

AGENDA
BOARD OF DIRECTOR’S MEETING
of the
WASTE REDUCTION DISTRICT OF MONROE COUNTY

Nat U. Hill Meeting Room, Monroe County Courthouse
Bloomington, Indiana

Meeting Connection via Microsoft Teams

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNc4NDk5MmlzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d

Meeting ID: 241 991 848 721

Password: TnMCjx

Thursday August 8, 2024

4:00 pm

CALL TO ORDER

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ADJOURN

MINUTES

Executive Committee Meeting

of the

Waste Reduction District of Monroe County

Monday July 29, 2024 4:30 p.m.

North Showers Building Room 100B, 501 N. Morton St, Bloomington, Indiana 47404

Meeting Connection via Microsoft Teams

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTZIODhiZjgtZTUwYi00N2JiLTk4YWMTMTNiZjFkZjIOMTY5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d

Meeting ID: 259 149 698 97

Passcode: 7XhBiX

Members Present:

In Person: Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary

Virtual: None

Members Absent: Geoff McKim, Chairperson

Staff Present:

In Person: Tom McGlasson Jr., Executive Director

Virtual: Cathy Martin, Controller

CAC Present:

In Person: None

Virtual: Joseph Wynia, Vice-Chairperson; Bill Goins, member

Legal Counsel Present: None

Piedmont-Smith called the meeting order at 4:34 p.m.

Approval of Executive Committee Executive Session Minutes – July 1, 2024

Githens motioned to approve the meeting minutes; Piedmont-Smith seconded. Verbal vote was unanimous; motion passed.

Review of Board of Directors Meeting Minutes – June 13, 2024

McGlasson noted that these were previously reviewed by the committee, but since the July Board meeting was canceled they will need to be on the agenda for the August Board meeting.

Review of Board of Directors and Citizens Advisory Committee Joint Meeting Minutes – June 13, 2024

Piedmont-Smith noted that this meeting actually occurred on July 18, 2024. McGlasson acknowledged the date is incorrect on the agenda.

McGlasson advised that no action is required, they are presented here for the committee to review before going to the CAC for their review and approval.

Update on Controller Position

McGlasson advised the staff has applicants it is ready to forward to the committee for review and to begin scheduling interviews. He noted if we waited until the September Board meeting to make an official offer to a selected candidate, that might not allow enough time for the candidate to provide notice to their current employer if our target start date is 9/23/24. He suggested asking the Board to defer the hiring decision to the Executive Committee so an offer could be made in a timely fashion and then possible ratified by the Board at the September meeting.

Committee members concurred and asked that this be on the agenda for the August Board meeting.

WRDMC 2025 Budget Proposals

- a. Resolution 2024-05 Approval of 2025 Operating Budget**
- b. Resolution 2024-06 Approval of 2025 Debt Service Fund Budget**
- c. Resolution 2024-07 Approval of 2025 Cumulative Capital Fund Budget**

McGlasson presented budget proposals with the PowerPoint presentation that is attached and included as a part of these minutes. He highlighted the differences from what was presented at the joint meeting with the CAC on 7/18/24.

Discussion ensued regarding the Operating Fund budget deficit, the growth quotient and cap limit impact; the Debt Service Fund bank account minimum balance requirement; an employee that has asked for an additional raise above what is proposed; the opportunity to budget for, or appropriate funds, to purchase more reusable bags; how the money loaned from the Operating Fund to the Debt Service Fund earlier this year impacts next year's budgets; corrections and changes to the budget resolutions; and the status of the CAC's written comments.

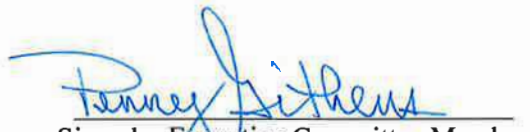
Resolution 2024-08 To Amend Resolution 2023-19 Ordinance for Fixing Salaries for Calendar year 2024

McGlasson explained that in order to have the new Controller start before Martin leaves, the Salary Ordinance will need to be amended to create a temporary training position.

All Other Items Deemed Appropriate For Executive Committee Discussion

None

Meeting adjourned at 5:26 p.m.


Signed – Executive Committee Member
Meeting Minutes of July 29, 2024

**Waste Reduction District
of Monroe County
2025 PROPOSED BUDGETS**

JULY 29, 2024
 WRDMC EXECUTIVE COMMITTEE MEETING

2025 Operating Budget Overview

Revenues	2024	2025	Difference
Taxes	\$2,270,029	\$2,354,050	\$84,021
Fees from HHW & Disposal	\$349,500	\$356,500	\$7,000
Other Income	\$308,000	\$427,553	\$119,553
Sale of Recyclables	\$80,250	\$74,000	(\$6,250)
Miscellaneous Income	\$0.00	\$31,350	\$31,350
TOTAL REVENUES	\$3,007,779	\$3,243,453	\$235,674
Expenses			
10s Personnel Services	\$1,557,645	\$1,686,549	\$128,904
20s Supplies	\$199,100	\$217,950	\$18,850
30s Services & Charges	\$1,297,050	\$1,288,750	(\$8,300)
40s Capital Outlays	\$10,000	\$137,000	\$127,000
TOTAL EXPENSES	\$3,063,795	\$3,330,249	\$266,454
Revenue Less Expenses	(\$56,016)	(\$86,796)	

Detailed 2025 Operating Budget comparison – Revenue: Taxes

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
00010 Co Property Tax	\$ 2,157,913	\$ 2,249, 238	\$ 91,325	4% growth quotient less Cap Impact – per DLGF
00030 Vehicle License Excise Tax	\$ 103,635	\$ 96,437	(\$ 7,198)	Per DLGF
00031 Commercial Vehicle Excise Tax	\$ 8,481	\$ 8,375	(\$ 106)	Per DLGF
TOTAL	\$ 2,270,029	\$ 2,354,050	\$ 84,021	

Detailed 2025 Operating Budget comparison – Revenue: Fees from HHW & Disposal

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
00230 Freon Removal	\$ 5,500	\$ 8,000	\$ 2,500	Based on YTD & previous years exp
00540 Green Business Network	\$ 20,000	\$ 22,250	\$ 2,250	Based on current membership
00240 CESQG Disposal	\$ 12,000	\$ 10,000	(\$ 2,000)	Based on YTD & previous years exp
00226 E-Waste (electronics)	\$ 25,000	\$ 25,000	\$ 0.00	
00223 Paint Disposal	\$ 7,000	\$ 9,000	\$ 2,000	Based on YTD & previous years exp
00451 Orange Bag (retailers)	\$ 278,500	\$ 280,000	\$ 1,500	Based on YTD & previous years exp
00452 Orange Bag (HHW)	\$ 0.00	\$ 750	\$ 750	Based on 2024 YTD
00225 Waste Tire Fee	\$ 1,500	\$ 1,800	\$ 300	Based on YTD & previous years exp
TOTAL	\$ 349,500	\$ 356,500	\$ 7,000	

Detailed 2025 Operating Budget comparison – Revenue: Other Income

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
00840 Interest	\$ 0.00	\$ 100,000	\$ 100,000	Not previously budgeted for
00650 Sales Tax – Orange Bags	\$ 0.00	\$ 53	\$ 53	Based on projected sales
00530 Host Fee	\$ 300,000	\$ 320,000	\$ 20,000	Based on YTD & previous years exp
00440 Rental Income (Admin)	\$ 8,000	\$ 7,000	(\$ 1,000)	Separated landfill rental income
00441 Rental Income (Landfill)	\$ 0.00	\$ 500	\$ 500	
TOTAL	\$ 308,000	\$ 427,553	\$ 119,553	

Detailed 2025 Operating Budget comparison – Revenue: Sale of Recyclables

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
00222 Sale of Recyclables	\$ 0.00	\$ 0.00	\$ 0.00	
00221 Sale of Glass	\$ 8,250	\$ 0.00	(\$ 8,250)	Current vendor agreement does not include payment for glass
00220 Sale of Metal	\$ 70,000	\$ 72,500	\$ 2,500	Based on previous & YTD experience
00224 Sale of Batteries	\$ 2,000	\$ 1,500	(\$ 500)	Based on previous & YTD experience
TOTAL	\$ 80,250	\$ 74,000	(\$ 6,250)	

Detailed 2025 Operating Budget comparison – Revenue: Misc. Income

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
00990 Misc. Income	\$ 0.00	\$ 12,750	\$ 12,750	COB share (50%) of Back2Earth continuation/expansion agreement
00970 Transfer's In	\$ 0.00	\$ 18,600	\$ 18,600	Repayment from Debt Fund
TOTAL	\$ 0.00	\$ 31,350	\$ 31,350	

2025 Operating Budget Personnel Services Changes

The 2025 Personnel Services Budget proposal includes the following:

- 7% cost of living wage increase
 - 3.5% - 55A CPI for Urban Wage Earners and Clerical Workers (CPI-W); 1st Qtr 2023 vs. 1st Qtr 2024
 - According to the Federal Reserve Bank of St. Louis, the Midwest CPI shows the following increases since January 2020:
 - All Urban Consumers: Food at Home = 23%
 - All Urban Consumers: Rent of Primary Residence = 21%
 - Midwest Regular All Formulations Retail Gasoline Prices = 40%
 - Housing Inventory: Median Listing Price Bloomington, IN (CBSA) = 26%
- Health insurance increase anticipated to be ± 10%; actual premium costs over the past few years indicate that the requested appropriation is sufficient to cover any realized increase.
- Retirement contribution increase from 11% to 12%
- Controller and Office Manager budgeted for 35 hours per week

Detailed 2025 Operating Budget comparison - Expenses: 10s Personnel Services (1 of 2)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
10110 Salary Wages	\$ 289,009	\$ 320,139	\$ 31,130	7% wage increase for all employees
10120 Hourly Wages	\$ 649,451	\$ 712,688	\$ 63,237	
10130 Overtime	\$ 3,500	\$ 2,000	(\$ 1,500)	
10150 Longevity	\$ 15,370	\$ 15,855	\$ 485	

Detailed 2025 Operating Budget comparison - Expenses: 10s Personnel Services (2 of 2)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
10310 FICA	\$ 59,354	\$ 65,142	\$ 5,788	
10311 FICA Medicare	\$ 13,881	\$ 15,235	\$ 1,354	
10320 Unemployment	\$ 2,500	\$ 2,500	\$ 0.00	
10330 Health Insurance	\$ 410,000	\$ 403,000	(\$ 7,000)	Separated employer H S A contributions
10132 Wellness Clinic	\$ 18,150	\$ 19,050	\$ 900	Anticipated 5% increase
10340 Retirement	\$ 96,430	\$ 123,940	\$ 27,510	Employer contribution increase from 11% to 12%
10345 H S A	\$ 0.00	\$ 7,000	\$ 7,000	Employer H S A contributions
TOTAL	\$ 1,557,645	\$ 1,686,549	\$ 128,904	

Detailed 2025 Operating Budget comparison - Expenses: 20s Supplies (1 of 2)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
20190 Office Supplies	\$ 5,350	\$ 5,850	\$ 500	
20220 Health & Safety	\$ 4,000	\$ 4,500	\$ 500	
20231 Fuel	\$ 18,050	\$ 18,350	\$ 300	
20232 Lubricants	\$ 150	\$ 0.00	(\$ 150)	
20233 Tires & Tubes	\$ 1,500	\$ 1,500	\$ 0.00	
20239 Other Garage & Motor	\$ 100	\$ 100	\$ 0.00	
20290 General Operating	\$ 31,000	\$ 36,500	\$ 5,500	Cost increases
20310 Building Material	\$ 2,050	\$ 2,050	\$ 0.00	

Detailed 2025 Operating Budget comparison - Expenses: 20s Supplies (2 of 2)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
42320 Road Base Material	\$ 9,000	\$ 10,500	\$ 1,500	Material cost increases
42360 Repair Parts	\$ 3,850	\$ 3,850	\$ 0.00	
42370 Minor Tools & Equip	\$ 5,000	\$ 4,950	(\$ 50)	
42390 Other R&M Supplies	\$ 3,150	\$ 3,300	\$ 150	
43420 Uniforms	\$ 2,000	\$ 0.00	(\$ 2,000)	Adequate supply of uniform shirts
42490 Other Supplies	\$ 13,900	\$ 16,500	\$ 2,600	GBN Toters & fire proof file cabinet
42491 Orange Bag Purchase	\$ 100,000	\$ 110,000	\$ 10,000	Includes contractual price increase
TOTAL	\$ 199,100	\$ 217,950	\$ 18,850	

Detailed 2025 Operating Budget comparison - Expenses: 30s Services/Charges (1 of 6)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
43110 Legal	\$ 5,000	\$ 5,000	\$ 0.00	
43120 Engineering	\$ 2,000	\$ 2,000	\$ 0.00	
43140 Laboratory	\$ 70,000	\$ 75,000	\$ 5,000	Fee increases
43180 Consultant	\$ 2,500	\$ 27,500	\$ 25,000	Back2Earth continuation agreement
43190 Other Prof Services	\$ 172,500	\$ 123,500	(\$ 49,000)	Elimination of \$50K food waste composting initiative appropriation
43195 Medical Services	\$ 2,000	\$ 3,500	\$ 1,500	Hazmat physicals (7 employees)
43200 Prof/ Social Media	\$ 15,000	\$ 10,000	(\$ 5,000)	Add'l funds for rebranding removed
43210 Telephone	\$ 11,500	\$ 11,600	\$ 100	

Detailed 2025 Operating Budget comparison - Expenses: 30s Services/Charges (2 of 6)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
43220 Postage	\$ 2,150	\$ 2,200	\$ 50	
43230 Travel	\$ 1,600	\$ 1,450	(\$ 150)	
43240 Freight / Handling	\$ 500	\$ 500	\$ 0.00	
43290 Other Communication	\$ 4,400	\$ 2,600	(\$ 1,800)	New internet service provider (admin)
43310 Printing	\$ 2,050	\$ 2,000	(\$ 50)	
43320 Media Advertising	\$ 20,000	\$ 20,000	\$ 0.00	
43325 Legal Advertising	\$ 1,000	\$ 1,000	\$ 0.00	

Detailed 2025 Operating Budget comparison - Expenses: 30s Services/Charges (3 of 6)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
43410 Workers Compensation	\$ 27,000	\$ 30,000	\$ 3,000	Anticipated increase
43420 Liability	\$ 75,500	\$ 80,000	\$ 4,500	Anticipated increase / fewer vehicles & equipment
43510 Electric	\$ 37,000	\$ 36,000	(\$ 1,000)	Based on YTD & previous years exp
43520 Gas	\$ 12,500	\$ 6,500	(\$ 6,000)	Based on YTD & previous years exp
43530 Water & Sewer	\$ 5,000	\$ 4,750	(\$ 250)	Based on YTD & previous years exp
43610 Building R & M	\$ 18,000	\$ 38,000	\$ 20,000	S. Walnut new a/c units; admin repairs
43620 Office Equip R & M	\$ 1,250	\$ 1,250	\$ 0.00	

Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (4 of 6)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
43630 Tires & Tubes R & M	\$ 2,500	\$ 3,700	\$ 1,200	S. Walnut Bobcat
43640 Vehicle R & M	\$ 28,000	\$ 16,000	(\$ 12,000)	Pending new trucks (+ \$25,000)
43650 Mach & Equip R & M	\$ 24,000	\$ 31,200	\$ 7,200	Anticipated Bobcat maintenance
43690 Other R & M	\$ 12,000	\$ 12,000	\$ 0.00	
43695 Snow Removal	\$ 7,500	\$ 9,500	\$ 2,000	Cost increase
43710 Land Rental	\$ 9,500	\$10,000	\$ 500	Contractual increase (Bethel Ln)
43740 Mach & Equip Rental	\$ 89,500	\$ 89,500	\$ 0.00	
43790 Other Rental	\$ 1,000	\$ 500	(\$ 500)	

Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (5 of 6)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
43830 Banking Fees	\$ 750	\$ 1,500	\$ 750	Based on YTD & previous years exp
43910 Dues & Subscriptions	\$ 5,000	\$ 6,500	\$ 1,500	Based on current memberships
43920 Training & Education	\$ 10,000	\$ 6,500	(\$ 3,500)	Based on 2025 training needs
43931 Leachate Disp.	\$ 132,000	\$ 130,000	(\$ 2,000)	
43933 HHW Disposal	\$ 80,000	\$ 90,000	\$ 10,000	Based on YTD & previous years exp
43934 Electronics Disp	\$ 25,000	\$ 25,000	\$ 0.00	
43939 Other Coll/Disp Cont.	\$ 107,050	\$ 99,000	(\$ 8,050)	Based on YTD & previous years exp
43941 Freon Recovery	\$ 5,000	\$ 6,800	\$ 1,800	Based on YTD & previous years exp
43942 Hauling Contracts	\$ 181,000	\$ 170,000	(\$ 11,000)	Operation changes

Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (6 of 6)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
43943 Hauling Glass	\$ 30,000	\$ 15,000	(\$ 15,000)	Operation changes
43942 Waste Tire Processing	\$ 2,000	\$ 1,500	(\$ 500)	
43950 Stormwater Fees	\$ 500	\$ 500	\$ 0.00	
43960 Recycling Fees	\$ 55,000	\$ 60,000	(\$ 5,000)	Based on YTD & previous years exp
43970 License & Permits	\$ 1,300	\$ 14,700	\$ 13,400	Low annual licensing fee
##### Court Ordered Remediation	\$ 0.00	\$ 5,000	\$ 5,000	Proposed New Budget Line
TOTAL	\$ 1,297,050	\$ 1,288,750	(\$ 8,300)	

Detailed 2024 Operating Budget comparison - Expenses: 40s capital outlay

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
44390 Other Improvements	\$ 10,000	\$ 10,000	\$ 0.00	
44430 Computer Equipment Purchases	\$ 0.00	\$ 7,000	\$ 7,000	New computers (admin, Recycling, HHW)
40440 Vehicle Purchases	\$ 0.00	\$ 120,000	\$ 120,000	2 new GBN trucks
TOTAL	\$10,000	\$ 137,000	\$ 127,000	

2025 Debt Service Bond Budget Overview

Revenues	2023	2024	Difference
31110 County Property Tax	\$ 289,450	\$ 299,991	\$ 10,541
31210 Vehicle License Excise Tax	\$ 15,170	\$ 12,771	(\$ 2,399)
31230 Commercial Vehicle Excise Tax	\$ 750	\$ 1,109	(\$ 359)
TOTAL REVENUES	\$ 305,370	\$ 313,871	\$ 8,501
Expenses			
43810 Principal	\$ 280,000	\$285,000	\$ 5,000
43820 Interest	\$ 24,970	\$ 19,370	(\$ 5,600)
43835 Agency Fee	\$ 400	\$ 400	\$ 0.00
TOTAL EXPENSES	\$ 305,370	\$ 304,770	(\$ 600)

2025 Cumulative Capital Fund Budget Overview

	<u>2024</u>	<u>2025</u>	<u>Difference</u>
Beginning Balance	\$ 45,576	\$ 45,801	\$ 225
REVENUES			
Interest	\$ 0.00	\$ 0.00	\$ 0.00
Transfer in From Operating	\$ 0.00	\$ 0.00	\$ 0.00
Total Revenues	\$ 0.00	\$ 0.00	\$ 0.00
EXPENSES			
None			
Total Expenses	\$ 0.00	\$ 0.00	\$ 0.00
Ending Balance	\$ 45,576	\$ 45,801	\$ 225

MINUTES

Executive Committee Meeting
of the
Waste Reduction District of Monroe County

Executive Session

Friday August 16, 2024 4:00 p.m.

Virtual via Microsoft Teams

Members Present

In Person: None

Virtually: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson;
Penny Githens, Secretary

Members Absent: None

Staff Present

In Person: None

Virtually: Tom McGlasson Jr., Executive Director; Cathy Martin, Controller

CAC Present: None

Legal Counsel Present: None

Committee members were scheduled to interview a prospective employee of the District. Candidate did not present for the interview. Meeting canceled.



Signed – Executive Committee Member
Executive Session Minutes of August 16, 2024

MINUTES

Executive Committee Meeting
of the
Waste Reduction District of Monroe County

Executive Session

Monday August 26, 2024 1:00 p.m.

Virtual via Microsoft Teams

Members Present

In Person: None

Virtually: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson;
Penny Githens, Secretary

Members Absent: None

Staff Present

In Person: None

Virtually: Tom McGlasson Jr., Executive Director; Cathy Martin, Controller

CAC Present: None

Legal Counsel Present: None

McKim called the meeting order at 1:08 p.m.

Committee members interviewed a prospective employee of the District.

No other matters were discussed.

Meeting adjourned at 1:50 p.m.



Signed – Executive Committee Member
Executive Session Minutes of August 26, 2024 1:00 p.m.

MINUTES

Executive Committee Meeting

of the

Waste Reduction District of Monroe County

Executive Session

Monday August 26, 2024 2:00 p.m.

Virtual via Microsoft Teams

Members Present

In Person: None

Virtually: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson;
Penny Githens, Secretary

Members Absent: None

Staff Present

In Person: None

Virtually: Tom McGlasson Jr., Executive Director; Cathy Martin, Controller

CAC Present: None

Legal Counsel Present: None

McKim called the meeting order at 2:04 p.m.

