (1) county. McGlasson stated he would need to review the language in the bill to answer that.

Long reported that two (2) trees fell at the Oard Road site this morning, impacting the trading post, fence and lot. As of 3:30pm, everything has been cleared away, no significant damage has been observed, and the site will be open tomorrow. He also reported that the District is partnering with Wonderlab to collect and recycle solar eclipse glasses, Materials for the Arts is collecting materials for gardening projects, and the Household Hazardous Waste staff is learning new shipping and packaging requirements.

Paulsen reported that the leachate treatment plant NPDES permit renewal was approved and is effective May 1<sup>st</sup>. Recent rain may delay the tree planting scheduled for April 18<sup>th</sup> as part of the Shilo Road property reforestation project. He is continuing to attempt to identify and connect with entities that would advise the District on solar panel options at the landfill.

Githens asked about the increase in environmental compliance cases and why that may have occurred. Paulsen stated that the better weather allowed staff to get more done and also increased Adopt-A-Road activity.

McGlasson stated that the Executive Committee expressed an interest in touring the landfill property and an email was sent to the Board and CAC to schedule a tour on April 18<sup>th</sup> in conjunction with the tree planting. With the weather creating some uncertainty with that schedule, he will continue to work to coordinate a tour in conjunction with that. He advised that staff is always willing to work with Board and CAC members to schedule visits to any District facility at their convenience.

### **Public Comment**

None.

### **Comments from Directors**

Githens stated she is thankful the District is collecting solar eclipse glasses. Piedmont-Smith noted that City Hall is also collecting them.

Piedmont-Smith adjourned the meeting at 4:32 p.m.

Signed – Board Member

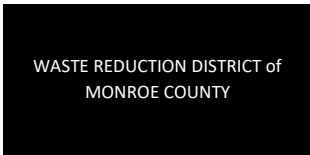
---

BOD Meeting Minutes of April 11, 2024

DATE: 6/13/2024  
 TO: MCSWMD Board of Directors  
 FROM: Cathy Martin, Controller  
 SUBJECT: Cash Flow Summary



	Beginning Balance May 31, 2024	Revenue YTD as of May 31, 2024	Expense YTD as of May 31, 2024	Balance YTD as of May 31, 2024
Operating	4,174,902.56	386,461.19	1,138,410.00	3,422,953.75
Closure Bond Debt	142,169.97	18,748.25	150,143.02	10,775.20
Capital	45,704.33	96.49		45,800.82
Landfill/Post Closure	757,825.38	16,712.91	6,468.14	768,070.15



Date: 6/13/24  
 To: MCSWMD Board of Directors  
 From: Cathy Martin, Controller  
 Subject: Operating Fund Cash Flow Statement

Begin Balance: 4,174,902.56

REVENUE	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	2023 Encumbered	YTD Actual Less Budget	Percent Remaining
Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,157,913.00		-2,157,913.00	100.00%
Excise Tax						0.00						0.00	0.00	103,635.00		-103,635.00	100.00%
CVET						0.00						0.00	0.00	8,481.00		-8,481.00	100.00%
Glass Recycling	5,843.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,843.45	8,250.00		-2,406.55	29.17%
Metal Recycling	4,938.34	6,233.30	5,136.76	5,857.88	7,567.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,734.02	70,000.00		-40,265.98	57.52%
Sale of Oil				150.00									150.00				
Battery Recycling	0.00	0.00	295.20	341.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	636.80	2,000.00		-1,363.20	68.16%
Freon	420.00	300.00	400.00	920.00	1,120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,160.00	5,500.00		-2,340.00	42.55%
Green Business	6,050.00	3,050.00	400.00	-400.00	1,050.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,150.00	20,000.00		-9,850.00	49.25%
Toter's													0.00				
Orange Bags	14,109.03	16,465.06	38,135.45	25,919.93	17,488.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	112,117.92	278,500.00		-166,382.08	59.74%
CESQG	1,111.60	110.21	892.24	1,029.78	261.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,405.25	12,000.00		-8,594.75	71.62%
Paint	395.00	614.00	320.00	2,454.00	711.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,494.64	7,000.00		-2,505.36	35.79%
Rental	1,820.00	0.00	393.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,213.08	8,000.00		-5,786.92	72.34%
Refund/Misc/Donation	1,022.94	5,006.00	6,599.00	150.00	1,280.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,058.87	0.00			
Host Fee	54,431.49	12,871.18	12,828.42	51,933.01	15,247.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	147,311.48	300,000.00		-152,688.52	50.90%
E-Waste	0.00	1,880.00	2,080.00	2,384.00	3,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,544.00	25,000.00		-15,456.00	61.82%
Waste Tires	38.00	48.00	175.00	151.00	195.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	607.00	1,500.00		-893.00	59.53%
Interest	9,969.44	8,353.80	8,018.76	8,582.84	8,109.84								43,034.68				
Insurance													0.00				
<b>TOTAL REVENUE</b>	<b>100,149.29</b>	<b>54,931.55</b>	<b>75,673.91</b>	<b>99,474.04</b>	<b>56,232.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>386,461.19</b>	<b>3,007,779.00</b>		<b>-2,621,317.81</b>	<b>87.15%</b>

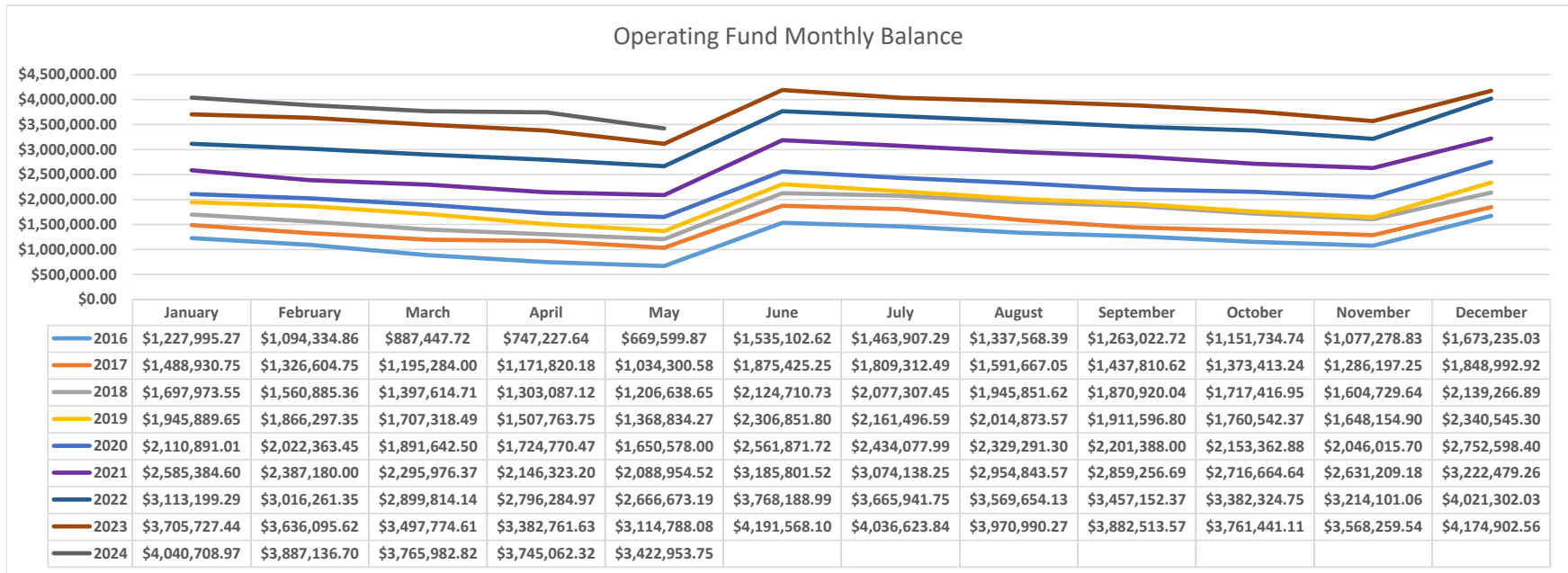


EXPENSE	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	2023 Encumbered	YTD Actual Less Budget	Percent Remaining
<b>Personnel Services</b>																	
Salaries and Wages	68,896.45	71,745.11	74,778.55	75,035.55	107,971.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	398,427.33	957,330.00		-558,902.67	58.38%
Employee Benefits	5,974.74	5,014.49	5,285.13	6,262.46	7,613.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,150.16	75,735.00		-45,584.84	60.19%
District Insurance	20,070.62	20,004.14	19,231.03	9,631.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68,937.55	410,000.00		-341,062.45	83.19%
Longevity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Wellness Clinic-Activate	0.00	4,399.68	0.00	0.00	4,399.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,799.36	18,150.00		-9,350.64	51.52%
Retirement	7,059.81	7,328.91	7,283.92	7,270.99	10,944.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39,887.69	96,430.00		-56,542.31	58.64%
HSA	10,000.00	10,000.00	10,000.00	-25,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00				
<b>Sub-total</b>	112,001.62	118,492.33	116,578.63	73,200.76	130,928.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	551,202.09	1,557,645.00		-1,006,442.91	64.61%
<b>Supplies</b>																	
Office Supplies	207.99	189.03	853.44	397.04	250.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,897.63	5,350.00		-3,452.37	64.53%
Operating Supplies	1,609.52	1,729.80	18,089.49	400.19	6,325.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,154.99	54,800.00		-26,645.01	48.62%
Repair and Maintenance	60.42	484.28	240.12	0.00	199.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	984.53	23,050.00		-22,065.47	95.73%
Other Supplies	41,894.19	415.65	2,913.56	374.78	56,655.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	102,253.86	115,900.00		-13,646.14	11.77%
<b>Sub-total</b>	43,772.12	2,818.76	22,096.61	1,172.01	63,431.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133,291.01	199,100.00		-65,808.99	33.05%
<b>Other Services &amp; Charges</b>																	
Professional Services	6,395.66	24,079.00	963.70	9,111.90	60,800.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	101,350.55	254,000.00		-152,649.45	60.10%
Comm & Transportation	1,914.36	896.66	1,639.28	1,347.32	1,926.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,723.80	35,150.00		-27,426.20	78.03%
Printing and Advertising	1,409.97	2,918.01	1,695.79	1,275.01	2,418.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,717.01	23,050.00		-13,332.99	57.84%
Insur/Worker's Comp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	102,500.00		-102,500.00	100.00%
Utility Services	3,464.39	3,583.58	3,656.96	1,289.16	4,292.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,287.04	54,500.00		-38,212.96	70.12%
Repair & Maintenance	3,602.60	16,763.33	10,701.74	15,632.03	6,133.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52,833.21	93,250.00		-40,416.79	43.34%
Rentals	6,218.24	8,257.44	6,889.17	6,238.69	7,564.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,167.78	100,000.00		-64,832.22	64.83%
Other Services & Charges	34,440.42	32,886.95	37,750.40	26,432.70	50,938.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	182,448.55	634,600.00		-452,151.45	71.25%
<b>Sub-total</b>	57,445.64	89,384.97	63,297.04	61,326.81	134,073.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	405,527.94	1,297,050.00	0.00	-891,522.06	68.73%
<b>Capital Outlay</b>																	
Land													0.00				
Imprvmt O.T. Buildings													0.00				
Machinery / Equipment													0.00				
Building Improvements													0.00				
Computer Equipment		1,210.00	3,310.00										4,520.00				
Vehicle Purchases/Lease													0.00				
Other Capital Outlays													0.00	10,000.00			
Cum Capital													0.00				
<b>Sub-total</b>	0.00	1,210.00	3,310.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,520.00	10,000.00		-5,480.00	54.80%
Payroll Liability Clearing	2,523.50	-3,402.24	-8,454.49	-15,305.04	49,907.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,268.96				
<b>Total Expenses</b>	<b>215,742.88</b>	<b>208,503.82</b>	<b>196,827.79</b>	<b>120,394.54</b>	<b>378,340.97</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,119,810.00</b>	<b>3,063,795.00</b>	<b>0.00</b>	<b>-1,943,985.00</b>	<b>63.45%</b>

<b>Transf to Debt</b>	<b>18,600.00</b>												<b>18,600.00</b>				
-----------------------	------------------	--	--	--	--	--	--	--	--	--	--	--	------------------	--	--	--	--

Ending Balance 3,422,953.75  
 GL Balance 3,422,953.75  
 Difference 0.00

## WASTE REDUCTION DISTRICT OF MONROE COUNTY





Date: 6/13/2024  
 To: MCSWMD Board of Directors  
 From: Cathy Martin, Controller  
 Subject: Bond Debt Cash Flow

Begin Balance 142,169.97

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	Add'l Approp	YTD Actual Less Budget	Percent Remaining
REVENUE																	
Interest	130.62	4.08	4.26	4.72	4.57								148.25				
Debt Service Tax													0.00	292,565.00		-292,565.00	100.00%
Excise Tax													0.00	11,555.00		-11,555.00	100.00%
Cvet													0.00	650.00		-650.00	100.00%
Transfer IN	18,600.00												18,600.00			18,600.00	
Total Revenue	18,730.62	4.08	4.26	4.72	4.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,748.25	304,770.00		323,518.25	106.15%

EXPENSE																	
Principal	140,000.00												140,000.00	285,000.00		-145,000.00	50.88%
Interest	10,385.00												10,385.00	19,370.00		-8,985.00	46.39%
Agency Fee													0.00	400.00		-400.00	100.00%
Transfer Out		-241.98	483.96										241.98			241.98	
Total Expenses	150,385.00	-241.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,143.02	304,770.00		154,626.98	50.74%

End Balance 10,775.20



Date: 6/13/2024  
 To: MCSWMD Board of Directors  
 From: Cathy Martin, Controller  
 Subject: Capital Cash Flow

Begin Balance 45,704.33

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	Budget Less YTD	Percent Remaining
REVENUE															
Interest	20.66	18.16	18.17	20.06	19.44										
Transfer IN															
Total Revenue	20.66	18.16	18.17	20.06	19.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96.49		
EXPENSE															
Improvements															
Total Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

End Balance 45,800.82



Date: 6/13/2024  
 To: MCSWMD Board of Directors  
 From: Cathy Martin, Controller  
 Subject: Landfill Postclosure Trust Fund Cash Flow

Begin Balance: 757,825.38

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD
<b>REVENUE</b>													
Interest	5,300.68	1,541.96	2,223.83	1,875.28	1,077.48								12,019.23
Dividend													0.00
Gain on Investment	465.63		915.53		3,312.52								4,693.68
Transfer													
Total Revenue													16,712.91

<b>EXPENSE</b>													
Bank Fee's	315.76	318.03	317.53	318.71	318.33								1,588.36
Loss on Investment		2,420.18		2,459.60									4,879.78
Market Value Adjustment													0.00
Transfer													
Total Expenses													6,468.14

End Balance: 768,070.15

**WASTE REDUCTION  
DISTRICT OF MONROE  
COUNTY**

Date: June 6, 2024  
 To: MCSWMD Board of Directors  
 From: Cathy Martin, Controller  
 RE: Summary of Payroll and Claims

Claims Processed Week of 4/15/2024

Pre-Approved Claims Approved Under Resolution 2022-02	
Accounts Payable Claims	\$9,078.87
Payroll (Includes Longevity)	\$25,898.27
Payroll Claims	<u>\$13,978.23</u>
Sub-Total	\$48,955.37
Pre-Approved Claims Approved by Boad Chair or Designee 4/18/2024	
	<u>\$4,822.14</u>
TOTAL	\$53,777.51

Claims Processed Week of 4/29/2024

Pre-Approved Claims Approved Under Resolution 2022-02	
Accounts Payable Claims	\$67,870.13
Payroll (Includes Longevity)	\$25,421.39
Payroll Claims	<u>\$12,503.69</u>
Sub-Total	\$105,795.21
Pre-Approved Claims Approved by Boad Chair or Designee 5/2/2024	
	<u>\$9,027.52</u>
TOTAL	\$114,822.73

Claims Processed Week of 5/13/2024


Pre-Approved Claims Approved Under Resolution 2022-02	
Accounts Payable Claims	\$10,345.77
Payroll (Includes Longevity)	\$25,195.16
Payroll Claims	<u>\$12,030.74</u>
Sub-Total	\$47,571.67
Pre-Approved Claims Approved by Boad Chair or Designee 5/15/2024	
	<u>\$113,378.54</u>
TOTAL	\$160,950.21

Claims Processed Week of 5/27/2024

Pre-Approved Claims Approved Under Resolution 2022-02	
Accounts Payable Claims	\$41,810.63
Payroll (Includes Longevity)	\$25,679.48
Payroll Claims	<u>\$18,152.17</u>
Sub-Total	\$85,642.28
Pre-Approved Claims Approved by Boad Chair or Designee 5/30/2024	
	<u>\$9,200.31</u>
TOTAL	\$94,842.59

**Total Pre-Approved Payroll and Accounts Payable Claims Included in Board of Directors meeting packet for the June 13, 2024 meeting: \$424,393.04**

We have examined the claims summarized above and approved:



Tom McGlasson Jr., Executive Director



Catherine Martin, Controller

Vendor	Vendor Payee Name	Comment	Fund	Acct	Loc	Amount Invoice	Invoice Date
[-] Bundle : 041624R (38 Items, 8,132.23)							
[-] Docket Date : 04/19/2024 (38 Items, 8,132.23)							
000019	Duke Energy Indiana Inc	Oard	1000	30510	0006	151.41 Feb/Mar	04/01/2024
000039	City of Bloomington Utilities	Dillman	1000	30530	0001	179.53 March 24	04/10/2024
000039	City of Bloomington Utilities	Monthly utility	1000	30530	0004	59.25 March 24	04/10/2024
000039	City of Bloomington Utilities	Monthly utility	1000	30530	0005	29.18 March 24	04/10/2024
000047	Hobbs Equipment Inc	S Walnut rental	1000	30740	0004	320.00 82244	04/01/2024
000047	Hobbs Equipment Inc	Site compactor	1000	30740	0006	4,115.00 82244	04/01/2024
000117	Cintas #2		1000	30740	0002	126.00	
000117	Cintas #2		1000	20220	0002	42.19	
000117	Cintas #2		1000	30740	0001	126.00	
000117	Cintas #2		1000	30690	0004	40.41	
000117	Cintas #2		1000	30690	0005	20.83	
000117	Cintas #2		1000	30690	0004	40.41	
000117	Cintas #2		1000	30690	0005	20.83	
000117	Cintas #2		1000	20220	0001	29.63	
000117	Cintas #2		1000	20220	0005	28.65	
000117	Cintas #2		1000	30690	0004	40.41	
000117	Cintas #2		1000	30690	0004	40.41	
000117	Cintas #2		1000	30690	0005	20.83	
000117	Cintas #2		1000	30690	0005	20.83	
000117	Cintas #2		1000	30740	0006	126.00	
000117	Cintas #2		1000	20220	0006	25.42	
000117	Cintas #2		1000	30740	0006	126.00	
000117	Cintas #2		1000	20220	0006	7.15	
000117	Cintas #2		1000	30740	0006	126.00	
000117	Cintas #2		1000	20220	0006	15.46	
000117	Cintas #2		1000	30740	0006	126.00	
000117	Cintas #2		1000	30740	0004	126.00	

Vendor	Vendor Payee Name	Comment	Fund	Acct	Loc	Amount Invoice	Invoice Date
000137	Hoosier Transfer Station	Illegal dumping	1000	30939	0008	9.74 3140000022965	03/31/2024
000278	Lincoln National Life	Employee disabil	1000	04130	0007	635.67 4691732607	04/11/2024
000278	Lincoln National Life	Employee disabil	5100	04130	0000	64.66 4691732607	04/11/2024
000474	Effectv	TV Advertisement	1000	30320	0001	514.67 CC308873	03/31/2024
000474	Effectv	Prem Digital adv	1000	30320	0001	250.34 CC310559	03/31/2024
000534	Verizon	Site phones	1000	30210	0006	225.00 9961061746	04/07/2024
000546	Spectrum VoIP	Teleph-Internet	1000	30210	0001	97.38 336996	04/15/2024
000546	Spectrum VoIP	Teleph-Internet	1000	30210	0004	89.35 336996	04/15/2024
000546	Spectrum VoIP	Teleph-Internet	1000	30210	0005	47.39 336996	04/15/2024
000546	Spectrum VoIP	Teleph-Internet	1000	30210	0008	47.39 336996	04/15/2024
000546	Spectrum VoIP	Teleph-Internet	1000	30210	0015	20.81 336996	04/15/2024
						<b>8,132.23</b>	
						<b>8,132.23</b>	



Vendor	Vendor Payee Name	Comment	Fund	Acct	Loc	Amount Invoice	Invoice Date
<input type="checkbox"/> <b>Bundle : 041924R (4 Items, 775.20)</b>							
<input type="checkbox"/> <b>Docket Date : 04/19/2024 (4 Items, 775.20)</b>							
000429	Canon	Monthly rental	1000	30740	0001	379.00 32369768	04/12/2024
000489	CenterPoint Energy	Monthly admin	1000	30520	0001	138.68 Admin 4/24	04/08/2024
000489	CenterPoint Energy	Monthly RRC	1000	30520	0004	172.54 RRC/HHW 4/24	04/08/2024
000489	CenterPoint Energy	Monthly HHW	1000	30520	0005	84.98 RRC/HHW 4/24	04/08/2024
						<b>775.20</b>	
						<b>775.20</b>	

**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 04/19/2024

Approval Date: 04/17/2024

Prerun Date	PO	Mode	Invoice	Budget		Vendor Name	Amount	Description	Check Total
				Bank	Check				
			Feb/Mar	001	C 083521	1000.30510.00000.0006 Duke Energy Indiana Inc	171.54	Dillman	171.54
						Location: 0006	171.54		
						Total:	171.54		

**Balance Register - Summary by Location & Pay Group**

Waste Reduction District Monroe County

Check Date: 04/19/2024 Normal

Location	Pay Group	Normal	NCFB	Total Gross
01 MO Admin	Hourly	2,834.64	0.00	2,834.64
01 MO Admin	Salary	5,136.11	0.00	5,136.11
Total: 01 MO Admin		7,970.75	0.00	7,970.75
04 RRC Recycling	Hourly	7,380.98	0.00	7,380.98
04 RRC Recycling	Salary	2,332.91	0.00	2,332.91
Total: 04 RRC Recycling		9,713.89	0.00	9,713.89
05 HW Haz Waste	Hourly	2,818.40	0.00	2,818.40
Total: 05 HW Haz Waste		2,818.40	0.00	2,818.40
06 Recycling & SW Station	Hourly	6,472.80	0.00	6,472.80
06 Recycling & SW Station	Part Time	1,731.61	0.00	1,731.61
Total: 06 Recycling & SW Station		8,204.41	0.00	8,204.41
08 MO Compliance	Hourly	1,516.80	0.00	1,516.80
08 MO Compliance	Salary	4,038.46	0.00	4,038.46
Total: 08 MO Compliance		5,555.26	0.00	5,555.26
15 Accounting	Hourly	1,691.40	0.00	1,691.40
Total: 15 Accounting		1,691.40	0.00	1,691.40
Longevity	Longevity	600.00	0.00	600.00
Total: Longevity		600.00	0.00	600.00
Grand Total		36,554.11	0.00	36,554.11

**Other Totals**

<b>Gross:</b>	36,554.11
<b>Net:</b>	25,898.27
<b>Check Amount:</b>	0.00
<b>Employee Direct Deposit:</b>	25,898.27
<b>Employer Direct Deposit:</b>	3,000.00
<b>Total Direct Deposit:</b>	28,898.27
<b>Distributed Gross:</b>	36,554.11
<b>Medicare Gross:</b>	33,737.18
<b>OASDI Gross:</b>	33,737.18
<b>Taxable Gross:</b>	33,708.18

**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 04/19/2024

Approval Date: 04/19/2024

Prerun Date	PO	Mode	Invoice			Budget		Amount	Description	Check Total
				Bank	Check	Account Code	Vendor Name			
04/19/2024				001	E	1000.10345.00000.0001	German American-HSA	1,000.00	DDClr-HSACorp	1,000.00
04/19/2024				001	E	1000.10345.00000.0001	German American-HSA	(1,000.00)	DDClr-HSACorp	0.00
04/19/2024				001	E	1000.10345.00000.0001	German American-HSA	(1,000.00)	DDClr-HSACorp	(1,000.00)
04/19/2024				001	E	1000.10345.00000.0001	German American-HSA	(1,000.00)	DDClr-HSACorp	(2,000.00)
04/19/2024				001	E	1000.10345.00000.0001	German American-HSA	(1,000.00)	DDClr-HSACorp	(3,000.00)
04/19/2024				001	E	1000.10345.00000.0001	German American-HSA	(1,000.00)	DDClr-HSACorp	(4,000.00)
04/19/2024				001	E	1000.10345.00000.0001	German American-HSA	(1,000.00)	DDClr-HSACorp	(5,000.00)
04/19/2024				001	E	1000.10345.00000.0001	German American-HSA	(1,000.00)	DDClr-HSACorp	(6,000.00)
04/19/2024				001	E	1000.10345.00000.0005	German American-HSA	(2,000.00)	DDClr-HSACorp	(8,000.00)
04/19/2024				001	E	1000.10345.00000.0005	German American-HSA	(2,000.00)	DDClr-HSACorp	(10,000.00)
04/19/2024				001	E	1000.10345.00000.0005	German American-HSA	(2,000.00)	DDClr-HSACorp	(12,000.00)
04/19/2024				001	E	1000.10345.00000.0005	German American-HSA	(2,000.00)	DDClr-HSACorp	(14,000.00)
04/19/2024				001	E	1000.10345.00000.0005	German American-HSA	(2,000.00)	DDClr-HSACorp	(16,000.00)
04/19/2024				001	E	1000.10345.00000.0005	German American-HSA	(2,000.00)	DDClr-HSACorp	(18,000.00)
04/19/2024				001	E	1000.10345.00000.0008	German American-HSA	2,000.00	DDClr-HSACorp	(16,000.00)
04/19/2024				001	E	1000.10345.00000.0008	German American-HSA	2,000.00	DDClr-HSACorp	(14,000.00)
04/19/2024				001	E	1000.10345.00000.0008	German American-HSA	(2,000.00)	DDClr-HSACorp	(16,000.00)
04/19/2024				001	E	1000.10345.00000.0008	German American-HSA	(2,000.00)	DDClr-HSACorp	(18,000.00)
04/19/2024				001	E	1000.10345.00000.0008	German American-HSA	(2,000.00)	DDClr-HSACorp	(20,000.00)
04/19/2024				001	E	1000.10345.00000.0008	German American-HSA	(2,000.00)	DDClr-HSACorp	(22,000.00)
04/19/2024				001	E	1000.10345.00000.0008	German American-HSA	(2,000.00)	DDClr-HSACorp	(24,000.00)
04/19/2024				001	E	1000.10345.00000.0008	German American-HSA	(2,000.00)	DDClr-HSACorp	(26,000.00)
04/19/2024				001	E	1000.10345.00000.0008	German American-HSA	(2,000.00)	DDClr-HSACorp	(28,000.00)
04/19/2024				001	E	1000.10345.00000.0008	German American-HSA	(2,000.00)	DDClr-HSACorp	(30,000.00)
04/19/2024				001	E	5100.04410.00000.0000	German American-HSA	75.00	DDClr-HSA	(29,925.00)
04/19/2024				001	E	5100.06200.00000.0000	Indiana Dept of Revenue	1,120.47	DDClr-STATE	(28,804.53)
04/19/2024				001	E	5100.06300.00000.0000	Indiana Dept of Revenue	700.80	DDClr-County	(28,103.73)
04/19/2024				001	E	1000.10340.00000.0001	John Hancock	876.78	DDClr-JH Retire	(27,226.95)
04/19/2024				001	E	1000.10340.00000.0004	John Hancock	1,067.81	DDClr-JH Retire	(26,159.14)
04/19/2024				001	E	1000.10340.00000.0005	John Hancock	310.03	DDClr-JH Retire	(25,849.11)
04/19/2024				001	E	1000.10340.00000.0006	John Hancock	623.94	DDClr-JH Retire	(25,225.17)
04/19/2024				001	E	1000.10340.00000.0008	John Hancock	611.08	DDClr-JH Retire	(24,614.09)
04/19/2024				001	E	1000.10340.00000.0015	John Hancock	186.05	DDClr-JH Retire	(24,428.04)
04/19/2024				001	E	1000.10310.00000.0001	United States Treasury	468.31	DDClr-FICA	(23,959.73)
04/19/2024				001	E	1000.10310.00000.0004	United States Treasury	586.62	DDClr-FICA	(23,373.11)

**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 04/19/2024

Approval Date: 04/19/2024

Prerun Date	PO	Mode	Invoice			Budget		Amount	Description	Check Total
				Bank	Check	Account Code	Vendor Name			
04/19/2024				001	E	1000.10310.00000.0005	United States Treasury	150.24	DDClr-FICA	(23,222.87)
04/19/2024				001	E	1000.10310.00000.0006	United States Treasury	460.34	DDClr-FICA	(22,762.53)
04/19/2024				001	E	1000.10310.00000.0008	United States Treasury	327.37	DDClr-FICA	(22,435.16)
04/19/2024				001	E	1000.10310.00000.0015	United States Treasury	98.82	DDClr-FICA	(22,336.34)
04/19/2024				001	E	1000.10311.00000.0001	United States Treasury	109.53	DDClr-Medicare	(22,226.81)
04/19/2024				001	E	1000.10311.00000.0004	United States Treasury	137.18	DDClr-Medicare	(22,089.63)
04/19/2024				001	E	1000.10311.00000.0005	United States Treasury	35.14	DDClr-Medicare	(22,054.49)
04/19/2024				001	E	1000.10311.00000.0006	United States Treasury	107.65	DDClr-Medicare	(21,946.84)
04/19/2024				001	E	1000.10311.00000.0008	United States Treasury	76.56	DDClr-Medicare	(21,870.28)
04/19/2024				001	E	1000.10311.00000.0015	United States Treasury	23.11	DDClr-Medicare	(21,847.17)
04/19/2024				001	E	5100.06100.00000.0000	United States Treasury	2,706.55	DDClr-FED	(19,140.62)
04/19/2024				001	E	5100.06400.00000.0000	United States Treasury	489.17	DDClr-Medicare	(18,651.45)
04/19/2024				001	E	5100.06500.00000.0000	United States Treasury	2,091.70	DDClr-FICA	(16,559.75)
								Location: 0000	7,183.69	
								Location: 0001	(4,545.38)	
								Location: 0004	1,791.61	
								Location: 0005	(11,504.59)	
								Location: 0006	1,191.93	
								Location: 0008	(10,984.99)	
								Location: 0015	307.98	
								Total:	(16,559.75)	

**Docket Voucher Register**

Check Date: 04/19/2024

Approval Date: 04/17/2024

Waste Reduction District Monroe County

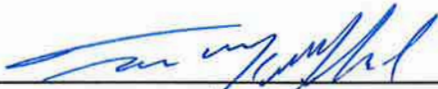
Prerun Date	PO	Mode	Invoice	Budget		Vendor Name	Amount	Description	Check Total
				Bank	Account Code				
				001	C 083500 5100.07300.00000.0000	[REDACTED]	55.00	DDClr-Child Supp	55.00
				001	C 083501 5100.07300.00000.0000	Indiana St Central Collection	132.00	DDClr-Child Supp	187.00
				001	C 083502 5100.07350.00000.0000	Invesco Investment Service	29.00	DDClr-IRA	216.00
				001	C 083503 5100.07300.00000.0000	John Hancock	62.49	DDClr-JH loan	278.49
				001	C 083504 5100.07300.00000.0000	John Hancock	96.21	DDClr-JH loan	374.70
				001	C 083505 5100.07300.00000.0000	John Hancock	141.00	DDClr-JH loan	515.70
				001	C 083506 5100.07300.00000.0000	John Hancock	122.28	DDClr-JH loan	637.98
Location: 0000							637.98		
Total:							637.98		

**MONROE COUNTY SOLID  
WASTE MANAGEMENT  
DISTRICT**

Date: April 17, 2024  
To: MCSWMD Board of Directors  
From: Cathy Martin, Controller  
RE: Claims for Approval

Accounts Payable Claims for Approval	\$4,822.14
<b>Total Accounts Payable Claims for Approval 04/15/2024</b>	<b>\$4,822.14</b>

We have examined the claims summarized above and, except for claims not allowed as shown on the register of claims, such claims are hereby allowed.



Tom McGlasson, Jr., Executive Director



Cathy Martin, Controller

Vendor	Vendor Payee Name	Comment	Fund	Acct	Loc	Amount Invoice	Invoice Date
<input type="checkbox"/> Bundle : 041924B (10 Items, 4,822.14)							
<input type="checkbox"/> Docket Date : 04/19/2024 (10 Items, 4,822.14)							
000006	Monroe County Treasurer	994590 /1115552	1000	30950	0002	409.14 Anderson Rd and Fish Rd 24	04/12/2024
000007	Value Fence Company	Temporary fence	1000	30690	0004	1,850.00 1450	04/11/2024
000141	PC Max, Inc	On site labor	1000	30190	0001	2,400.00 9064	03/26/2024
000141	PC Max, Inc	Email security	1000	30190	0001	65.57 9097	03/31/2024
000141	PC Max, Inc	Email security	1000	30190	0002	10.91 9097	03/31/2024
000141	PC Max, Inc	Email security	1000	30190	0004	21.87 9097	03/31/2024
000141	PC Max, Inc	Email security	1000	30190	0005	21.87 9097	03/31/2024
000141	PC Max, Inc	Email security	1000	30190	0008	21.87 9097	03/31/2024
000141	PC Max, Inc	Email security	1000	30190	0015	10.91 9097	03/31/2024
000141	PC Max, Inc	Server back up	1000	30190	0015	10.00 9113	03/31/2024
						<b>4,822.14</b>	
						<b>4,822.14</b>	



**Tom McGlasson**

---

**From:** Geoff McKim <gmckim@co.monroe.in.us>  
**Sent:** Thursday, April 18, 2024 10:59 AM  
**To:** Cathy Martin; piedmoni@bloomington.in.gov; Penny Githens; Julie Thomas; Lee Jones; danswafford@ellettsville.in.us; Tom McGlasson; mayor@bloomington.in.gov  
**Subject:** Re: SWDMC Claims for approval

These claims are approved at COB today. Thank you. -geoff

---

**From:** Cathy Martin <cmartin@mcswmd.org>  
**Date:** Wednesday, April 17, 2024 at 7:59 AM  
**To:** Geoff McKim <gmckim@co.monroe.in.us>, piedmoni@bloomington.in.gov <piedmoni@bloomington.in.gov>, Penny Githens <pgithens@co.monroe.in.us>, Julie Thomas <jthomas@co.monroe.in.us>, Lee Jones <ljones@co.monroe.in.us>, danswafford@ellettsville.in.us <danswafford@ellettsville.in.us>, Tom McGlasson <tmcglass@mcswmd.org>, mayor@bloomington.in.gov <mayor@bloomington.in.gov>  
**Subject:** SWDMC Claims for approval

Attached for your review and approval are claims in the amount of \$4,822.14. Please note that these are the first claims we have processed using the new Low accounting software, so things may look a little different. We have tried to replicate the reports you see to match as closely as possible, and we will continue to revise those to present the best version of the information for your reference and review. Please let us know if you have any questions regarding the claims and any suggestions/recommendations regarding the reports.

Best,  
Cathy

**Catherine S. Martin, CPA**  
**Controller**  
[cmartin@mcswmd.org](mailto:cmartin@mcswmd.org)  
**(812) 349-2951**

Vendor	Vendor Payee Name	Comment	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
<input type="checkbox"/> Bundle : 050124R (33 Items, 67,870.13)										
<input type="checkbox"/> Docket Date : 05/03/2024 (33 Items, 67,870.13)										
✓ 0004 60	A & A Quick Pump		1000	30740	Machine & Equipment Rental	0006	300.00	Portable toilets for all sites for March, 2024	2047	04/24/2024
✓ 0000 05	AmeriGas Propane		1000	20231	Fuel	0005	255.42	Propane for Recycling; hazmat fee; 3163159556 fuel recovery fee		04/11/2024
✓ 0002 86	Bynum Fanyo Utilities		1000	30931	Leachate/Sludge Disposal	0002	17,956.00	Landfill: Leachate hauling April 2024	Apr 24	04/30/2024
✓ 0000 19	Duke Energy Indiana Inc		1000	30510	Electric	0006	145.52	Monthly: Ellettsville site utilities	Eville Mar Apr 24	04/23/2024
✓ 0000 19	Duke Energy Indiana Inc		1000	30510	Electric	0001	263.69	Monthly: Admin building utilities	Admin Apr 24	04/10/2024
✓ 0000 19	Duke Energy Indiana Inc		1000	30510	Electric	0004	260.83	Monthly: RRC utilities	RRC Apr 24	04/10/2024
✓ 0000 19	Duke Energy Indiana Inc		1000	30510	Electric	0005	128.47	Monthly: HHW utilities	HHW Apr 24	04/10/2024
✓ 0000 19	Duke Energy Indiana Inc		1000	30510	Electric	0006	210.70	Monthly: Bethel site utilities	Bethel Apr 24	04/10/2024
✓ 0002 39	Fleener's Landscape &		1000	30690	Other Repair & Maintenance	0001	300.00	Mowing at S Walnut St 04/01 and 04/20/24	7093	04/20/2024
✓ 0000 03	Graybar Financial Services		1000	30210	Telephone	0001	109.53	Monthly: VOip seat licenses - April 2024	16398012	04/19/2024
✓ 0000 03	Graybar Financial Services		1000	30210	Telephone	0004	100.49	Monthly: VOip seat licenses - April 2024	16398012	04/19/2024
✓ 0000 03	Graybar Financial Services		1000	30210	Telephone	0005	53.29	Monthly: VOip seat licenses - April 2024	16398012	04/19/2024
✓ 0000 03	Graybar Financial Services		1000	30210	Telephone	0008	53.29	Monthly: VOip seat licenses - April 2024	16398012	04/19/2024
✓ 0000 03	Graybar Financial Services		1000	30210	Telephone	0015	23.40	Monthly: VOip seat licenses - April 2024	163989012	04/19/2024
✓ 0001 37	Hoosier Transfer Station		1000	30939	Other Coll/Disposal Contr	0008	5.76	Compliance: Adopt-a-Road illegal dumping	3140-000023013	04/15/2024
✓ 0004 65	IU Health Plans		1000	04131	Health Insurance	0007	24,561.00	Monthly: Employee health (05/01 - 05/31/24)	314151	04/10/2024
✓ 0002 72	J R Davis Vending Inc		1000	20290	General Operating Supplies	0006	36.00	Water/cooler rental at Ellettsville site	26755	04/19/2024
✓ 0002 72	J R Davis Vending Inc		1000	30740	Machine & Equipment Rental	0006	10.00	Water/cooler rental at Ellettsville site	26755	04/19/2024
✓ 0002 72	J R Davis Vending Inc		1000	20290	General Operating Supplies	0006	36.00	Water/cooler rental at Dillman site	26013	04/03/2024

Vendor	Vendor Payee Name	Comment	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
✓ 0002 72	J R Davis Vending Inc		1000	30740	Machine & Equipment Rental	0006	10.00	Water/cooler rental at Dillman site 26013		04/03/2024
✓ 0000 74	Muller Welding Company Inc		1000	30740	Machine & Equipment Rental	0004	300.00	Monthly compactor rental at S Walnut St, April 2024	85805	04/30/2024
✓ 0001 45	Republic Services of Indiana		1000	30939	Other Coll/Disposal Contr	0004	146.76	Monthly (Mar 24) hauling and MSW disposal	0694-003358499	03/31/2024
✓ 0001 45	Republic Services of Indiana		1000	30942	Hauling Contract	0004	2,437.38	Monthly (Mar 24) hauling and MSW disposal	0694-003358499	03/31/2024
✓ 0001 45	Republic Services of Indiana		1000	30960	Recycling Expense	0004	1,477.08	Monthly (Mar 24) hauling and MSW disposal	0694-003358499	03/31/2024
✓ 0001 45	Republic Services of Indiana		1000	30939	Other Coll/Disposal Contr	0006	925.47	Monthly (Mar 24) hauling and MSW disposal	0694-003358499	03/31/2024
✓ 0001 45	Republic Services of Indiana		1000	30942	Hauling Contract	0006	9,765.62	Monthly (Mar 24) hauling and MSW disposal	0694-003358499	03/31/2024
✓ 0001 45	Republic Services of Indiana		1000	30960	Recycling Expense	0006	6,795.69	Monthly (Mar 24) hauling and MSW disposal	0694-003358499	03/31/2024
✓ 0001 45	Republic Services of Indiana		1000	30740	Machine & Equipment Rental	0006	212.24	Monthly (Mar 24) hauling and MSW disposal	0694-003358499	03/31/2024
✓ 0005 43	South Central Ind REMC-Fiber		1000	30290	Other Comm & Transport	0002	180.00	Landfill: Internet service for May 2024	May 24	04/25/2024
✓ 0000 93	South Central Indiana REMC		1000	30510	Electric	0002	103.95	Landfill: Monthly electric	11346115	04/15/2024
✓ 0000 93	South Central Indiana REMC		1000	30510	Electric	0002	178.50	Landfill: Monthly electric	11346116	04/15/2024
✓ 0000 93	South Central Indiana REMC		1000	30510	Electric	0002	463.05	Landfill: Monthly electric	11346117	04/15/2024
✓ 0000 93	South Central Indiana REMC		1000	30510	Electric	0002	65.00	Landfill: Monthly electric, security light only	11354609	04/22/2024
							<b>67,870.13</b>			
							<b>67,870.13</b>			

**Balance Register - Summary by Location & Pay Group**

Waste Reduction District Monroe County

Check Date: 05/03/2024 Normal

Location	Pay Group	Normal	NCFB	Total Gross
01 MO Admin	Hourly	2,754.80	0.00	2,754.80
01 MO Admin	Salary	5,136.11	0.00	5,136.11
Total: 01 MO Admin		7,890.91	0.00	7,890.91
04 RRC Recycling	Hourly	7,374.40	0.00	7,374.40
04 RRC Recycling	Salary	2,332.91	0.00	2,332.91
Total: 04 RRC Recycling		9,707.31	0.00	9,707.31
05 HW Haz Waste	Hourly	2,818.40	0.00	2,818.40
Total: 05 HW Haz Waste		2,818.40	0.00	2,818.40
06 Recycling & SW Station	Hourly	6,403.20	0.00	6,403.20
06 Recycling & SW Station	Part Time	1,585.15	0.00	1,585.15
Total: 06 Recycling & SW Station		7,988.35	0.00	7,988.35
08 MO Compliance	Hourly	1,552.35	0.00	1,552.35
08 MO Compliance	Salary	4,038.46	0.00	4,038.46
Total: 08 MO Compliance		5,590.81	0.00	5,590.81
15 Accounting	Hourly	1,768.92	0.00	1,768.92
Total: 15 Accounting		1,768.92	0.00	1,768.92
Longevity	Longevity	150.00	0.00	150.00
Total: Longevity		150.00	0.00	150.00
Grand Total		35,914.70	0.00	35,914.70

**Other Totals**

<b>Gross:</b>	35,914.70
<b>Net:</b>	25,421.39
<b>Check Amount:</b>	0.00
<b>Employee Direct Deposit:</b>	25,421.39
<b>Employer Direct Deposit:</b>	0.00
<b>Total Direct Deposit:</b>	25,421.39
<b>Distributed Gross:</b>	35,914.70
<b>Medicare Gross:</b>	33,097.77
<b>OASDI Gross:</b>	33,097.77
<b>Taxable Gross:</b>	33,068.77