Committee members interviewed a prospective employee of the District.

No other matters were discussed.

Meeting adjourned at 2:43 p.m.



Signed – Executive Committee Member
Executive Session Minutes of August 26, 2024 2:00 p.m.

MINUTES

Executive Committee Meeting
of the
Waste Reduction District of Monroe County
Executive Session
Friday August 30, 2024 1:30 p.m.
Virtual via Microsoft Teams

Members Present

In Person: None

Virtually: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson;
Penny Githens, Secretary

Members Absent: None

Staff Present

In Person: None

Virtually: Tom McGlasson Jr., Executive Director; Cathy Martin, Controller

CAC Present: None

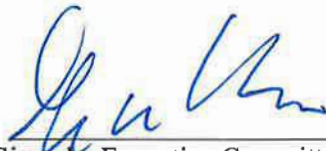
Legal Counsel Present: None

McKim called the meeting order at 1:30 p.m.

Committee members interviewed a prospective employee of the District.

No other matters were discussed.

Meeting adjourned at 2:15 p.m.



Signed – Executive Committee Member
Executive Session Minutes of August 30, 2024

MINUTES

Monroe County Solid Waste Management District
Board of Directors and Citizens Advisory Committee

Thursday July 18, 2024 6:30 p.m.

Immediately following the Citizens Advisory Committee meeting scheduled for 5:30 p.m.

North Showers Building Room 100B, 501 N. Morton St, Bloomington, Indiana 47404

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWE2ZDQ4ZGUtNGM1NC00MzM2LTk1NzUtNzhiNWl1OTc3ZWQ2%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d

Meeting ID: 218 202 467 617

Passcode: sXGraq

The following minutes reference the meeting packet for this date.

Board Members Present

In Person: Geoff McKim, Chairperson; Penny Githens, Secretary; Isabel Piedmont-Smith, Vice-Chairperson; Julie Thomas, Director

Virtual: None

Board Members Absent: Lee Jones, Director; Dan Swafford, Director; Kerry Thomson, Director

Citizens Advisory Committee Present

In Person: Matt Austin, Chairperson; Joseph Wynia, Vice-Chairperson; John Arnold, Secretary; Paul White Sr., member; Bill Goins, member

Virtual: None

Citizens Advisory Committee Absent: Brad Lucas, member

Staff Present

In Person: Tom McGlasson Jr., Executive Director

Virtual: None

Legal Counsel Present: None

McKim called the meeting to order at 6:30 p.m.

McKim confirmed that a quorum of the Board of Directors are present in person.

Austin confirmed that a quorum of the Citizens Advisory Committee are present in person.

Review and Discussion of Proposed 2025 MCSWMD Budgets

- a. 2025 Operating Budget Proposal**
- b. 2025 Debt Service Budget Proposal**
- c. 2025 Cumulative Capital Fund Budget Proposal**

McGlasson stated that staff had their budget workshop meeting with DLGF this morning and advised that the tax revenue figures in the Operating Budget will change for the August Board meeting, noting that the adjustment will be an increase. He added that there will also be changes to the Debt Service budget, and he will discuss those during the presentation.

McGlasson presented a PowerPoint presentation of the budgets that is attached and included as a part of these minutes.

During the presentation, discussion points included:

- Providing the Board with host fee amounts received from each transfer station
- Indexes and other economic factors used to determine wage increases and what is an appropriate increase
- District use of the County’s wellness clinic and the upcoming change in provider
- The District’s ability to budget for future capital expenses
- Anticipated reversions or additional appropriations for the current budget year
- Records retention
- Debt service revenue exceeds expenses due to the need to repay loan from Operating Fund

McKim asked if the intent is for the Board to vote on the budgets at the August meeting.

McGlasson stated that is what has been done historically, and if that doesn’t happen he would request the Board call a special meeting to vote on the budgets. If we wait until the September Board meeting it will be difficult to meet County Council submission deadlines.

The meeting adjourned at 7:28 p.m.

Signed – BOD Chairperson
Minutes of July 18, 2024
Joint Board & CAC Meeting

Signed – CAC Chairperson
Minutes of July 18, 2024
Joint Board & CAC Meeting

Waste Reduction District
of Monroe County
2025 PROPOSED BUDGETS

JULY 18, 2024

WRDMC BOD-CAC JOINT MEETING

2025 Operating Budget Overview

Revenues	2024	2025	Difference
Taxes	\$2,270,025	\$2,360,830	\$90,805
Fees from HHW & Disposal	\$,445,500	\$,546,750	(\$14,750)
Other Income	\$308,000	\$427,570	\$119,570
Sale of Recyclables	\$80,250	\$74,000	(\$6,250)
Miscellaneous Income	\$0.00	\$12,750	\$12,750
TOTAL REVENUES	\$3,007,775	\$3,211,900	\$204,125
Expenses			
30s Personnel Services	\$1,537,645	\$1,686,549	\$128,904
20s Supplies	\$199,100	\$217,950	\$18,850
30s Services & Charges	\$1,297,050	\$1,295,500	(\$550)
40s Capital Outlays	\$10,000	\$137,000	\$127,000
TOTAL EXPENSES	\$3,063,795	\$3,336,999	\$274,204
Revenue Less Expenses	(\$56,016)	(\$125,099)	

WRDMC 2025 Budget Presentation
July 18, 2024

Detailed 2025 Operating Budget comparison – Revenue: Taxes

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
00010 Co Property Tax	\$ 2,157,913	\$ 2,244,230	\$ 86,317	4% growth quotient - estimated
00030 Vehicle License Excise Tax	\$ 103,635	\$ 107,780	\$ 4,145	4% - estimated
00031 Commercial Vehicle Excise Tax	\$ 8,481	\$ 8,820	\$ 339	4% - estimated
TOTAL	\$ 2,270,029	\$ 2,360,830	\$ 90,801	

Detailed 2025 Operating Budget comparison – Revenue: Fees from HHW & Disposal

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
00230 Freon Removal	\$ 5,500	\$ 8,000	\$ 2,500	Based on previous & YTD experience
00540 Green Business Network	\$ 20,000	\$ 22,250	\$ 2,250	Based on current membership
00240 CESQG Disposal	\$ 12,000	\$ 10,000	(\$ 2,000)	Based on previous & YTD experience
00226 E-Waste (electronics)	\$ 25,000	\$ 25,000	\$ 0.00	
00223 Paint Disposal	\$ 7,000	\$ 9,000	\$ 2,000	Based on previous & YTD experience
00451 Orange Bag (retailers)	\$ 278,500	\$ 260,000	(\$ 18,500)	Based on previous & YTD experience
00452 Orange Bag (HHW)	\$ 0.00	\$ 1,000	\$ 1,000	Based on 2024 YTD
00225 Waste Tire Fee	\$ 1,500	\$ 1,500	\$ 0.00	Based on previous & YTD experience
TOTAL	\$ 349,500	\$ 336,750	(\$ 12,750)	

Detailed 2025 Operating Budget comparison – Revenue: Other Income

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
00840 Interest	\$ 0.00	\$ 100,000	\$ 100,000	Not previously budgeted for
00650 Sales Tax – Orange Bags	\$ 0.00	\$ 70	\$ 70	Based on projected sales
00530 Host Fee	\$ 300,000	\$ 320,000	\$ 20,000	Based on previous & YTD experience
00440 Rental Income (Admin)	\$ 8,000	\$ 7,000	(\$ 1,000)	Separated landfill rental income
00441 Rental Income (Landfill)	\$ 0.00	\$ 500	\$ 500	
TOTAL	\$ 308,000	\$ 427,570	\$ 119,570	

Detailed 2025 Operating Budget comparison – Revenue: Sale of Recyclables

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
00222 Sale of Recyclables	\$ 0.00	\$ 0.00	\$ 0.00	
00221 Sale of Glass	\$ 8,250	\$ 0.00	(\$ 8,250)	Current vendor agreement does not include payment for glass
00220 Sale of Metal	\$ 70,000	\$ 72,500	\$ 2,500	Based on previous & YTD experience
00224 Sale of Batteries	\$ 2,000	\$ 1,500	(\$ 500)	Based on previous & YTD experience
TOTAL	\$ 80,250	\$ 74,000	(\$ 6,250)	

Detailed 2025 Operating Budget comparison – Revenue: Misc. Income

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
00990 Misc. Income	\$ 0.00	\$ 12,750	\$ 12,750	COB share (50%) of Back2Earth continuation/expansion agreement
TOTAL	\$ 0.00	\$ 12,750	\$ 12,750	

2025 Operating Budget Personnel Services Changes

The 2025 Personnel Services Budget proposal includes the following:

- 7% cost of living wage increase
- 3.5% increase based on Consumer Price Index for Urban Wage and Clerical Workers (CPI-W)
- According to the Federal Reserve Bank of St. Louis, the Midwest CPI shows the following increases since January 2020:
 - All Urban Consumers: Food at Home = 23%
 - All Urban Consumers: Rent of Primary Residence = 21%
 - Midwest Regular All Formulations Retail Gasoline Prices = 40%
 - Housing Inventory: Median Listing Price Bloomington, IN (CBSA) = 26%
- Health insurance increase anticipated to be + 10%, actual premium costs over the past few years indicate that the requested appropriation is sufficient to cover any realized increase.
- Retirement contribution increase from 11% to 12%
- Controller and Office Manager budgeted for 35 hours per week

Detailed 2025 Operating Budget comparison - Expenses: 10s Personnel Services (1 of 2)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
10110 Salary Wages	\$ 289,009	\$ 320,139	\$ 31,130	7% wage increase for all employees
10120 Hourly Wages	\$ 649,451	\$ 712,688	\$ 63,237	
10130 Overtime	\$ 3,500	\$ 2,000	(\$ 1,500)	
10150 Longevity	\$ 15,370	\$ 15,855	\$ 485	

Detailed 2025 Operating Budget comparison - Expenses: 10s Personnel Services (2 of 2)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
10310 FICA	\$ 38,354	\$ 45,142	\$ 6,788	
10311 FICA Medicare	\$ 13,881	\$ 15,235	\$ 1,354	
10320 Unemployment	\$ 2,500	\$ 2,500	\$ 0.00	
10330 Health Insurance	\$ 410,000	\$ 403,000	(\$ 7,000)	Separated employer HSA contributions
10132 Wellness Clinic	\$ 38,150	\$ 39,050	\$ 900	Anticipated 5% increase
10340 Retirement	\$ 96,430	\$ 123,940	\$ 27,510	Employer contribution increase from 11% to 12%
10345 HSA	\$ 0.00	\$ 7,000	\$ 7,000	Employer HSA contributions
TOTAL	\$ 1,557,645	\$ 1,686,549	\$ 128,904	

Detailed 2025 Operating Budget comparison - Expenses: 20s Supplies (1 of 2)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
20190 Office Supplies	\$ 5,350	\$ 5,850	\$ 500	
20220 Health & Safety	\$ 4,000	\$ 4,500	\$ 500	
20231 Fuel	\$ 18,050	\$ 18,350	\$ 300	
20232 Lubricants	\$ 150	\$ 0.00	(\$ 150)	
20233 Tires & Tubes	\$ 1,500	\$ 1,500	\$ 0.00	
20239 Other Garage & Motor	\$ 100	\$ 100	\$ 0.00	
20290 General Operating	\$ 31,000	\$ 36,500	\$ 5,500	Cost increases
20310 Building Material	\$ 2,050	\$ 2,050	\$ 0.00	

Detailed 2025 Operating Budget comparison - Expenses: 20s Supplies (2 of 2)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
42370 Road Base Material	\$ 9,000	\$ 10,500	\$ 1,500	Material cost increases
42360 Repair Parts	\$ 3,850	\$ 3,850	\$ 0.00	
42370 Minor Tools & Equip	\$ 5,000	\$ 4,950	(\$ 50)	
42390 Other R&M Supplies	\$ 3,150	\$ 3,300	\$ 150	
43420 Uniforms	\$ 2,000	\$ 0.00	(\$ 2,000)	Adequate supply of uniform shirts
42490 Other Supplies	\$ 13,900	\$ 16,500	\$ 2,600	GBN Toters & fire proof file cabinet
42491 Orange Bag Purchase	\$ 100,000	\$ 110,000	\$ 10,000	Contractual price increase
TOTAL	\$ 199,100	\$ 217,950	\$ 18,850	

Detailed 2025 Operating Budget comparison - Expenses: 30s Services/Charges (1 of 6)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
43110 Legal	\$ 5,000	\$ 5,000	\$ 0.00	
43120 Engineering	\$ 2,000	\$ 2,000	\$ 0.00	
43140 Laboratory	\$ 70,000	\$ 75,000	\$ 5,000	Fee increases
43180 Consultant	\$ 2,500	\$ 27,500	\$ 25,000	Back2Earth continuation agreement
43190 Other Prof Services	\$ 172,500	\$ 123,500	(\$ 49,000)	Elimination of \$50K food waste composting initiative appropriation
43195 Medical Services	\$ 2,000	\$ 3,500	\$ 1,500	Hazmat physicals (7 employees)
43200 Prof/ Social Media	\$ 15,000	\$ 10,000	(\$ 5,000)	Based on previous years experience
43210 Telephone	\$ 11,500	\$ 11,600	\$ 100	

Detailed 2025 Operating Budget comparison - Expenses: 30s Services/Charges (2 of 6)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
43220 Postage	\$ 2,150	\$ 2,200	\$ 50	
43230 Travel	\$ 1,600	\$ 1,450	(\$ 150)	
43240 Freight / Handling	\$ 500	\$ 500	\$ 0.00	
43290 Other Communication	\$ 4,400	\$ 2,600	(\$ 1,800)	New internet service provider (admin)
43310 Printing	\$ 2,050	\$ 2,000	(\$ 50)	
43320 Media Advertising	\$ 20,000	\$ 20,000	\$ 0.00	
43325 Legal Advertising	\$ 1,000	\$ 1,000	\$ 0.00	

Detailed 2025 Operating Budget comparison - Expenses: 30s Services/Charges (3 of 6)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
43410 Workers Compensation	\$ 27,000	\$ 30,000	\$ 3,000	Anticipated increase
43420 Liability	\$ 75,500	\$ 80,000	\$ 4,500	Anticipated increase / fewer vehicles & equipment
43510 Electric	\$ 37,000	\$ 36,000	(\$ 1,000)	Based on previous years exp.
43520 Gas	\$ 12,500	\$ 6,500	(\$ 6,000)	Based on previous years exp.
43530 Water & Sewer	\$ 5,000	\$ 4,750	(\$ 250)	Based on previous years exp.
43610 Building R & M	\$ 18,000	\$ 38,000	\$ 20,000	S. Walnut new a/c units; admin repairs
43620 Office Equip R & M	\$ 1,250	\$ 1,250	\$ 0.00	

Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (4 of 6)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
43630 Tires & Tubes R & M	\$ 2,500	\$ 3,700	\$ 1,200	S. Walnut Bobcat
43640 Vehicle R & M	\$ 28,000	\$ 16,000	(\$ 12,000)	Pending new trucks (+ \$25,000)
43650 Mach & Equip R & M	\$ 24,000	\$ 31,200	\$ 7,200	S. Walnut Bobcat
43690 Other R & M	\$ 12,000	\$ 18,750	\$ 6,750	
43695 Snow Removal	\$ 7,500	\$ 9,500	\$ 2,000	Cost increase
43710 Land Rental	\$ 9,500	\$ 10,000	\$ 500	Contractual increase (Bethel Ln)
43740 Mach & Equip Rental	\$ 89,500	\$ 89,500	\$ 0.00	
43790 Other Rental	\$ 1,000	\$ 500	(\$ 500)	

Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (5 of 6)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
43830 Banking Fees	\$ 750	\$ 1,500	\$ 750	Based on previous years exp.
43910 Dues & Subscriptions	\$ 5,000	\$ 6,500	\$ 1,500	Based on current memberships
43920 Training & Education	\$ 10,000	\$ 6,500	(\$ 3,500)	Based on 2025 training needs
43931 Leachate Disp.	\$ 132,000	\$ 130,000	(\$ 2,000)	
43933 HHW Disposal	\$ 80,000	\$ 90,000	\$ 10,000	Based on previous years exp
43934 Electronics Disp	\$ 25,000	\$ 25,000	\$ 0.00	
43939 Other Coll/Disp Cont.	\$ 107,050	\$ 99,000	(\$ 8,050)	2023 YTD & previous years exp
43941 Freon Recovery	\$ 5,000	\$ 6,800	\$ 1,800	Based on previous years exp
43942 Hauling Contracts	\$ 181,000	\$ 170,000	(\$ 11,000)	Operation changes

Detailed 2024 Operating Budget comparison - Expenses: 30s Services/Charges (6 of 6)

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
43943 Hauling Glass	\$ 30,000	\$ 15,000	(\$ 15,000)	Operation changes
43942 Waste Tire Processing	\$ 2,000	\$ 1,500	(\$ 500)	
43950 Stormwater Fees	\$ 500	\$ 500	\$ 0.00	
43960 Recycling Fees	\$ 55,000	\$ 60,000	(\$ 5,000)	Based on previous years exp
43970 License & Permits	\$ 1,300	\$ 14,700	\$ 13,400	Low annual licensing fee
#### Court Ordered Remediation	\$ 0.00	\$ 5,000	\$ 5,000	Proposed New Budget Line
TOTAL	\$ 1,297,050	\$ 1,295,500	(\$ 1,550)	

Detailed 2024 Operating Budget comparison - Expenses: 40s capital outlay

Category	2024 Budget	2025 Proposed Budget	Increase / (Decrease) From 2024	Reason For Change
44390 Other Improvements	\$ 10,000	\$ 10,000	\$ 0.00	
44430 Computer Equipment Purchases	\$ 0.00	\$ 7,000	\$ 7,000	New computers (admin, Recycling, HHW)
40440 Vehicle Purchases	\$ 0.00	\$ 120,000	\$ 120,000	2 new GBN trucks
TOTAL	\$10,000	\$ 137,000	\$ 127,000	

2025 Debt Service Bond Budget Overview

Revenues	2023	2024	Difference
- 31110 County Property Tax	\$ 289,450	\$ 292,565	\$ 3,115
- 31210 Vehicle License Excise Tax	\$ 15,170	\$ 11,555	(\$ 3,615)
- 31230 Commercial Vehicle Excise Tax	\$ 750	\$ 650	(\$ 100)
TOTAL REVENUES	\$ 305,370	\$ 304,770	(\$600)
Expenses			
43810 Principal	\$ 280,000	\$285,000	\$ 5,000
43820 Interest	\$ 24,970	\$ 19,370	(\$ 5,600)
43835 Agency Fee	\$ 400	\$ 400	\$ 0.00
TOTAL EXPENSES	\$ 305,370	\$ 304,770	(\$ 600)

2025 Cumulative Capital Fund Budget Overview

	<u>2024</u>	<u>2025</u>	<u>Difference</u>
Beginning Balance	\$ 45,576	\$ 45,801	\$ 225
REVENUES			
Interest	\$ 0.00	\$ 0.00	\$ 0.00
Transfer in From Operating	\$ 0.00	\$ 0.00	\$ 0.00
Total Revenues	\$ 0.00	\$ 0.00	\$ 0.00
EXPENSES			
None			
Total Expenses	\$ 0.00	\$ 0.00	\$ 0.00
Ending Balance	\$ 45,576	\$ 45,801	\$ 225

Minutes

Waste Reduction District of Monroe County

Board of Directors

Thursday August 8, 2024 4:00 p.m.

Nat U. Hill Meeting Room, Monroe County Courthouse

Meeting Connection via Microsoft Teams

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNTc4NDk5MmlzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d

Meeting ID: 241 991 848 721 Passcode: TnMCjx

Community Access Television Services (CATS) provide a public access recording of this meeting in its entirety that is free to view online at www.catstv.net

The following minutes reference the meeting packet for this date, including department reports and resolutions.

Members Present:

In Person: Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary; Julie Thomas, Director; Lee Jones, Director; Dan Swafford, Director; Kerry Thomson, Director

Virtually: None

Members Absent: Geoff McKim, Chairperson

Staff Present:

In-Person: Tom McGlasson Jr, Executive Director

Virtually: Cathy Martin, Controller; Joey Long, Operations Director; Lee Paulsen, Compliance and Landfill Director

Legal Counsel Present: None

CAC Present:

In Person: Joseph Wynia, Vice-Chairperson; Bill Goins, Member

Virtually: None

Piedmont-Smith called the meeting to order at 4:01 p.m.

Executive Committee Meeting Minutes – July 1, 2024

No comments or questions.

Board of Directors Meeting Minutes – June 13, 2024

Thomson motioned to approve; Thomas seconded. Verbal vote was unanimous; motion passed.

Controller's Report

a. Cash Flows

Martin provided updated cash flow balances as presented in the meeting packet, noting that the Landfill Post-Closure Trust Fund statement and an updated summary statement were emailed to the Board with claims yesterday.

McGlasson noted that a corrected cash flow for the debt service fund was also included in the email.