**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 05/03/2024

Approval Date: 05/03/2024

Prerun Date	PO	PO Mode Invoice			Budget		Vendor Name	Amount	Description	Check Total
			Bank	Check	Account Code					
05/03/2024			001	E	5100.04410.00000.0000		German American-HSA	75.00	DDClr-HSA	75.00
05/03/2024			001	E	1000.10340.00000.0001		John Hancock	868.00	DDClr-JH Retire	943.00
05/03/2024			001	E	1000.10340.00000.0004		John Hancock	1,067.81	DDClr-JH Retire	2,010.81
05/03/2024			001	E	1000.10340.00000.0005		John Hancock	310.03	DDClr-JH Retire	2,320.84
05/03/2024			001	E	1000.10340.00000.0006		John Hancock	616.28	DDClr-JH Retire	2,937.12
05/03/2024			001	E	1000.10340.00000.0008		John Hancock	611.08	DDClr-JH Retire	3,548.20
05/03/2024			001	E	1000.10340.00000.0015		John Hancock	194.58	DDClr-JH Retire	3,742.78
05/03/2024			001	E	5100.07300.00000.0000		John Hancock	421.98	DDClr-JH loan	4,164.76
05/03/2024			001	E	1000.10310.00000.0001		United States Treasury	463.36	DDClr-FICA	4,628.12
05/03/2024			001	E	1000.10310.00000.0004		United States Treasury	549.01	DDClr-FICA	5,177.13
05/03/2024			001	E	1000.10310.00000.0005		United States Treasury	150.24	DDClr-FICA	5,327.37
05/03/2024			001	E	1000.10310.00000.0006		United States Treasury	446.93	DDClr-FICA	5,774.30
05/03/2024			001	E	1000.10310.00000.0008		United States Treasury	329.58	DDClr-FICA	6,103.88
05/03/2024			001	E	1000.10310.00000.0015		United States Treasury	112.93	DDClr-FICA	6,216.81
05/03/2024			001	E	1000.10311.00000.0001		United States Treasury	108.37	DDClr-Medicare	6,325.18
05/03/2024			001	E	1000.10311.00000.0004		United States Treasury	128.39	DDClr-Medicare	6,453.57
05/03/2024			001	E	1000.10311.00000.0005		United States Treasury	35.14	DDClr-Medicare	6,488.71
05/03/2024			001	E	1000.10311.00000.0006		United States Treasury	104.53	DDClr-Medicare	6,593.24
05/03/2024			001	E	1000.10311.00000.0008		United States Treasury	77.08	DDClr-Medicare	6,670.32
05/03/2024			001	E	1000.10311.00000.0015		United States Treasury	26.42	DDClr-Medicare	6,696.74
05/03/2024			001	E	5100.06100.00000.0000		United States Treasury	2,680.74	DDClr-FED	9,377.48
05/03/2024			001	E	5100.06400.00000.0000		United States Treasury	479.93	DDClr-Medicare	9,857.41
05/03/2024			001	E	5100.06500.00000.0000		United States Treasury	2,052.05	DDClr-FICA	11,909.46
								Location: 0000	5,709.70	
								Location: 0001	1,439.73	
								Location: 0004	1,745.21	
								Location: 0005	495.41	
								Location: 0006	1,167.74	
								Location: 0008	1,017.74	
								Location: 0015	333.93	
								Total:	11,909.46	

**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 05/03/2024

Approval Date: 05/01/2024

Prerun Date	PO	Mode	Invoice	Budget		Vendor Name	Amount	Description	Check Total
				Bank	Check				
				5100.07300.00000.0000	0000	Indiana St Central Collection	132.00	DDClr-Child Supp	132.00
				5100.07350.00000.0000	0000	Invesco Investment Service	29.00	DDClr-IRA	161.00
						Location: 0000	161.00		
						Total:	161.00		

**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 04/30/2024

Approval Date: 05/01/2024

Prerun Date	PO	Mode	Invoice	Budget			Amount	Description	Check Total	
				Bank	Check	Account Code				Vendor Name
				001	C 083611	5100.04393.00000.0000	AFLAC	179.22	DDCir-AFLAC	179.22
				001	C 083612	5100.04320.00000.0000	Globe Life	209.16	DDCir-GobalLife	388.38
				001	C 083612	5100.04320.00000.0000	Globe Life	0.00	DDCir-GlobalPost	388.38
				001	C 083613	5100.06600.00000.0000	PPLSI	44.85	DDCir-ID	433.23
								Location: 0000	433.23	
								Total:	433.23	

**MONROE COUNTY SOLID  
WASTE MANAGEMENT  
DISTRICT**

Date: May 1, 2024  
To: MCSWMD Board of Directors  
From: Cathy Martin, Controller  
RE: Claims for Approval

Accounts Payable Claims for Approval	\$9,027.52
<b>Total Accounts Payable Claims for Approval 05/01/24</b>	<b>\$9,027.52</b>

We have examined the claims summarized above and, except for claims not allowed as shown on the register of claims, such claims are hereby allowed.



Kelly Mullis, Office Manager



Cathy Martin, Controller



Vendor	Vendor Payee Name	Comment	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
<input type="checkbox"/> <b>Bundle : 050124B (43 Items, 9,027.52)</b>										
<input type="checkbox"/> <b>Docket Date : 05/03/2024 (43 Items, 9,027.52)</b>										
0004	Blue Fox Heating & Cooling		1000	30690	Other Repair & Maintenance	0004	421.75	RRC: Diagnostic trip charge - AC unit; add refrigerant	6007	04/19/2024
0003	B-Tech Fire & Security		1000	30190	Other Professional Services	0001	149.00	Admin: Security Service Conversion	35718	04/25/2024
0003	B-Tech Fire & Security		1000	30190	Other Professional Services	0005	255.00	HHW: Security Service Conversion	35731	04/25/2024
0003	B-Tech Fire & Security		1000	30190	Other Professional Services	0001	128.33	Admin: Security Monitoring (April) 23.33	35732	04/25/2024
								Security Monitoring (May - July) 105.00		
0003	B-Tech Fire & Security		1000	30190	Other Professional Services	0005	168.48	HHW: Fire alarm monitoring (April) 30.63	35732	04/25/2024
								Fire alarm monitoring (May - July) 137.85		
0003	B-Tech Fire & Security		1000	30650	Mach & Equip Repairs & Maint	0005	200.00	HHW: Semi-annual dry chem inspection	25824041124	04/25/2024
0000	Geotech Environmental		1000	30690	Other Repair & Maintenance	0002	500.00	Landfill: filters for groundwater	764923	04/15/2024
0000	Geotech Environmental		1000	30240	Freight/Handling	0002	29.68	Shipping and handling	764923	04/15/2024
0005	German American-VISA		1000	20290	General Operating Supplies	0004	72.42	RRC: Trash bags	GA-Mar/Apr 24	04/18/2024
0005	German American-VISA		1000	20290	General Operating Supplies	0004	44.55	RRC: Rubber urinal mats	GA-Mar/Apr 24	04/18/2024
0005	German American-VISA		1000	20290	General Operating Supplies	0008	196.94	Compliance: Tongs, digital camera	GA-Mar/Apr 24	04/18/2024
0005	German American-VISA		1000	20290	General Operating Supplies	0008	106.27	Compliance: bag holders	GA-Mar/Apr 24	04/18/2024
0005	German American-VISA		1000	20290	General Operating Supplies	0005	178.96	HHW: Drum liners, bath tissue, paper towels	GA-Mar/Apr 24	04/18/2024
0005	German American-VISA		1000	20190	Office Supplies	0001	13.35	Admin: Stapler	GA-Mar/Apr 24	04/18/2024
0005	German American-VISA		1000	20490	Other Supplies	0001	99.95	Admin: Pop up canopy tent	GA-Mar/Apr 24	04/18/2024
0005	German American-VISA		1000	20190	Office Supplies	0001	3.99	Admin: Planner	GA-Mar/Apr 24	04/18/2024
0005	German American-VISA		1000	20220	Health & Safety Supplies	0001	56.99	Admin: Safety boots Strand	GA-Mar/Apr 24	04/18/2024

Vendor	Vendor Payee Name	Comment	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
0005 02	German American-VISA		1000	20490	Other Supplies	0001	206.60	Admin: Bulky item scheduling magnets	GA-Mar/Apr 24	04/18/2024
0005 02	German American-VISA		1000	20490	Other Supplies	0001	205.00	Admin: Branded promotional pencils	GA-Mar/Apr 24	04/18/2024
0005 02	German American-VISA		1000	20290	General Operating Supplies	0004	39.96	RRC: 4 safety vests	GA-Mar/Apr 24	04/18/2024
0005 02	German American-VISA		1000	20220	Health & Safety Supplies	0008	59.94	Compliance: 6 safety vests	GA-Mar/Apr 24	04/18/2024
0005 02	German American-VISA		1000	20190	Office Supplies	0002	26.88	Landfill: Notepads	GA-Mar/Apr 24	04/18/2024
0005 02	German American-VISA		1000	20220	Health & Safety Supplies	0004	114.95	RRC: Safety boots Fleener	GA-Mar/Apr 24	04/18/2024
0005 02	German American-VISA		1000	20290	General Operating Supplies	0008	215.80	Compliance: 100 Safety vests for Adopt-a-Road	GA-Mar/Apr 24	04/18/2024
0005 02	German American-VISA		1000	20290	General Operating Supplies	0004	94.80	RRC: Supplies	GA-Mar/Apr 24	04/18/2024
0005 02	German American-VISA		1000	20290	General Operating Supplies	0008	513.96	Compliance: Supplies	GA-Mar/Apr 24	04/18/2024
0005 02	German American-VISA		1000	20190	Office Supplies	0001	6.18	Admin: Velcro fasteners	GA-Mar/Apr 24	04/18/2024
0005 02	German American-VISA		1000	20220	Health & Safety Supplies	0008	100.00	Compliance: Safety boots Percifield	GA-Mar/Apr 24	04/18/2024
0005 03	Ken's Westside Service &Towing		1000	30640	Vehicle Repair & Maintenance	0002	98.38	Landfill: 2023 GMC Sierra truck oil change 57348		04/16/2024
0005 03	Ken's Westside Service &Towing		1000	30640	Vehicle Repair & Maintenance	0004	73.39	RRC: 2018 Dodge Ram truck oil change 57406		04/22/2024
0000 62	Kleindorfer Hardware &		1000	20490	Other Supplies	0004	79.96	RRC: Hardware - other supplies 780519		04/19/2024
0000 62	Kleindorfer Hardware &		1000	20490	Other Supplies	0006	41.15	Sites: Hardware - other supplies 777577		03/26/2024
0000 65	Lowe's Business Accounts		1000	30610	Building Repair & Maintenance	0004	284.05	RRC: Dishwasher 98563		03/28/2024
0000 65	Lowe's Business Accounts		1000	20290	General Operating Supplies	0006	37.88	Sites: Caution tape, nuts, bolts, washers 98563		03/28/2024
0000 65	Lowe's Business Accounts		1000	20490	Other Supplies	0001	80.78	Admin: Plants for wicking garden 94887		04/15/2024
0000 78	N Anderson Excavating &		1000	30190	Other Professional Services	0002	2,200.00	Bushhogged field on Shilo Rd for tree planting on 04/16 and 04/18 1233		04/21/2024

Vendor	Vendor Payee Name	Comment	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
0000 82	NuGenesis Inc		1000	30941	Freon Disposal	0005	770.00	Disposal of hazardous waste: refrigerator, central A/C unit, dehumidifier, water cooler, ice machine, pick up fee for recycling	16881	04/10/2024
0005 18	Pace Analytical		1000	30140	Laboratory	0002	316.10	Landfill: NPDES bi-weekly samples	2450239651	04/29/2024
0005 18	Pace Analytical		1000	30140	Laboratory	0002	316.10	Landfill: NPDES bi-weekly samples	2450238714	04/15/2024
0005 39	Rumpke of Indiana LLC		1000	30943	Hauling Glass	0004	130.00	Glass hauling - S Walnut	57849	04/25/2024
0005 39	Rumpke of Indiana LLC		1000	30943	Hauling Glass	0006	130.00	Glass hauling - Ellettsville	57846	04/25/2024
0005 39	Rumpke of Indiana LLC		1000	30943	Hauling Glass	0006	130.00	Glass hauling - Oard Rd	57848	04/25/2024
0005 39	Rumpke of Indiana LLC		1000	30943	Hauling Glass	0006	130.00	Glass hauling - Dillman Rd	57847	04/25/2024
							<b>9,027.52</b>			
							<b>9,027.52</b>			

**Tom McGlasson**

---

**From:** Geoff McKim <gmckim@co.monroe.in.us>  
**Sent:** Thursday, May 2, 2024 12:44 PM  
**To:** Cathy Martin; piedmoni@bloomington.in.gov; Penny Githens; Julie Thomas; Lee Jones; danswafford@ellettsville.in.us; Tom McGlasson; mayor@bloomington.in.gov  
**Subject:** Re: WRDMC Claims for Approval

These are approved. Thanks, -geoff

---

**From:** Cathy Martin <cmartin@mcswmd.org>  
**Date:** Wednesday, May 1, 2024 at 10:14 AM  
**To:** Geoff McKim <gmckim@co.monroe.in.us>, piedmoni@bloomington.in.gov <piedmoni@bloomington.in.gov>, Penny Githens <pgithens@co.monroe.in.us>, Julie Thomas <jthomas@co.monroe.in.us>, Lee Jones <ljones@co.monroe.in.us>, danswafford@ellettsville.in.us <danswafford@ellettsville.in.us>, Tom McGlasson <tmcglass@mcswmd.org>, mayor@bloomington.in.gov <mayor@bloomington.in.gov>  
**Subject:** WRDMC Claims for Approval

Please find attached the claims for approval in the amount of \$9,027.52. Please note that Tom is out of the office today. Kelly Mullis, our Office Manager, has reviewed all claims and signed the attached form for Board approval.

Thanks  
Cathy

**Catherine S. Martin, CPA**  
**Controller**  
[cmartin@mcswmd.org](mailto:cmartin@mcswmd.org)  
**(812) 349-2951**

Vendor	Vendor Payee Name	Comment	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
<input type="checkbox"/> <b>Bundle : 051524R (46 Items, 10,345.77)</b>										
<input type="checkbox"/> <b>Docket Date : 05/17/2024 (46 Items, 10,345.77)</b>										
000	A & A Quick Pump 460		1000	30740	Machine & Equipment Rental	0006	300.00	Portable toilets, all sites, for April, 2024	2164	05/02/2024
000	Canon 429		1000	30740	Machine & Equipment Rental	0001	379.00	Monthly: Copier/Printer Rental, May 2024	32537161	05/12/2024
000	CenterPoint Energy 489		1000	30520	Gas	0001	86.55	Monthly: Admin Building (04/02/24 - 05/03/24)	ADMIN MAY 2024	05/13/2024
000	CenterPoint Energy 489		1000	30520	Gas	0004	76.20	Monthly: RRC (04/02/24 - 05/03/24)	RRC/HHW - MAY 2024	05/13/2024
000	CenterPoint Energy 489		1000	30520	Gas	0005	37.53	Monthly: HHW (04/02/24 - 05/03/24)	RRC/HHW - MAY 2024	05/13/2024
000	Cintas #2 117		1000	30740	Machine & Equipment Rental	0002	126.00	Monthly: Lease for AED - Landfill	9265947217	04/01/2024
000	Cintas #2 117		1000	30740	Machine & Equipment Rental	0001	126.00	Monthly: Lease for AED - Admin	9265920613	04/01/2024
000	Cintas #2 117		1000	30690	Other Repair & Maintenance	0004	40.41	Weekly: Rugs & Towels - RRC	4188345527	04/03/2024
000	Cintas #2 117		1000	30690	Other Repair & Maintenance	0005	20.83	Weekly: Rugs & Towels - HHW	4188345527	04/03/2024
000	Cintas #2 117		1000	30690	Other Repair & Maintenance	0004	40.41	Weekly: Rugs & Towels - RRC	4189219139	04/11/2024
000	Cintas #2 117		1000	30690	Other Repair & Maintenance	0005	20.83	Weekly: Rugs & Towels - HHW	4189219139	04/11/2024
000	Cintas #2 117		1000	30690	Other Repair & Maintenance	0004	40.41	Weekly: Rugs & Towels - RRC	4189790935	04/17/2024

Vendor	Vendor Payee Name	Comment	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
000 Cintas #2 117			1000	30690	Other Repair & Maintenance	0005	20.83	Weekly: Rugs & Towels - HHW	4189790935	04/17/2024
000 Cintas #2 117			1000	30690	Other Repair & Maintenance	0004	40.41	Weekly: Rugs & Towels - RRC	4190508008	04/24/2024
000 Cintas #2 117			1000	30690	Other Repair & Maintenance	0005	20.83	Weekly: Rugs & Towels - HHW	4190508008	04/24/2024
000 Cintas #2 117			1000	30740	Machine & Equipment Rental	0006	126.00	Monthly: Lease for AED - Bethel	9265899867	04/01/2024
000 Cintas #2 117			1000	30740	Machine & Equipment Rental	0006	126.00	Monthly: Lease for AED - Oard	9265899452	04/01/2024
000 Cintas #2 117			1000	20220	Health & Safety Supplies	0006	7.15	Monthly: First Aid Supplies - Oard	5207161663	04/17/2024
000 Cintas #2 117			1000	30740	Machine & Equipment Rental	0006	126.00	Monthly: Lease for AED - Dillman	9265901097	04/01/2024
000 Cintas #2 117			1000	20220	Health & Safety Supplies	0006	31.93	Monthly: First Aid Supplies - Dillman	5208210331	04/24/2024
000 Cintas #2 117			1000	20220	Health & Safety Supplies	0006	50.19	Monthly: First Aid Supplies - Ellettsville	5204585469	04/01/2024
000 Cintas #2 117			1000	30740	Machine & Equipment Rental	0006	126.00	Monthly: Lease for AED - Ellettsville	9265899876	04/01/2024
000 Cintas #2 117			1000	30740	Machine & Equipment Rental	0004	126.00	Monthly: Lease for AED - S. Walnut RRC	9265901185	04/01/2024
000 Cintas #2 117			1000	20220	Health & Safety Supplies	0004	57.39	Monthly: First Aid Supplies - S. Walnut RRC	5205128455	04/04/2024
000 Cintas #2 117			1000	20220	Health & Safety Supplies	0005	16.43	Monthly: First Aid Supplies - HHW	5206394517	04/12/2024

Vendor	Vendor Payee Name	Comment	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
000 039	City of Bloomington Utilities		1000	30530	Water & Sewer	0001	196.86	Monthly utilities	APR 24	05/09/2024
000 039	City of Bloomington Utilities		1000	30530	Water & Sewer	0004	64.96	Monthly utilities	APR 24	05/09/2024
000 039	City of Bloomington Utilities		1000	30530	Water & Sewer	0005	32.00	Monthly utilities	APR 24	05/09/2024
000 019	Duke Energy Indiana Inc		1000	30510	Electric	0006	134.86	Monthly: Oard site	MAR/APR 24	05/01/2024
000 019	Duke Energy Indiana Inc		1000	30510	Electric	0006	125.92	Monthly: Dillman site	MAR/APR 24	04/29/2024
000 474	Effectv		1000	30320	Advertising	0001	427.97	Monthly: TV advertisements	CC315644	04/28/2024
000 474	Effectv		1000	30320	Advertising	0001	200.27	Monthly: Premium digital advertising	CC317572	04/28/2024
000 153	Ellettsville Utilities		1000	30530	Water & Sewer	0006	26.07	Monthly: Ellettsville site utilities	Ellettsville 05/24	05/06/2024
000 047	Hobbs Equipment Inc		1000	30740	Machine & Equipment Rental	0004	320.00	Monthly: Compactor rental at S. Walnut St	82585	05/01/2024
000 047	Hobbs Equipment Inc		1000	30740	Machine & Equipment Rental	0006	4,115.00	Monthly: Compactor rental at four sites	82585	05/01/2024
000 137	Hoosier Transfer Station		1000	30939	Other Coll/Disposal Contr	0008	11.51	Compliance: Adopt-a-Road/illegal dumping	3140-000023060	04/30/2024
000 137	Hoosier Transfer Station		1000	30960	Recycling Expense	0004	66.53	RRC: OCC Cardboard baled	3140-000022959	03/31/2024
000 137	Hoosier Transfer Station		1000	30960	Recycling Expense	0004	22.70	RRC: OCC Cardboard baled	3140-000023006	04/15/2024

Vendor	Vendor Payee Name	Comment	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date	
000	Hoosier Transfer Station 137		1000	30960	Recycling Expense	0004	20.59	RRC: OCC Cardboard baled	3140-000023053	04/30/2024	
000	Lincoln National Life 278		1000	04130	Disability -PLIC	0007	700.33	Monthly: Employee disability (6/1/24 - 6/30/24)	4703579453	05/11/2024	
000	Regina Breeden 014		1000	30610	Building Repair & Maintenance	0001	548.00	Monthly Cleaning, April 2024 - Admin	518	04/02/2024	
000	Regina Breeden 014		1000	30610	Building Repair & Maintenance	0004	87.00	Monthly Cleaning, April 2024 - RRC	518	04/02/2024	
000	Sound Management LLC 243		1000	30320	Advertising	0001	495.00	Radio advertising WBWB-FM; rebranding March 2024	CC-1240439655	04/30/2024	
000	Sound Management LLC 243		1000	30320	Advertising	0001	495.00	Radio advertising WHCC-FM; rebranding March 2024	CC-1240439719	04/30/2024	
000	Tom McGlasson 157		1000	20231	Fuel	0005	35.00	Fuel reimbursement - Ashley, IN (IHHWTF)	MOC Store 042	05/01/2024	
000	Washington Township Water 112 Corp		1000	30530	Water & Sewer	0002	50.87	Monthly: Landfill water usage	Landfill APR 24	05/06/2024	
							<b>10,345.77</b>				
							<b>10,345.77</b>				



**Balance Register - Summary by Location & Pay Group**

Waste Reduction District Monroe County

Check Date: 05/17/2024 Normal

Location	Pay Group	Normal	NCFB	Total Gross
01 MO Admin	Hourly	2,754.80	0.00	2,754.80
01 MO Admin	Salary	5,136.11	0.00	5,136.11
Total: 01 MO Admin		7,890.91	0.00	7,890.91
04 RRC Recycling	Hourly	7,374.40	0.00	7,374.40
04 RRC Recycling	Salary	2,332.91	0.00	2,332.91
Total: 04 RRC Recycling		9,707.31	0.00	9,707.31
05 HW Haz Waste	Hourly	2,818.40	0.00	2,818.40
Total: 05 HW Haz Waste		2,818.40	0.00	2,818.40
06 Recycling & SW Station	Hourly	6,403.20	0.00	6,403.20
06 Recycling & SW Station	Part Time	1,559.32	0.00	1,559.32
Total: 06 Recycling & SW Station		7,962.52	0.00	7,962.52
08 MO Compliance	Hourly	1,516.80	0.00	1,516.80
08 MO Compliance	Salary	4,038.46	0.00	4,038.46
Total: 08 MO Compliance		5,555.26	0.00	5,555.26
15 Accounting	Hourly	1,726.64	0.00	1,726.64
Total: 15 Accounting		1,726.64	0.00	1,726.64
Grand Total		35,661.04	0.00	35,661.04

**Other Totals**

<b>Gross:</b>	35,661.04
<b>Net:</b>	25,195.16
<b>Check Amount:</b>	0.00
<b>Employee Direct Deposit:</b>	25,195.16
<b>Employer Direct Deposit:</b>	0.00
<b>Total Direct Deposit:</b>	25,195.16
<b>Distributed Gross:</b>	35,661.04
<b>Medicare Gross:</b>	32,844.11
<b>OASDI Gross:</b>	32,844.11
<b>Taxable Gross:</b>	32,815.11

**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 05/17/2024

Approval Date: 05/15/2024

Prerun Date	PO	Mode	Invoice	Bank	Check	Budget		Amount	Description	Check Total
						Account Code	Vendor Name			
05/17/2024				001	E	5100.04410.00000.0000	German American-HSA	75.00	DDClr-HSA	75.00
05/17/2024				001	E	1000.10340.00000.0001	John Hancock	868.00	DDClr-JH Retire	943.00
05/17/2024				001	E	1000.10340.00000.0004	John Hancock	1,067.81	DDClr-JH Retire	2,010.81
05/17/2024				001	E	1000.10340.00000.0005	John Hancock	310.03	DDClr-JH Retire	2,320.84
05/17/2024				001	E	1000.10340.00000.0006	John Hancock	616.28	DDClr-JH Retire	2,937.12
05/17/2024				001	E	1000.10340.00000.0008	John Hancock	611.08	DDClr-JH Retire	3,548.20
05/17/2024				001	E	1000.10340.00000.0015	John Hancock	189.93	DDClr-JH Retire	3,738.13
05/17/2024				001	E	5100.07300.00000.0000	John Hancock	421.98	DDClr-JH loan	4,160.11
05/17/2024				001	E	1000.10310.00000.0001	United States Treasury	463.36	DDClr-FICA	4,623.47
05/17/2024				001	E	1000.10310.00000.0004	United States Treasury	549.01	DDClr-FICA	5,172.48
05/17/2024				001	E	1000.10310.00000.0005	United States Treasury	150.24	DDClr-FICA	5,322.72
05/17/2024				001	E	1000.10310.00000.0006	United States Treasury	445.34	DDClr-FICA	5,768.06
05/17/2024				001	E	1000.10310.00000.0008	United States Treasury	327.37	DDClr-FICA	6,095.43
05/17/2024				001	E	1000.10310.00000.0015	United States Treasury	101.01	DDClr-FICA	6,196.44
05/17/2024				001	E	1000.10311.00000.0001	United States Treasury	108.37	DDClr-Medicare	6,304.81
05/17/2024				001	E	1000.10311.00000.0004	United States Treasury	128.39	DDClr-Medicare	6,433.20
05/17/2024				001	E	1000.10311.00000.0005	United States Treasury	35.14	DDClr-Medicare	6,468.34
05/17/2024				001	E	1000.10311.00000.0006	United States Treasury	104.16	DDClr-Medicare	6,572.50
05/17/2024				001	E	1000.10311.00000.0008	United States Treasury	76.56	DDClr-Medicare	6,649.06
05/17/2024				001	E	1000.10311.00000.0015	United States Treasury	23.62	DDClr-Medicare	6,672.68
05/17/2024				001	E	5100.06100.00000.0000	United States Treasury	2,684.49	DDClr-FED	9,357.17
05/17/2024				001	E	5100.06400.00000.0000	United States Treasury	476.24	DDClr-Medicare	9,833.41
05/17/2024				001	E	5100.06500.00000.0000	United States Treasury	2,036.33	DDClr-FICA	11,869.74

Location: 0000	5,694.04
Location: 0001	1,439.73
Location: 0004	1,745.21
Location: 0005	495.41
Location: 0006	1,165.78
Location: 0008	1,015.01
Location: 0015	314.56
<b>Total:</b>	<b>11,869.74</b>

**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 05/17/2024

Approval Date: 05/15/2024

Prerun Date	PO	Mode	Invoice	Budget		Vendor Name	Amount	Description	Check Total
				Bank	Check				
				001	C 083638	5100.07300.00000.0000	132.00	DDClr-Child Supp	132.00
				001	C 083639	5100.07350.00000.0000	29.00	DDClr-IRA	161.00
							Location: 0000	161.00	
							Total:	161.00	

**MONROE COUNTY SOLID  
WASTE MANAGEMENT  
DISTRICT**

Date: May 15, 2024  
To: MCSWMD Board of Directors  
From: Cathy Martin, Controller  
RE: Claims for Approval

Accounts Payable Claims for Approval

\$113,378.54

**Total Accounts Payable Claims for Approval 05/13/2024**

**\$113,378.54**

We have examined the claims summarized above and, except for claims not allowed as shown on the register of claims, such claims are hereby allowed.



Tom McGlasson, Jr., Executive Director



Cathy Martin, Controller

Vendor	Vendor Payee Name	Comment	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
<input type="checkbox"/> Bundle : 051724B (32 Items, 113,378.54)										
<input type="checkbox"/> Docket Date : 05/17/2024 (32 Items, 113,378.54)										
	000 C & S, Inc 024		1000	20231	Fuel	0001	98.94	Monthly fuel for Departments	MAR/APR Fuel - 24	04/30/202 4
	000 C & S, Inc 024		1000	20231	Fuel	0002	475.02	Monthly fuel for Departments	MAP/APR Fuel 24	04/30/202 4
	000 C & S, Inc 024		1000	20231	Fuel	0004	1,047.56	Monthly fuel for Departments	MAR/APR Fuel 24	04/30/202 4
	000 C & S, Inc 024		1000	20231	Fuel	0008	377.78	Monthly fuel for Departments	MAR/APR Fuel 24	04/30/202 4
	000 C & S, Inc 024		1000	20231	Fuel	0001	(2.51)	Fuel credit	MAR/APR Fuel 24	04/30/202 4
	000 C & S, Inc 024		1000	20231	Fuel	0002	(12.05)	Fuel credit	MAR/APR Fuel 24	04/30/202 4
	000 C & S, Inc 024		1000	20231	Fuel	0004	(26.57)	Fuel credit	MAR/APR Fuel 24	04/30/202 4
	000 C & S, Inc 024		1000	20231	Fuel	0008	(9.58)	Fuel credit	MAR/APR Fuel 24	04/30/202 4
	000 Cyntox Limited Liability 250		1000	30933	HHW Disposal	0005	372.00	HHW: Mixed disposal syringes	261615	04/18/202 4
	000 Heritage-Crystal Clean 285		1000	30933	HHW Disposal	0005	48.15	Oil and filter pick-up at S Walnut site	18511485	02/15/202 4
	000 Heritage-Crystal Clean 285		1000	30933	HHW Disposal	0005	433.76	Oil and filter pick-up at Bethel site	18511486	02/15/202 4
	000 Heritage-Crystal Clean 285		1000	30933	HHW Disposal	0005	276.50	Oil and filter pick-up at Ellettsville site	18511487	02/15/202 4
	000 Heritage-Crystal Clean 285		1000	30933	HHW Disposal	0005	163.00	Oil and filter pick-up at Dillman site	18511488	02/15/202 4

Regular Docket (Pending)

Vendor	Vendor Payee Name	Comment	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
000	Heritage-Crystal Clean 285		1000	30933	HHW Disposal	0005	53.50	Oil and filter pick-up at Oard site	18511489	02/15/2024
000	Heritage-Crystal Clean 285		1000	30933	HHW Disposal	0005	178.75	Oil and filter pick-up at S Walnut site	18532476	02/27/2024
000	Heritage-Crystal Clean 285		1000	30933	HHW Disposal	0005	41.50	Oil and filter pick-up at Bethel site	18532477	02/27/2024
000	Heritage-Crystal Clean 285		1000	30933	HHW Disposal	0005	87.50	Oil and filter pick-up at Ellettsville site	18532478	02/27/2024
000	Heritage-Crystal Clean 285		1000	30933	HHW Disposal	0005	64.25	Oil and filter pick-up at Dillman site	18532479	02/27/2024
000	Heritage-Crystal Clean 285		1000	30933	HHW Disposal	0005	204.00	Oil and filter pick-up at S Walnut site	18636786	04/23/2024
000	Heritage-Crystal Clean 285		1000	30933	HHW Disposal	0005	86.25	Oil and filter pick-up at Bethel site	18642287	04/25/2024
000	Heritage-Crystal Clean 285		1000	30933	HHW Disposal	0005	135.75	Oil and filter pick-up at Ellettsville site	18642288	04/25/2024
000	Heritage-Crystal Clean 285		1000	30933	HHW Disposal	0005	63.75	Oil and filter pick-up at Dillman site	18642289	04/25/2024
000	Heritage-Crystal Clean 285		1000	30933	HHW Disposal	0005	127.25	Oil and filter pick-up at Oard site	18642290	04/25/2024
000	Interstate Battery 173		1000	20490	Other Supplies	0004	119.95	Battery charger	1903301014777	05/08/2024
000	Lighting Resources LLC 170		1000	30933	HHW Disposal	0005	5,120.49	Pick up: disposal of batteries and light bulbs	53-19208	05/09/2024
000	Low Associates 545		1000	30180	Consultant	0015	2,970.00	Financial suite license (4/1/24 - 6/30/24)	27184	04/30/2024
000	Low Associates 545		1000	30180	Consultant	0015	5,945.00	Financial suite license (7/1/24 - 12/31/24)	27185	04/30/2024

Vendor	Vendor Payee Name	Comment	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
000 545	Low Associates		1000	30180	Consultant	0015	39,000.00	Application software, Financial Accounting Suite	27186	04/30/2024
000 518	Pace Analytical		1000	30140	Laboratory	0002	316.10	Landfill: NPDES Bi-weekly samples	2450240580	05/13/2024
000 216	Scott's Termite & Pest Control		1000	30610	Building Repair & Maintenance	0001	45.00	Monthly service (Admin & RRC)	12725	05/13/2024
000 216	Scott's Termite & Pest Control		1000	30610	Building Repair & Maintenance	0004	45.00	Monthly service (Admin & RRC)	12725	05/13/2024
000 148	WasteZero		1000	20491	Orange Bag Purchase	0006	55,532.50	Orange bag purchase	54080-HEM	05/10/2024
							<b>113,378.54</b>			
							<b>113,378.54</b>			

**Tom McGlasson**

---

**From:** Geoff McKim <gmckim@co.monroe.in.us>  
**Sent:** Wednesday, May 15, 2024 9:46 PM  
**To:** Tom McGlasson; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; Lee Jones; Dan Swafford; Mayor Thomson (kerry.thomson@bloomington.in.gov)  
**Cc:** Cathy Martin  
**Subject:** Re: WRDMC Claims For Approval

Claims are approved.

---

**From:** Tom McGlasson <tmcglass@mcswmd.org>  
**Date:** Wednesday, May 15, 2024 at 12:29 PM  
**To:** Geoff McKim <gmckim@co.monroe.in.us>, Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>, Penny Githens <pgithens@co.monroe.in.us>, Julie Thomas <jthomas@co.monroe.in.us>, Lee Jones <ljones@co.monroe.in.us>, Dan Swafford <danswafford@ellettsville.in.us>, Mayor Thomson (kerry.thomson@bloomington.in.gov) <kerry.thomson@bloomington.in.gov>  
**Cc:** Cathy Martin <cmartin@mcswmd.org>  
**Subject:** WRDMC Claims For Approval

Members of the Board,

Attached for your review and approval are accounts payable claims in the amount of \$113,378.54. Please note that docket sheets have been updated to include a "Notes" field that will hopefully provide a better explanation of the payment. Please let us know if you have any questions.

**Members of the Executive Committee:**

The last claim listed on the docket sheets is for an Orange Bag purchase from WasteZero, since this payment is greater than \$50,000, this check will need to be signed by an Officer of the Board.

Tom

Tom McGlasson Jr.  
Executive Director  
Waste Reduction District of Monroe County  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2869





Vendor	Vendor Payee Name	Comm ent	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
<input type="checkbox"/> <b>Bundle : 052924R (37 Items, 41,810.63)</b>										
<input type="checkbox"/> <b>Docket Date : 05/31/2024 (37 Items, 41,810.63)</b>										
000	Cummins 398		1000	30650	Mach & Equip Repairs & Maint	0002	472.83	Landfill: Planned maintenance on equipment - Generator.	N8-515	05/10/2024
000	Cummins 398		1000	30650	Mach & Equip Repairs & Maint	0002	360.49	Landfill: Planned maintenance on equipment - Generator.	N8-593	05/13/2024
000	Cummins 398		1000	30650	Mach & Equip Repairs & Maint	0002	360.49	Landfill: Planned maintenance on equipment - Generator.	N8-851	05/16/2024
000	Duke Energy Indiana 019 Inc		1000	30510	Electric	0001	359.49	Monthly Electric - Admin. Building	APR/MAY 2024	05/13/2024
000	Duke Energy Indiana 019 Inc		1000	30510	Electric	0004	387.03	Monthly Electric - RRC	APR/MAY 2024	05/13/2024
000	Duke Energy Indiana 019 Inc		1000	30510	Electric	0005	190.63	Monthly Electric - HHW	APR/MAY 2024	05/13/2024
000	Duke Energy Indiana 019 Inc		1000	30510	Electric	0006	144.27	Monthly Electric - Bethel Lane Site	APR/MAY 2024	05/13/2024
000	Everside Health LLC 499		1000	10132	Wellness Clinic Activate	0008	293.31	Quarterly: Everside Health Clinic (Jul - Sept. 2024) - Compliance	36719	05/17/2024
000	Everside Health LLC 499		1000	10132	Wellness Clinic Activate	0001	879.94	Quarterly: Everside Health Clinic (Jul - Sept. 2024) - Admin.	36719	05/17/2024
000	Everside Health LLC 499		1000	10132	Wellness Clinic Activate	0004	1,173.25	Quarterly: Everside Health Clinic (Jul - Sept. 2024) - RRC	36719	05/17/2024
000	Everside Health LLC 499		1000	10132	Wellness Clinic Activate	0005	586.62	Quarterly: Everside Health Clinic (Jul - Sept. 2024) - HHW	36719	05/17/2024
000	Everside Health LLC 499		1000	10132	Wellness Clinic Activate	0006	1,173.25	Quarterly: Everside Health Clinic (Jul - Sept. 2024) - Rural Sites	36719	05/17/2024
000	Everside Health LLC 499		1000	10132	Wellness Clinic Activate	0015	293.31	Quarterly: Everside Health Clinic (Jul - Sept. 2024) - Controller	36719	05/17/2024
000	Fleener's Landscape & 239		1000	30690	Other Repair & Maintenance	0001	450.00	Mowed the lawn at 3400 S. Walnut Street. Dates: 4/27/24, 5/7/24, 5/18/24.	7188	05/23/2024
000	Graybar Financial 003 Services		1000	30210	Telephone	0001	219.06	Monthly: VOiP Seat Licenses - May, 2024 & June 2024 - Admin.	16551015	05/20/2024
000	Graybar Financial 003 Services		1000	30210	Telephone	0004	200.98	Monthly: VOiP Seat Licenses - May, 2024 & June 2024 - RRC	16551015	05/20/2024
000	Graybar Financial 003 Services		1000	30210	Telephone	0005	106.58	Monthly: VOiP Seat Licenses - May, 2024 & June 2024 - HHW	16551015	05/20/2024

Vendor	Vendor Payee Name	Comment	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
000 003	Graybar Financial Services		1000	30210	Telephone	0008	106.58	Monthly: VOiP Seat Licenses - May, 2024 & June 2024 - Compliance	16551015	05/20/2024
000 003	Graybar Financial Services		1000	30210	Telephone	0015	46.80	Monthly: VOiP Seat Licenses - May, 2024 & June 2024 - Controller	16551015	05/20/2024
000 285	Heritage-Crystal Clean		1000	30933	HHW Disposal	0005	107.00	Oil and oil filter pick up @ Bethel site	18665021	05/01/2024
000 285	Heritage-Crystal Clean		1000	30933	HHW Disposal	0005	107.00	Oil and oil filter pick up @ Ellettsville site	18665020	05/01/2024
000 285	Heritage-Crystal Clean		1000	30933	HHW Disposal	0005	53.50	Oil and oil filter pick up @ Dillman site	18665022	05/01/2024
000 465	IU Health Plans		1000	04131	Health Insurance	0007	24,561.00	Monthly: Employee Health (6/1/24 - 6/30/24)	318170	05/10/2024
000 272	J R Davis Vending Inc		1000	20290	General Operating Supplies	0006	45.00	Water/cooler rental at Oard site	24458	05/15/2024
000 272	J R Davis Vending Inc		1000	30740	Machine & Equipment Rental	0006	10.00	Water/cooler rental at Oard site	24458	05/15/2024
000 078	N Anderson Excavating &		1000	30190	Other Professional Services	0002	7,950.00	Landfill: Mowing and trimming May 2024	1245	05/23/2024
000 093	South Central Indiana REMC		1000	30510	Electric	0002	85.00	Landfill: Monthly Electric	11383117	05/16/2024
000 093	South Central Indiana REMC		1000	30510	Electric	0002	295.00	Landfill: Monthly Electric	11383118	05/16/2024
000 093	South Central Indiana REMC		1000	30510	Electric	0002	115.00	Landfill: Monthly Electric	11383116	05/16/2024
000 093	South Central Indiana REMC		1000	30510	Electric	0002	65.00	Landfill: Monthly Electric, Security Light Only	11391606	05/16/2024
000 546	Spectrum VoIP		1000	30210	Telephone	0001	97.38	Monthly telephone and internet - Admin.	355152	06/01/2024
000 546	Spectrum VoIP		1000	30210	Telephone	0004	89.35	Monthly telephone and internet - RRC	355152	06/01/2024
000 546	Spectrum VoIP		1000	30210	Telephone	0005	47.39	Monthly telephone and internet - HHW	355152	06/01/2024
000 546	Spectrum VoIP		1000	30210	Telephone	0008	47.39	Monthly telephone and internet - Compliance	355152	06/01/2024
000 546	Spectrum VoIP		1000	30210	Telephone	0015	20.81	Monthly telephone and internet - Controller	355152	06/01/2024

Vendor	Vendor Name	Comment	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
000	TASC 469		1000	04131	Health Insurance	0007	84.90	Quarterly: Cobra Admin fees (7/1/2024 - 9/30/2024)	IN3112346	05/17/2024
000	Verizon 534		1000	30210	Telephone	0006	225.00	Monthly: Site phones May 2024	9963559107	05/07/2024
							<b>41,810.63</b>			
							<b>41,810.63</b>			

**Balance Register - Summary by Location & Pay Group**

Waste Reduction District Monroe County

Check Date: 05/31/2024 Normal

Location	Pay Group	Normal	NCFB	Total Gross
01 MO Admin	Hourly	2,763.04	0.00	2,763.04
01 MO Admin	Salary	5,136.11	0.00	5,136.11
Total: 01 MO Admin		7,899.15	0.00	7,899.15
04 RRC Recycling	Hourly	7,374.40	0.00	7,374.40
04 RRC Recycling	Salary	2,332.91	0.00	2,332.91
Total: 04 RRC Recycling		9,707.31	0.00	9,707.31
05 HW Haz Waste	Hourly	2,818.40	0.00	2,818.40
Total: 05 HW Haz Waste		2,818.40	0.00	2,818.40
06 Recycling & SW Station	Hourly	5,984.03	0.00	5,984.03
06 Recycling & SW Station	Part Time	2,050.38	0.00	2,050.38
Total: 06 Recycling & SW Station		8,034.41	0.00	8,034.41
08 MO Compliance	Hourly	1,516.80	0.00	1,516.80
08 MO Compliance	Salary	4,038.46	0.00	4,038.46
Total: 08 MO Compliance		5,555.26	0.00	5,555.26
15 Accounting	Hourly	1,691.40	0.00	1,691.40
Total: 15 Accounting		1,691.40	0.00	1,691.40
Longevity	Longevity	690.00	0.00	690.00
Total: Longevity		690.00	0.00	690.00
Grand Total		36,395.93	0.00	36,395.93

**Other Totals**

<b>Gross:</b>	36,395.93
<b>Net:</b>	25,679.48
<b>Check Amount:</b>	0.00
<b>Employee Direct Deposit:</b>	25,679.48
<b>Employer Direct Deposit:</b>	0.00
<b>Total Direct Deposit:</b>	25,679.48
<b>Distributed Gross:</b>	36,395.93
<b>Medicare Gross:</b>	33,579.00
<b>OASDI Gross:</b>	33,579.00
<b>Taxable Gross:</b>	33,550.00

**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 05/31/2024

Approval Date: 05/29/2024

Prerun Date	PO	Mode	Invoice			Budget		Amount	Description	Check Total
				Bank	Check	Account Code	Vendor Name			
05/31/2024				001	E	5100.04410.00000.0000	German American-HSA	75.00	DDClr-HSA	75.00
05/31/2024				001	E	5100.06200.00000.0000	Indiana Dept of Revenue	1,093.25	DDClr-STATE	1,168.25
05/31/2024				001	E	5100.06200.00000.0000	Indiana Dept of Revenue	1,100.99	DDClr-STATE	2,269.24
05/31/2024				001	E	5100.06200.00000.0000	Indiana Dept of Revenue	1,114.49	DDClr-STATE	3,383.73
05/31/2024				001	E	5100.06300.00000.0000	Indiana Dept of Revenue	683.42	DDClr-County	4,067.15
05/31/2024				001	E	5100.06300.00000.0000	Indiana Dept of Revenue	687.45	DDClr-County	4,754.60
05/31/2024				001	E	5100.06300.00000.0000	Indiana Dept of Revenue	696.64	DDClr-County	5,451.24
05/31/2024				001	E	1000.10340.00000.0001	John Hancock	868.00	DDClr-JH Retire	6,319.24
05/31/2024				001	E	1000.10340.00000.0004	John Hancock	1,067.81	DDClr-JH Retire	7,387.05
05/31/2024				001	E	1000.10340.00000.0005	John Hancock	310.03	DDClr-JH Retire	7,697.08
05/31/2024				001	E	1000.10340.00000.0006	John Hancock	570.18	DDClr-JH Retire	8,267.26
05/31/2024				001	E	1000.10340.00000.0008	John Hancock	611.08	DDClr-JH Retire	8,878.34
05/31/2024				001	E	1000.10340.00000.0015	John Hancock	186.05	DDClr-JH Retire	9,064.39
05/31/2024				001	E	5100.07300.00000.0000	John Hancock	421.98	DDClr-JH loan	9,486.37
05/31/2024				001	E	1000.10310.00000.0001	United States Treasury	463.87	DDClr-FICA	9,950.24
05/31/2024				001	E	1000.10310.00000.0004	United States Treasury	549.01	DDClr-FICA	10,499.25
05/31/2024				001	E	1000.10310.00000.0005	United States Treasury	150.24	DDClr-FICA	10,649.49
05/31/2024				001	E	1000.10310.00000.0006	United States Treasury	492.58	DDClr-FICA	11,142.07
05/31/2024				001	E	1000.10310.00000.0008	United States Treasury	327.37	DDClr-FICA	11,469.44
05/31/2024				001	E	1000.10310.00000.0015	United States Treasury	98.82	DDClr-FICA	11,568.26
05/31/2024				001	E	1000.10311.00000.0001	United States Treasury	108.49	DDClr-Medicare	11,676.75
05/31/2024				001	E	1000.10311.00000.0004	United States Treasury	128.39	DDClr-Medicare	11,805.14
05/31/2024				001	E	1000.10311.00000.0005	United States Treasury	35.14	DDClr-Medicare	11,840.28
05/31/2024				001	E	1000.10311.00000.0006	United States Treasury	115.21	DDClr-Medicare	11,955.49
05/31/2024				001	E	1000.10311.00000.0008	United States Treasury	76.56	DDClr-Medicare	12,032.05
05/31/2024				001	E	1000.10311.00000.0015	United States Treasury	23.11	DDClr-Medicare	12,055.16
05/31/2024				001	E	5100.06100.00000.0000	United States Treasury	2,844.38	DDClr-FED	14,899.54
05/31/2024				001	E	5100.06400.00000.0000	United States Treasury	486.90	DDClr-Medicare	15,386.44
05/31/2024				001	E	5100.06500.00000.0000	United States Treasury	2,081.89	DDClr-FICA	17,468.33
							Location: 0000	11,286.39		
							Location: 0001	1,440.36		
							Location: 0004	1,745.21		
							Location: 0005	495.41		