Discussion ensued concerning budget line balances, expected expenditures, and the debt service tax revenue.

b. Payroll and Claims

Martin presented payroll and claims for approval as presented in the meeting packet in the amount of \$420,811.92, and payroll and claims this week emailed to the Board on Wednesday in the amount of \$66,974.51. The total amount of payroll and claims submitted for approval is \$487,786.43.

Thomson motioned to approve payroll and claims as presented; Githens seconded. No public comment. Verbal vote was unanimous; motion passed.

WRDMC 2025 Budget Proposals

McGlasson presented the budgets submitted for approval highlighting the differences from what was presented at the joint Board of Directors and Citizens Advisory Committee meeting on July 18th.

Githens stated she is pleased to support the pay increase for employees.

a. Resolution 2024-05 Approval of 2025 Operating Budget

Githens motioned to approve Resolution 2024-05; Thomas seconded. No public comment. Roll call vote was unanimous, motion passed.

b. Resolution 2024-06 Approval of 2025 Debt Service Budget

Thomas motioned to approve Resolution 2024-06; Swafford seconded. No public comment. Roll call vote was unanimous, motion passed.

c. Resolution 2024-07 Approval of 2025 Cumulative Capital Fund Budget

Githens motioned to approve Resolution 2024-07; Thomas seconded. No public comment. Roll call vote was unanimous, motion passed.

Resolution 2024-08 To Amend Resolution 2023-19 Ordinance for Fixing Salaries for Calendar Year 2024

McGlasson advised that with Martin's pending retirement, and a desire to have the new Controller train under Martin, there is a need to add a temporary training position to the Salary

Ordinance. The resolution as presented adds a temporary training position that is not specific to any position or department and would allow for this scenario again for other positions if it is determined to be necessary. The training position's pay would be based on the position for which they are training. Legal counsel has reviewed this resolution.

Piedmont-Smith asked if the current budget has sufficient appropriations to cover the additional cost. McGlasson stated he believes the Personnel Services category has sufficient funds to allow for this.

Githens motioned to approve Resolution 2024-08; Thomas seconded. No public comment. Roll call vote was unanimous, motion passed.

Controller Position

McGlasson explained the need for an offer for this position to be made prior to the September 12th Board meeting, if a suitable candidate is identified, to ensure the selected candidate can start on the desired date of September 23rd. For these reasons the Executive Committee and staff are asking the Board to consent to defer the hiring decision to the Executive Committee, after which the candidate would be presented the Board at the September 12th meeting to ratify the hire.

Thomson motioned to authorize the Executive Committee to proceed with screening and interviewing candidates, and then make an offer of employment to be ratified by the Board at the September Board meeting; Thomas seconded. No public comment. Verbal vote was unanimous, motioned passed.

CAC Report

Wynia presented from the written report included in the packet and noted that the CAC did provide written comments for the 2025 proposed budget.

McGlasson stated that he neglected to state during his budget presentation that the CAC's written comments are included in the meeting packet on page forty-nine (49).

Department Reports

McGlasson highlighted items from his written report included in the packet. He referenced the District's new partnership with Terracycle and that positive feedback has been received and depending on how the program works at the HHW department we will look to expand that program to the rural recycling centers. He advised that the District is having problems with Walmart's accounting department getting paid for the Orange Bags being ordered by the local store. This is the second time this has happened and they currently have two (2) outstanding invoices and until this situation is resolved, the District will not be able to supply Walmart with Orange Bags.

Long provided additional information on the Terracycle recycling program, noting that the plan is to expand the items that can be accepted through that program. He updated the Board on activities at the District recycling centers and Household Hazardous Waste facilities.

Paulsen highlighted from his written report included in the meeting packet, noting that the May groundwater report is completed and has been submitted to IDEM. He also noted that no Adopt-A-Road clean-ups were completed in July, but that weather probably had a lot to do with that. He is attending an IU student function at the end of August and hopes to recruit some new groups and organizations.

McGlasson offered a public thank you to the geologist from AECOM, John Bassett, who previously performed the statistical analysis from the ground water events. He has been very open and cooperative with the District and the new provider, Atlas, to help make the transition as smooth as possible.

McGlasson stated the Elisa Pokral is finalizing her curriculum for the new school year and encouraged teachers and other representatives from all local schools to contact her to scheduled sessions.

Public Comment

None.

Comments from Directors

Githens stated that she recently attended two (2) meetings regarding the Convention Center expansion and noted that attendees asked that the new convention center have facilities for both recycling and compost collection.

Piedmont-Smith adjourned the meeting at 4:48 p.m.

Signed – Board Member

BOD Meeting Minutes of August 8, 2024

DATE: 9/12/2024
 TO: MCSWMD Board of Directors
 FROM: Cathy Martin, Controller
 SUBJECT: Cash Flow Summary



	Beginning Balance August 31, 2024	Revenue YTD as of August 31, 2024	Expense YTD as of August 31, 2024	Balance YTD as of August 31, 2024
Operating	4,174,902.56	1,917,565.31	1,746,706.11	4,345,761.76
Closure Bond Debt	142,169.97	192,341.56	304,128.02	30,383.51
Capital	45,704.33	153.61		45,857.94
Landfill/Post Closure	757,825.38	33,367.21	7,733.67	783,458.92



Date: 9/12/24
 To: MCSWMD Board of Directors
 From: Cathy Martin, Controller
 Subject: Operating Fund Cash Flow Statement

Begin Balance: 4,174,902.56

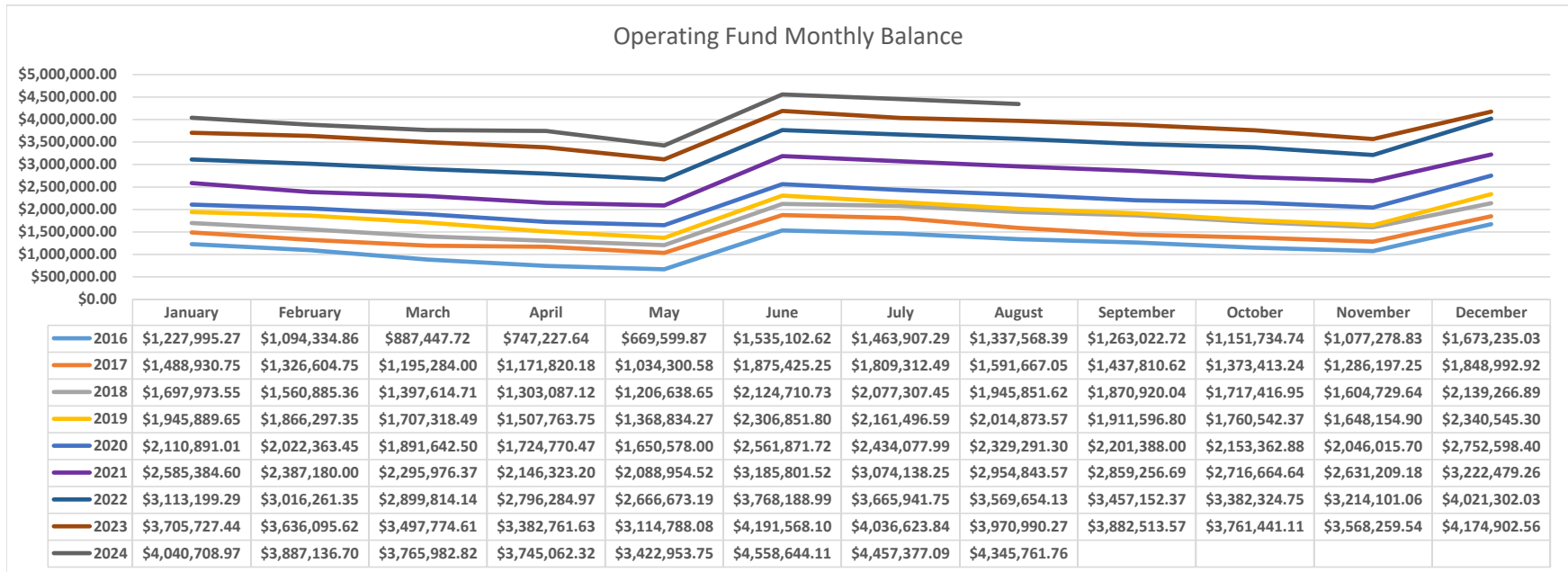
REVENUE	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	2023 Encumbered	YTD Actual Less Budget	Percent Remaining
Property Tax	0.00	0.00	0.00	0.00	0.00	1,237,719.11	0.00	0.00	0.00	0.00	0.00	0.00	1,237,719.11	2,157,913.00		-920,193.89	42.64%
Excise Tax						53,519.20						0.00	53,519.20	103,635.00		-50,115.80	48.36%
CVET						4,182.98						0.00	4,182.98	8,481.00		-4,298.02	50.68%
Glass Recycling	5,843.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,843.45	8,250.00		-2,406.55	29.17%
Metal Recycling	4,938.34	6,233.30	5,136.76	5,857.88	7,567.74	6,113.70	5,807.41	623.86	0.00	0.00	0.00	0.00	42,278.99	70,000.00		-27,721.01	39.60%
Sale of Oil				150.00									150.00				
Battery Recycling	0.00	0.00	295.20	341.60	0.00	0.00	468.72	359.67	0.00	0.00	0.00	0.00	1,465.19	2,000.00		-534.81	26.74%
Freon	420.00	300.00	400.00	920.00	1,120.00	1,100.00	1,200.00	1,040.00	0.00	0.00	0.00	0.00	6,500.00	5,500.00		1,000.00	-18.18%
Green Business	6,050.00	3,050.00	400.00	-400.00	1,090.00	0.00	250.00	50.00	0.00	0.00	0.00	0.00	10,490.00	20,000.00		-9,510.00	47.55%
Toter's													0.00				
Orange Bags	14,109.03	16,465.06	38,135.45	25,919.93	17,488.45	34,314.06	20,531.35	22,353.06	0.00	0.00	0.00	0.00	189,316.39	278,500.00		-89,183.61	32.02%
CESQG	1,111.60	110.21	892.24	1,029.78	261.42	173.36	737.58	443.92	0.00	0.00	0.00	0.00	4,760.11	12,000.00		-7,239.89	60.33%
Paint	395.00	614.00	320.00	2,454.00	711.64	355.87	668.96	485.99	0.00	0.00	0.00	0.00	6,005.46	7,000.00		-994.54	14.21%
Rental	1,820.00	0.00	393.08	0.00	1,951.00	0.00	1,950.00	103.60	0.00	0.00	0.00	0.00	6,217.68	8,000.00		-1,782.32	22.28%
Refund/Misc/Donation	1,022.94	5,006.00	6,599.00	150.00	1,483.49	749.00	27.21	4.46	0.00	0.00	0.00	0.00	15,042.10	0.00			
Host Fee	54,431.49	12,871.18	12,828.42	51,933.01	15,247.38	17,027.15	55,923.83	23,407.26	0.00	0.00	0.00	0.00	243,669.72	300,000.00		-56,330.28	18.78%
E-Waste	0.00	1,880.00	2,080.00	2,384.00	3,200.00	2,520.00	3,100.00	2,760.00	0.00	0.00	0.00	0.00	17,924.00	25,000.00		-7,076.00	28.30%
Waste Tires	38.00	48.00	175.00	151.00	195.00	240.00	267.00	259.00	0.00	0.00	0.00	0.00	1,373.00	1,500.00		-127.00	8.47%
Interest	9,969.44	8,353.80	8,018.76	8,582.84	8,109.84	7,693.46	10,805.21	9,574.58					71,107.93				
Insurance													0.00				
TOTAL REVENUE	100,149.29	54,931.55	75,673.91	99,474.04	58,425.96	1,365,707.89	101,737.27	61,465.40	0.00	0.00	0.00	0.00	1,917,565.31	3,007,779.00		-1,090,213.69	36.25%

EXPENSE	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	2023 Encumbered	YTD Actual Less Budget	Percent Remaining
Personnel Services																	
Salaries and Wages	68,896.45	71,745.11	74,778.55	75,035.55	107,971.67	71,933.08	71,443.76	73,375.06	0.00	0.00	0.00	0.00	615,179.23	957,330.00		-342,150.77	35.74%
Employee Benefits	5,974.74	5,014.49	5,285.13	6,262.46	7,613.34	5,080.57	5,358.95	5,205.48	0.00	0.00	0.00	0.00	45,795.16	75,735.00		-29,939.84	39.53%
District Insurance	20,070.62	20,004.14	19,231.03	9,631.76	0.00	9,185.31	18,402.88	18,041.53	0.00	0.00	0.00	0.00	114,567.27	410,000.00		-295,432.73	72.06%
Longevity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Wellness Clinic-Activate	0.00	4,399.68	0.00	0.00	4,399.68	0.00	0.00	8,617.98	0.00	0.00	0.00	0.00	17,417.34	18,150.00		-732.66	4.04%
Retirement	7,059.81	7,328.91	7,283.92	7,270.99	10,944.06	7,059.27	7,017.73	6,931.19	0.00	0.00	0.00	0.00	60,895.88	96,430.00		-35,534.12	36.85%
HSA	10,000.00	10,000.00	10,000.00	-25,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00				
Sub-total	112,001.62	118,492.33	116,578.63	73,200.76	130,928.75	93,258.23	102,223.32	112,171.24	0.00	0.00	0.00	0.00	858,854.88	1,557,645.00		-698,790.12	44.86%
Supplies																	
Office Supplies	207.99	189.03	853.44	397.04	250.13	163.38	65.99	42.57	0.00	0.00	0.00	0.00	2,169.57	5,350.00		-3,180.43	59.45%
Operating Supplies	1,609.52	1,729.80	18,089.49	400.19	6,325.99	5,923.84	6,956.51	1,298.81	0.00	0.00	0.00	0.00	42,334.15	54,800.00		-12,465.85	22.75%
Repair and Maintenance	60.42	484.28	240.12	0.00	199.71	0.00	0.00	122.88	0.00	0.00	0.00	0.00	1,107.41	23,050.00		-21,942.59	95.20%
Other Supplies	41,894.19	415.65	2,913.56	374.78	56,655.68	981.00	0.00	286.38	0.00	0.00	0.00	0.00	103,521.24	115,900.00		-12,378.76	10.68%
Sub-total	43,772.12	2,818.76	22,096.61	1,172.01	63,431.51	7,068.22	7,022.50	1,750.64	0.00	0.00	0.00	0.00	149,132.37	199,100.00		-49,967.63	25.10%
Other Services & Charges																	
Professional Services	6,395.66	24,079.00	963.70	9,111.90	60,800.29	21,865.10	10,773.99	18,985.91	0.00	0.00	0.00	0.00	152,975.55	254,000.00		-101,024.45	39.77%
Comm & Transportation	1,914.36	896.66	1,639.28	1,347.32	1,926.18	707.32	5,689.57	2,091.64	0.00	0.00	0.00	0.00	16,212.33	35,150.00		-18,937.67	53.88%
Printing and Advertising	1,409.97	2,918.01	1,695.79	1,275.01	2,418.23	1,092.40	1,306.75	1,934.02	0.00	0.00	0.00	0.00	14,050.18	23,050.00		-8,999.82	39.04%
Insur/Worker's Comp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	102,500.00		-102,500.00	100.00%
Utility Services	3,464.39	3,583.58	3,656.96	1,289.16	4,292.95	2,416.70	2,880.80	2,591.97	0.00	0.00	0.00	0.00	24,176.51	54,500.00		-30,323.49	55.64%
Repair & Maintenance	3,602.60	16,763.33	10,701.74	15,632.03	6,133.51	9,640.37	6,619.10	1,895.50	0.00	0.00	0.00	0.00	70,988.18	93,250.00		-22,261.82	23.87%
Rentals	6,218.24	8,257.44	6,889.17	6,238.69	7,564.24	16,184.08	6,508.24	6,518.24	0.00	0.00	0.00	0.00	64,378.34	100,000.00		-35,621.66	35.62%
Other Services & Charges	34,440.42	32,886.95	37,750.40	26,432.70	50,938.08	49,751.84	42,309.54	29,837.44	0.00	0.00	0.00	0.00	304,347.37	634,600.00		-330,252.63	52.04%
Sub-total	57,445.64	89,384.97	63,297.04	61,326.81	134,073.48	101,657.81	76,087.99	63,854.72	0.00	0.00	0.00	0.00	647,128.46	1,297,050.00	0.00	-649,921.54	50.11%
Capital Outlay																	
Land													0.00				
Imprvmt O.T. Buildings													0.00				
Machinery / Equipment													0.00				
Building Improvements													0.00				
Computer Equipment		1,210.00	3,310.00										4,520.00				
Vehicle Purchases/Lease													0.00				
Other Capital Outlays													0.00	10,000.00			
Cum Capital													0.00				
Sub-total	0.00	1,210.00	3,310.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,520.00	10,000.00		-5,480.00	54.80%
Payroll Liability Clearing	2,523.50	-3,402.24	-8,454.49	-15,305.04	51,346.79	28,787.27	17,670.48	-4,695.87	0.00	0.00	0.00	0.00	68,470.40				
Total Expenses	215,742.88	208,503.82	196,827.79	120,394.54	379,780.53	230,771.53	203,004.29	173,080.73	0.00	0.00	0.00	0.00	1,728,106.11	3,063,795.00	0.00	-1,335,688.89	43.60%

Transf to Debt	18,600.00												18,600.00				
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Ending Balance 4,345,761.76
 GL Balance #####
 Difference 0.00

WASTE REDUCTION DISTRICT OF MONROE COUNTY





Date: 9/12/2024
 To: MCSWMD Board of Directors
 From: Cathy Martin, Controller
 Subject: Bond Debt Cash Flow

Begin Balance 142,169.97

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	Add'l Approp	YTD Actual Less Budget	Percent Remaining
REVENUE																	
Interest	130.62	4.08	4.26	4.72	4.57	57.45	128.87	0.00					334.57				
Debt Service Tax						165,695.61							165,695.61	292,565.00		-126,869.39	43.36%
Excise Tax						7,152.36							7,152.36	11,555.00		-4,402.64	38.10%
Cvet						559.02							559.02	650.00		-90.98	14.00%
Transfer IN	18,600.00												18,600.00			18,600.00	
Total Revenue	18,730.62	4.08	4.26	4.72	4.57	173,464.44	128.87	0.00	0.00	0.00	0.00	0.00	192,341.56	304,770.00		-112,428.44	-36.89%

EXPENSE																	
Principal	140,000.00						145,000.00	0.00					285,000.00	285,000.00		0.00	0.00%
Interest	10,385.00						8,985.00						19,370.00	19,370.00		0.00	0.00%
Agency Fee													0.00	400.00		-400.00	100.00%
Transfer Out		-241.98	483.96										241.98			241.98	
Total Expenses	150,385.00	-241.98	0.00	0.00	0.00	0.00	153,985.00	0.00	0.00	0.00	0.00	0.00	304,128.02	304,770.00		641.98	0.21%

End Balance 30,383.51

**WASTE REDUCTION
DISTRICT of MONROE
COUNTY**

Date: 9/12/2024
 To: MCSWMD Board of Directors
 From: Cathy Martin, Controller
 Subject: Capital Cash Flow

Begin Balance 45,704.33

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	Budget Less YTD	Percent Remaining
REVENUE															
Interest Transfer IN	20.66	18.16	18.17	20.06	19.44	17.57	20.71	18.84							
Total Revenue	20.66	18.16	18.17	20.06	19.44	17.57	20.71	18.84	0.00	0.00	0.00	0.00	153.61		
EXPENSE															
Improvements															
Total Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

End Balance 45,857.94

**WASTE REDUCTION
DISTRICT of MONROE
COUNTY**

Date: 9/12/2024
 To: MCSWMD Board of Directors
 From: Cathy Martin, Controller
 Subject: Landfill Postclosure Trust Fund Cash Flow

Begin Balance: 757,825.38

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD
REVENUE													
Interest	5,300.68	1,541.96	2,223.83	1,875.28	1,077.48	426.39	3,671.50	630.82					16,747.94
Dividend													0.00
Gain on Investment	465.63		915.53		3,312.52	2,172.29	5,759.32	3,993.98					16,619.27
Transfer													
Total Revenue													33,367.21

EXPENSE													
Bank Fee's	315.76	318.03	317.53	318.71	318.33	620.03	320.85	324.65					2,853.89
Loss on Investment		2,420.18		2,459.60									4,879.78
Market Value Adjustment													0.00
Transfer													
Total Expenses													7,733.67

End Balance: 783,458.92

**WASTE REDUCTION
DISTRICT OF MONROE
COUNTY**

Date: September 6, 2024
 To: MCSWMD Board of Directors
 From: Cathy Martin, Controller
 RE: **Summary of Payroll and Claims**

Claims Processed Week of 8/23/2024

Pre-Approved Claims Approved Under Resolution 2022-02	
Accounts Payable Claims	\$54,137.91
Payroll (Includes Longevity)	\$23,614.25
Payroll Claims	<u>\$11,422.91</u>
Sub-Total	\$89,175.07
Pre-Approved Claims Approved by Board Chair or Designee 4/18/2024	<u>\$17,434.94</u>
TOTAL	<u>\$106,610.01</u>

Claims Processed Week of 8/26/2024

Pre-Approved Claims Approved Under Resolution 2022-02	
Accounts Payable Claims	
Payroll (Includes Longevity)	
Payroll Claims	<u>\$3,700.56</u>
Sub-Total	\$3,700.56
Pre-Approved Claims Approved by Board Chair or Designee	<u>\$0.00</u>
TOTAL	<u>\$3,700.56</u>