**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 05/31/2024

Approval Date: 05/29/2024

Prerun Date	PO	PO		Bank	Check	Budget	Vendor Name	Amount	Description	Check Total
		Mode	Invoice			Account Code				
							Location: 0006	1,177.97		
							Location: 0008	1,015.01		
							Location: 0015	307.98		
							Total:	17,468.33		

**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 05/31/2024

Approval Date: 05/29/2024

Prerun Date	PO	Mode	Invoice	Budget		Vendor Name	Amount	Description	Check Total
				Bank	Account Code				
				001	C 083655 5100.07300.00000.0000	Indiana St Central Collection	132.00	DDClr-Child Supp	132.00
				001	C 083656 5100.07350.00000.0000	Invesco Investment Service	29.00	DDClr-IRA	161.00
Location: 0000							161.00		
Total:							161.00		

**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 05/31/2024

Approval Date: 06/03/2024

Prerun Date	PO	Mode	Invoice	Budget			Amount	Description	Check Total	
				Bank	Check	Account Code				Vendor Name
				001	C 083682	5100.04393.00000.0000	AFLAC	89.61	DDCIR-AFLAC	89.61
				001	C 083682	5100.04393.00000.0000	AFLAC	89.61	DDCIR-AFLAC	179.22
				001	C 083682	5100.04393.00000.0000	AFLAC	89.61	DDCIR-AFLAC	268.83
				001	C 083683	5100.04320.00000.0000	Globe Life	48.30	DDCIR-GobalLife	317.13
				001	C 083683	5100.04320.00000.0000	Globe Life	48.30	DDCIR-GobalLife	365.43
				001	C 083683	5100.04320.00000.0000	Globe Life	48.30	DDCIR-GobalLife	413.73
				001	C 083683	5100.04320.00000.0000	Globe Life	56.28	DDCIR-GlobalPost	470.01
				001	C 083683	5100.04320.00000.0000	Globe Life	56.28	DDCIR-GlobalPost	526.29
				001	C 083683	5100.04320.00000.0000	Globe Life	56.28	DDCIR-GlobalPost	582.57
		GL - June 05/22/24		001	C 083683	5100.04320.00000.0000	Globe Life	(104.58)		477.99
				001	C 083684	5100.06600.00000.0000	PPLSI	20.70	DDCIR-ID	498.69
				001	C 083684	5100.06600.00000.0000	PPLSI	20.70	DDCIR-ID	519.39
				001	C 083684	5100.06600.00000.0000	PPLSI	20.70	DDCIR-ID	540.09
		ID - May 24		001	C 083684	5100.06600.00000.0000	PPLSI	(17.25)		522.84
								Location: 0000	522.84	
								Total:	522.84	



**MONROE COUNTY SOLID  
WASTE MANAGEMENT  
DISTRICT**

Date: May 29, 2024  
To: MCSWMD Board of Directors  
From: Cathy Martin, Controller  
RE: Claims for Approval

Accounts Payable Claims for Approval	\$9,200.31
<b>Total Accounts Payable Claims for Approval 05/27/2024</b>	<b>\$9,200.31</b>

We have examined the claims summarized above and, except for claims not allowed as shown on the register of claims, such claims are hereby allowed.

  
\_\_\_\_\_  
Tom McGlasson, Jr., Executive Director

  
\_\_\_\_\_  
Cathy Martin, Controller

Vendor	Vendor Payee Name	Comm ent	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
<input type="checkbox"/> Bundle : 052924B (36 Items, 9,200.31)										
<input type="checkbox"/> Docket Date : 05/31/2024 (36 Items, 9,200.31)										
000	Baugh Fine Print 204		1000	30190	Other Professional Services	0001	1,006.18	5 retractable banner signs, table runner; Rebranding.	42401	04/12/2024
000	Blue Fox Heating & 476 Cooling		1000	30610	Building Repair & Maintenance	0001	134.02	Spring HVAC Maintenance - Admin. Building	6143	05/21/2024
000	Blue Fox Heating & 476 Cooling		1000	30610	Building Repair & Maintenance	0004	111.10	Spring HVAC Maintenance - RRC	6143	05/21/2024
000	Cyntox Limited Liability 250		1000	30933	HHW Disposal	0005	372.00	HHW: Mixed Disposal - syringes.	264963	05/16/2024
000	German American-VISA 502		1000	20190	Office Supplies	0008	18.99	Compliance: Amazon - Wireless Mouse	GA APR-MAY 2024	05/19/2024
000	German American-VISA 502		1000	20290	General Operating Supplies	0005	1,739.85	HHW: Sharps containers	GA APR-MAY 2024	05/19/2024
000	German American-VISA 502		1000	20290	General Operating Supplies	0008	31.00	Compliance: Adhesive waterproof labels	GA APR-MAY 2024	05/19/2024
000	German American-VISA 502		1000	20320	Road Base Material	0004	179.88	RRC: Pothole patches	GA APR-MAY 2024	05/19/2024
000	German American-VISA 502		1000	30640	Vehicle Repair & Maintenance	0004	32.60	RRC: Diesel exhaust fluid	GA APR-MAY 2024	05/19/2024
000	German American-VISA 502		1000	30690	Other Repair & Maintenance	0006	864.45	Sites: Clean up and removal of downed tree at Oard site	GA APR-MAY 2024	05/19/2024
000	German American-VISA 502		1000	20290	General Operating Supplies	0001	61.10	Admin: Toilet tissue, paper towels	GA APR-MAY 2024	05/19/2024
000	German American-VISA 502		1000	20290	General Operating Supplies	0004	117.20	RRC: Bottled water, trash bags	GA APR-MAY 2024	05/19/2024
000	German American-VISA 502		1000	20290	General Operating Supplies	0005	8.56	HHW: Bottled water	GA APR-MAY 2024	05/19/2024

Vendor	Vendor Payee Name	Comm ent	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
000 502	German American-VISA		1000	20490	Other Supplies	0005	90.96	HHW: Toner cartridge for printer	GA APR-MAY 2024	05/19/2024
000 502	German American-VISA		1000	30320	Advertising	0001	799.99	Admin: Campus Box Media - 2024 Edgewood HS Football Promo.	GA APR-MAY 2024	05/19/2024
000 502	German American-VISA		1000	20190	Office Supplies	0001	19.98	Admin: Laminating pouches	GA APR-MAY 2024	05/19/2024
000 502	German American-VISA		1000	20390	Other Repair & Maint Supplies	0002	6.98	Landfill: Pea gravel	GA APR-MAY 2024	05/19/2024
000 502	German American-VISA		1000	20190	Office Supplies	0001	78.20	Admin: Copy paper	GA APR-MAY 2024	05/19/2024
000 502	German American-VISA		1000	30240	Freight/Handling	0002	100.31	Landfill: FedEx - Ship Horba back to: IE monitoring instruments.	GA APR-MAY 2024	05/19/2024
000 502	German American-VISA		1000	30830	Bank Fees	0001	42.09	German American VISA - finance / interest charge.	GA APR-MAY 2024	05/19/2024
000 010	Industrial Environmental		1000	30740	Machine & Equipment Rental	0002	726.00	HORIBA	209685	05/17/2024
000 010	Industrial Environmental		1000	30240	Freight/Handling	0002	68.87	Shipping HORIBA	209685	05/17/2024
000 011	Lee Paulsen		1000	20490	Other Supplies	0002	125.83	Reimbursement - ice for shipping Landfill samples, supplies.	2024-05	05/14/2024
000 011	Lee Paulsen		1000	20231	Fuel	0002	15.76	Reimbursement - Fuel for Landfill.	2024-05	05/14/2024
000 065	Lowe's Business Accounts		1000	20190	Office Supplies	0008	82.56	Office supplies for Adopt A Road	96298	04/23/2024
000 065	Lowe's Business Accounts		1000	20310	Building Material	0006	12.85	Plywood for Ellettsville site	96298	04/23/2024
000 082	NuGenesis Inc		1000	30941	Freon Disposal	0005	920.00	Disposal Hazardous Waste: Freon - containing items for recycling, pick - up fee.	16902	05/22/2024

Vendor	Vendor Payee Name	Comment	Fund	Acct	Acct Desc	Loc	Amount	Notes	Invoice	Invoice Date
000 014	Regina Breeden		1000	30610	Building Repair & Maintenance	0001	431.50	Monthly: Cleaning - Admin. Building, May, 2024.	518	05/28/2024
000 014	Regina Breeden		1000	30610	Building Repair & Maintenance	0004	68.50	Monthly: Cleaning - RRC, May, 2024.	518	05/28/2024
000 539	Rumpke of Indiana LLC		1000	30943	Hauling Glass	0004	260.00	Glass Hauling S Walnut	59378	05/23/2024
000 539	Rumpke of Indiana LLC		1000	30943	Hauling Glass	0006	130.00	Glass Hauling - Ellettsville Site	59375	05/23/2024
000 539	Rumpke of Indiana LLC		1000	30943	Hauling Glass	0006	130.00	Glass Hauling - Oard Road Site	59377	05/23/2024
000 539	Rumpke of Indiana LLC		1000	30943	Hauling Glass	0006	130.00	Glass Hauling - Bethel Lane Site	59376	05/23/2024
000 539	Rumpke of Indiana LLC		1000	30943	Hauling Glass	0006	130.00	Glass Hauling - Dillman Road Site	59379	05/23/2024
000 012	Solsberry Press		1000	30190	Other Professional Services	0008	80.00	Vest printing for Compliance	620068	05/22/2024
000 104	USABlueBook		1000	20490	Other Supplies	0002	73.00	Landfill supplies: Zero Oxygen, blue buffer, red buffer.	INV000259274	01/26/2024
							<b>9,200.31</b>			
							<b>9,200.31</b>			

**Tom McGlasson**

---

**From:** Geoff McKim <gmckim@co.monroe.in.us>  
**Sent:** Thursday, May 30, 2024 8:38 PM  
**To:** Cathy Martin; piedmoni@bloomington.in.gov; Penny Githens; Julie Thomas; Lee Jones; danswafford@ellettsville.in.us; Tom McGlasson; mayor@bloomington.in.gov  
**Subject:** Re: WRDMC Claims for Approval

Claims are approved. Thank you,  
-geoff

---

**From:** Cathy Martin <cmartin@mcswmd.org>  
**Date:** Wednesday, May 29, 2024 at 12:16 PM  
**To:** Geoff McKim <gmckim@co.monroe.in.us>, piedmoni@bloomington.in.gov <piedmoni@bloomington.in.gov>, Penny Githens <pgithens@co.monroe.in.us>, Julie Thomas <jthomas@co.monroe.in.us>, Lee Jones <ljones@co.monroe.in.us>, danswafford@ellettsville.in.us <danswafford@ellettsville.in.us>, Tom McGlasson <tmcglass@mcswmd.org>, mayor@bloomington.in.gov <mayor@bloomington.in.gov>  
**Subject:** WRDMC Claims for Approval

Please find attached the claims for approval in the amount of \$9,200.31. Please note that Tom is out of the office today. Kelly Mullis, our Office Manager, has reviewed all claims and signed the attached form for Board approval.

Thanks  
Cathy

**Catherine S. Martin, CPA**  
**Controller**  
[cmartin@mcswmd.org](mailto:cmartin@mcswmd.org)  
**(812) 349-2951**



Our World, Our Responsibility

(812) 349 - 2020 • 3400 S. Walnut St., Bloomington, IN 47401

[www.wastereductiondistrict.com](http://www.wastereductiondistrict.com)  

## MEMORANDUM

**TO:** WRDMC Board of Directors  
**DATE:** June 6, 2024  
**FROM:** Tom McGlasson Jr., Executive Director  
**SUBJECT:** Resolution 2024-04 To Amend the District Approved Vendor List

---

The Environmental Compliance Department, in working with the County Attorney's Office on enforcement of Chapter 360 of the Monroe County Code, has begun receiving court orders to remediate violations of the Monroe County Code in cases where the property owner and/or resident have failed to correct violations in a reasonable amount of time. These court orders allow for the District to place a lien on the property in question to recoup any costs associated with the court ordered remediation.

Due to limitations of staffing, time, and equipment to safely and adequately complete the court ordered remediation in a reasonable amount of time, the District has inquired with local businesses who perform this type of work. Two (2) entities have expressed interest in working with the District to perform the court ordered remediations: Bloomington Junk Service and Fire Dawgs.

Additionally, AECOM has advised that they can no longer perform the required statistical analysis for our semi-annual groundwater events. After researching options staff has elected to work with Atlas Technical Consultants, LLC to complete this task moving forward. Also, as a result of this move, the District will be purchasing the licensing rights to the database software used for the groundwater results statistical analysis. This will result in an annual licensing fee to Sanitas Technologies.

Staff is asking to add Bluestone Tree to the approved vendor list, this is the company the provided same day response when a tree fell at the Oard Road recycling center. Staff was pleased with their response and service and believes a fair price was charged for these services, and would likely reach out to them again should such services be needed in the future.

Lastly, the new accounting software has a different check printing format than our previous software, resulting in the need to purchase new checks. The software vendor recommended Rainbow Printing as a vendor may of their clients in the area use.

### VENDORS ADDED

- Atlas Technical Consultants, LLC
- Bloomington Junk Service
- Fire Dawgs
- Rainbow Printing, LLC
- Sanitas Technologies

### VENDORS REMOVED

- AECOM

## Resolution 2024 - 04

### Waste Reduction District of Monroe County

#### To Amend the District Approved Vendor List

**WHEREAS**, the Waste Reduction District of Monroe County (District) Board of Directors schedules one (1) regular Board meeting per calendar month; and

**WHEREAS**, some claims, including payroll and claims submitted by suppliers of goods and services to the District must be paid at intervals that are less than thirty (30) days; and

**WHEREAS**, I.C. 13-21-3-10(c) provides a process for the approval of certain claims without a meeting of the Board of Directors.

**NOW, THEREFORE**, the District Board of Directors hereby resolves:

1. Pursuant to IC 13-21-3-10(c) and as strictly set forth herein, the District Controller is authorized to pay, without prior approval of the Board of Directors, the following claims:
  - a. Payroll
  - b. The State solid waste management fees imposed by I.C. 13-20-22-1.
  - c. Claims of those vendors identified in the list of approved vendors, attached hereto and incorporated as if fully set forth and marked as Exhibit A. This list may be amended by the Board of Directors as necessary for the administration of the District.

Provided, however, except for those claims authorized and allowed by Resolution 2023-15, the Chairperson of the District Board of Directors or the Chairperson's designee from the membership of the Board of Directors must approve said claims in writing before the same are paid by the Controller.

2. Further, all such claims as approved by this Resolution shall be reviewed and ratified by the Board of Directors at its next regular or special meeting. The District Controller will immediately seek to recover any payments made pursuant to this Resolution if that claim is not subsequently approved by the District Board of Directors.
3. To amend the list of approved vendors with the addition of new vendors and the deletion of old vendors as described in Exhibit A attached hereto and by reference incorporated herein.

# Resolution 2024 - 04

## Waste Reduction District of Monroe County

### To Amend the District Approved Vendor List

So voted on this 13<sup>th</sup> day of June, 2024, by the Board of Directors of the Waste Reduction District of Monroe County.

AYE

NAY

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Penny Githens, Secretary

\_\_\_\_\_  
Penny Githens, Secretary

\_\_\_\_\_  
Julie Thomas, Director

\_\_\_\_\_  
Julie Thomas, Director

\_\_\_\_\_  
Lee Jones, Director

\_\_\_\_\_  
Lee Jones, Director

\_\_\_\_\_  
Dan Swafford, Director

\_\_\_\_\_  
Dan Swafford, Director

\_\_\_\_\_  
Kerry Thomson, Director

\_\_\_\_\_  
Kerry Thomson, Director

Attest:

\_\_\_\_\_  
Tom McGlasson Jr., Executive Director



Resolution 2024-04 Exhibit A  
 Waste Reduction District of Monroe County  
 Approved Vendor List  
 Amended and Approved June 13, 2024

**ACTIVE VENDORS**

A & A QUICK PUMP	CENTRAL SECURITY & COMMUNICATIONS	GLASCO UV
ABRACADABRA GRAPHICS	CINTAS	GLOBAL EQUIPMENT
AFLAC	CIRCULAR INDIANA	GLOBAL LIFE
AISWMD	CITY OF BLOOMINGTON UTILITIES	GRAYBAR
AMERIGAS	COLUMBUS INDUSTRIAL ELECTRIC	GREATER BLOOMINGTON CHAMBER OF COMMERCE
ARTISTIC MEDIA PARTNERS (WHCC)	COMCAST BUSINESS	HARRIS COMPUTERS
AT & T – COURTHOUSE	COMCAST CABLE	HERITAGE-CRYSTAL CLEAN
ATLAS TECHNICAL CONSULTANTS, LLC	CORE & MAIN	HERITAGE ENVIRONMENTAL SVCS.
B-TECH FIRE & SECURITY	COUNTY READY MIX	HOBBS EQUIPMENT
B&H ELECTRICAL AND SUPPLY, INC.	CROWN LIFT TRUCKS	HOOSIER RECREATION WORKSHOP
BANK OF NEW YORK	CUMMINS CROSSPOINT	HOOSIER TRANSFER STATION
BANK OF NEW YORK MELLON	CURIE ENVIRONMENTAL SERVICES, LLC	HYLANT GROUP
BARROW, ERNIE	CYNTOX BIOHAZARD SOLUTIONS	IDEM -STATE OF IND DEPT OF ENVIORMENTAL MANAGEMENT
BARRY COMPANY	DEQ ELECTRICAL & MECHANICAL	INDIANA DEPT. OF REVENUE (SPECIAL TAX DIVISION)
BAUGH FINE PRINT	DELUXE	INDIANA DEPARTMENT OF WORKFORCE DEV
BLAND HEAVY WRECKER	DEPARTMENT OF NATURAL RESOURCES	INDIANA HHW TASK FORCE, INC.
BLOOMINGTON JUNK SERVICE	DUKE ENERGY	INDIANA STATE CENTRAL COLLECTION UNIT
BLOOMINGTON PAINT & WALLPAPER	EEAI (ENVIROMENT EDUCATION OF IND)	INDUSTRIAL ENVIROMENTAL MONITORING
BLUE BENEFITS CONSULTING	EFFECTV	INSCCU-ASEF
BLUE FOX HEATING & COOLING	ELECTRONIC RECYCLERS INT'L	INTERNAL REVENUE SERVICE
BLUESTONE TREE	ELLETTSVILLE UTILITES	INTERSTATE BATTERIES
BRUCE GARAGE DOORS / HOME IMPROVEMENT	ENGRAVING & STAMP CENTER	INVESCO INVESTMENT
BYNUM FANYO UTILITIES, INC.	EVERSIDE HEALTH CARE	I.U. HEALTH
C & S, INC.	FINANCIAL SOLUTIONS GROUP	J & J CONCRETE CONSTRUCTION PRODUCTS
CALGON CARBON CORP.	FIRE DAWGS	J. R. DAVIS VENDING
CANON	FLEENER LAWN & LANDSCAPING	J & S LOCKSMITH
CARMIN PARKER	GATEHOUSE MEDIA INDIANA HOLDINGS, INC.	
CASSADY ELECTRIC	GEO TECH ENVIRONMENT	
CENTERPOINT ENERGY		

Resolution 2024-04 Exhibit A  
 Waste Reduction District of Monroe County  
 Approved Vendor List  
 Amended and Approved June 13, 2024

JOHN HANCOCK	NUGENESIS, INC.	SIHO INSURANCE SERVICES
JOHN NAYLOR TRUCKING	NUMEDIA MARKETING	SOLSBERRY PRESS
K & S HAULING	OMNISITE	SOUTH CENTRAL INDIANA REMC
K & S ROLLOFFS	OTTO'S PARKING MARKINGS	SPECTRUM VOIP
KLEINDORFER HARDWARE	P C MAX	STAR MEDIA
KOORSEN FIRE PROTECTION	POMP'S TIRE	STAPLES
LAMBERT CONSULTING	PPLSI	STATION 43 DESIGN
LIBERTY TIRE & RECYCLING	PRODUCTION HOUSE	STERNBERG, INC.
LIGHTING RESOURCES	PROLIFT INDUSTRIAL	STEVE'S WELDING
LINCOLN NATIONAL LIFE	QUEST DIAGNOSTICS	SUBURBAN PRODUCTS
LOW ASSOCIATES	RAINBOW PRINTING, LLC	TREASURER OF STATE
LOWE'S	REGIONAL SERVICES, INC.	U S POSTMASTER
MAC CORPORATION	REGINA BREEDEN	UNITED STATES TREASURY
MANN PLUMBING	REPUBLIC SERVICES	USA BLUE BOOK
MONROE COUNTY CLERK	ROTO-ROOTER PLUMBERS	VALUE FENCE
MONROE COUNTY FAIR ASSOCIATION	ROUNDSTONE NATIVE SEED	VERIZON WIRELESS
MONROE COUNTY TREASURER	RUMPKE OF INDIANA, LLC	W W GRAINGER
MULLER WELDING CO., INC.	SAFEGUARD BUSINESS	WASHINGTON TOWNSHIP WATER
N ANDERSON EXCAVATING & LAWN CARE	SAMS CLUB	WASTE REDUCTION DISTRICT OF MONROE COUNTY
NALCO COMPANY	SANITAS TECHNOLOGIES	WASTE ZERO
NAPA AUTO PARTS	SCOTTS TERMITE & PEST CONTROL	
	SHOE CARNIVAL, INC.	



Our World, Our Responsibility

(812) 349 - 2020 • 3400 S. Walnut St., Bloomington, IN 47401

[www.wastereductiondistrict.com](http://www.wastereductiondistrict.com)

## MEMORANDUM

**TO:** WRDMC Board of Directors

**DATE:** June 6, 2024

**FROM:** Tom McGlasson Jr., Executive Director

**SUBJECT:** Draft Request for Proposal for Recycling Processing, MSW Disposal, and Material Hauling Services

---

As requested by the Board at the April Board meeting, staff has drafted a Request for Proposal (RFP) for Recycling Processing, MSW Disposal, and Material Hauling Services. The included draft RFP has been reviewed by legal counsel.

The RFP is for services currently covered by an agreement with Republic Services entered into effective May 1, 2020. The initial term of this agreement was for three (3) years, with up to three (3) one (1) year renewal terms. We are currently in the second renewal term.

The agreement calls for either party to provide one hundred and twenty (120) days written notice to terminate the agreement. During any renewal term this notice may be provided at any time and must specify the date of termination.

Conversely, the District does have the option to engage with Republic Services to negotiate an extension to the current agreement if it so chooses.

When considering if the District should issue this, or a similar, RFP, the Board should take into account the following:

1. The third renewal term of the existing agreement will expire on May 1, 2026. The District will either have to negotiate an extension to this agreement, or issue an RFP for these services in late 2025 or early 2026.
2. The District could provide the one hundred and twenty (120) day notice to Republic Services at the time the RFP is issued and move forward with the responses received and the vendor(s) selected based on those responses.
3. Issuing the RFP does not obligate the District to accept any responses, nor enter into any agreement with a responding vendor. The District could choose to reject all responses received if it is determined that none of them improve the District's position with regard to the existing agreement.
  - a. However, Republic Services is also free to provide the one hundred and twenty (120) notice to the District at any time, and may choose to do so in response to the RFP being issued. This means the District would have to move forward with the responses received and any resulting contract(s).



## REQUEST FOR PROPOSAL

for

## Recycling Processing, MSW Disposal, and Material Hauling Services

**DRAFT**

Issued: **MMM DD, YYYY**

Proposals Due: **MMM DD, YYYY**

Contact Person: **Tom McGlasson Jr., Executive Director  
Waste Reduction District of Monroe County  
3400 S. Walnut Street  
Bloomington, IN 47401  
tmcglass@mcswmd.org  
812-349-2869 (phone)  
812-349-2872 (fax)**

## PUBLIC NOTICE OF REQUEST FOR PROPOSALS

Notice is hereby given pursuant to I.C. 5-3-1 that the Waste Reduction District of Monroe County is requesting proposals from interested and qualified entities for the following services:

### RECYCLING PROCESSING, MSW DISPOSAL, AND MATERIAL HAULING SERVICES

All sealed proposals will be received by the Waste Reduction District of Monroe County at 3400 S. Walnut Street, Bloomington, Indiana 47401, **at or before 4:00 p.m. (local time) on XXXday, MMM DD, YYYY**. Any proposal received after this designated time will not be considered.

Proposals need not include all requested services to be considered, provided that the Waste Reduction District of Monroe County is able to contract with a vendor or vendors to secure all requested services.

Sealed proposals will be opened and read aloud, in the order received, at the Waste Reduction District of Monroe County Board of Directors meeting on **XXXday, MMM DD, YYYY at 4:00 p.m. (local time)** in the Nat U. Hill Meeting Room, on the third floor of the Monroe County Courthouse, 100 W. Kirkwood Avenue, Bloomington, Indiana 47404. This meeting is also available for viewing online via Microsoft Teams. Information regarding the Board of Directors virtual meetings is located in the calendar on the Waste Reduction District of Monroe County website at this location: <https://wastereductiondistrict.com/calendar>. If this meeting is rescheduled, canceled, or otherwise does not occur as scheduled, proposals may be opened at a subsequent Board of Directors meeting, or other public meeting.

Request for Proposal documents may be obtained from the following location: <https://wastereductiondistrict.com/public-records>; or by submitting a written request to:

Tom McGlasson Jr., Executive Director  
Waste Reduction District of Monroe County  
3400 S. Walnut Street  
Bloomington, IN 47401  
[tmcglass@mcswmd.org](mailto:tmcglass@mcswmd.org)

Sealed proposals shall be submitted and clearly labeled with **Recycling Processing, MSW Disposal, and Material Hauling Services**. No electronic or facsimile submittals will be accepted. Proposals must be delivered to the Waste Reduction District of Monroe County, 3400 S. Walnut Street, Bloomington, Indiana 47401 no later than **4:00 p.m. (local time) XXXday, MMM DD, YYYY**. Proposals received after this date and time will not be considered.

All proposals must be valid for a period of at least ninety (90) days from the date of opening.

**Right to Reject Bids:** The Waste Reduction District of Monroe County reserves the right to accept or reject any and all bids and to waive any irregularities in any proposal.

## 1. INTRODUCTION

The Waste Reduction District of Monroe County (District) is located in Monroe County, Indiana and serves a population of approximately 140,000. The programs of the District include; public education and outreach, household hazardous waste disposal, household municipal solid waste disposal, recycling, environmental safety and compliance, and closed landfill monitoring and maintenance.

Public notice has been given as required by I.C. 5-22-9-3, 5-3-1, and 5-22-6, that the Waste Reduction District of Monroe County is requesting written proposals, in accordance with I.C. 5-22-9, from interested parties (Proposers) for the processing of recyclable commodities, municipal solid waste (MSW) disposal, and transportation of material that is collected / generated by the District's five (5) collection center locations. These locations are:

<u>Facility Name &amp; Location</u>	<u>Hours of Operation</u>
Main Recycling Center 3400 S. Walnut Street Bloomington, IN 47401	Tuesday through Saturday 7:30 a.m. to 5:30 p.m.
Ellettsville Recycling Center 6200 N. Matthews Drive Ellettsville, IN 47429	Monday, Wednesday, Friday, & Saturday 7:00 a.m. to 6:00 p.m.
Northeast Recycling Center 6015 E. State Road 45 Bloomington, IN 47408	Monday, Wednesday, Friday, & Saturday 7:00 a.m. to 6:00 p.m.
Westside Recycling Center 341 N. Oard Road Bloomington, IN 47404	Monday, Wednesday, Friday, & Saturday 7:00 a.m. to 6:00 p.m.
Southside Recycling Center 400 W. Dillman Road Bloomington, IN 47403	Monday, Wednesday, Friday, & Saturday 7:00 a.m. to 6:00 p.m.

The recyclable commodities are source separated at the collection facilities as follows:

- Cardboard – compacted in forty cubic yard (40yd<sup>3</sup>) roll-off containers.
- Plastic Containers #1 - #7 – mixed and compacted in forty cubic yard (40yd<sup>3</sup>) roll-off containers.
  - The District does not currently accept plastic bags, films, or expanded polystyrene.
- Mixed Paper – mixed paper includes all fiber materials except cardboard.
  - The Main Recycling Center – co-mingled and compacted in forty cubic yard (40yd<sup>3</sup>) roll-off containers.
  - Other four (4) recycling centers co-mingled in thirty cubic yard (30yd<sup>3</sup>) roll-off containers.
- Glass – clear and colored glass co-mingled in forty cubic yard (40yd<sup>3</sup>) roll-off containers.

- Metals – all metal materials are collected as described below and are to be hauled to either Bloomington Iron and Metal at 503 N. Rogers St., Bloomington, IN 47404 (Ellettsville, Northeast, and Westside recycling centers) or JB’s Salvage at 1803 Fountain Dr., Bloomington, IN 47404 (Main and Southside recycling centers) depending on the originating facility as indicated.
  - Aluminum – collected in thirty cubic yard (30yd<sup>3</sup>) and forty cubic yard (40yd<sup>3</sup>) roll-off containers.
  - Steel Cans – collected in thirty cubic yard (30yd<sup>3</sup>) and forty cubic yard (40yd<sup>3</sup>) roll-off containers.
  - Scrap Metal – collected in twenty cubic yard (20yd<sup>3</sup>), thirty cubic yard (30yd<sup>3</sup>), and forty cubic yard (40yd<sup>3</sup>) roll-off containers.

MSW is not accepted from the public at the Main Recycling Center, which only disposes of MSW generated on site, collected in a forty cubic yard (40yd<sup>3</sup>) roll-off container. The other four (4) facilities accept MSW from Monroe County residents as follows.

- Bagged household waste (Orange Bags) – compacted in forty cubic yard (40yd<sup>3</sup>) roll-off containers.
- Bulky Items – collected in thirty cubic yard (30yd<sup>3</sup>) and forty cubic yard (40yd<sup>3</sup>) roll-off containers.

## 2. Recyclable Commodity, MSW and Hauling Data

The following data is for the calendar year 2023, and is provided as an example of the tonnage of materials collected and hauling service needs of the District.

### 2.1. Cardboard

2023 Monthly Cardboard Tonnage By Locations:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL CARDBOARD TONS
Jan	26.87	18.60	9.07	6.45	9.17	70.16
Feb	22.98	14.07	8.60	7.93	5.13	58.71
Mar	23.34	18.34	9.82	6.09	8.46	66.05
Apr	24.78	15.47	8.92	8.18	6.12	63.47
May	23.81	16.27	14.10	6.68	5.54	66.40
Jun	29.98	20.87	9.55	3.28	10.47	74.15
Jul	25.44	15.62	8.62	7.40	7.08	64.16
Aug	31.41	17.23	9.60	6.86	9.11	74.21
Sept	31.13	13.81	10.40	4.13	8.86	68.33
Oct	27.35	14.30	8.57	7.08	6.06	63.36
Nov	24.85	18.02	8.30	7.97	6.75	65.89
Dec	39.63	17.63	8.78	8.01	7.10	81.15
<b>TOTAL</b>	<b>331.57</b>	<b>200.23</b>	<b>114.33</b>	<b>80.06</b>	<b>89.85</b>	<b>816.04</b>



2023 Monthly Cardboard Hauls By Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL CARDBOARD HAULS
Jan	9	4	2	2	3	20
Feb	8	4	2	2	2	18
Mar	9	5	2	2	3	21
Apr	8	4	2	3	2	19
May	8	4	3	2	2	19
Jun	9	5	3	1	3	21
Jul	8	4	2	2	2	18
Aug	11	5	2	2	3	23
Sept	9	4	2	1	3	19
Oct	9	4	3	2	2	20
Nov	8	5	2	2	2	19
Dec	9	4	2	2	2	19
<b>TOTAL</b>	<b>105</b>	<b>52</b>	<b>27</b>	<b>23</b>	<b>29</b>	<b>236</b>

**2.2. Plastic Containers #1 - #7**2023 Monthly Plastics Tonnage By Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL PLASTIC TONS
Jan	5.50	6.29	2.29	3.58	3.61	21.27
Feb	5.95	6.50	4.28	4.22	2.63	23.58
Mar	7.72	6.98	4.05	3.35	2.55	24.65
Apr	5.97	6.57	3.83	4.55	3.18	24.10
May	6.91	6.89	5.98	7.43	3.94	31.15
Jun	8.19	8.77	4.30	4.14	3.89	29.29
Jul	6.50	6.74	3.37	3.90	2.86	23.37
Aug	6.12	7.56	3.85	5.02	3.11	25.66
Sept	7.40	5.83	4.45	3.41	3.19	24.28
Oct	5.91	5.61	3.39	3.54	3.69	22.14
Nov	6.44	6.25	3.26	3.15	3.25	22.35
Dec	7.00	5.82	3.23	3.50	3.30	22.85
<b>TOTAL</b>	<b>79.61</b>	<b>79.81</b>	<b>46.28</b>	<b>49.79</b>	<b>39.20</b>	<b>294.69</b>



2023 Monthly Plastics Hauls By Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL PLASTIC HAULS
Jan	4	4	1	2	3	14
Feb	4	4	2	2	2	14
Mar	5	5	2	2	2	16
Apr	4	4	2	3	2	15
May	3	4	3	3	3	16
Jun	5	5	3	2	3	18
Jul	4	4	2	2	2	14
Aug	4	5	2	3	3	17
Sept	5	4	2	2	2	15
Oct	4	4	3	2	3	16
Nov	4	4	2	2	2	14
Dec	2	2	2	2	2	10
<b>TOTAL</b>	<b>48</b>	<b>49</b>	<b>26</b>	<b>27</b>	<b>29</b>	<b>179</b>

**2.3. Mixed Paper**

During the calendar year 2023, newspaper was collected separately from other mixed paper commodities. At the Ellettsville, Northeast, Westside, and Southside recycling centers, newspaper was collected separately in thirty cubic yard (30yd<sup>3</sup>) roll-off containers, and non-newspaper mixed fiber commodities were co-mingled in thirty cubic yard (30yd<sup>3</sup>) roll-off containers. Currently, newspaper and all other mixed paper commodities are co-mingled in thirty cubic yard (30yd<sup>3</sup>) roll-off containers.

At the Main Recycling Center, newspaper was collected separately and compacted in a forty cubic yard (40yd<sup>3</sup>) roll-off container. Other mixed paper commodities were sorted into separate vendor defined categories and collected in gaylord boxes of varying sizes. The gaylord boxes were transported via fifty-three foot (53ft) semi-trailer. Currently, newspaper and all other mixed paper commodities are co-mingled and compacted in a forty cubic yard (40yd<sup>3</sup>) roll-off container.

Below is data from 2023 for the tonnage and associated hauls of mixed paper commodities collected as described above.

2023 Newspaper Tonnage By Location (Ellettsville, Northeast, Westside, Southside):

	<b>Ellettsville Recycling Center</b>	<b>Northeast Recycling Center</b>	<b>Westside Recycling Center</b>	<b>Southside Recycling Center</b>	<b>TOTAL NEWSPAPER HAULS</b>
<b>Jan</b>	0.88	1.03	0.00	1.45	<b>3.36</b>
<b>Feb</b>	1.67	1.00	1.96	0.00	<b>4.63</b>
<b>Mar</b>	0.84	1.00	0.00	1.35	<b>3.19</b>
<b>Apr</b>	1.55	2.38	2.12	0.00	<b>6.05</b>
<b>May</b>	1.54	0.94	0.00	1.97	<b>4.45</b>
<b>Jun</b>	1.10	1.03	2.19	0.00	<b>4.32</b>
<b>Jul</b>	1.91	1.26	0.00	1.29	<b>4.46</b>
<b>Aug</b>	1.46	2.18	0.00	1.28	<b>4.92</b>
<b>Sept</b>	1.03	0.97	1.95	0.00	<b>3.95</b>
<b>Oct</b>	1.21	1.00	0.00	1.02	<b>3.23</b>
<b>Nov</b>	0.89	2.03	1.85	1.05	<b>5.82</b>
<b>Dec</b>	1.18	1.26	0.00	0.00	<b>2.44</b>
<b>TOTAL</b>	15.26	16.08	10.07	9.41	<b>50.82</b>

2023 Newspaper Hauls By Location (Ellettsville, Northeast, Westside, Southside):

	<b>Ellettsville Recycling Center</b>	<b>Northeast Recycling Center</b>	<b>Westside Recycling Center</b>	<b>Southside Recycling Center</b>	<b>TOTAL NEWSPAPER HAULS</b>
<b>Jan</b>	1	1	0	1	<b>3</b>
<b>Feb</b>	2	1	1	0	<b>4</b>
<b>Mar</b>	1	1	0	1	<b>3</b>
<b>Apr</b>	1	2	1	0	<b>4</b>
<b>May</b>	1	1	0	1	<b>3</b>
<b>Jun</b>	1	1	1	0	<b>3</b>
<b>Jul</b>	2	1	0	1	<b>4</b>
<b>Aug</b>	1	2	0	1	<b>4</b>
<b>Sept</b>	1	1	1	0	<b>3</b>
<b>Oct</b>	1	1	0	1	<b>3</b>
<b>Nov</b>	1	2	1	1	<b>5</b>
<b>Dec</b>	1	1	0	0	<b>2</b>
<b>TOTAL</b>	<b>14</b>	<b>15</b>	<b>5</b>	<b>7</b>	<b>41</b>

2023 Mixed Paper Tonnage By Location (Ellettsville, Northeast, Westside, Southside):

	<b>Ellettsville Recycling Center</b>	<b>Northeast Recycling Center</b>	<b>Westside Recycling Center</b>	<b>Southside Recycling Center</b>	<b>TOTAL MIXED PAPER TONNAGE</b>
<b>Jan</b>	5.72	2.18	0.00	3.89	<b>11.79</b>
<b>Feb</b>	3.16	4.40	2.14	0.00	<b>9.70</b>
<b>Mar</b>	4.19	1.70	3.12	4.09	<b>13.10</b>
<b>Apr</b>	3.41	3.96	0.00	0.00	<b>7.37</b>
<b>May</b>	3.47	1.71	2.22	3.06	<b>10.46</b>
<b>Jun</b>	6.92	4.01	3.02	0.00	<b>13.95</b>
<b>Jul</b>	3.32	1.35	0.00	3.44	<b>8.11</b>
<b>Aug</b>	2.81	3.81	2.70	0.00	<b>9.32</b>
<b>Sept</b>	2.92	3.10	2.54	0.00	<b>8.56</b>
<b>Oct</b>	5.36	1.74	0.00	3.89	<b>10.99</b>
<b>Nov</b>	2.90	4.23	3.48	0.00	<b>10.61</b>
<b>Dec</b>	2.67	1.69	0.00	3.58	<b>7.94</b>
<b>TOTAL</b>	<b>46.85</b>	<b>33.88</b>	<b>19.22</b>	<b>21.95</b>	<b>121.9</b>

2023 Mixed Paper Hauls By Location (Ellettsville, Northeast, Westside, Southside):

	<b>Ellettsville Recycling Center</b>	<b>Northeast Recycling Center</b>	<b>Westside Recycling Center</b>	<b>Southside Recycling Center</b>	<b>TOTAL MIXED PAPER HAULS</b>
<b>Jan</b>	2	1	0	1	<b>4</b>
<b>Feb</b>	1	2	1	0	<b>4</b>
<b>Mar</b>	2	1	1	1	<b>5</b>
<b>Apr</b>	1	2	0	0	<b>3</b>
<b>May</b>	1	1	1	1	<b>4</b>
<b>Jun</b>	2	2	1	0	<b>5</b>
<b>Jul</b>	1	1	0	1	<b>3</b>
<b>Aug</b>	0	2	1	0	<b>3</b>
<b>Sept</b>	1	2	1	0	<b>4</b>
<b>Oct</b>	2	1	0	1	<b>4</b>
<b>Nov</b>	1	2	1	0	<b>4</b>
<b>Dec</b>	1	1	0	1	<b>3</b>
<b>TOTAL</b>	<b>15</b>	<b>18</b>	<b>7</b>	<b>6</b>	<b>46</b>

Main Recycling Center:

2023 Newspaper:

	Tonnage	Hauls
Jan	0.00	0
Feb	8.10	1
Mar	0.00	0
Apr	0.00	0
May	0.00	0
Jun	9.76	1
Jul	0.00	0
Aug	0.00	0
Sept	0.00	0
Oct	6.71	1
Nov	0.00	0
Dec	10.18	1
<b>TOTAL</b>	<b>34.75</b>	<b>4</b>

2023 Mixed Paper:

	Tonnage	Trailer Loads
Jan	8.98	1
Feb	0.00	0
Mar	10.80	1
Apr	10.94	1
May	11.57	1
Jun	0.00	0
Jul	11.12	1
Aug	10.10	1
Sept	0.00	0
Oct	11.66	1
Nov	0.00	0
Dec	9.83	1
<b>TOTAL</b>	<b>85.00</b>	<b>8</b>

**2.4. Glass**

2023 Monthly Glass Tonnage By Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL GLASS TONS
Jan	11.68	14.87	9.81	5.36	5.55	<b>47.27</b>
Feb	13.31	0.00	4.59	5.27	5.60	<b>28.77</b>
Mar	12.87	13.23	7.85	3.94	5.65	<b>43.54</b>
Apr	13.17	5.98	8.28	4.05	0.00	<b>31.48</b>
May	11.55	5.34	7.33	5.94	4.83	<b>34.99</b>
Jun	14.01	7.50	3.98	0.00	5.38	<b>30.87</b>
Jul	12.64	7.02	4.48	0.00	3.94	<b>28.08</b>
Aug	12.53	13.35	9.11	10.32	6.86	<b>52.17</b>
Sept	6.15	6.57	4.46	0.00	4.55	<b>21.73</b>
Oct	7.23	0.00	3.50	4.79	0.00	<b>15.52</b>
Nov	13.91	6.86	6.00	5.36	5.28	<b>37.41</b>
Dec	15.05	6.64	4.91	1.00	5.02	<b>32.62</b>
<b>TOTAL</b>	<b>144.1</b>	<b>87.36</b>	<b>74.3</b>	<b>46.03</b>	<b>52.66</b>	<b>404.45</b>

## 2023 Monthly Glass Hauls By Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL GLASS HAULS
Jan	2	2	2	1	1	8
Feb	2	0	1	1	1	5
Mar	2	1	2	1	1	7
Apr	2	1	2	1	0	6
May	2	1	2	1	1	7
Jun	2	1	1	0	1	5
Jul	2	1	1	0	1	5
Aug	2	2	2	2	1	9
Sept	1	1	1	0	1	4
Oct	1	0	1	1	0	3
Nov	2	1	1	1	1	6
Dec	2	1	1	0	1	5
<b>TOTAL</b>	<b>22</b>	<b>12</b>	<b>17</b>	<b>9</b>	<b>10</b>	<b>70</b>

## 2.5. Metals

## 2023 Monthly Metals Hauls by Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL BULKY ITEM HAULS
Jan	5	5	4	6	4	24
Feb	4	4	5	4	4	21
Mar	5	5	6	5	5	26
Apr	5	7	7	4	6	29
May	6	7	5	5	7	30
Jun	7	8	8	5	6	34
Jul	5	5	1	5	5	21
Aug	5	6	7	6	7	31
Sept	6	6	4	4	6	26
Oct	4	5	5	6	6	26
Nov	5	6	5	3	5	24
Dec	3	3	5	5	4	20
<b>TOTAL</b>	<b>60</b>	<b>67</b>	<b>62</b>	<b>58</b>	<b>65</b>	<b>312</b>