Claims Processed Week of 9/2/2024

Pre-Approved Claims Approved Under Resolution 2022-02	
Accounts Payable Claims	\$43,794.96
Payroll (Includes Longevity)	\$25,109.33
Payroll Claims	<u>\$11,663.10</u>
Sub-Total	\$80,567.39
Pre-Approved Claims Approved by Board Chair or Designee 7/25/2024	<u>\$12,776.82</u>
TOTAL	<u>\$93,344.21</u>

**Total Pre-Approved Payroll and Accounts Payable Claims Included in
 Board of Directors meeting packet for the September 12, 2024 meeting: \$203,654.78**

We have examined the claims summarized above and approved:



 Tom McGlasson Jr., Executive Director



 Catherine Martin, Controller

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor Payee Name	Notes	Check Code	Vendor Desc	Custom Check Code	Invoice	Invoice Date
<input type="checkbox"/> Docket Date : 08/23/2024 (67 Items, 54,137.91)													
<input type="checkbox"/> Bundle : 082124R (67 Items, 54,137.91)													
Regular Docket (Pending)	1000	30740	00000	0001	379.00	001	Canon	Monthly: Copier/Printer rental, August, 2024	000429	Combine d		34216068	08/12/2024
Regular Docket (Pending)	1000	30520	00000	0001	51.50	001	CenterPoint Energy	Monthly Gas Service bill (7/4/24 - 8/5/24) - Admin Building	000489	Combine d		Admin - AUG 24	08/08/2024
Regular Docket (Pending)	1000	30520	00000	0004	21.62	001	CenterPoint Energy	Monthly Gas Service bill (7/4/24 - 8/5/24) - RRC	000489	Combine d		RRC/HHW - AUG 24	08/08/2024
Regular Docket (Pending)	1000	30520	00000	0005	10.65	001	CenterPoint Energy	Monthly Gas Service bill (7/4/24 - 8/5/24) - HHW	000489	Combine d		RRC/HHW - AUG 24	08/08/2024
Regular Docket (Pending)	1000	30740	00000	0002	126.00	001	Cintas #2	Monthly: Lease for AED - Landfill	000117	Combine d		9282157355	07/31/2024
Regular Docket (Pending)	1000	30690	00000	0004	40.41	001	Cintas #2	Weekly: rugs & towels - RRC	000117	Combine d		4197548126	07/02/2024
Regular Docket (Pending)	1000	30690	00000	0005	20.83	001	Cintas #2	Weekly: rugs & towels - HHW	000117	Combine d		4197548126	07/02/2024
Regular Docket (Pending)	1000	30690	00000	0004	40.41	001	Cintas #2	Weekly: rugs & towels - RRC	000117	Combine d		4198359752	07/10/2024
Regular Docket (Pending)	1000	30690	00000	0005	20.83	001	Cintas #2	Weekly: rugs & towels - HHW	000117	Combine d		4198359752	07/10/2024
Regular Docket (Pending)	1000	20220	00000	0001	41.85	001	Cintas #2	First Aid Supplies - Admin	000117	Combine d		5220015386	07/11/2024
Regular Docket (Pending)	1000	30690	00000	0004	40.41	001	Cintas #2	Weekly: rugs & towels - RRC	000117	Combine d		4199070241	07/17/2024
Regular Docket (Pending)	1000	30690	00000	0005	20.83	001	Cintas #2	Weekly: rugs & towels - HHW	000117	Combine d		4199070241	07/17/2024
Regular Docket (Pending)	1000	30690	00000	0004	40.41	001	Cintas #2	Weekly: rugs & towels - RRC	000117	Combine d		4199781523	07/24/2024
Regular Docket (Pending)	1000	30690	00000	0005	20.83	001	Cintas #2	Weekly: rugs & towels - HHW	000117	Combine d		4199781523	07/24/2024
Regular Docket (Pending)	1000	30690	00000	0004	40.41	001	Cintas #2	Weekly: rugs & towels - RRC	000117	Combine d		4200499910	07/31/2024
Regular Docket (Pending)	1000	30690	00000	0005	20.83	001	Cintas #2	Weekly: rugs & towels - HHW	000117	Combine d		4200499910	07/31/2024
Regular Docket (Pending)	1000	30740	00000	0001	126.00	001	Cintas #2	Monthly: Lease for AED - Admin	000117	Combine d		9282143480	07/31/2024
Regular Docket (Pending)	1000	30740	00000	0006	126.00	001	Cintas #2	Monthly: Lease for AED - Bethel	000117	Combine d		9282115511	07/31/2024

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor Payee Name	Notes	Vendor	Check Code Desc	Custom Check Code	Invoice	Invoice Date
Regular Docket (Pending)	1000	20220	00000	0006	58.06	001	Cintas #2	First Aid Supplies - Oard	000117	Combine d		5219388993	07/08/2024
Regular Docket (Pending)	1000	30740	00000	0006	126.00	001	Cintas #2	Monthly: Lease for AED - Oard	000117	Combine d		9282114541	06/01/2024
Regular Docket (Pending)	1000	20220	00000	0006	102.58	001	Cintas #2	First Aid Supplies - Dillman	000117	Combine d		5221103469	07/19/2024
Regular Docket (Pending)	1000	30740	00000	0006	126.00	001	Cintas #2	Monthly: Lease for AED - Dillman	000117	Combine d		9282114696	07/31/2024
Regular Docket (Pending)	1000	20220	00000	0006	61.47	001	Cintas #2	First Aid Supplies - Ellettsville	000117	Combine d		5221594591	07/22/2024
Regular Docket (Pending)	1000	30740	00000	0006	126.00	001	Cintas #2	Monthly: Lease for AED - Ellettsville	000117	Combine d		9282115528	07/31/2024
Regular Docket (Pending)	1000	20220	00000	0004	119.18	001	Cintas #2	First Aid Supplies - S. Walnut RRC	000117	Combine d		5221103498	07/19/2024
Regular Docket (Pending)	1000	30740	00000	0004	126.00	001	Cintas #2	Monthly: Lease for AED - S. Walnut RRC	000117	Combine d		9282114832	07/31/2024
Regular Docket (Pending)	1000	20220	00000	0005	34.07	001	Cintas #2	First Aid Supplies - S. Walnut HHW	000117	Combine d		5220015319	07/11/2024
Regular Docket (Pending)	1000	30530	00000	0001	179.53	001	City of Bloomington Utilities	Monthly: Water/Sewer utilities - Admin. Building	000039	Combine d		JULY 2024	08/08/2024
Regular Docket (Pending)	1000	30530	00000	0004	59.25	001	City of Bloomington Utilities	Monthly: Water/Sewer utilities - RRC	000039	Combine d		JULY 2024	08/08/2024
Regular Docket (Pending)	1000	30530	00000	0005	29.18	001	City of Bloomington Utilities	Monthly: Water/Sewer utilities - HHW	000039	Combine d		JULY 2024	08/08/2024
Regular Docket (Pending)	1000	30510	00000	0001	506.94	001	Duke Energy Indiana Inc	Monthly electric - Admin. Building	000019	Combine d		JUL/AUG 2024	08/13/2024
Regular Docket (Pending)	1000	30510	00000	0004	541.08	001	Duke Energy Indiana Inc	Monthly electric - RRC	000019	Combine d		JUL/AUG 2024	08/13/2024
Regular Docket (Pending)	1000	30510	00000	0005	266.50	001	Duke Energy Indiana Inc	Monthly electric - HHW	000019	Combine d		JUL/AUG 2024	08/13/2024
Regular Docket (Pending)	1000	30510	00000	0006	106.97	001	Duke Energy Indiana Inc	Monthly electric - Dillman	000019	Combine d		MAY/JUL 2024	07/31/2024
Regular Docket (Pending)	1000	30510	00000	0006	133.63	001	Duke Energy Indiana Inc	Monthly electric - Bethel	000019	Combine d		JUL/AUG 2024	08/12/2024
Regular Docket (Pending)	1000	30510	00000	0006	153.12	001	Duke Energy Indiana Inc	Monthly electric - Oard	000019	Combine d		MAY/JUL 2024	08/01/2024
Regular Docket (Pending)	1000	30320	00000	0001	448.75	001	Effectv	Monthly: TV advertisements	000474	Combine d		CC335378	07/28/2024

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor Payee Name	Notes	Vendor	Check Code	Custom Check Code	Invoice	Invoice Date
Regular Docket (Pending)	1000	30320	00000	0001	200.27	001	Effectv	Monthly: Premium Digital Advertisements	000474	Combine d		CC327977	06/30/2024
Regular Docket (Pending)	1000	10132	00000	0001	879.94	001	Everside Health LLC	Quarterly: Everside Health Clinic (Oct - Dec 2024) - Admin.	000499	Combine d		38057	08/01/2024
Regular Docket (Pending)	1000	10132	00000	0004	1,173.25	001	Everside Health LLC	Quarterly: Everside Health Clinic (Oct - Dec 2024) - RRC	000499	Combine d		38057	08/01/2024
Regular Docket (Pending)	1000	10132	00000	0005	586.62	001	Everside Health LLC	Quarterly: Everside Health Clinic (Oct - Dec 2024) - HHW	000499	Combine d		38057	08/01/2024
Regular Docket (Pending)	1000	10132	00000	0006	1,173.25	001	Everside Health LLC	Quarterly: Everside Health Clinic (Oct - Dec 2024) - 4 Sites	000499	Combine d		38057	08/01/2024
Regular Docket (Pending)	1000	10132	00000	0008	293.31	001	Everside Health LLC	Quarterly: Everside Health Clinic (Oct - Dec 2024) - Compliance	000499	Combine d		38057	08/01/2024
Regular Docket (Pending)	1000	10132	00000	0015	293.31	001	Everside Health LLC	Quarterly: Everside Health Clinic (Oct - Dec 2024) - Controller	000499	Combine d		38057	08/01/2024
Regular Docket (Pending)	1000	30210	00000	0001	109.53	001	Graybar Financial Services	Monthly: VOiP Seat Licenses - JUL & AUG 2024 - Admin.	000003	Combine d		16875542	07/20/2024
Regular Docket (Pending)	1000	30210	00000	0004	100.49	001	Graybar Financial Services	Monthly: VOiP Seat Licenses - JUL & AUG 2024 - RRC	000003	Combine d		16875542	07/20/2024
Regular Docket (Pending)	1000	30210	00000	0005	53.29	001	Graybar Financial Services	Monthly: VOiP Seat Licenses - JUL & AUG 2024 - HHW	000003	Combine d		16875542	07/20/2024
Regular Docket (Pending)	1000	30210	00000	0008	53.29	001	Graybar Financial Services	Monthly: VOiP Seat Licenses - JUL & AUG 2024 - Compliance	000003	Combine d		16875542	07/20/2024
Regular Docket (Pending)	1000	30210	00000	0015	23.40	001	Graybar Financial Services	Monthly: VOiP Seat Licenses - JUL & AUG 2024 - Controller	000003	Combine d		16875542	07/20/2024
Regular Docket (Pending)	1000	30960	00000	0004	10.30	001	Hoosier Transfer Station	RRC: OCC Cardboard Baled, Ref. 596694	000137	Combine d		3140-000023239	06/30/2024
Regular Docket (Pending)	6100	04131	00000	0007	21,552.00	001	IU Health Plans	Monthly: Employee Health (9/1 - 9/30/2024)	000465	Combine d		324166	08/12/2024
Regular Docket (Pending)	1000	04130	00000	0007	700.33	001	Lincoln National Life	Monthly: Employee Disability (9/1/24 - 9/30/24) Account #: MCSW2-BL-1514711	000278	Combine d		4736246200	08/10/2024
Regular Docket (Pending)	1000	30942	00000	0004	1,623.60	001	Republic Services #694	Monthly hauling contract - Main Hauling	000145	Combine d		0694-003444938	06/30/2024
Regular Docket (Pending)	1000	30960	00000	0004	1,989.59	001	Republic Services #694	Monthly hauling contract - Main Recycling Expense	000145	Combine d		0694-003444938	06/30/2024
Regular Docket (Pending)	1000	30939	00000	0006	6,228.23	001	Republic Services #694	Monthly hauling contract - Sites Disposal	000145	Combine d		0694-003444938	06/30/2024
Regular Docket (Pending)	1000	30942	00000	0006	7,901.52	001	Republic Services #694	Monthly hauling contract - Sites Hauling	000145	Combine d		0694-003444938	06/30/2024

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor Payee Name	Notes	Vendor	Check Code	Desc	Custom Check Code	Invoice	Invoice Date
Regular Docket (Pending)	1000	30960	00000	0006	3,670.78	001	Republic Services #694	Monthly hauling contract - Sites Recycling Expense	000145	Combine	d		0694-003444938	06/30/2024
Regular Docket (Pending)	1000	30740	00000	0006	212.24	001	Republic Services #694	Monthly hauling contract - Sites Rental	000145	Combine	d		0694-003444938	06/30/2024
Regular Docket (Pending)	1000	30510	00000	0002	64.00	001	South Central Indiana REMC	Landfill: Monthly Electric	000093	Combine	d		11494103	08/14/2024
Regular Docket (Pending)	1000	30510	00000	0002	78.00	001	South Central Indiana REMC	Landfill: Monthly Electric	000093	Combine	d		11494104	08/14/2024
Regular Docket (Pending)	1000	30510	00000	0002	144.00	001	South Central Indiana REMC	Landfill: Monthly Electric	000093	Combine	d		11494105	08/14/2024
Regular Docket (Pending)	1000	30210	00000	0001	100.69	001	Spectrum VoIP	Monthly telephone and internet - Admin. Customer #: 8123492020	000546	Combine	d		412000	08/14/2024
Regular Docket (Pending)	1000	30210	00000	0004	91.54	001	Spectrum VoIP	Monthly telephone and internet - RRC Customer #: 8123492020	000546	Combine	d		412000	08/14/2024
Regular Docket (Pending)	1000	30210	00000	0005	45.77	001	Spectrum VoIP	Monthly telephone and internet - HHW Customer #: 8123492020	000546	Combine	d		412000	08/14/2024
Regular Docket (Pending)	1000	30210	00000	0008	45.77	001	Spectrum VoIP	Monthly telephone and internet - Compliance Customer #: 8123492020	000546	Combine	d		412000	08/14/2024
Regular Docket (Pending)	1000	30210	00000	0015	21.35	001	Spectrum VoIP	Monthly telephone and internet - Controller Customer #: 8123492020	000546	Combine	d		412000	08/14/2024
Regular Docket (Pending)	1000	30210	00000	0006	225.12	001	Verizon	Monthly: Site phones, Dates of Service - (07/08/24 -08/07/24)	000534	Combine	d		9970914988	08/16/2024
67 Items					54,137.91									
67 Items					54,137.91									

Balance Register - Summary by Location & Pay Group

Waste Reduction District Monroe County

Check Date: 08/23/2024 Normal

Location	Pay Group	Normal	NCFB	Total Gross
01 MO Admin	Hourly	2,779.75	0.00	2,779.75
01 MO Admin	Salary	5,136.11	0.00	5,136.11
Total: 01 MO Admin		7,915.86	0.00	7,915.86
04 RRC Recycling	Hourly	5,969.60	0.00	5,969.60
04 RRC Recycling	Salary	2,332.91	0.00	2,332.91
Total: 04 RRC Recycling		8,302.51	0.00	8,302.51
05 HW Haz Waste	Hourly	2,824.98	0.00	2,824.98
Total: 05 HW Haz Waste		2,824.98	0.00	2,824.98
06 Recycling & SW Station	Hourly	5,602.80	0.00	5,602.80
06 Recycling & SW Station	Part Time	1,549.90	0.00	1,549.90
Total: 06 Recycling & SW Station		7,152.70	0.00	7,152.70
08 MO Compliance	Hourly	1,516.80	0.00	1,516.80
08 MO Compliance	Salary	4,038.46	0.00	4,038.46
Total: 08 MO Compliance		5,555.26	0.00	5,555.26
15 Accounting	Hourly	1,691.40	0.00	1,691.40
Total: 15 Accounting		1,691.40	0.00	1,691.40
Longevity	Longevity	125.00	0.00	125.00
Total: Longevity		125.00	0.00	125.00
Grand Total		33,567.71	0.00	33,567.71

Other Totals

Gross:	33,567.71
Net:	23,614.25
Check Amount:	0.00
Employee Direct Deposit:	23,614.25
Employer Direct Deposit:	0.00
Total Direct Deposit:	23,614.25
Distributed Gross:	33,567.71
Medicare Gross:	30,951.83
OASDI Gross:	30,951.83
Taxable Gross:	30,922.83

Docket Voucher Register

Waste Reduction District Monroe County

Check Date: 08/23/2024

Approval Date: 08/19/2024

Prerun Date	PO	Mode	Invoice			Budget		Amount	Description	Check Total
				Bank	Check	Account Code	Vendor Name			
08/23/2024				001	E	5100.04410.00000.0000	German American-HSA	75.00	DDClr-HSA	75.00
08/23/2024				001	E	1000.10340.00000.0001	John Hancock	870.74	DDClr-JH Retire	945.74
08/23/2024				001	E	1000.10340.00000.0004	John Hancock	913.28	DDClr-JH Retire	1,859.02
08/23/2024				001	E	1000.10340.00000.0005	John Hancock	310.03	DDClr-JH Retire	2,169.05
08/23/2024				001	E	1000.10340.00000.0006	John Hancock	528.24	DDClr-JH Retire	2,697.29
08/23/2024				001	E	1000.10340.00000.0008	John Hancock	611.08	DDClr-JH Retire	3,308.37
08/23/2024				001	E	1000.10340.00000.0015	John Hancock	186.05	DDClr-JH Retire	3,494.42
08/23/2024				001	E	5100.07300.00000.0000	John Hancock	421.98	DDClr-JH loan	3,916.40
08/23/2024				001	E	1000.10310.00000.0001	United States Treasury	472.65	DDClr-FICA	4,389.05
08/23/2024				001	E	1000.10310.00000.0004	United States Treasury	467.96	DDClr-FICA	4,857.01
08/23/2024				001	E	1000.10310.00000.0005	United States Treasury	150.65	DDClr-FICA	5,007.66
08/23/2024				001	E	1000.10310.00000.0006	United States Treasury	401.54	DDClr-FICA	5,409.20
08/23/2024				001	E	1000.10310.00000.0008	United States Treasury	327.37	DDClr-FICA	5,736.57
08/23/2024				001	E	1000.10310.00000.0015	United States Treasury	98.82	DDClr-FICA	5,835.39
08/23/2024				001	E	1000.10311.00000.0001	United States Treasury	110.54	DDClr-Medicare	5,945.93
08/23/2024				001	E	1000.10311.00000.0004	United States Treasury	109.43	DDClr-Medicare	6,055.36
08/23/2024				001	E	1000.10311.00000.0005	United States Treasury	35.24	DDClr-Medicare	6,090.60
08/23/2024				001	E	1000.10311.00000.0006	United States Treasury	93.92	DDClr-Medicare	6,184.52
08/23/2024				001	E	1000.10311.00000.0008	United States Treasury	76.56	DDClr-Medicare	6,261.08
08/23/2024				001	E	1000.10311.00000.0015	United States Treasury	23.11	DDClr-Medicare	6,284.19
08/23/2024				001	E	5100.06100.00000.0000	United States Treasury	2,609.93	DDClr-FED	8,894.12
08/23/2024				001	E	5100.06400.00000.0000	United States Treasury	448.80	DDClr-Medicare	9,342.92
08/23/2024				001	E	5100.06500.00000.0000	United States Treasury	1,918.99	DDClr-FICA	11,261.91
								Location: 0000	5,474.70	
								Location: 0001	1,453.93	
								Location: 0004	1,490.67	
								Location: 0005	495.92	
								Location: 0006	1,023.70	
								Location: 0008	1,015.01	
								Location: 0015	307.98	
								Total:	11,261.91	

Waste Reduction District Monroe County

Docket Voucher Register

Check Date: 08/23/2024

Approval Date: 08/21/2024

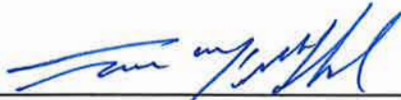
Prerun Date	PO	Mode	Invoice	Budget		Vendor Name	Amount	Description	Check Total	
				Bank	Check					
				001	C 083855	5100.07300.00000.0000	Indiana St Central Collection	132.00	DDClr-Child Supp	132.00
				001	C 083856	5100.07350.00000.0000	Invesco Investment Service	29.00	DDClr-IRA	161.00
							Location: 0000	161.00		
							Total:	161.00		

WASTE REDUCTION
DISTRICT OF MONROE
COUNTY


Date: August 21, 2024
To: MCSWMD Board of Directors
From: Tom McGlasson Jr., Executive Director
RE: Claims for Approval

Accounts Payable Claims for Approval	\$17,434.94
Total Accounts Payable Claims for Approval 4/19/2023	\$17,434.94

We have examined the claims summarized above and, except for claims not allowed as shown on the register of claims, such claims are hereby allowed.