**2.6. MSW – Orange Bags**

2023 Monthly Orange Bag Tonnage By Location:

\* Includes Main Recycling Center self-generated MSW

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL ORANGE BAG TONNAGE
Jan	1.59	47.55	36.59	31.47	42.74	159.94
Feb	0.00	37.41	26.54	27.31	31.83	123.09
Mar	2.18	41.16	28.88	28.83	37.13	138.18
Apr	2.35	40.21	29.22	26.53	34.64	132.95
May	2.68	47.97	35.50	34.83	44.61	165.59
Jun	0.00	48.06	33.91	34.09	36.89	152.95
Jul	2.23	46.65	39.72	38.29	40.42	167.31
Aug	0.00	51.55	40.91	31.61	38.25	162.32
Sept	3.07	33.28	30.11	27.66	33.68	127.80
Oct	0.00	40.00	36.42	31.57	37.21	145.20
Nov	2.53	55.86	31.66	29.25	39.07	158.37
Dec	0.00	41.97	30.23	26.53	32.76	131.49
<b>TOTAL</b>	<b>16.63</b>	<b>531.67</b>	<b>399.69</b>	<b>367.97</b>	<b>449.23</b>	<b>1765.19</b>

2023 Monthly Orange Bag Hauls By Location:

\* Includes Main Recycling Center self-generated MSW

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL ORANGE BAG HAULS
Jan	1	9	8	9	9	36
Feb	0	9	8	8	8	33
Mar	1	10	9	9	9	38
Apr	1	8	8	8	8	33
May	1	9	9	9	10	38
Jun	0	9	8	9	9	35
Jul	1	8	9	9	8	35
Aug	0	10	10	9	9	38
Sept	1	7	8	9	8	33
Oct	0	8	9	10	9	36
Nov	1	10	8	8	8	35
Dec	0	8	8	8	8	32
<b>TOTAL</b>	<b>7</b>	<b>105</b>	<b>102</b>	<b>105</b>	<b>103</b>	<b>422</b>

**2.7. MSW – Bulky Items**

2023 Monthly Bulky Item Tonnage By Location:

	<b>Ellettsville Recycling Center</b>	<b>Northeast Recycling Center</b>	<b>Westside Recycling Center</b>	<b>Southside Recycling Center</b>	<b>TOTAL BULKY ITEM TONNAGE</b>
<b>Jan</b>	11.03	5.84	4.00	3.74	<b>24.61</b>
<b>Feb</b>	7.49	1.22	3.81	5.33	<b>17.85</b>
<b>Mar</b>	5.03	6.17	5.44	4.65	<b>21.29</b>
<b>Apr</b>	18.01	5.66	7.39	6.28	<b>37.34</b>
<b>May</b>	14.35	3.51	7.43	5.21	<b>30.50</b>
<b>Jun</b>	14.91	9.89	5.72	6.70	<b>37.22</b>
<b>Jul</b>	13.22	10.81	7.13	11.45	<b>42.61</b>
<b>Aug</b>	12.25	1.30	6.43	5.29	<b>25.27</b>
<b>Sept</b>	17.61	7.84	4.98	5.18	<b>35.61</b>
<b>Oct</b>	10.62	7.93	4.27	4.52	<b>27.34</b>
<b>Nov</b>	5.38	2.30	4.21	4.82	<b>16.71</b>
<b>Dec</b>	9.29	3.80	3.95	3.06	<b>20.10</b>
<b>TOTAL</b>	<b>139.19</b>	<b>66.27</b>	<b>64.76</b>	<b>66.23</b>	<b>336.45</b>

2023 Monthly Bulky Item Hauls By Location:

	<b>Ellettsville Recycling Center</b>	<b>Northeast Recycling Center</b>	<b>Westside Recycling Center</b>	<b>Southside Recycling Center</b>	<b>TOTAL BULKY ITEM HAULS</b>
<b>Jan</b>	8	6	5	4	<b>23</b>
<b>Feb</b>	10	1	5	6	<b>22</b>
<b>Mar</b>	9	6	5	6	<b>26</b>
<b>Apr</b>	9	6	6	7	<b>28</b>
<b>May</b>	11	3	6	7	<b>27</b>
<b>Jun</b>	12	10	9	6	<b>37</b>
<b>Jul</b>	12	9	6	8	<b>35</b>
<b>Aug</b>	11	1	6	6	<b>24</b>
<b>Sept</b>	8	7	7	6	<b>28</b>
<b>Oct</b>	10	7	6	5	<b>28</b>
<b>Nov</b>	9	2	5	6	<b>22</b>
<b>Dec</b>	4	2	2	2	<b>10</b>
<b>TOTAL</b>	<b>113</b>	<b>60</b>	<b>68</b>	<b>69</b>	<b>310</b>

### 3. Instructions To Proposers

#### 3.1. Submission of Proposals

Sealed Proposals must be delivered to the District at the mailing address shown below. It is the Proposer's responsibility to ensure delivery of the proposal documents to the District before the submittal deadline. To confirm receipt of your submittal, please contact Tom McGlasson Jr at [tmcglass@mcswmd.org](mailto:tmcglass@mcswmd.org).

- 3.1.1. Submitted proposals shall include all of the properly executed and completed forms shown below, which are included in this proposal packet:
- 3.1.1.1. Proposer Identification and Form of Business Entity (**Exhibit A**)
  - 3.1.1.2. Non-Collusion Affidavit (**Exhibit B**)
  - 3.1.1.3. E-Verify Employment Affidavit (**Exhibit C**)
  - 3.1.1.4. Equal Employment Opportunity / ADA Statement (**Exhibit D**)
- 3.1.2. Proposals **must** be ordered as follows:
- 1. Proposer Identification and Form of Business Entity (Exhibit A)
  - 2. Statement of related experience (Section 6.1)
    - a. This statement must include the following:
      - i. Permit and license compliance demonstration (Section 4.1)
      - ii. Affirmation of the necessary personnel, vehicles, equipment, and inventory necessary to adequately perform the work included in the proposal (Section 4.4)
  - 3. Statement of recycling processing policies and procedures (Section 6.3)
  - 4. Statement of sustainability initiatives – Optional (Section 6.5)
  - 5. References (Section 6.2)
  - 6. List of receiving facilities (Sections 4.4, 5.3, 6.3, and 6.4)
  - 7. Scope of Work
    - a. Recycling Processing (Section 5.1)
    - b. MSW Disposal (Section 5.2)
    - c. Material Hauling (Section 5.3)
    - d. Roll Off Box Rental (Section 5.4)
    - e. Roll Off Box Storage (Section 5.5)
  - 8. Written reporting plan (Section 6.6)
  - 9. Non-Collusion Affidavit (Exhibit B)
  - 10. E-Verify Employment Affidavit (Exhibit C)
  - 11. Equal Employment Opportunity / ADA Statement (Exhibit D)
  - 12. Surety

Proposal submittals will be due to the address listed below no later than **4:00 p.m. (local time) on xxxday, MMM DD, YYYY**. All duly received proposals will be opened and read aloud in the order received at the Waste Reduction District of Monroe County Board of Directors (Board) meeting beginning at 4:00 p.m. (local time) on **Thursday MMM DD, YYYY**.



**Submit Proposals To:**

**Mailing Address:** Waste Reduction District of Monroe County  
 Attn: Tom McGlasson Jr., Executive Director  
 Recycling Processing, MSW Disposal, and Material Hauling  
 3400 S. Walnut St.  
 Bloomington, IN 47401

**Note:** Any deviation from these requirements may result in your proposal being considered non-responsive.

**3.2. Delivery of Proposal**

Each sealed Proposal must be received by 4:00 p.m. (local time) on **xxxday, MMM DD, YYYY**. Sealed proposals shall be identified with the title Recycling Processing, MSW Disposal, and Material Hauling Services and the Proposer's name. No electronic or facsimile proposals will be accepted.

The District's preferred delivery method is either the U.S. Postal Service or a private courier service such as Fed-Ex or United Parcel Service. However, if a bid is hand-delivered, it must be delivered to the District's Administration Office located at 3400 S. Walnut Street, Bloomington, IN 47401 between 8:00 a.m. and 4:00 p.m. (local time). Proposer shall be responsible for ensuring that hand-delivered proposals are submitted to a District staff member. The District shall not be responsible for submittals left unattended at the front desk, or given to an individual not employed with the District. All late proposals will be returned unopened.

**3.3. Inquiries**

The Proposer must examine the Request For Proposal (RFP) and seek clarification in writing via email if the Proposer does not understand any information or instructions.

Questions regarding the RFP must be submitted via email with the subject line: "RFP Inquiry". Inquiries must be submitted via email no later than 4:00 p.m. (local time), **xxxday, MMM DD, YYYY**. The District assumes no liability for assuring accurate, complete, or on-time email transmissions and receipts.

1. Reference to page number and section within this RFP relevant to the question(s) presented for clarification.
2. The District will respond to all inquiries within two (2) business days of the inquiry submittal deadline through an addendum, which will be available on the District website at: <https://wastereductiondistrict.com/public-records>.
3. Any ambiguities or inconsistencies shall be brought to the District's attention through written communication via email by **4:00 p.m. (local time), xxxday, MMM DD, YYYY**.

**Submit inquiries to:**

Tom McGlasson Jr., Executive Director  
Waste Reduction District of Monroe County  
[tmcglass@mcswmd.org](mailto:tmcglass@mcswmd.org)

**3.4. Addenda**

If revisions become necessary, the District will provide written addenda, which will be posted on the website shown below. Any addenda issued by the District must be signed and submitted with the proposal. It is the responsibility of the Proposer to check to see whether any addenda have been issued. Failure to do so could result in an unresponsive proposal. Addenda shall be posted within two (2) business days of the inquiry submission deadline to the District's website at: <https://wastereductiondistrict.com/public-records>.

**3.5. Acceptance or Rejection**

Submission of any proposal indicates acceptance of the conditions and requirements contained in the RFP unless clearly and specifically noted otherwise in the submittal documents.

The District Board of Directors reserves the right to reject any or all proposals, in whole or in part, to waive any or all formalities, and to disregard all non-conforming, non-responsive, or conditional proposals.

**3.6. Award**

Once proposals are opened and evaluated, the District, through its Board of Directors, may award a contract to the vendor(s) who submits the proposal(s) judged by the District to be the lowest responsible and responsive proposal(s) that meets the specifications contained in this RFP. The award may be made at the next Board of Directors meeting, or a subsequent meeting. The Board of Directors meets on the second Thursday of each month at 4:00 p.m. in the Nat U. Hill Meeting Room on the third floor of the Monroe County Courthouse, 100 W. Kirkwood Ave., Bloomington, Indiana. Any meeting schedule changes will be noticed in accordance with IC 5-14-1.5-5, and updated on the District website at: <https://wastereductiondistrict.com/calendar>.

The District Board of Directors reserves the right to conduct discussions with responsible Proposer(s) and negotiate final contract conditions with the Proposer(s) who, in the sole discretion of the Board, has/have been determined to be the best able to perform the requested services in a manner most beneficial to the citizens of Monroe County, Indiana.

Any contract entered into shall be construed in accordance with and governed by the laws of the State of Indiana.

**3.7. Compliance**

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over this project or procurement shall apply to the project or purchase throughout. The Proposer warrants that its performance under this Contract or Award will

at all times comply with all local, state, and federal laws, codes, ordinances, rules, and regulations.

#### **4. General Requirements**

##### **4.1. Permits and Licenses**

Proposers shall demonstrate compliance with all applicable local, state and federal permitting and licensing requirements with regard to facilities and vehicles to be utilized in the performance of the work included in the proposal.

##### **4.2. Qualifications**

The Proposer shall be fully knowledgeable of all commodities to be recycled, MSW disposal, & transportation under this proposal through education and/or experience and other conditions and circumstances relating to the execution of the requested services. The Proposer shall also thoroughly examine and be familiar with the Instructions, General Requirements, Scope of Work, and Specifications herein.

##### **4.3. Personnel and Equipment**

The Proposer shall affirm that they have the necessary personnel, vehicles, equipment, and inventory necessary to adequately perform the work included in the proposal.

##### **4.4. Facilities**

The Proposer shall provide a list of all facilities anticipated to receive any materials included in the proposal, and where necessary, provide permit and/or registration numbers issued by the Indiana Department of Environmental Management (IDEM), or corresponding state regulatory agency if the facility is located outside the State of Indiana.

##### **4.5. Surety**

A Surety Bond duly executed by authorized officials of a surety authorized to do business in the State of Indiana or a certified check in an amount of \$10,000, must accompany each proposal.

##### **4.6. Proposal Term of Validity**

In order to allow for an adequate period of evaluation, Proposers may not withdraw their proposal within ninety (90) calendar days of the opening date. Withdrawal within that time frame or after its acceptance by the District shall constitute grounds allowing for the forfeiture of the Surety to the District among other remedies available to it.

#### **5. Scope of Work**

##### **5.1. Recycling Processing**

Proposers shall provide the price they will pay, or charge they will assess, to the District for each separated recyclable commodity category identified in sections 2.1 through 2.4. Purchase price and/or assessed charge must be presented per pound and/or per ton.

Proposers must identify any differences in the specific commodities included in each category in the proposal from how they are defined in this RFP.

Proposers are encouraged to provide additional pricing information for further separated commodities (i.e. Plastics #1; Newspaper; Glass separated by color; etc.), if such additional separation impacts the price paid, or assessed, to the District.

## **5.2. MSW Disposal**

Proposers shall provide a cost per ton to dispose of MSW from the District's five (5) facilities, identified in Section 1, at a permitted solid waste disposal facility and/or processing facility.

## **5.3. Material Hauling**

Proposers shall provide a cost per roll off truck to haul from each location identified in Section 1, the recyclable commodities and MSW specified in this RFP to an appropriate facility for processing and/or disposal, to include returning the same, or similar roll off box, to the District facility of origin. Proposers shall identify the receiving facility(ies) for each recyclable commodity and MSW.

Additionally, Proposers shall provide a cost to deliver an empty roll off box to each location identified in Section 1, and a cost to retrieve said box (full or empty) and not return it to the site of origin.

Proposers must provide the days and hours of operation for hauling services and state the maximum amount of time, in hours, that would elapse between being notified of the need to have a roll off box hauled and the roll off box being collected from any District location.

## **5.4. Roll Off Box Rental**

The District owns an inventory of roll off boxes for the collection of recycling commodities and MSW at its facilities. However, from time to time, the District has a need to rent roll off boxes if its boxes are out of service for any reason. Proposers shall indicate if they have roll off boxes available for the District to rent as needed, and provide a cost to be assessed to the District for the rental of the following types of roll off boxes:

- 40yd<sup>3</sup> compactor roll off boxes
- 40 yd<sup>3</sup> open top roll off boxes
- 30 yd<sup>3</sup> open top roll off boxes
- 20 yd<sup>3</sup> open top roll off boxes

## **5.5. Roll Off Box Storage**

The District prefers that its inventory of roll off boxes be stored at the location of the proposer selected to perform material hauling services. Proposers must confirm their ability to store said roll off boxes and specify any costs or conditions to be imposed upon the District to do so.

## 5.6. Conditions

The District recognizes that not all potential proposers have the same capabilities and ability to include all components of this RFP in a proposal submitted to the District. If any proposed pricing and/or services are dependent and/or contingent upon the inclusion of any other recycling processing, and/or MSW disposal, and or Material Hauling services, this must be explicitly stated in the proposal.

Additionally, if any pricing is dependent and/or contingent upon other components of the proposal, the proposer must provide alternative pricing that is not dependent and/or contingent on the other components.

## 6. Specifications

### 6.1. Related Experience

Proposers shall provide a statement regarding the Proposer's experience and capability for each component of this RFP included in the submitted proposal. This must include a complete listing of facilities, with contact information, which the proposer has delivered any of the recycling commodities or MSW included in this RFP during the previous five (5) years.

### 6.2. References

Proposers shall provide a list of at least five (5) references from entities for which the proposer currently provides the same or similar services.

### 6.3. Recycling Processing Requirements

The District expects all recyclable commodities collected at its locations identified in Section 1 to be recycled. Landfilling, incineration, and "waste-to-energy" are not acceptable forms of recycling. Proposers shall provide a statement regarding its general policies and procedures for processing recyclable commodities, which must include its definition of "contamination" and the acceptable contamination rate for loads of recyclable commodities delivered to the receiving facility. If the acceptable contamination rate is different for different commodities, this must be explained in the statement.

Proposers shall provide a list of recycling facilities which might be anticipated to receive recycling commodities originating from District locations.

### 6.4. MSW Disposal Requirements

All MSW collected at the District locations identified in Section 1, must be transported to a permitted solid waste disposal or processing facility. Proposers shall list all facilities which may receive MSW from District locations. For any listed transfer facilities, the proposer shall also list the final disposal facility(ies) which receive MSW from the transfer facility. For each facility listed, the Proposer must include the facility's physical address (P.O. Box numbers will not be accepted) and permit number.



### **6.5. Sustainability Initiates (Optional)**

Proposers are encouraged to provide a statement of sustainability initiates and/or climate change mitigation practices implemented by the organization.

### **6.6. Reporting Requirements**

Proposers shall provide a written plan to provide monthly reports to the District Operations Director for each District location identified in Section 1. Monthly reports will be required to provide separate tonnage and hauling totals for each District location, for each recycling commodity, Orange Bag MSW, and Bulky Item MSW.

Additionally, any other service items which will result in money to be paid to, or by, the District will need to be itemized by location and included in the monthly reports.

### **6.7. Contract Length**

The District is seeking a three (3) year contract with successive annual renewal options.

### **6.8. Insurance Requirements**

Any Proposer(s) awarded a contract under this RFP shall purchase and maintain commercial general liability and other insurance as is appropriate for the Work being performed and furnished and as will protect Proposer, their employees, officers, or agents from: (i) claims under worker's or workmen's compensation, disability benefits and other similar employee benefit acts; (ii) claims for damages because of bodily injury, occupational sickness or disease, or death of Proposer's employees; (iii) claims for damages because of bodily injury, sickness or disease, or death of any person other than Proposer's employees; (iv) claims for damages insured by personal injury liability coverage which are sustained by any person as a result of an offense directly or indirectly related to the employment of such person by Proposer, or by any other person for any other reason; (v) claims for damages, other than to the Work itself, because of physical injury to or destruction of tangible property wherever located, including loss of use resulting therefrom; (vi) claims arising out of operation of Laws or Regulations for damages because of bodily injury or death of any person or for damage to property; and (vii) claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle, which may arise out of or result from Proposer's other obligations under the Contract Documents, whether it is to be performed or furnished by Proposer, by any Subcontractor, by anyone directly or indirectly employed by any of them to perform or furnish any of the Work, or by anyone for whose acts any of them may be liable.

The insurance required by this section shall be written for not less than the limits of liability and coverages as provided herein or as required by Law, whichever is greater. The Commercial General Liability Insurance shall include coverage of: (i) Premises and operations; (ii) Contractual liability as applicable to any indemnification hold harmless agreements in the Contract; (iii) Products and Completed Operations; (iv) Broadform Property Damage - including completed operations; (v) Fellow Employee claims under Personal Injury; and (vi) Independent contractors.

The Proposer’s insurance shall be written for not less than the following limits of liability:

- 1. Workers Compensation & Disability: Statutory Limits
- 2. Employer’s Liability
  - a. Bodily Injury by Accident (each accident): \$100,000
  - b. Bodily Injury by Disease (policy limit): \$500,000
  - c. Bodily Injury by Disease (each employee): \$100,000
- 3. Commercial General Liability (Occurrence Basis) Bodily injury, personal injury, property damage, contractual liability, products-completed operations. NOTE: GENERAL AGGREGATE TO APPLY PER LOCATION/PROJECT
  - a. General Aggregate Limit (other than Products/Completed Operations): \$1,000,000
  - b. Products/Completed Operations: \$1,000,000
  - c. Personal & Advertising Injury Limit: \$1,000,000
    - i. Each Occurance Limit: \$1,000,000
    - ii. Fire Damage (any one fire) \$50,000
    - iii. Medical Expense Limit (any one person): \$5,000
- 4. Comprehensive Auto Liability (single limit)  
(owned, hired and non-owned)
  - Bodily injury and property damage (each accident) \$1,000,000
- 5. Umbrella Excess Liability (each occurrence and aggregate) \$1,000,000
  - a. Deductible on the Umbrella Liability shall not be more than \$10,000

Proposer shall be responsible for paying all deductible amounts.

Proposer shall, prior to the effective date of any contract awarded under this RFP, provide the District with Certificates of Coverage in the amount specified, naming District as an additional insured. Coverage may not be cancelled without first providing District with thirty (30) days written notice of cancellation.

**7. Evaluation of Proposals**

Proposers must present their best offers with their proposals.

Proposals must include sufficiently detailed information, in accordance with (IC 5-22-9-1 et seq. and IC 13-21-6 et seq.) to permit a fair and equitable evaluation by the Board of Directors of the proposal, in comparison to other proposals, with respect to net cost, technical aspects, environmental protection, qualifications and financial condition of the Proposer evidencing it is responsible, and such other information which may have a material bearing on the Board’s ability to evaluate the proposal.

All proposals will be given a thorough review. Immediately following the opening of proposals, a period for the evaluation of proposals and responsible references will occur. Proposals must remain open for 90 days from the due date to facilitate the evaluation of the proposals. One or more of the Proposers who are judged to be qualified may be invited for selection interviews. Proposers may be required to make presentations to the Board of Directors.

Selection of the Proposers will be based upon, but not limited to, the following considerations and criteria:

- Overall responsiveness and completeness of the proposal documents;
- Proposer's willingness and ability to meet the service needs of the District; provide high quality and innovative recycling and waste management services; and to abide by the condition and requirements of the contract(s);
- Proposer's financial status and ability to finance the operation;
- Proposer's demonstrated experience with similar operations and references;
- Proposer's ability to provide, maintain, and operate required equipment;
- Proposal cost in relation to services proposed;
- Any other considerations and information deemed pertinent by the Board and/or review committee for safeguarding the interest of the District.

The above referenced considerations & criteria will be taken collectively in selecting the Proposer.

Once a finalist(s) is selected, the Board intends to negotiate a contract(s) with the Proposer(s) providing the selected services.