Tom McGlasson, Jr., Executive Director



Kelly Mullis, Office Manager

Regular Docket (Pending)

Waste Reduction District Monroe County

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor Payee Name	Notes	Check Code	Vendor Desc	Custom Check Code	Invoice	Invoice Date
☐ Docket Date : 08/23/2024 (16 Items, 17,595.94)													
☐ Bundle : 082124B (14 Items, 17,434.94)													
Regular Docket (Pending)	1000	30180	00000	0001	1,587.50	001	Ashley Cranor	Consulting: records retention project - 63.5 hours	000026	Combine d		8/4 - 8/17/24	08/19/2024
Regular Docket (Pending)	1000	30190	00000	0002	9,625.91	001	Atlas Technical Consultants	Landfill: Groundwater Quality Analysis and Reporting Project: 170LF016	000034	Combine d		2588760	07/26/2024
Regular Docket (Pending)	1000	30190	00000	0008	3,265.00	001	Bloomington Junk Service	Property clean up and weed eating Project: 5491 W. Orchard Drive	000013	Combine d		81224	08/12/2024
Regular Docket (Pending)	1000	30190	00000	0001	300.00	001	BrandBuilders	2025 Composter / Rain Barrel ordering website	000036	Combine d		7562	08/07/2024
Regular Docket (Pending)	1000	20231	00000	0002	99.95	001	C & S, Inc	Monthly Fuel - Department 0002	000024	Combine d		JUL Fuel - 24	07/31/2024
Regular Docket (Pending)	1000	20231	00000	0002	(2.40)	001	C & S, Inc	Monthly Fuel - Sales Tax Credit - Department 0002	000024	Combine d		JUL Fuel - 24	07/31/2024
Regular Docket (Pending)	1000	20231	00000	0004	652.95	001	C & S, Inc	Monthly Fuel - Department 0004	000024	Combine d		JUL Fuel - 24	07/31/2024
Regular Docket (Pending)	1000	20231	00000	0004	(15.68)	001	C & S, Inc	Monthly Fuel - Sales Tax Credit - Department 0004	000024	Combine d		JUL Fuel - 24	07/31/2024
Regular Docket (Pending)	1000	20231	00000	0008	113.50	001	C & S, Inc	Monthly Fuel - Department 0008	000024	Combine d		JUL Fuel - 24	07/31/2024
Regular Docket (Pending)	1000	20231	00000	0008	(2.72)	001	C & S, Inc	Monthly Fuel - Sales Tax Credit - Department 0008	000024	Combine d		JUL Fuel - 24	07/31/2024
Regular Docket (Pending)	1000	20290	00000	0006	36.00	001	J R Davis Vending Inc	Water supply for water cooler @ Dillman site, 9 large containers	000272	Combine d		28407	08/12/2024
Regular Docket (Pending)	1000	30740	00000	0006	10.00	001	J R Davis Vending Inc	Water cooler rental @ Dillman site	000272	Combine d		28407	08/12/2024
Regular Docket (Pending)	1000	30960	00000	0005	1,680.03	001	Liberty Tire Recycling	Tire recycling	000018	Combine d		2795012	08/03/2024
Regular Docket (Pending)	1000	04131	00000	0007	84.90	001	TASC	Quarterly: Cobra Admin Fees (10/1/24 - 12/31/24)	000469	Combine d		IN3192656	08/17/2024
14 Items					17,434.94								

Tom McGlasson

From: Geoff McKim <gmckim@co.monroe.in.us>
Sent: Thursday, August 22, 2024 12:16 PM
To: Tom McGlasson
Cc: Isabel Piedmont-Smith; Penny Githens; Julie Thomas; Lee Jones; Mayor Thomson (kerry.thomson@bloomington.in.gov); Dan Swafford; Cathy Martin; Kelly Mullis
Subject: Re: Claims for Approval

Claims are approved.
Thanks!

Geoff McKim
812.360.7981
I accept SMS, Message, and Signal at the above number
Sent from my iPhone

On Aug 21, 2024, at 11:52, Tom McGlasson <tmglass@mcswmd.org> wrote:

Members of the Board,

Attached for your review and approval are accounts payable claims in the amount of \$17,434.94. Cathy is out of the office this week so please forward any questions or comments to me.

Tom

Tom McGlasson Jr.
Executive Director
Waste Reduction District of Monroe County
3400 S. Walnut St.
Bloomington, IN 47401
812-349-2869
<image001.jpg>

<8-21-24 Claims for Approval.pdf>

Docket Voucher Register

Waste Reduction District Monroe County

Check Date: 08/31/2024

Approval Date: 08/19/2024

Prerun Date	PO	Mode	Invoice			Budget		Amount	Description	Check Total
				Bank	Check	Account Code	Vendor Name			
08/31/2024				001	E	5100.06200.00000.0000	Indiana Dept of Revenue	1,039.64	DDCIn-STATE	1,039.64
08/31/2024				001	E	5100.06200.00000.0000	Indiana Dept of Revenue	1,229.48	DDCIn-STATE	2,269.12
08/31/2024				001	E	5100.06300.00000.0000	Indiana Dept of Revenue	644.73	DDCIn-County	2,913.85
08/31/2024				001	E	5100.06300.00000.0000	Indiana Dept of Revenue	786.71	DDCIn-County	3,700.56
								Location: 0000	3,700.56	
								Total:	3,700.56	

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor Payee Name	Notes	Check Code	Custom Check Code	Invoice	Invoice Date
<input type="checkbox"/> Docket Date : 09/04/2024 (76 Items, 43,794.96)												
<input checked="" type="checkbox"/> Bundle : 090424B (50 Items, 12,776.82)												
<input type="checkbox"/> Bundle : 090424R (26 Items, 31,018.14)												
Regular Docket (Pending)	5100	04393	00000	0000	179.22	001	AFLAC	Employee AFLAC (August 2024)	000380	Combine d	190852	08/26/2024
Regular Docket (Pending)	1000	30510	00000	0006	116.81	001	Duke Energy Indiana Inc	Monthly: Dillman Site	000019	Combine d	JUL/AUG 2024	08/30/2024
Regular Docket (Pending)	1000	30510	00000	0006	135.06	001	Duke Energy Indiana Inc	Monthly: Ellettsville Site	000019	Combine d	JUL/AUG 2024	08/23/2024
Regular Docket (Pending)	1000	30530	00000	0006	26.07	001	Ellettsville Utilities	Monthly: Ellettsville site (7/11/24 - 8/13/24)	000153	Combine d	Ellettsville - 09 2024	09/03/2024
Regular Docket (Pending)	1000	04320	00000	0007	209.16	001	Globe Life	Life insurance for employees	000528	Combine d	GL - SEP, 2024	08/22/2024
Regular Docket (Pending)	1000	30210	00000	0001	109.53	001	Graybar Financial Services	Monthly: VOiP Seat Licenses - September, 2024 and October 2024 - Admin.	000003	Combine d	17018629	08/20/2024
Regular Docket (Pending)	1000	30210	00000	0004	100.49	001	Graybar Financial Services	Monthly: VOiP Seat Licenses - September, 2024 and October 2024 - RRC	000003	Combine d	17018629	08/20/2024
Regular Docket (Pending)	1000	30210	00000	0005	53.29	001	Graybar Financial Services	Monthly: VOiP Seat Licenses - September, 2024 and October 2024 - HHW	000003	Combine d	17018629	08/20/2024
Regular Docket (Pending)	1000	30210	00000	0008	53.29	001	Graybar Financial Services	Monthly: VOiP Seat Licenses - September, 2024 and October 2024 - Compliance	000003	Combine d	17018629	08/20/2024
Regular Docket (Pending)	1000	30210	00000	0015	23.40	001	Graybar Financial Services	Monthly: VOiP Seat Licenses - September, 2024 and October 2024 - Controller	000003	Combine d	17018629	08/20/2024
Regular Docket (Pending)	1000	30939	00000	0008	2.66	001	Hoosier Transfer Station	Compliance: Adopt A Road / Illegal Dumping	000137	Combine d	3140-000023399	08/15/2024
Regular Docket (Pending)	1000	30939	00000	0008	5.31	001	Hoosier Transfer Station	Compliance: Adopt A Road / Illegal Dumping	000137	Combine d	3140-000023399	08/15/2024
Regular Docket (Pending)	1000	30939	00000	0008	2.21	001	Hoosier Transfer Station	Compliance: Adopt A Road / Illegal Dumping	000137	Combine d	3140-000023399	08/15/2024
Regular Docket (Pending)	1000	30740	00000	0004	300.00	001	Muller Welding Company Inc	Monthly Compactor rental @ S. Walnut Month of: August, 2024	000074	Combine d	86533	08/31/2024
Regular Docket (Pending)	1000	06600	00000	0007	44.85	001	PPLSI	Monthly ID Theft protection for employees Group #: 0146069	000361	Combine d	ID - AUG 2024	08/27/2024

Tran	Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor Payee Name	Notes	Check Code	Vendor Desc	Custom Check Code	Invoice	Invoice Date
	Regular Docket (Pending)	1000	30610	00000	0001	560.95	001	Regina Breeden	Monthly: Cleaning - Admin Bldg. (8/1 - 8/31/24) Customer # 109	000014	Combine d		816	08/06/2024
	Regular Docket (Pending)	1000	30610	00000	0004	89.05	001	Regina Breeden	Monthly: Cleaning - RRC (8/1 - 8/31/24) Customer # 109	000014	Combine d		816	08/06/2024
	Regular Docket (Pending)	1000	30939	00000	0004	92.33	001	Republic Services #694	Monthly (July 2024) Hauling, MSW Disp, Recycling - Main Disposal	000145	Combine d		0694-003470707	07/31/2024
	Regular Docket (Pending)	1000	30942	00000	0004	2,381.28	001	Republic Services #694	Monthly (July 2024) Hauling, MSW Disp, Recycling - Main Hauling	000145	Combine d		0694-003470707	07/31/2024
	Regular Docket (Pending)	1000	30960	00000	0004	1,452.00	001	Republic Services #694	Monthly (July 2024) Hauling, MSW Disp, Recycling - Main Recycling Expense	000145	Combine d		0694-003470707	07/31/2024
	Regular Docket (Pending)	1000	30960	00000	0006	7,930.46	001	Republic Services #694	Monthly (July 2024) Hauling, MSW Disp, Recycling - Sites Disposal	000145	Combine d		0694-003470707	07/31/2024
	Regular Docket (Pending)	1000	30942	00000	0006	14,650.65	001	Republic Services #694	Monthly (July 2024) Hauling, MSW Disp, Recycling - Sites Hauling	000145	Combine d		0694-003470707	07/31/2024
	Regular Docket (Pending)	1000	30960	00000	0006	2,042.83	001	Republic Services #694	Monthly (July 2024) Hauling, MSW Disp, Recycling - Sites Recycling Expense	000145	Combine d		0694-003470707	07/31/2024
	Regular Docket (Pending)	1000	30740	00000	0006	212.24	001	Republic Services #694	Monthly (July 2024) Hauling, MSW Disp, Recycling - Rental Fees	000145	Combine d		0694-003470707	07/31/2024
	Regular Docket (Pending)	1000	30510	00000	0002	65.00	001	South Central Indiana REMC	Landfill: monthly electric, Security Light	000093	Combine d		11502592	08/21/2024
	Regular Docket (Pending)	1000	30290	00000	0002	180.00	001	South Central Ind REMC-Fiber	Landfill: Internet service for September 2024 Account #: 801-112215	000543	Combine d		SEP 2024	08/28/2024
	26 Items					31,018.14								
	76 Items					43,794.96								

Republic Services Monthly Costs for Hauling, MSW Disposal, & Recycling



Balance Register - Summary by Location & Pay Group

Waste Reduction District Monroe County

Check Date: 09/06/2024 Normal

Location	Pay Group	Normal	NCFB	Total Gross
01 MO Admin	Hourly	2,784.74	0.00	2,784.74
01 MO Admin	Salary	5,136.11	0.00	5,136.11
Total: 01 MO Admin		7,920.85	0.00	7,920.85
04 RRC Recycling	Hourly	5,969.60	0.00	5,969.60
04 RRC Recycling	Salary	2,332.91	0.00	2,332.91
Total: 04 RRC Recycling		8,302.51	0.00	8,302.51
05 HW Haz Waste	Hourly	2,818.40	0.00	2,818.40
Total: 05 HW Haz Waste		2,818.40	0.00	2,818.40
06 Recycling & SW Station	Hourly	5,602.80	0.00	5,602.80
06 Recycling & SW Station	Part Time	1,347.49	0.00	1,347.49
Total: 06 Recycling & SW Station		6,950.29	0.00	6,950.29
08 MO Compliance	Hourly	1,523.91	0.00	1,523.91
08 MO Compliance	Salary	4,038.46	0.00	4,038.46
Total: 08 MO Compliance		5,562.37	0.00	5,562.37
15 Accounting	Hourly	1,691.40	0.00	1,691.40
Total: 15 Accounting		1,691.40	0.00	1,691.40
Longevity	Longevity	2,000.00	0.00	2,000.00
Total: Longevity		2,000.00	0.00	2,000.00
Grand Total		35,245.82	0.00	35,245.82

Other Totals

Gross:	35,245.82
Net:	25,109.33
Check Amount:	0.00
Employee Direct Deposit:	25,109.33
Employer Direct Deposit:	0.00
Total Direct Deposit:	25,109.33
Distributed Gross:	35,245.82
Medicare Gross:	32,629.94
OASDI Gross:	32,629.94
Taxable Gross:	32,600.94

Docket Voucher Register

Waste Reduction District Monroe County

Check Date: 09/06/2024

Approval Date: 09/03/2024

Prerun Date	PO	Mode	Invoice	Budget			Vendor Name	Amount	Description	Check Total
				Bank	Check	Account Code				
09/06/2024				001	E	5100.04410.00000.0000	German American-HSA	75.00	DDClr-HSA	75.00
09/06/2024				001	E	1000.10340.00000.0001	John Hancock	871.29	DDClr-JH Retire	946.29
09/06/2024				001	E	1000.10340.00000.0004	John Hancock	913.28	DDClr-JH Retire	1,859.57
09/06/2024				001	E	1000.10340.00000.0005	John Hancock	310.03	DDClr-JH Retire	2,169.60
09/06/2024				001	E	1000.10340.00000.0006	John Hancock	528.24	DDClr-JH Retire	2,697.84
09/06/2024				001	E	1000.10340.00000.0008	John Hancock	611.08	DDClr-JH Retire	3,308.92
09/06/2024				001	E	1000.10340.00000.0015	John Hancock	186.05	DDClr-JH Retire	3,494.97
09/06/2024				001	E	5100.07300.00000.0000	John Hancock	421.98	DDClr-JH loan	3,916.95
09/06/2024				001	E	1000.10310.00000.0001	United States Treasury	465.21	DDClr-FICA	4,382.16
09/06/2024				001	E	1000.10310.00000.0004	United States Treasury	517.56	DDClr-FICA	4,899.72
09/06/2024				001	E	1000.10310.00000.0005	United States Treasury	150.24	DDClr-FICA	5,049.96
09/06/2024				001	E	1000.10310.00000.0006	United States Treasury	389.00	DDClr-FICA	5,438.96
09/06/2024				001	E	1000.10310.00000.0008	United States Treasury	402.21	DDClr-FICA	5,841.17
09/06/2024				001	E	1000.10310.00000.0015	United States Treasury	98.82	DDClr-FICA	5,939.99
09/06/2024				001	E	1000.10311.00000.0001	United States Treasury	108.81	DDClr-Medicare	6,048.80
09/06/2024				001	E	1000.10311.00000.0004	United States Treasury	121.03	DDClr-Medicare	6,169.83
09/06/2024				001	E	1000.10311.00000.0005	United States Treasury	35.14	DDClr-Medicare	6,204.97
09/06/2024				001	E	1000.10311.00000.0006	United States Treasury	90.99	DDClr-Medicare	6,295.96
09/06/2024				001	E	1000.10311.00000.0008	United States Treasury	94.07	DDClr-Medicare	6,390.03
09/06/2024				001	E	1000.10311.00000.0015	United States Treasury	23.11	DDClr-Medicare	6,413.14
09/06/2024				001	E	5100.06100.00000.0000	United States Treasury	2,592.77	DDClr-FED	9,005.91
09/06/2024				001	E	5100.06400.00000.0000	United States Treasury	473.15	DDClr-Medicare	9,479.06
09/06/2024				001	E	5100.06500.00000.0000	United States Treasury	2,023.04	DDClr-FICA	11,502.10

Location: 0000	5,585.94
Location: 0001	1,445.31
Location: 0004	1,551.87
Location: 0005	495.41
Location: 0006	1,008.23
Location: 0008	1,107.36
Location: 0015	307.98
Total:	11,502.10

Docket Voucher Register

Waste Reduction District Monroe County

Check Date: 09/06/2024

Approval Date: 09/04/2024

Prerun Date	PO	Mode	Invoice	Bank	Check	Budget Account Code	Vendor Name	Amount	Description	Check Total
			DDCIR-Child Supp	001	C 083872	5100.07300.00000.0000	Indiana St Central Collection	132.00	DDCIR-Child Supp	132.00
			DDCIR-IRA	001	C 083873	5100.07350.00000.0000	Invesco Investment Service	29.00	DDCIR-IRA	161.00
							Location: 0000	161.00		
							Total:	161.00		

**WASTE REDUCTION
DISTRICT OF MONROE
COUNTY**

Date: September 4, 2024
To: MCSWMD Board of Directors
From: Tom McGlasson Jr., Executive Director
RE: Claims for Approval

Accounts Payable Claims for Approval	\$12,776.82
Total Accounts Payable Claims for Approval 4/19/2023	\$12,776.82

We have examined the claims summarized above and, except for claims not allowed as shown on the register of claims, such claims are hereby allowed.



Tom McGlasson, Jr., Executive Director



Cathy Martin, Controller

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor Payee Name	Notes	Check Code	Custom Check Code	Invoice	Invoice Date
<input type="checkbox"/> Docket Date : 09/04/2024 (76 Items, 43,794.96)												
<input type="checkbox"/> Bundle : 090424B (50 Items, 12,776.82)												
Regular Docket (Pending)	1000	30920	00000	0001	275.00	001	AISWMD	2024 AISWMD Conference Registration - McGlasson	000037	Combine d	01862	08/30/2024
Regular Docket (Pending)	1000	30920	00000	0008	275.00	001	AISWMD	2024 AISWMD Conference Registration - Paulsen	000037	Combine d	01863	08/30/2024
Regular Docket (Pending)	1000	30920	00000	0008	195.00	001	AISWMD	2024 AISWMD Conference Registration - King	000037	Combine d	01864	08/30/2024
Regular Docket (Pending)	1000	30920	00000	0008	195.00	001	AISWMD	2024 AISWMD Conference Registration - Percifield	000037	Combine d	01865	08/30/2024
Regular Docket (Pending)	1000	30920	00000	0009	285.00	001	AISWMD	2024 AISWMD Conference Registration - Austin	000037	Combine d	01866	08/30/2024
Regular Docket (Pending)	1000	30920	00000	0001	285.00	001	AISWMD	2024 AISWMD Conference Registration - Strand	000037	Combine d	01867	08/30/2024
Regular Docket (Pending)	1000	30920	00000	0004	195.00	001	AISWMD	2024 AISWMD Conference Registration - Long	000037	Combine d	01868	08/30/2024
Regular Docket (Pending)	1000	30920	00000	0001	285.00	001	AISWMD	2024 AISWMD Conference Registration - Pokral	000037	Combine d	01869	08/30/2024
Regular Docket (Pending)	1000	30920	00000	0009	285.00	001	AISWMD	2024 AISWMD Conference Registration - Arnold	000037	Combine d	01870	08/30/2024
Regular Docket (Pending)	1000	20231	00000	0005	81.65	001	AmeriGas Propane	Propane for Recycling: Hazmat fee; Fuel recovery fee	000005	Combine d	3167479413	08/14/2024
Regular Docket (Pending)	1000	30933	00000	0005	557.00	001	Cyntox Limited Liability	HHW: Mixed disposal - syringes	000250	Combine d	276683	08/23/2024
Regular Docket (Pending)	1000	30933	00000	0005	446.00	001	Cyntox Limited Liability	HHW: Mixed disposal - syringes	000250	Combine d	272859	07/16/2024
Regular Docket (Pending)	1000	30933	00000	0005	483.00	001	Cyntox Limited Liability	HHW: Mixed disposal - syringes	000250	Combine d	267909	05/07/2024
Regular Docket (Pending)	1000	30190	00000	0002	909.10	001	D E Q. Inc	Landfill: Replace the antenna and coax on the SCADA radio in the office; replace coax on the lift station omnisite unit; recalibrate the low flow cut-off of the effluent flow meter; check all omnisite unit wiring, batteries, etc.	000327	Combine d	2494	08/13/2024
Regular Docket (Pending)	1000	30690	00000	0001	300.00	001	Fleener's Landscape &	Mowed the lawn at 3400 S. Walnut Street; Dates: 08/10/24 & 08/23/24	000239	Combine d	7378	08/23/2024

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor Payee Name	Notes	Vendor	Check Code	Custom Check Code	Invoice	Invoice Date
Regular Docket (Pending)	1000	30640	00000	0002	31.84	001	German American-VISA	Landfill: Curry Auto - touch up paint for Landfill truck	000502	Combine d		GA-AUG 2024	08/19/2024
Regular Docket (Pending)	1000	30325	00000	0001	233.37	001	German American-VISA	Admin: Indeed - Advertising for Controller position	000502	Combine d		GA-AUG 2024	08/19/2024
Regular Docket (Pending)	1000	20290	00000	0005	40.49	001	German American-VISA	HHW: Amazon - oil absorbing pads	000502	Combine d		GA-AUG 2024	08/19/2024
Regular Docket (Pending)	1000	20190	00000	0001	3.79	001	German American-VISA	Admin: Amazon - First Aid Sting Relief Swabs, 1/2 Box	000502	Combine d		GA-AUG 2024	08/19/2024
Regular Docket (Pending)	1000	20190	00000	0004	3.79	001	German American-VISA	RRC: Amazon - First Aid Sting Relief Swabs, 1/2 Box	000502	Combine d		GA-AUG 2024	08/19/2024
Regular Docket (Pending)	1000	20190	00000	0006	30.32	001	German American-VISA	SITES: Amazon - First Aid Sting Relief Swabs, 1/2 Box	000502	Combine d		GA-AUG 2024	08/19/2024
Regular Docket (Pending)	1000	30650	00000	0002	760.14	001	German American-VISA	Landfill: Brehob Corp. - technician diagnose compressor issues; Inv. #: 1-000 8970	000502	Combine d		GA-AUG 2024	08/19/2024
Regular Docket (Pending)	1000	20220	00000	0006	100.00	001	German American-VISA	SITES: Rural King - Safety Boots for Doug Mailcoat	000502	Combine d		GA-AUG 2024	08/19/2024
Regular Docket (Pending)	1000	20190	00000	0001	34.99	001	German American-VISA	Admin: Amazon - 3 reams multi-use copy paper	000502	Combine d		GA-AUG 2024	08/19/2024
Regular Docket (Pending)	1000	20190	00000	0004	35.99	001	German American-VISA	RRC: Amazon - 1 Box of Epson 822XL Ink Cartridges, 4 pack, black ink and colors	000502	Combine d		GA-AUG 2024	08/19/2024
Regular Docket (Pending)	1000	20190	00000	0001	21.10	001	German American-VISA	Admin: Amazon - 2 reams legal size white copy paper	000502	Combine d		GA-AUG 2024	08/19/2024
Regular Docket (Pending)	1000	30180	00000	0001	1,275.00	001	Ashley Cranor	Admin: Consulting - Records Retention Project - 51.0 hours, \$25/hour	000026	Combine d		8/18/24 - 8/31/24	09/03/2024
Regular Docket (Pending)	1000	30933	00000	0005	149.75	001	Heritage-Crystal Clean	Oil and oil filter pick up	000285	Combine d		18727931	06/11/2024
Regular Docket (Pending)	1000	30933	00000	0005	59.75	001	Heritage-Crystal Clean	Oil and oil filter pick up	000285	Combine d		18727932	06/11/2024
Regular Docket (Pending)	1000	30933	00000	0005	87.75	001	Heritage-Crystal Clean	Oil and oil filter pick up	000285	Combine d		18727933	06/11/2024
Regular Docket (Pending)	1000	30933	00000	0005	204.75	001	Heritage-Crystal Clean	Oil and oil filter pick up	000285	Combine d		18733471	06/13/2024
Regular Docket (Pending)	1000	30933	00000	0005	64.00	001	Heritage-Crystal Clean	Oil and oil filter pick up	000285	Combine d		18733472	06/13/2024
Regular Docket (Pending)	1000	30933	00000	0005	48.15	001	Heritage-Crystal Clean	Oil and oil filter pick up	000285	Combine d		18816300	07/30/2024

Tran	Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor Payee Name	Notes	Check Code	Vendor Desc	Custom Check Code	Invoice	Invoice Date	
	Regular Docket (Pending)	1000	30933	00000	0005	163.00	001	Heritage-Crystal Clean	Oil and oil filter pick up	000285	Combine d		18816301	07/30/2024	
	Regular Docket (Pending)	1000	30933	00000	0005	141.00	001	Heritage-Crystal Clean	Oil and oil filter pick up	000285	Combine d		18828989	08/06/2024	
	Regular Docket (Pending)	1000	30933	00000	0005	68.00	001	Heritage-Crystal Clean	Oil and oil filter pick up	000285	Combine d		18828990	08/06/2024	
	Regular Docket (Pending)	1000	20290	00000	0006	36.00	001	J R Davis Vending Inc	Water cooler bottles - Oard Road Site \$9 x 4 bottles	000272	Combine d		24868	08/23/2024	
	Regular Docket (Pending)	1000	30740	00000	0006	10.00	001	J R Davis Vending Inc	Water cooler rental - Oard Road Site	000272	Combine d		24868	08/23/2024	
	Regular Docket (Pending)	1000	20290	00000	0006	45.00	001	J R Davis Vending Inc	Water cooler bottles - Oard Road Site \$9 x 5 bottles	000272	Combine d		28439	08/23/2024	
	Regular Docket (Pending)	1000	30740	00000	0006	10.00	001	J R Davis Vending Inc	Water cooler rental - Ellettsville Site	000272	Combine d		28439	08/23/2024	
	Regular Docket (Pending)	1000	30650	00000	0004	82.20	001	ProLift Industrial Equipment	RRC: Electric Pallet Truck, planned maintenance	000088	Combine d		52777646	07/26/2024	
	Regular Docket (Pending)	1000	30650	00000	0004	495.33	001	ProLift Industrial Equipment	RRC: Bobcat, repair oil leak, installed a new hydraulic lift hose	000088	Combine d		52791198	08/26/2024	
	Regular Docket (Pending)	1000	30943	00000	0004	130.00	001	Rumpke of Indiana LLC	Glass hauling - S. Walnut St.	000539	Combine d		64073	08/22/2024	
	Regular Docket (Pending)	1000	30943	00000	0006	130.00	001	Rumpke of Indiana LLC	Glass hauling - Ellettsville Site	000539	Combine d		64070	08/22/2024	
	Regular Docket (Pending)	1000	30943	00000	0006	130.00	001	Rumpke of Indiana LLC	Glass hauling - Oard Rd. Site	000539	Combine d		64072	08/22/2024	
	Regular Docket (Pending)	1000	30943	00000	0006	130.00	001	Rumpke of Indiana LLC	Glass hauling - Bethel Ln. Site	000539	Combine d		64071	08/22/2024	
	Regular Docket (Pending)	1000	20390	00000	0005	830.00	001	Steve's Welding	HHW: Welding and repairs to conex box floor and frame	000038	Combine d		677568	07/25/2024	
	Regular Docket (Pending)	1000	20390	00000	0004	1,103.00	001	Steve's Welding	RRC: Welding and repairs to semi trailer floor	000038	Combine d		677570	07/23/2024	
	Regular Docket (Pending)	1000	20390	00000	0004	756.32	001	Steve's Welding	RRC: Weld and fabricate 2 Compactor box guides; install on site	000038	Combine d		677571	07/23/2024	
	Regular Docket (Pending)	1000	30933	00000	0005	280.25	001	Heritage-Crystal Clean	Oil and oil filter pick up	000285	Combine d		18855506	08/20/2024	
50 Items						12,776.82									

Tom McGlasson

From: Geoff McKim <gmckim@co.monroe.in.us>
Sent: Thursday, September 5, 2024 10:54 AM
To: Tom McGlasson; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; Lee Jones; Dan Swafford; Mayor Thomson (kerry.thomson@bloomington.in.gov)
Cc: Cathy Martin; Kelly Mullis
Subject: Re: Claims For Approval

Claims approved, thank you.

From: Tom McGlasson <tmcglass@mcswmd.org>
Date: Wednesday, September 4, 2024 at 9:25 AM
To: Geoff McKim <gmckim@co.monroe.in.us>, Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>, Penny Githens <pgithens@co.monroe.in.us>, Julie Thomas <jthomas@co.monroe.in.us>, Lee Jones <ljones@co.monroe.in.us>, Dan Swafford <danswafford@ellettsville.in.us>, Mayor Thomson (kerry.thomson@bloomington.in.gov) <kerry.thomson@bloomington.in.gov>
Cc: Cathy Martin <cmartin@mcswmd.org>, Kelly Mullis <kmullis@mcswmd.org>
Subject: Claims For Approval

Attached for your review and approval and accounts payable claims in the amount of \$12,776.82. Please let Cathy or I know if you have questions.

Tom McGlasson Jr.
Executive Director
Waste Reduction District of Monroe County
3400 S. Walnut St.
Bloomington, IN 47401
812-349-2869





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MEMORANDUM

TO: WRDMC Board of Directors
DATE: September 6, 2024
FROM: Tom McGlasson Jr., Executive Director
SUBJECT: Controller Position

At the August 8, 2024 Board of Directors meeting, the Board voted to defer to the Executive Committee the vetting and interviewing of candidates for the Controller position. And if a candidate was identified to offer the position to, to extend that offer, and bring that individual back to the Board at the September meeting for the Board to ratify the offer of employment.

While all the candidates interviewed presented impressive experience and qualifications, the committee voted unanimously at their September 4, 2024 meeting to offer the position to Amanda Hoffman. Therefore, the Board is being asked for a motion and vote to ratify offering the Controller position to Amanda Hoffman.



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MEMORANDUM

TO: WRDMC Board of Directors
DATE: September 6, 2024
FROM: Tom McGlasson Jr
SUBJECT: Resolution 2024-09 For Additional Appropriation

Subsequent to the District Board of Directors approving the 2024 Debt Service Fund budget, the District received notification on October 5, 2023 from Bank of New York Mellon that the annual agency fee related to the landfill closure bond would be increasing from \$400 to \$750. The timing of this notice did not allow for any amendment to the budget request submitted to the Monroe County Council, which was adopted on October 17, 2023. Therefore, the District must request an additional appropriation in the amount of \$350 to ensure appropriated expenditures will match actual expenditures for 2024.

Additionally, Resolution 2024-09 seeks approval to request additional appropriations totaling \$10,153.09 for the Operating Fund. The purpose of these funds is to purchase tables and chairs for the District Education Room. Most of the tables in use are in poor condition and of unknown age, however, four (4) tables have been determined to be newer and in good condition and will be kept. The tables to be purchased are narrower and will allow more tables to be set up in the room, they also have locking casters for easy moving and tops that flip up to allow nesting for storage purposes when not in use.

The chairs currently in use are, to my knowledge, the original chairs purchased when the administration office was built, and are almost thirty (30) years old. Many are missing feet and have stained upholstery.

As part of this upgrade to our training room, we are also proposing to purchase two (2) seventy-five (75) inch display monitors to allow better visibility of displays used during meetings, conferences, and training sessions. With additional funds requested for the hardware and wiring necessary to install the display screens.

Included with this memo is a description and pricing for the items proposed to be purchased for the training room.

Resolution 2024-09 seeks approval for the District to request these additional appropriations from the Monroe County Council.



72" X 24" Training Table, Blow-molded plastic top. 29 1/2" height.

- Top flips up 90° for compact storage.
- 2 grommets for cable management.
- Powder-coated steel frame.
- 2" locking swivel casters.
- Tables nest when not in use.

<u>PRICE:</u>	<u>Quantity:</u>	<u>TOTAL COST:</u>
\$260.00	15	\$3,900.00



10-Pack, padded black mesh conference room stackable armless chair set, 330lb weight capacity

<u>PRICE:</u>	<u>Quantity:</u>	<u>TOTAL COST:</u>
\$350.39	10	\$3,503.09



75" display monitor

<u>ESTIMATED COST:</u>	<u>QUANTITY</u>	<u>ESTIMATED TOTAL COST:</u>
\$1,000.00	2	\$2,000.00

Miscellaneous Hardware and Wiring

<u>ESTIMATED COST:</u>	<u>QUANTITY</u>	<u>ESTIMATED TOTAL COST:</u>
\$750.00	1	\$750.00

ESTIMATED TOTAL PROJECT COST: \$10,153.09

Resolution 2024 – 09

Waste Reduction District of Monroe County
For Additional Appropriation

WHEREAS, the Waste Reduction District of Monroe County (District) is a political subdivision and a solid waste management district under IC 13-21-3; and

WHEREAS, the District is granted certain powers enumerated in IC 13-21-3-12; and

WHEREAS, IC 13-21-3-12 requires that the District follow regular budgeting procedures; and

WHEREAS, the District issued a debt service bond in 2007, the proceeds of which were used for payment of the final closure work performed at the Monroe County Landfill; and

WHEREAS, the debt service fund annual budget is established following regular budgeting procedures; and

WHEREAS, the 2024 Debt Service Fund budget was approved by the Board of Directors on August 10, 2023 via Resolution 2023-12, and was subsequently adopted by the Monroe County Council on October 17, 2023; and

WHEREAS, the District was notified by Bank of New York Mellon on October 5, 2023 of an increase in the annual Agency Fee from \$400.00 to \$750.00; and

WHEREAS, the approved and adopted 2024 Debt Service Fund budget appropriated \$400 for Agency Fee expenses; and

WHEREAS, the District has an education and training room used for educational programs and services offered to County residents and to provide space for staff training; and

WHEREAS, the District desires to replace aging and damaged tables and chairs in the education and training room, and upgrade display technology to be compatible with current media formats.

NOW, THEREFORE, be it resolved and approved by the Board of Directors of the Waste Reduction District of Monroe County that a request for additional appropriation be submitted to the Monroe County Council for the funds herein named, in the amounts specified:

<u>Fund</u>	<u>Line</u>	<u>Amount</u>
Debt Service (8283)	30591 – Agency Fee	\$350.00
Operating (8210)	40410 – Furniture & Fixtures	\$7,403.09
Operating (8210)	40430 – Computer Equipment	\$2,750.00

Resolution 2024 – 09

Waste Reduction District of Monroe County
For Additional Appropriation

So voted on this 12th day of September, 2024 by the Board of Directors of the Monroe County Solid Waste Management District.

AYE

NAY

Geoff McKim, Chairperson

Geoff McKim, Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Penny Githens, Secretary

Penny Githens, Secretary

Julie Thomas, Director

Julie Thomas, Director

Kerry Thomson, Director

Kerry Thomson, Director

Lee Jones, Director

Lee Jones, Director

Dan Swafford, Director

Dan Swafford, Director

Attest: _____
Tom McGlasson Jr., Executive Director



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MEMORANDUM

TO: WRDMC Board of Directors
DATE: September 6, 2024
FROM: Tom McGlasson Jr
SUBJECT: Resolution 2024-10 Declaration of Surplus Property

The property being requested to be declared surplus is a 1989 semi-trailer we previously used to have gaylords of loose mixed paper categories hauled to Quincy Recycling in Indianapolis. We no longer haul direct to Quincy since Republic Services agreed to allow all mixed paper types to be co-mingled in a roll-off box. Also, the trailer in question is in disrepair and will not pass a DOT inspection without significant repairs.

We have a party interested in purchasing this trailer.

Resolution 2024 – 10

Waste Reduction District of Monroe County Declaration of Surplus Property

This resolution is to declare certain property of the Waste Reduction District of Monroe County to be no longer needed for the purpose for which it was intended and to be considered surplus property for the purpose of resale, reuse or recycle.

WHEREAS, the Waste Reduction District of Monroe County (District) is a political subdivision and a solid waste management district under IC 13-21-3; and

WHEREAS, the District is granted certain powers enumerated in IC 13-21-3-12; and

WHEREAS, the Board of Directors of the Waste Reduction District of Monroe County is empowered to declare unneeded District property to be surplus property; and

WHEREAS, the Board of Directors may authorize the disposal of surplus property under IC 5-22-22-1.

NOW, THEREFORE, the District Board of Directors hereby resolves that:

1. Pursuant to IC 5-22-22 the property set forth below is declared surplus property for the purpose of resale, reuse or recycle:

Inventory Assets

Vehicles	VIN	Net Asset Value
1989 FRU Semi-trailer	1H2VO4827KH064938	\$0.00

2. The surplus property shall be removed from the District's fixed asset inventory.
3. Any sale of the surplus property shall be done in accordance with IC 5-22-22.

Resolution 2024 – 10

Waste Reduction District of Monroe County Declaration of Surplus Property

So voted on this 12th day of September, 2024 by the Board of Directors of the Waste Reduction District of Monroe County.

AYE

NAY

Geoff McKim, Chairperson

Geoff McKim, Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Penny Githens, Secretary

Penny Githens, Secretary

Julie Thomas, Director

Julie Thomas, Director

Kerry Thomson, Director

Kerry Thomson, Director

Lee Jones, Director

Lee Jones, Director

Dan Swafford, Director

Dan Swafford, Director

Attest:

Tom McGlasson Jr.
Executive Director



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www.wastereductiondistrict.com  

MEMORANDUM

TO: WRDMC Board of Directors

DATE: September 6, 2024

FROM: Tom McGlasson Jr., Executive Director

SUBJECT: Draft Request for Proposal for Recycling Processing, MSW Disposal, and Material Hauling Services

As requested by the Board at the June Board meeting, this draft Request for Proposal (RFP) for Recycling Processing, MSW Disposal, and Material Hauling Services is being presented at the September Board meeting for discussion and consideration. This RFP has previously been reviewed by legal counsel.

The RFP is for services currently covered by an agreement with Republic Services with an effective date of May 1, 2020. The initial term of this agreement was for three (3) years, with up to three (3) one (1) year renewal terms. We are currently in the second renewal term.

The agreement calls for either party to provide one hundred and twenty (120) days written notice to terminate the agreement. During any renewal term this notice may be provided at any time and must specify the date of termination.

Conversely, the District does have the option to engage with Republic Services to negotiate an extension to the current agreement if it so chooses.

When considering if the District should issue this, or a similar, RFP, the Board should take into account the following:

1. The third and final renewal term of the existing agreement will expire on May 1, 2026. The District will either have to negotiate an extension to this agreement, or issue an RFP for these services in late 2025 or early 2026.
2. The District could provide the one hundred and twenty (120) day notice to Republic Services at the time the RFP is issued and move forward with the responses received and the vendor(s) selected based on those responses.
3. The District could issue the RFP without providing notice to Republic Services, as the District is not obligated to accept any responses, nor enter into any agreement with a responding vendor. The District could choose to reject all responses received if it is determined that none of them improve the District's position with regard to the existing agreement.
 - a. However, Republic Services is also free to provide the one hundred and twenty (120) notice to the District at any time, and may choose to do so in response to the RFP being issued. This means the District would have to move forward with the responses received and any resulting contract(s).



REQUEST FOR PROPOSAL

for

Recycling Processing, MSW Disposal, and Material Hauling Services

Issued: MMM DD, YYYY

Proposals Due: MMM DD, YYYY

Contact Person: Tom McGlasson Jr., Executive Director
Waste Reduction District of Monroe County
3400 S. Walnut Street
Bloomington, IN 47401
tmcglass@mcswmd.org
812-349-2869 (phone)
812-349-2872 (fax)

PUBLIC NOTICE OF REQUEST FOR PROPOSALS

Notice is hereby given pursuant to I.C. 5-3-1 that the Waste Reduction District of Monroe County is requesting proposals from interested and qualified entities for the following services:

RECYCLING PROCESSING, MSW DISPOSAL, AND MATERIAL HAULING SERVICES

All sealed proposals will be received by the Waste Reduction District of Monroe County at 3400 S. Walnut Street, Bloomington, Indiana 47401, **at or before 4:00 p.m. (local time) on XXXday, MMM DD, YYYY**. Any proposal received after this designated time will not be considered.

Proposals need not include all requested services to be considered, provided that the Waste Reduction District of Monroe County is able to contract with a vendor or vendors to secure all requested services.

Sealed proposals will be opened and read aloud, in the order received, at the Waste Reduction District of Monroe County Board of Directors meeting on **XXXday, MMM DD, YYYY at 4:00 p.m. (local time)** in the Nat U. Hill Meeting Room, on the third floor of the Monroe County Courthouse, 100 W. Kirkwood Avenue, Bloomington, Indiana 47404. This meeting is also available for viewing online via Microsoft Teams. Information regarding the Board of Directors virtual meetings is located in the calendar on the Waste Reduction District of Monroe County website at this location: <https://wastereductiondistrict.com/calendar>. If this meeting is rescheduled, canceled, or otherwise does not occur as scheduled, proposals may be opened at a subsequent Board of Directors meeting, or other public meeting.

Request for Proposal documents may be obtained from the following location: <https://wastereductiondistrict.com/public-records>; or by submitting a written request to:

Tom McGlasson Jr., Executive Director
Waste Reduction District of Monroe County
3400 S. Walnut Street
Bloomington, IN 47401
tmcglass@mcswmd.org

Sealed proposals shall be submitted and clearly labeled with **Recycling Processing, MSW Disposal, and Material Hauling Services**. No electronic or facsimile submittals will be accepted. Proposals must be delivered to the Waste Reduction District of Monroe County, 3400 S. Walnut Street, Bloomington, Indiana 47401 no later than **4:00 p.m. (local time) XXXday, MMM DD, YYYY**. Proposals received after this date and time will not be considered.