## **8. Public Disclosure of Proposals**

All proposals received in response to this RFP shall become property of the Waste Reduction District of Monroe County. All proposals shall be considered deliberative when received and as such not a matter of public record until such time as the contract(s) is/are signed. All proposals will then be public record with the exception of those parts of each proposal which are appropriately defined and specified by the Proposer as business or trade secrets provided that said parts are submitted in an envelope and clearly marked as "Trade Secret", "Confidential" or "Proprietary". The Board shall not otherwise be liable or responsible for anything that may result from the disclosure of any RFP or any part thereof. Submission of a proposal acknowledges agreement with this provision and affirms the understanding that all items submitted in response to the RFP, or related thereto, are public records, except when properly defined and marked "Trade Secret", "Confidential", or "Proprietary". The Proposer solely shall be responsible for defending any challenge to the "Trade Secret", "Confidential", "Proprietary", or similarly labeled material.



## Proposer Identification and Form of Business Entity

Name of Proposer: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, & Zip: \_\_\_\_\_

Business Address:  
(if different)

City, State, & Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Project Manager: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

### Form of Business Entity

Provide the form of the business entity of the Proposer (such as sole proprietorship, partnership, joint venture, and corporation), attach appropriate documentation, and, if a corporation, a current certificate of good standing. An out of State Corporation must be authorized to do business in Indiana.

Form of Business Entity: \_\_\_\_\_

Documents Attached:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**NON-COLLUSION AFFIDAVIT**

The undersigned bidder or agent, being duly sworn on oath, says that he or she has not, nor has any other member, representative, or agent of the firm, company corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He / She further says that no person or persons, firms or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

**OATH AND AFFIRMATION**

I hereby affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
(Name of Organization)

By \_\_\_\_\_

\_\_\_\_\_  
(Title of Person Signing)

**ACKNOWLEDGEMENT**

STATE OF \_\_\_\_\_ )

COUNTY OF \_\_\_\_\_ )

SS:

\_\_\_\_\_ being duly sworn, deposes and says that he/she is

\_\_\_\_\_ of the above \_\_\_\_\_

(Title)

(Name of Organization)

and that the statements contained in the foregoing bid, certification and affidavit are true and correct.

Subscribed and sworn before me this \_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

County of Residence: \_\_\_\_\_

**"AFFIDAVIT"**

STATE OF \_\_\_\_\_ )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

**E-VERIFY AFFIDAVIT**

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the \_\_\_\_\_ of \_\_\_\_\_.
2. The company named herein the employs the undersigned:
  - a. Has contracted with, or is seeking to contract with, the Waste Reduction District of Monroe County to provide services; **OR**
  - b. Is a Bidder/Proposer on a contract to provide services to the Waste Reduction District of Monroe County.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien" as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein is enrolled in and participates in the E-verify program.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

STATE OF \_\_\_\_\_ )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

Before me, a Notary Public in and for the County and State personally appeared \_\_\_\_\_ and acknowledged the execution of the foregoing this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public's Signature

\_\_\_\_\_  
Printed Name of Notary Public

My Commission Expires: \_\_\_\_\_ County of Residence: \_\_\_\_\_

### **EQUAL EMPLOYMENT OPPORTUNITY/ADA STATEMENT**

During the performance of the contract, the Proposer agrees as follows:

1. The Proposer will not discriminate against any employee or applicant for employment because of race, color, religion, gender, sexual orientation, national origin, political affiliation or belief, age or disability. The Proposer will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to race, color, religion, sex, national origin, political affiliation or belief, age or disability. Such action shall include but not be limit to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for the training, including apprenticeship. The Proposer agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provision of the nondiscrimination clause.
2. The Proposer agrees that all services, facilities, activities and programs provided as part of this contract will meet the requirements of the American's with Disabilities Act and the rules and regulations promulgated thereunder.
3. The Proposer will, in all solicitations or advertisements for employees placed by or on behalf of the Proposer, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, political affiliation or belief, age or disability.
4. The Proposer will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided, advising the labor union workers' representative of the Proposer's commitments under the Equal Employment Opportunity Section of this contract, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
5. In the event of the Proposer's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Proposer may be declared ineligible for further Proposers.

---

AUTHORIZED SIGNATURE

---

PRINTED NAME

TITLE

---

COMPANY NAME

DATE



# 1 Sustainable Joe

Thursday, June 06, 2024

Waste Reduction District of Monroe County  
 3400 S. Walnut Street  
 Bloomington, IN 47401

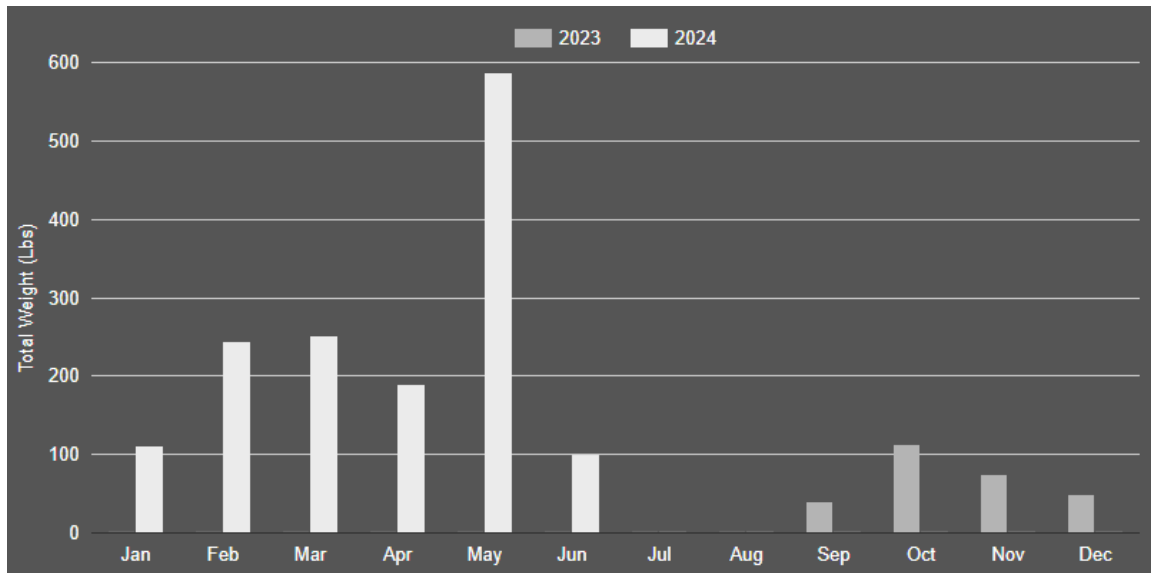
Since the last update in December, 2023, the Multi-Dwelling Complex Composting Pilot Program (Back2Earth) has added two additional sites, and is operating at the following capacity:

**Participating Sites:**

1. Woods at Latimer (Abodes Inc.) Launched September 18, 2023.
2. Middle Earth House (Bloomington Cooperative Living) Launched January 21, 2024.
3. Covenanter Hill neighborhood (Renaissance Rentals) Launched April 18, 2024.
4. Bloomington Cohousing, Launched April 27, 2024.

**Operation Totals To Date (June 6, 2018):**

- A. 1,760 lbs (.88 Tons) of food waste diverted
- B. 60 participating households, comprising 85 total participants
- C. Total program diversion per month, in Lbs:



This chart, as well as others with further breakdowns, can be found in real time on the Impact tracking page of the program’s website at [www.1sustainablejoe.com/measuring-impact](http://www.1sustainablejoe.com/measuring-impact).

Joseph Wynia  
 Founder, CEO

# CAC Monthly Activity Report

Waste Reduction District of Monroe County  
Citizen's Advisory Committee  
April – June 2024

## **04/18 Regular Meeting Canceled**

- Member absences & a lack of agenda items

## **05/16 Regular Meeting**

- Made initial review of CAC proposed budget request
- Discussed possibility of food waste collection by Garden Quest at Lotus Fest
- Started scheduling of a summer Adopt-A-Road Cleanup



Our World, Our Responsibility

(812) 349 - 2020 • 3400 S. Walnut St., Bloomington, IN 47401

[www.wastereductiondistrict.com](http://www.wastereductiondistrict.com)  

## MEMORANDUM

**TO:** WRDMC Board of Directors  
**DATE:** June 7, 2024  
**FROM:** Tom McGlasson Jr.  
**SUBJECT:** June 2024 Administration Department Board Report

---

### General Updates

- The District will be sharing a booth at the Monroe County Fair with the Monroe County Stormwater Program. We did this last year as well and found it to be a mutually beneficial partnership with the overlapping goals and objectives of our missions.
- The Organic Waste Task Force continues to meet monthly and is working to develop a program for small scale composting operations that would be smaller enough to not be subject to IDEM regulations, while allowing multiple residences to utilize the composting site.  
 Also, Hopi Stosberg from the City of Bloomington Common Council has joined the task force and we are pleased to have her input and look forward to working with her.
- Joey Long and Tom McGlasson Jr. toured the Brightmark plastics recycling facility in Ashley, Indiana on May 1, 2024 with the Indiana Household Hazardous Waste Task Force.
- Circular Indiana hosted a roundtable discussion in Bloomington on May 14, 2024. The event brought together local entities and organizations interested in the circular economy and provided an opportunity for them to network discuss ways to promote the circular economy in the area.
- Elisa Pokral will be hosting an Earth Stewardship and Home Composting workshop on June 8, 2024 at the District office.

### Media Summary for April & May 2024

- Social Media Outreach
  - April Social media posts included: Waste Tires; Tree Seedling Distribution; Solar Eclipse; Solar Eclipse Glasses Recycling; Landfill Reforestation Project; Storm Drains; Earth Day; Ivy Tech Outdoor Learning Lab;
  - May Social media posts included: Rewilding Your Yard; Stormwater Runoff and Drains; Election Day; E-Waste; Litter; Earth Stewardship and Home Composting Workshop; New Terracycle Partnership; Memorial Day.
- Effectv Summary
  - April television advertising: Home Composting; Recycle Right; Climate Challenge; Leaf Burning
  - May television advertising: Recycling Practice; Recycle Right; Climate Change; Green Business; Water Quality
  - April Premium Digital Advertising: Recycle Right; Climate Change.

- May Premium Digital Advertising: Recycling Practice; Trash Burning.
  - Premium Digital is a platform for our infomercials to be viewed through Comcast On-Demand services and internet streaming on any device.
- Radio Summary
  - April
    - WFIU Community Minute: District Rebranding: District Services; Home Composting.
    - WFHB: 3 Spanish language PSAs on District services and rebranding
      - Information also available on Spanish language social media.
    - WHCC: District Rebranding weather sponsorship.
  - May
    - WFIU Community Minute: District Rebranding: District Services; Home Composting.
    - WFHB: 3 Spanish language PSAs on District services and rebranding
      - Information also available on Spanish language social media.
    - WHCC: Adopt-A-Road; Use of Compost Bins and Rain Barrels; E-Waste; HHW; Recycle Right; Reusable and Recyclable Materials; Waste Tires.

### **Education and Outreach Summary for January 2024**

- April
  - Harmony High School (#2 of 3): 10 students, 1 teacher
  - Edgewood Primary School 1<sup>st</sup> Grade (#6 of 6): 175 students, 8 teachers
  - Lakeview Elementary 4<sup>th</sup> Grade (#3 of 4): 55 students, 2 teachers
  - Rogers Elementary 2<sup>nd</sup> Grade (#5 of 6): 135 students, 6 teachers
  - Ivy Tech Outdoor Learning Lab: 36 residents
  - Grandview Science Night: 100 students and adults
- May
  - Lakeview Elementary 4<sup>th</sup> Grade (#4 of 4): 55 students, 2 teachers
  - Rogers Elementary 2<sup>nd</sup> Grade (#6 of 6): 135 students, 6 teachers
  - Harmony High School (#3 of 3): 10 students, 1 teacher
  - Bloomington High School South tour of South Walnut facility: 20 students, 5 adults
  - Summit Elementary STEM Night: 100 students and adults
  - Unionville Elementary Earth Day Event: 100 students and adults
  - Kiwanis presentation on Recycling Right and Residential Recycling Basics: 10 adults



# **MEMORANDUM**

Waste  
Reduction  
District of  
Monroe  
County

**DATE:** 05/29/24  
**TO:** WRDMC Board of Directors  
**FROM:** Joey Long  
**SUBJECT:** Recycling & Reuse, Hazardous Materials, Rural Recycling Centers Board Report for the month of June 2024.

---

## **Recycling & Reuse (04)**

- We have a Green Business Networking client that has the amount and capability to bale clear plastic film. We have reached out to Quincy Recycling and are in the process of doing test shipments. We hope to be able to offer this to other GBN clients,

## **Materials for the Arts (04)**

- We have received a donation of 1000 + clean egg cartons Melissa Stewart will be handling. They will be distributed to Harrodsburg food pantry, Smithville Farmers Market, and other local food pantries.
- We have been working with Nate Crum, an Art Teacher at Lighthouse Christian Academy that comes into the Materials for the Arts room to shop for matte board and other materials. The kids use the material to make spray paint art.

## **Hazardous Materials (05)**

- We are partnering with Terracycle to become a Drop-off location for their Gillette® Recycling Program and their Colgate® Oral Care Free Recycling Program.
- We are parting with HAND of City of Bloomington and have completed the first of two neighborhood cleanups (Grandview Hills, less than 100 households).

## **Rural Recycling Centers (06)**

- We are scheduling some planned parking lot maintenance.
- Sites are operating as normal.



Joey L. Long

**2024 Trash and Recycling Tonnage and Pulls**

5/31/2024

<b>2024 Trash Pulls By Location</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	9	10	8	9									36
Dillman Rd	9	9	8	9									35
Ellettsville	9	9	8	9									35
Main Recycling Center	0	1	1	0									2
Oard Rd.	9	9	8	9									35
<b>Total</b>	<b>36</b>	<b>38</b>	<b>33</b>	<b>36</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>143</b>
<b>2024 Trash Tonnage By Location</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	33.30	29.96	28.39	37.77									129.42
Dillman Rd	34.60	32.49	27.89	39.10									134.08
Ellettsville	44.16	35.60	36.53	48.48									164.77
Main Recycling Center	0.00	2.69	3.37	0.00									6.06
Oard Rd.	27.82	29.57	24.51	30.02									111.92
<b>Total</b>	<b>139.88</b>	<b>130.31</b>	<b>120.69</b>	<b>155.37</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>546.25</b>
<b>2024 Bulky Pulls By Location</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	2	0	0	12									14
Dillman Rd	2	0	10	1									13
Ellettsville	4	4	0	0									8
Oard Rd.	1	5	0	0									6
<b>Total</b>	<b>9</b>	<b>9</b>	<b>10</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>41</b>
<b>2024 Bulky Tonnage By Location</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	4.33	0.00	0.00	23.26									27.59
Dillman Rd	2.63	0.00	21.69	3.36									27.68
Ellettsville	8.30	10.80	2.57	0.00									21.67
Oard Rd.	1.42	6.80	0.00	0.00									8.22
<b>Total</b>	<b>16.68</b>	<b>17.60</b>	<b>24.26</b>	<b>26.62</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>85.16</b>

# MEMORANDUM

Waste  
Reduction  
District of  
Monroe  
County

**DATE:** June 13, 2024  
**TO:** MCSWMD Board of Directors  
**FROM:** Lee Paulsen  
**SUBJECT:** Landfill and Environmental Compliance May 2024 Board Report

## Landfill May 2024:

- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for May 2024 will be submitted prior to the June 28, 2024 deadline.
- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for April 2024 was prepared and submitted by Lee Paulsen on 5-10-24. There were no exceedances or violations.
- ◆ Completed the May 2024 groundwater sampling event. We sampled on 5-2, 5-8, 5-9, 5-13, and 5-14 2024. All samples were shipped via overnight FedEx to Pace. When the results are received they will be forwarded on to Atlas Technical Consultants for the statistical analysis and report.
- ◆ Methane monitoring was conducted on May 15, 2024, the results were submitted to IDEM via email. All the samples were within acceptable limits.
- ◆ Completed the bi-annual Self Inspection of the landfill for IDEM as required for the Post Closure Agreement. All required documents were sent via email to the IDEM landfill inspector on 5-24-2024.
- ◆ IDEM conducted an inspection of the landfill groundwater and methane monitoring wells on 5-21-2024. No issues were observed with the wells.
- ◆ Anderson Excavating completed the first mowing of the landfill per contract.
- ◆ Leachate production is available on the next page.

## Environmental Compliance May 2024:

- ◆ Eleven (11) new Environmental Compliance Cases were reported for the month of May 2024.
  - Nine (9) Case were Substantiated; Two (2) are Unsubstantiated. Eight (8) roadside cases, Two (2) private property cases, One (1) Illegal Burn.. Ten (10) are closed and Three (3) is still open and pending.
  - May 2024: 40 lbs. of trash removed from the roadsides, Seventy (70) needles, and One (1) tire and zero (0) on rim were removed from the side of the roads.
- ◆ There are currently Fifty-eight (58) open environmental compliance cases.

## ◆ Total for 2024:

- 109 total cases. 3 Illegal burns; 28 cases at private properties; 72 roadside clean-ups; and 6 coordinated clean-ups.
  - 4290 lbs. of trash removed from the sides of the road via compliance cases.
  - Tires: Thirty-one (31) tires removed from the sides of the road; one (1) tires on rims.
  - Needles: Two hundred thirty-seven (237) removed along roadsides from January 1, 2024 to present.

#### **Adopt-A-Road May 2024:**

- ◆ For the month of May 2024, there were Six (6) Adopt-A-Road clean-ups completed.
  - Alpha Chi Sigma - Professionals in Chemistry; Woodlawn Avenue, Between Hillside Dr and Maxwell Ln
  - Sigma Lambda Upsilon/Senoritas Latinas Unidas Sorority, Inc.; Woodlawn Avenue, Between 7th and 12th Street
  - Sigma Lambda Gamma; 17th Street, Between Dunn St. and 45/46 Bypass
  - Edgewood High School Key Club; Vernal Pike, Between N. Curry Pike and N. Hartstrait Road
  - Community Clean-up - Harrodsburg Heritage Days; Old 37 south near Harrodsburg.
  - Community Clean-up; E. Whisnand Rd.
- ◆ For the month of May 2024 there was approximately six (6) miles of road that were cleaned.
  - Each clean-up is for an adopted section of road that is approximately one (1) mile in length
- ◆ For the month of May 2024 approximately 550 lbs. of trash and 70 lbs. of recyclables removed from the sides of roads.
  - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weight.
- ◆ **YTD 2024 for the Adopt-A-Road:**
  - 41 clean-ups.
  - 2105 lbs. of trash.
  - 490 lbs. of recyclables.
    - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weights.

**Monroe County Landfill Leachate Generation and Treatment Data**

The below data is for the most recent six (6) months of operation

Month		Dec. '23	Jan. '24	Feb. '24	March. '24	April '24	May '24	Total
Temp (° F)	High	65	56	79	81	89	88	
	Low	12	-5	9	19	26	46	
	Avg	41	29	42	51	59	68	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	0	0
	Hauled Ellettsville	75,000	181,000	210,000	10,000	333,000	85,000	894,000
	Treated	0	73,518	454,189	597,895	612,348	430,724	2,168,674
	<b>Total</b>	<b>75,000</b>	<b>254,518</b>	<b>664,189</b>	<b>607,895</b>	<b>945,348</b>	<b>515,724</b>	<b>3,062,674</b>
<b>Precipitation (in)</b>		<b>1.78</b>	<b>4.93</b>	<b>0.87</b>	<b>2.96</b>	<b>4.80</b>	<b>5.55</b>	<b>20.89</b>
Hauling Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cost Ellettsville		\$3,975	\$9,987	\$11,130	\$530	\$17,956	\$4,680	\$48,258
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost</b>		<b>\$3,975</b>	<b>\$9,987</b>	<b>\$11,130</b>	<b>\$530</b>	<b>\$17,956</b>	<b>\$4,680</b>	<b>\$48,258</b>
<b>Gallons Per Acre Per Day (GPAD):</b>				294.75				

\*\*AS of February 15 2019, Bynum Fanyo Utilities began hauling leachate per the quote accepted by the Board on 2-14-19 and disposal cost is included in the hauling amount.

For comparison, below is the data for the same six (6) month period from the previous year

Month		Dec. '22	Jan. '23	Feb. '23	March. '23	April '23	May '23	Total
Temp (° F)	High	60	63	74	79	87	88	
	Low	-9	11	12	12	21	37	
	Avg	34	37	4	42	52	64	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	0	0
	Hauled Ellettsville	0	530,000	339,000	292,000	109,000	0	1,270,000
	Treated	0	303,425	392,273	631,550	571,869	350,619	2,249,736
	<b>Total</b>	<b>0</b>	<b>833,425</b>	<b>731,273</b>	<b>923,550</b>	<b>680,869</b>	<b>350,619</b>	<b>3,519,736</b>
<b>Precipitation (in)</b>		<b>2.45</b>	<b>3.99</b>	<b>2.94</b>	<b>7.19</b>	<b>3.90</b>	<b>3.43</b>	<b>23.90</b>
Hauling Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cost Ellettsville		\$0	\$27,835	\$18,748	\$15,784	\$7,378	\$0	\$69,745
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost</b>		<b>\$0</b>	<b>\$27,835</b>	<b>\$18,748</b>	<b>\$15,784</b>	<b>\$7,378</b>	<b>\$0</b>	<b>\$69,745</b>
<b>Gallons Per Acre Per Day (GPAD):</b>				338.74				

Below is the cost savings realized from on-site leachate treatment for the current six (6) month period

Month	Treated	Hauled Dillman	Hauled Ellettsville	Total	Monthly Cost for Hauled	Cost w/o Treatment	Operational Costs	Cost Savings
Dec. '23	0	0	75,000	75,000	\$3,975	\$3,975	\$0	\$0
Jan. '24	73,518	0	181,000	254,518	\$9,987	\$13,489	\$1,746	\$1,756
Feb. '24	454,189	0	210,000	664,189	\$11,130	\$35,202	\$10,787	\$13,285
March. '24	597,895	0	10,000	607,895	\$530	\$32,218	\$14,200	\$17,488
April '24	612,348	0	333,000	945,348	\$17,956	\$50,103	\$14,543	\$17,604
May '24	430,724	0	85,000	515,724	\$4,680	\$27,333	\$10,230	\$12,424
<b>Total</b>	<b>2,168,674</b>	<b>0</b>	<b>894,000</b>	<b>3,062,674</b>	<b>\$48,258</b>	<b>\$162,322</b>	<b>\$51,506</b>	<b>\$62,558</b>

\* Leachate hauling and disposal costs are based on the following rates: as of March 1, 2022

Hauling and Disposal = \$223.00 per 4,200 gallon load

Hauling and Disposal = \$265.00 per 5,000 gallon load

\*\* Temperature data is from the website National Weather Service (www.weather.gov) for zip code 47408