All proposals must be valid for a period of at least ninety (90) days from the date of opening.

Right to Reject Bids: The Waste Reduction District of Monroe County reserves the right to accept or reject any and all bids and to waive any irregularities in any proposal.

1. INTRODUCTION

The Waste Reduction District of Monroe County (District) is located in Monroe County, Indiana and serves a population of approximately 140,000. The programs of the District include: public education and outreach, household hazardous waste disposal, household municipal solid waste disposal, recycling, environmental safety and compliance, and closed landfill monitoring and maintenance.

Public notice has been given as required by I.C. 5-22-9-3, 5-3-1, and 5-22-6, that the Waste Reduction District of Monroe County is requesting written proposals, in accordance with I.C. 5-22-9, from interested parties (Proposers) for the processing of recyclable commodities, municipal solid waste (MSW) disposal, and transportation of material that is collected / generated by the District's five (5) collection center locations. These locations are:

<u>Facility Name & Location</u>	<u>Hours of Operation</u>
Main Recycling Center 3400 S. Walnut Street Bloomington, IN 47401	Tuesday through Saturday 7:30 a.m. to 5:30 p.m.
Ellettsville Recycling Center 6200 N. Matthews Drive Ellettsville, IN 47429	Monday, Wednesday, Friday, & Saturday 7:00 a.m. to 6:00 p.m.
Northeast Recycling Center 6015 E. State Road 45 Bloomington, IN 47408	Monday, Wednesday, Friday, & Saturday 7:00 a.m. to 6:00 p.m.
Westside Recycling Center 341 N. Oard Road Bloomington, IN 47404	Monday, Wednesday, Friday, & Saturday 7:00 a.m. to 6:00 p.m.
Southside Recycling Center 400 W. Dillman Road Bloomington, IN 47403	Monday, Wednesday, Friday, & Saturday 7:00 a.m. to 6:00 p.m.

The recyclable commodities are source separated at the collection facilities as follows:

- Cardboard – compacted in forty cubic yard (40yd³) roll-off containers.
- Plastic Containers #1 - #7 – mixed and compacted in forty cubic yard (40yd³) roll-off containers.
 - The District does not currently accept plastic bags, films, or expanded polystyrene.
- Mixed Paper – mixed paper includes all fiber materials except cardboard.
 - The Main Recycling Center – co-mingled and compacted in forty cubic yard (40yd³) roll-off containers.
 - Other four (4) recycling centers co-mingled in thirty cubic yard (30yd³) roll-off containers.
- Glass – clear and colored glass co-mingled in forty cubic yard (40yd³) roll-off containers.

- Metals – all metal materials are collected as described below and are to be hauled to either Bloomington Iron and Metal at 503 N. Rogers St., Bloomington, IN 47404 (Ellettsville, Northeast, and Westside recycling centers) or JB’s Salvage at 1803 Fountain Dr., Bloomington, IN 47404 (Main and Southside recycling centers) depending on the originating facility as indicated.
 - Aluminum – collected in thirty cubic yard (30yd³) and forty cubic yard (40yd³) roll-off containers.
 - Steel Cans – collected in thirty cubic yard (30yd³) and forty cubic yard (40yd³) roll-off containers.
 - Scrap Metal – collected in twenty cubic yard (20yd³), thirty cubic yard (30yd³), and forty cubic yard (40yd³) roll-off containers.

MSW is not accepted from the public at the Main Recycling Center, which only disposes of MSW generated on site, collected in a forty cubic yard (40yd³) roll-off container. The other four (4) facilities accept MSW from Monroe County residents as follows:

- Bagged household waste (Orange Bags) – compacted in forty cubic yard (40yd³) roll-off containers.
- Bulky Items – collected in thirty cubic yard (30yd³) and forty cubic yard (40yd³) roll-off containers.

2. Recyclable Commodity, MSW and Hauling Data

The following data is for the calendar year 2023, and is provided as an example of the tonnage of materials collected and hauling service needs of the District.

2.1. Cardboard

2023 Monthly Cardboard Tonnage By Locations:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL CARDBOARD TONS
Jan	26.87	18.60	9.07	6.45	9.17	70.16
Feb	22.98	14.07	8.60	7.93	5.13	58.71
Mar	23.34	18.34	9.82	6.09	8.46	66.05
Apr	24.78	15.47	8.92	8.18	6.12	63.47
May	23.81	16.27	14.10	6.68	5.54	66.40
Jun	29.98	20.87	9.55	3.28	10.47	74.15
Jul	25.44	15.62	8.62	7.40	7.08	64.16
Aug	31.41	17.23	9.60	6.86	9.11	74.21
Sept	31.13	13.81	10.40	4.13	8.86	68.33
Oct	27.35	14.30	8.57	7.08	6.06	63.36
Nov	24.85	18.02	8.30	7.97	6.75	65.89
Dec	39.63	17.63	8.78	8.01	7.10	81.15
TOTAL	331.57	200.23	114.33	80.06	89.85	816.04

2023 Monthly Cardboard Hauls By Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL CARDBOARD HAULS
Jan	9	4	2	2	3	20
Feb	8	4	2	2	2	18
Mar	9	5	2	2	3	21
Apr	8	4	2	3	2	19
May	8	4	3	2	2	19
Jun	9	5	3	1	3	21
Jul	8	4	2	2	2	18
Aug	11	5	2	2	3	23
Sept	9	4	2	1	3	19
Oct	9	4	3	2	2	20
Nov	8	5	2	2	2	19
Dec	9	4	2	2	2	19
TOTAL	105	52	27	23	29	236

2.2. Plastic Containers #1 - #7

2023 Monthly Plastics Tonnage By Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL PLASTIC TONS
Jan	5.50	6.29	2.29	3.58	3.61	21.27
Feb	5.95	6.50	4.28	4.22	2.63	23.58
Mar	7.72	6.98	4.05	3.35	2.55	24.65
Apr	5.97					24.10
	6.91					31.15
	8.19					29.29
	6.50					23.37
	6.12					25.66
	7.40					24.28
	5.91					22.14
	6.44					22.35
	7.00					22.85

2023 Monthly Plastics Hauls By Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL PLASTIC HAULS
Jan	4	4	1	2	3	14
Feb	4	4	2	2	2	14
Mar	5	5	2	2	2	16
Apr	4	4	2	3	2	15
May	3	4	3	3	3	16
Jun	5	5	3	2	3	18
Jul	4	4	2	2	2	14
Aug	4	5	2	3	3	17
Sept	5	4	2	2	2	15
Oct	4	4	3	2	3	16
Nov	4	4	2	2	2	14
Dec	2	2	2	2	2	10
TOTAL	48	49	26	27	29	179

2.3. Mixed Paper

During the calendar year 2023, newspaper was collected separately from other mixed paper commodities. At the Ellettsville, Northeast, Westside, and Southside recycling centers, newspaper was collected separately in thirty cubic yard (30yd³) roll-off containers, and non-newspaper mixed fiber commodities were co-mingled in thirty cubic yard (30yd³) roll-off containers. Currently, newspaper and all other mixed paper commodities are co-mingled in thirty cubic yard (30yd³) roll-off containers.

At the Main Recycling Center, newspaper was collected separately and compacted in a forty cubic yard (40yd³) roll-off container. Other mixed paper commodities were sorted into separate vendor defined categories and collected in gaylord boxes of varying sizes. The gaylord boxes were transported via fifty-three foot (53ft) semi-trailer. Currently, newspaper and all other mixed paper commodities are co-mingled and compacted in a forty cubic yard (40yd³) roll-off container.

Below is data from 2023 for the tonnage and associated hauls of mixed paper commodities collected as described above.

2023 Newspaper Tonnage By Location (Ellettsville, Northeast, Westside, Southside):

	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL NEWSPAPER HAULS
Jan	0.88	1.03	0.00	1.45	3.36
Feb	1.67	1.00	1.96	0.00	4.63
Mar	0.84	1.00	0.00	1.35	3.19
Apr	1.55	2.38	2.12	0.00	6.05
May	1.54	0.94	0.00	1.97	4.45
Jun	1.10	1.03	2.19	0.00	4.32
Jul	1.91	1.26	0.00	1.29	4.46
Aug	1.46	2.18	0.00	1.28	4.92
Sept	1.03	0.97	1.95	0.00	3.95
Oct	1.21	1.00	0.00	1.02	3.23
Nov	0.89	2.03	1.85	1.05	5.82
Dec	1.18	1.26	0.00	0.00	2.44
TOTAL	15.26	16.08	10.07	9.41	50.82

2023 Newspaper Hauls By Location (Ellettsville, Northeast, Westside, Southside):

	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL NEWSPAPER HAULS
Jan	1	1	0	1	3
Feb	2	1	1	0	4
Mar	1	1	0	1	3
Apr	1	2	1	0	4
May	1	1	0	1	3
Jun	1	1	1	0	3
Jul	2	1			4
	1				4
	1				3
	1				3
	1				5
	1				2

2023 Mixed Paper Tonnage By Location (Ellettsville, Northeast, Westside, Southside):

	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL MIXED PAPER TONNAGE
Jan	5.72	2.18	0.00	3.89	11.79
Feb	3.16	4.40	2.14	0.00	9.70
Mar	4.19	1.70	3.12	4.09	13.10
Apr	3.41	3.96	0.00	0.00	7.37
May	3.47	1.71	2.22	3.06	10.46
Jun	6.92	4.01	3.02	0.00	13.95
Jul	3.32	1.35	0.00	3.44	8.11
Aug	2.81	3.81	2.70	0.00	9.32
Sept	2.92	3.10	2.54	0.00	8.56
Oct	5.36	1.74	0.00	3.89	10.99
Nov	2.90	4.23	3.48	0.00	10.61
Dec	2.67	1.69	0.00	3.58	7.94
TOTAL	46.85	33.88	19.22	21.95	121.9

2023 Mixed Paper Hauls By Location (Ellettsville, Northeast, Westside, Southside):

	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL MIXED PAPER HAULS
Jan	2	1	0	1	4
Feb	1	2	1	0	4
Mar	2	1	1	1	5
Apr	1	2	0	0	3
May	1	1	1	1	4
Jun	2	2	1	0	5
Jul	1	1			3
	0				3
	1				4
	2				4
	1				4
	1				3

Main Recycling Center:

2023 Newspaper:

	Tonnage	Hauls
Jan	0.00	0
Feb	8.10	1
Mar	0.00	0
Apr	0.00	0
May	0.00	0
Jun	9.76	1
Jul	0.00	0
Aug	0.00	0
Sept	0.00	0
Oct	6.71	1
Nov	0.00	0
Dec	10.18	1
TOTAL	34.75	4

2023 Mixed Paper:

	Tonnage	Trailer Loads
Jan	8.98	
Feb	0.00	
Mar	10.80	
Apr	10.94	
May	11.57	
Jun	0.00	
Jul	11.12	
Aug	10.10	
Sept	0.00	
Oct	11.66	
Nov	0.00	
Dec	9.83	
TOTAL		

2.4. Glass

2023 Monthly Glass Tonnage By Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL GLASS TONS
Jan	11.68	14.87	9.81	5.36	5.55	47.27
Feb	13.31	0.00	4.59	5.27	5.60	28.77
Mar	12.87	13.23	7.85	3.94	5.65	43.54
Apr	13.17	5.98	8.28	4.05	0.00	31.48
May	11.55	5.34	7.33	5.94	4.83	34.99
Jun	14.01	7.50	3.98	0.00	5.38	30.87
Jul	12.64	7.02	4.48	0.00	3.94	28.08
Aug	12.53	13.35	9.11	10.32	6.86	52.17
Sept	6.15	6.57	4.46	0.00	4.55	21.73
Oct	7.23	0.00	3.50	4.79	0.00	15.52
Nov	13.91	6.86	6.00	5.36	5.28	37.41
Dec	15.05	6.64	4.91	1.00		32.62

2023 Monthly Glass Hauls By Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL GLASS HAULS
Jan	2	2	2	1	1	8
Feb	2	0	1	1	1	5
Mar	2	1	2	1	1	7
Apr	2	1	2	1	0	6
May	2	1	2	1	1	7
Jun	2	1	1	0	1	5
Jul	2	1	1	0	1	5
Aug	2	2	2	2	1	9
Sept	1	1	1	0	1	4
Oct	1	0	1	1	0	3
Nov	2	1	1	1	1	6
Dec	2	1	1	0	1	5
TOTAL	22	12	17	9	10	70

2.5. Metals

2023 Monthly Metals Hauls by Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL BULKY ITEM HAULS
Jan	5	5	4	6	4	24
Feb	4	4	5	4	4	21
Mar	5	5	6	5	5	26
Apr	5	7	7	4	6	29
May	6	7	5	5	7	30
Jun	7	8	8	5	6	34
Jul	5	5	1	5	5	21
Aug	5	6	7	6	7	31
Sept	6	6	4	4	6	26
Oct	4	5	5	6	6	26
Nov	5	6	5	3	5	24
Dec	3	3	5	5	4	20
TOTAL	60	67	62	58	65	312

2.6. MSW – Orange Bags

2023 Monthly Orange Bag Tonnage By Location:

* Includes Main Recycling Center self-generated MSW

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL ORANGE BAG TONNAGE
Jan	1.59	47.55	36.59	31.47	42.74	159.94
Feb	0.00	37.41	26.54	27.31	31.83	123.09
Mar	2.18	41.16	28.88	28.83	37.13	138.18
Apr	2.35	40.21	29.22	26.53	34.64	132.95
May	2.68	47.97	35.50	34.83	44.61	165.59
Jun	0.00	48.06	33.91	34.09	36.89	152.95
Jul	2.23	46.65	39.72	38.29	40.42	167.31
Aug	0.00	51.55	40.91	31.61	38.25	162.32
Sept	3.07	33.28	30.11	27.66	33.68	127.80
Oct	0.00	40.00	36.42	31.57	37.21	145.20
Nov	2.53	55.86	31.66	29.25	39.07	158.37
Dec	0.00	41.97	30.23	26.53	32.76	131.49
TOTAL	16.63	531.67	399.69	367.97	449.23	1765.19

2023 Monthly Orange Bag Hauls By Location:

* Includes Main Recycling Center self-generated MSW

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL ORANGE BAG HAULS
Jan	1	9	8	9	9	36
Feb	0	9	8	8	8	33
Mar	1	10	9	9	9	38
Apr	1					33
	1					38
	0					35
	1					35
	0					38
	1					33
	0					36
	1					35
	0					32

2.7. MSW – Bulky Items

2023 Monthly Bulky Item Tonnage By Location:

	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL BULKY ITEM TONNAGE
Jan	11.03	5.84	4.00	3.74	24.61
Feb	7.49	1.22	3.81	5.33	17.85
Mar	5.03	6.17	5.44	4.65	21.29
Apr	18.01	5.66	7.39	6.28	37.34
May	14.35	3.51	7.43	5.21	30.50
Jun	14.91	9.89	5.72	6.70	37.22
Jul	13.22	10.81	7.13	11.45	42.61
Aug	12.25	1.30	6.43	5.29	25.27
Sept	17.61	7.84	4.98	5.18	35.61
Oct	10.62	7.93	4.27	4.52	27.34
Nov	5.38	2.30	4.21	4.82	16.71
Dec	9.29	3.80	3.95	3.06	20.10
TOTAL	139.19	66.27	64.76	66.23	336.45

2023 Monthly Bulky Item Hauls By Location:

	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL BULKY ITEM HAULS
Jan	8	6	5	4	23
Feb	10	1	5	6	22
Mar	9	6	5	6	26
Apr	9	6	6	7	28
May	11	3	6	7	27
Jun	12	10	9	6	37
Jul	12	9			35
	11				24
	8				28
	10				28
	9				22
	4				10

3. Instructions To Proposers

3.1. Submission of Proposals

Sealed Proposals must be delivered to the District at the mailing address shown below. It is the Proposer's responsibility to ensure delivery of the proposal documents to the District before the submittal deadline. To confirm receipt of your submittal, please contact Tom McGlasson Jr at tmcglass@mcswmd.org.

- 3.1.1. Submitted proposals shall include all of the properly executed and completed forms shown below, which are included in this proposal packet:
 - 3.1.1.1. Proposer Identification and Form of Business Entity (**Exhibit A**)
 - 3.1.1.2. Non-Collusion Affidavit (**Exhibit B**)
 - 3.1.1.3. E-Verify Employment Affidavit (**Exhibit C**)
 - 3.1.1.4. Equal Employment Opportunity / ADA Statement (**Exhibit D**)
- 3.1.2. Proposals **must** be ordered as follows:
 1. Proposer Identification and Form of Business Entity (Exhibit A)
 2. Statement of related experience (Section 6.1)
 - a. This statement must include the following:
 - i. Permit and license compliance demonstration (Section 4.1)
 - ii. Affirmation of the necessary personnel, vehicles, equipment, and inventory necessary to adequately perform the work included in the proposal (Section 4.4)
 3. Statement of recycling processing policies and procedures (Section 6.3)
 4. Statement of sustainability initiatives – Optional (Section 6.5)
 5. References (Section 6.2)
 6. List of receiving facilities (Sections 4.4, 5.3, 6.3, and 6.4)
 7. Scope of Work
 - a. Recycling Processing (Section 5.1)
 - b. MSW Disposal (Section 5.2)
 - c. Material Hauling (Section 5.3)
 - d. Roll Off Box Rental (Section 5.4)
 - e. Roll Off Box Storage (Section 5.5)
 8. Written reporting plan (Section 6.6)
 9. Non-Collusion Affidavit (Exhibit B)
 10. E-Verify Employment Affidavit (Exhibit C)
 11. Equal Employment Opportunity / ADA Statement (Exhibit D)
 12. Surety

Proposal submittals will be due to the address listed below no later than **4:00 p.m. (local time) on xxxday, MMM DD, YYYY**. All duly received proposals will be opened and read aloud in the order received at the Waste Reduction District of Monroe County Board of Directors (Board) meeting beginning at 4:00 p.m. (local time) on **Thursday MMM DD, YYYY**.

Submit Proposals To:

Mailing Address: Waste Reduction District of Monroe County
 Attn: Tom McGlasson Jr., Executive Director
 Recycling Processing, MSW Disposal, and Material Hauling
 3400 S. Walnut St.
 Bloomington, IN 47401

Note: Any deviation from these requirements may result in your proposal being considered non-responsive.

3.2. Delivery of Proposal

Each sealed Proposal must be received by 4:00 p.m. (local time) on **xxxday, MMM DD, YYYY**. Sealed proposals shall be identified with the title Recycling Processing, MSW Disposal, and Material Hauling Services and the Proposer's name. No electronic or facsimile proposals will be accepted.

The District's preferred delivery method is either the U.S. Postal Service or a private courier service such as Fed-Ex or United Parcel Service. However, if a bid is hand-delivered, it must be delivered to the District's Administration Office located at 3400 S. Walnut Street, Bloomington, IN 47401 between 8:00 a.m. and 4:00 p.m. (local time). Proposer shall be responsible for ensuring that hand-delivered proposals are submitted to a District staff member. The District shall not be responsible for submittals left unattended at the front desk, or given to an individual not employed with the District. All late proposals will be returned unopened.

3.3. Inquiries

The Proposer must examine the Request For Proposal (RFP) and seek clarification **in writing** via email if the Proposer does not understand any information or instructions.

Questions regarding the RFP must be submitted **via email** with the subject line: "RFP Inquiry". Inquiries must be submitted via email no later than 4:00 p.m. (local time), **xxxday, MMM DD, YYYY**. The District assumes no liability for assuring accurate, complete, or on-time email transmissions and receipts.

1. Reference to page number and section within this RFP relevant to the question(s) presented for clarification.
2. The District will respond to all inquiries within two (2) business days of the inquiry submittal deadline through an addendum, which will be available on the District website at: <https://wastereductiondistrict.com/public-records>.
3. Any ambiguities or inconsistencies shall be brought to the District's attention through **written communication via email** by **4:00 p.m. (local time), xxxday, MMM DD, YYYY**.

Submit inquiries to:

Tom McGlasson Jr., Executive Director
Waste Reduction District of Monroe County
tmcglass@mcswmd.org

3.4. Addenda

If revisions become necessary, the District will provide written addenda, which will be posted on the website shown below. Any addenda issued by the District must be signed and submitted with the proposal. It is the responsibility of the Proposer to check to see whether any addenda have been issued. Failure to do so could result in an unresponsive proposal. Addenda shall be posted within two (2) business days of the inquiry submission deadline to the District's website at: <https://wastereductiondistrict.com/public-records>.

3.5. Acceptance or Rejection

Submission of any proposal indicates acceptance of the conditions and requirements contained in the RFP unless clearly and specifically noted otherwise in the submittal documents.

The District Board of Directors reserves the right to reject any or all proposals, in whole or in part, to waive any or all formalities, and to disregard all non-conforming, non-responsive, or conditional proposals.

3.6. Award

Once proposals are opened and evaluated, the District, through its Board of Directors, may award a contract to the vendor(s) who submits the proposal(s) judged by the District to be the lowest responsible and responsive proposal(s) that meets the specifications contained in this RFP. The award may be made at the next Board of Directors meeting, or a subsequent meeting. The Board of Directors meets on the second Thursday of each month at 4:00 p.m. in the Nat U. Hill Meeting Room on the third floor of the Monroe County Courthouse, 100 W. Kirkwood Ave., Bloomington, Indiana. Any meeting schedule changes will be noticed in accordance with IC 5-14-1.5-5, and updated on the District website at: <https://wastereductiondistrict.com/calendar>.

The District Board of Directors reserves the right to conduct discussions with responsible Proposer(s) and negotiate final contract conditions with the Proposer(s) who, in the sole discretion of the Board, has/have been determined to be the best able to perform the requested services in a manner most beneficial to the citizens of Monroe County, Indiana.

Any contract entered into shall be construed in accordance with and governed by the laws of the State of Indiana.

3.7. Compliance

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over this project or procurement shall apply to the project or purchase throughout. The Proposer warrants that its performance under this Contract or Award will

at all times comply with all local, state, and federal laws, codes, ordinances, rules, and regulations.

4. General Requirements

4.1. Permits and Licenses

Proposers shall demonstrate compliance with all applicable local, state and federal permitting and licensing requirements with regard to facilities and vehicles to be utilized in the performance of the work included in the proposal.

4.2. Qualifications

The Proposer shall be fully knowledgeable of all commodities to be recycled, MSW disposal, & transportation under this proposal through education and/or experience and other conditions and circumstances relating to the execution of the requested services. The Proposer shall also thoroughly examine and be familiar with the Instructions, General Requirements, Scope of Work, and Specifications herein.

4.3. Personnel and Equipment

The Proposer shall affirm that they have the necessary personnel, vehicles, equipment, and inventory necessary to adequately perform the work included in the proposal.

4.4. Facilities

The Proposer shall provide a list of all facilities anticipated to receive any materials included in the proposal, and where necessary, provide permit and/or registration numbers issued by the Indiana Department of Environmental Management (IDEM), or corresponding state regulatory agency if the facility is located outside the State of Indiana.

4.5. Surety

A Surety Bond duly executed by authorized officials of a surety authorized to do business in the State of Indiana or a certified check in an amount of \$10,000, must accompany each proposal.

4.6. Proposal Term of Validity

In order to allow for an adequate period of evaluation, Proposers may not withdraw their proposal within ninety (90) calendar days of the opening date. Withdrawal within that time frame or after its acceptance by the District shall constitute grounds allowing for the forfeiture of the Surety to the District among other remedies available to it.

5. Scope of Work

5.1. Recycling Processing

Proposers shall provide the price they will pay, or charge they will assess, to the District for each separated recyclable commodity category identified in sections 2.1 through 2.4. Purchase price and/or assessed charge must be presented per pound and/or per ton.

Proposers must identify any differences in the specific commodities included in each category in the proposal from how they are defined in this RFP.

Proposers are encouraged to provide additional pricing information for further separated commodities (i.e. Plastics #1; Newspaper; Glass separated by color; etc.), if such additional separation impacts the price paid, or assessed, to the District.

5.2. MSW Disposal

Proposers shall provide a cost per ton to dispose of MSW from the District's five (5) facilities, identified in Section 1, at a permitted solid waste disposal facility and/or processing facility.

5.3. Material Hauling

Proposers shall provide a cost per roll off truck to haul from each location identified in Section 1, the recyclable commodities and MSW specified in this RFP to an appropriate facility for processing and/or disposal, to include returning the same, or similar roll off box, to the District facility of origin. Proposers shall identify the receiving facility(ies) for each recyclable commodity and MSW.

Additionally, Proposers shall provide a cost to deliver an empty roll off box to each location identified in Section 1, and a cost to retrieve said box (full or empty) and not return it to the site of origin.

Proposers must provide the days and hours of operation for hauling services and state the maximum amount of time, in hours, that would elapse between being notified of the need to have a roll off box hauled and the roll off box being collected from any District location.

5.4. Roll Off Box Rental

The District owns an inventory of roll off boxes for the collection of recycling commodities and MSW at its facilities. However, from time to time, the District has a need to rent roll off boxes if its boxes are out of service for any reason. Proposers shall indicate if they have roll off boxes available for the District to rent as needed, and provide a cost to be assessed to the District for the rental of the following types of roll off boxes:

- 40yd³ compactor roll off boxes
- 40 yd³ open top roll off boxes
- 30 yd³ open top roll off boxes
- 20 yd³ open top roll off boxes

5.5. Roll Off Box Storage

The District prefers that its inventory of roll off boxes be stored at the location of the proposer selected to perform material hauling services. Proposers must confirm their ability to store said roll off boxes and specify any costs or conditions to be imposed upon the District to do so.

5.6. Conditions

The District recognizes that not all potential proposers have the same capabilities and ability to include all components of this RFP in a proposal submitted to the District. If any proposed pricing and/or services are dependent and/or contingent upon the inclusion of any other recycling processing, and/or MSW disposal, and or Material Hauling services, this must be explicitly stated in the proposal.

Additionally, if any pricing is dependent and/or contingent upon other components of the proposal, the proposer must provide alternative pricing that is not dependent and/or contingent on the other components.

6. Specifications

6.1. Related Experience

Proposers shall provide a statement regarding the Proposer's experience and capability for each component of this RFP included in the submitted proposal. This must include a complete listing of facilities, with contact information, which the proposer has delivered any of the recycling commodities or MSW included in this RFP during the previous five (5) years.

6.2. References

Proposers shall provide a list of at least five (5) references from entities for which the proposer currently provides the same or similar services.

6.3. Recycling Processing Requirements

The District expects all recyclable commodities collected at its locations identified in Section 1 to be recycled. Landfilling, incineration, and "waste-to-energy" are not acceptable forms of recycling. Proposers shall provide a statement regarding its general policies and procedures for processing recyclable commodities, which must include its definition of "contamination" and the acceptable contamination rate for loads of recyclable commodities delivered to the receiving facility. If the acceptable contamination rate is different for different commodities, this must be explained in the statement.

Proposers shall provide a list of recycling facilities which might be anticipated to receive recycling commodities originating from District locations.

6.4. MSW Disposal Requirements

All MSW collected at the District locations identified in Section 1, must be transported to a permitted solid waste disposal or processing facility. Proposers shall list all facilities which may receive MSW from District locations. For any listed transfer facilities, the proposer shall also list the final disposal facility(ies) which receive MSW from the transfer facility. For each facility listed, the Proposer must include the facility's physical address (P.O. Box numbers will not be accepted) and permit number.

6.5. Sustainability Initiates (Optional)

Proposers are encouraged to provide a statement of sustainability initiatives and/or climate change mitigation practices implemented by the organization.

6.6. Reporting Requirements

Proposers shall provide a written plan to provide monthly reports to the District Operations Director for each District location identified in Section 1. Monthly reports will be required to provide separate tonnage and hauling totals for each District location, for each recycling commodity, Orange Bag MSW, and Bulky Item MSW.

Additionally, any other service items which will result in money to be paid to, or by, the District will need to be itemized by location and included in the monthly reports.

6.7. Contract Length

The District is seeking a three (3) year contract with successive annual renewal options.

6.8. Insurance Requirements

Any Proposer(s) awarded a contract under this RFP shall purchase and maintain commercial general liability and other insurance as is appropriate for the Work being performed and furnished and as will protect Proposer, their employees, officers, or agents from: (i) claims under worker's or workmen's compensation, disability benefits and other similar employee benefit acts; (ii) claims for damages because of bodily injury, occupational sickness or disease, or death of Proposer's employees; (iii) claims for damages because of bodily injury, sickness or disease, or death of any person other than Proposer's employees; (iv) claims for damages insured by personal injury liability coverage which are sustained by any person as a result of an offense directly or indirectly related to the employment of such person by Proposer, or by any other person for any other reason; (v) claims for damages, other than to the Work itself, because of physical injury to or destruction of tangible property wherever located, including loss of use resulting therefrom; (vi) claims arising out of operation of Laws or Regulations for damages because of bodily injury or death of any person or for damage to property; and (vii) claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle, which may arise out of or result from Proposer's other obligations under the Contract Documents, whether it is to be performed or furnished by Proposer, by any Subcontractor, by anyone directly or indirectly employed by any of them to perform or furnish any of the Work, or by anyone for whose acts any of them may be liable.

The insurance required by this section shall be written for not less than the limits of liability and coverages as provided herein or as required by Law, whichever is greater. The Commercial General Liability Insurance shall include coverage of: (i) Premises and operations; (ii) Contractual liability as applicable to any indemnification hold harmless agreements in the Contract; (iii) Products and Completed Operations; (iv) Broadform Property Damage - including completed operations; (v) Fellow Employee claims under Personal Injury; and (vi) Independent contractors.

The Proposer’s insurance shall be written for not less than the following limits of liability:

- 1. Workers Compensation & Disability: Statutory Limits
- 2. Employer’s Liability
 - a. Bodily Injury by Accident (each accident): \$100,000
 - b. Bodily Injury by Disease (policy limit): \$500,000
 - c. Bodily Injury by Disease (each employee): \$100,000
- 3. Commercial General Liability (Occurrence Basis) Bodily injury, personal injury, property damage, contractual liability, products-completed operations. NOTE: GENERAL AGGREGATE TO APPLY PER LOCATION/PROJECT
 - a. General Aggregate Limit (other than Products/Completed Operations): \$1,000,000
 - b. Products/Completed Operations: \$1,000,000
 - c. Personal & Advertising Injury Limit: \$1,000,000
 - i. Each Occurance Limit: \$1,000,000
 - ii. Fire Damage (any one fire) \$50,000
 - iii. Medical Expense Limit (any one person): \$5,000
- 4. Comprehensive Auto Liability (single limit)
(owned, hired and non-owned)
 - Bodily injury and property damage (each accident) \$1,000,000
- 5. Umbrella Excess Liability (each occurrence and aggregate) \$1,000,000
 - a. Deductible on the Umbrella Liability shall not be more than \$10,000

Proposer shall be responsible for paying all deductible amounts.

Proposer shall, prior to the effective date of any contract awarded under this RFP, provide the District with Certificates of Coverage in the amount specified, naming District as an additional insured. Coverage may not be cancelled without first providing District with thirty (30) days written notice of cancellation.

7. Evaluation of Proposals

Proposers must present their best offers with their proposals.

Proposals must include sufficiently detailed information, in accordance with (IC 5-22-9-1 et seq. and IC 13-21-6 et seq.) to permit a fair and equitable evaluation by the Board of Directors of the proposal, in comparison to other proposals, with respect to net cost, technical aspects, environmental protection, qualifications and financial condition of the Proposer evidencing it is responsible, and such other information which may have a material bearing on the Board’s ability to evaluate the proposal.

All proposals will be given a thorough review. Immediately following the opening of proposals, a period for the evaluation of proposals and responsible references will occur. Proposals must remain open for 90 days from the due date to facilitate the evaluation of the proposals. One or more of the Proposers who are judged to be qualified may be invited for selection interviews. Proposers may be required to make presentations to the Board of Directors.

Selection of the Proposers will be based upon, but not limited to, the following considerations and criteria:

- Overall responsiveness and completeness of the proposal documents;
- Proposer's willingness and ability to meet the service needs of the District; provide high quality and innovative recycling and waste management services; and to abide by the conditions and requirements of the contract(s);
- Proposer's financial status and ability to finance the operation;
- Proposer's demonstrated experience with similar operations and references;
- Proposer's ability to provide, maintain, and operate required equipment;
- Proposal cost in relation to services proposed;
- Any other considerations and information deemed pertinent by the Board and/or review committee for safeguarding the interest of the District.

The above referenced considerations & criteria will be taken collectively in selecting the Proposer.

Once a finalist(s) is selected, the Board intends to negotiate a contract(s) with the Proposer(s) providing the selected services.

8. Public Disclosure of Proposals

All proposals received in response to this RFP shall become property of the Waste Reduction District of Monroe County. All proposals shall be considered deliberative when received and as such not a matter of public record until such time as the contract(s) is/are signed. All proposals will then be public record with the exception of those parts of each proposal which are appropriately defined and specified by the Proposer as business or trade secrets provided that said parts are submitted in an envelope and clearly marked as "Trade Secret", "Confidential" or "Proprietary". The Board shall not otherwise be liable or responsible for anything that may result from the disclosure of any RFP or any part thereof. Submission of a proposal acknowledges agreement with this provision and affirms the understanding that all items submitted in response to the RFP, or related thereto, are public records, except when properly defined and marked "Trade Secret", "Confidential", or "Proprietary". The Proposer solely shall be responsible for defending any challenge to the "Trade Secret", "Confidential", "Proprietary", or similarly labeled material.

Proposer Identification and Form of Business Entity

Name of Proposer: _____

Mailing Address: _____

City, State, & Zip: _____

Business Address:
(if different)
City, State, & Zip: _____

Telephone Number: _____

Fax Number: _____

Project Manager: _____

Title: _____

Email: _____

Form of Business Entity

Provide the form of the business entity of the Proposer (such as sole proprietorship, partnership, joint venture, and corporation), attach appropriate documentation, and, if a corporation, a current certificate of good standing. An out of State Corporation must be authorized to do business in Indiana.

Form of Business Entity: _____

Documents Attached:

1. _____
2. _____
3. _____
4. _____

NON-COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, says that he or she has not, nor has any other member, representative, or agent of the firm, company corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He / She further says that no person or persons, firms or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

OATH AND AFFIRMATION

I hereby affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated at _____ this _____ day of _____,

(Name of Organization)

By _____

(Title of Person Signing)

ACKNOWLEDGEMENT

STATE OF _____)

) SS:

COUNTY OF _____)

_____ being duly sworn, deposes and says that he/she is

_____ of the above _____

(Title)

(Name of Organization)

and that the statements contained in the foregoing bid, certification and affidavit are true and correct.

Subscribed and sworn before me this ___ day of _____,

Notary Public

My Commission Expires: _____

County of Residence: _____

"AFFIDAVIT"

STATE OF _____)
) SS:
COUNTY OF _____)

E-VERIFY AFFIDAVIT

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the _____ of _____.
2. The company named herein the employs the undersigned:
 - a. Has contracted with, or is seeking to contract with, the Waste Reduction District of Monroe County to provide services; **OR**
 - b. Is a Bidder/Proposer on a contract to provide services to the Waste Reduction District of Monroe County.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien" as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein is enrolled in and participates in the E-verify program.

Signature

Printed Name

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for the County and State personally appeared

_____ and acknowledged the execution of the foregoing this
_____ day of _____, 20____.

Notary Public's Signature

Printed Name of Notary Public

My Commission Expires: _____ County of Residence: _____

EQUAL EMPLOYMENT OPPORTUNITY/ADA STATEMENT

During the performance of the contract, the Proposer agrees as follows:

1. The Proposer will not discriminate against any employee or applicant for employment because of race, color, religion, gender, sexual orientation, national origin, political affiliation or belief, age or disability. The Proposer will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to race, color, religion, sex, national origin, political affiliation or belief, age or disability. Such action shall include but not be limit to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for the training, including apprenticeship. The Proposer agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provision of the nondiscrimination clause.
2. The Proposer agrees that all services, facilities, activities and programs provided as part of this contract will meet the requirements of the American’s with Disabilities Act and the rules and regulations promulgated thereunder.
3. The Proposer will, in all solicitations or advertisements for employees placed by or on behalf of the Proposer, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, political affiliation or belief, age or disability.
4. The Proposer will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided, advising the labor union workers’ representative of the Proposer’s commitments under the Equal Employment Opportunity Section of this contract, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
5. In the event of the Proposer’s noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Proposer may be declared ineligible for further Proposals.

AUTHORIZED SIGNATURE

PRINTED NAME

TITLE

COMPANY NAME

DATE

CAC Monthly Activity Report

Waste Reduction District of Monroe County
Citizen's Advisory Committee
August – September 2024

08/15 Regular Meeting

- Approved expenses for members to attend AISWMD conference on Oct 8/9
- Reviewed GardenQuest Lotus Festival food waste collection proposal. Voted in support of potential District funding for a pilot.

08/24 Adopt-A-Road Cleanup

- Performed cleanup on CAC's adopted stretch of Old St Rd 37 From Rhorer to Fairfax



Our World, Our Responsibility

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www.wastereductiondistrict.com  

MEMORANDUM

TO: WRDMC Board of Directors
DATE: September 6, 2024
FROM: Tom McGlasson Jr.
SUBJECT: September 2024 Administration Department Board Report

General Updates

- The Association of Indiana Solid Waste Management Districts (AISWMD) annual conference is being held in Bloomington this year on October 8th and 9th. The District will have a number of staff and CAC members attending.
- The District's 2025 budget schedule with the Monroe County Council is as follows:
 - 9/12/24 – work session
 - 10/8/24 – public hearing
 - 10/15/24 – first reading
 - 10/28/24 – adoption
- The State Board of Accounts has initiated its bi-annual audit of the District, with the entrance conference occurring on 9/6/24. Geoff McKim, Tom McGlasson Jr., and Cathy Martin attended the entrance conference.

Media Summary for August 2024

- Social Media Outreach
 - Social media posts included: Terrecycle recycling programs; Employment opportunities; Bulky Item schedule; Waste tires; Materials for the Arts program; Adopt-A-Road; Labor Day Holiday.
- Effectv Summary
 - Television advertising: Recycle Right; Adopt-A-Road; E-Waste; Home Composting; Patriotism and Recycling; Waste Reduction.
 - Premium Digital Advertising: Patriotism & Recycling; Composting.
 - Premium Digital is a platform for our infomercials to be viewed through Comcast On-Demand services and internet streaming on any device.
- Radio Summary
 - WFIU - Community Minute: District Rebranding; District Services; Home Composting
 - WFHB – Spanish language PSAs on rebranding and District services
 - Information also available on Spanish language social media.
 - Mind Yo' Business Podcast – Monthly podcast; 5 rotating scripts on District services July - December

Education and Outreach Summary for August 2024

- Classroom education offerings for the 2024-2025 school year have been provided to MSSCS, RBB, and local private and charter schools. Options for both in-person and virtual sessions are available.

MEMORANDUM

Waste
Reduction
District of
Monroe
County

DATE: 09/05/24
TO: WRDMC Board of Directors
FROM: Joey Long
SUBJECT: Recycling & Reuse, Hazardous Materials, Rural Recycling Centers Board Report for the month of September 2024.

Recycling & Reuse (04)

- We will be partnering with Pantry 279 this year for the Food and Toy Drive. More information will be available soon. Anyone interested can drop off donations at the main recycling center.

Hazardous Materials (05)

- To increase public awareness, we do not recycle all types of lithium ion batteries as there are many factors that have to be taken into account and tracked. All of which we are not fully equipped to manage.

Rural Recycling Centers (06)

- We are currently working with the sight operators on ways to maximize efficiency for the hauling of waste and recyclable materials. The idea is to save money by increasing the weight of each haul thereby decreasing the frequency of hauls that need to be done.

Joey L. Long

2024 Trash and Recycling Tonnage and Pulls

9/3/2024

2024 Trash Pulls By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	9	10	8	9	10	5	9						60
Dillman Rd	9	9	8	9	9	7	8						59
Ellettsville	9	9	8	9	9	7	9						60
Main Recycling Center	0	1	1	0	1	0	1						4
Oard Rd.	9	9	8	9	9	8	9						61
Total	36	38	33	36	38	27	36	0	0	0	0	0	244
2024 Trash Tonnage By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	33.30	29.96	28.39	37.77	31.38	24.92	38.67						224.39
Dillman Rd	34.60	32.49	27.89	39.10	37.70	32.31	49.07						253.16
Ellettsville	44.16	35.60	36.53	48.48	43.65	42.09	53.19						303.70
Main Recycling Center	0.00	2.69	3.37	0.00	1.96	0.00	2.12						10.14
Oard Rd.	27.82	29.57	24.51	30.02	29.52	28.64	38.57						208.65
Total	139.88	130.31	120.69	155.37	144.21	127.96	181.62	0.00	0.00	0.00	0.00	0.00	1000.04
2024 Bulky Pulls By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	4	2	0	19	0	0	0						25
Dillman Rd	4	0	10	3	17	0	26						60
Ellettsville	9	10	39	0	0	2	0						60
Oard Rd.	5	8	0	0	0	16	3						32
Total	22	20	49	22	17	18	29	0	0	0	0	0	177
2024 Bulky Tonnage By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	4.33	0.00	0.00	23.26	0.00	0.00	0.00						27.59
Dillman Rd	2.63	0.00	21.69	3.36	0.00	0.00	26.18						53.86
Ellettsville	8.30	10.80	2.57	0.00	45.38	7.19	0.00						74.24
Oard Rd.	1.42	6.80	0.00	0.00	0.00	20.11	3.81						32.14
Total	16.68	17.60	24.26	26.62	45.38	27.30	29.99	0.00	0.00	0.00	0.00	0.00	187.83

MEMORANDUM

Waste
Reduction
District of
Monroe
County

DATE: September 12, 2024
TO: MCSWMD Board of Directors
FROM: Lee Paulsen
SUBJECT: Landfill and Environmental Compliance August 2024 Board Report

Landfill August 2024:

- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for August 2024 will be submitted prior to the September 28, 2024 deadline.
- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for July 2024 was prepared and submitted by Lee Paulsen on 8-8-2024. There were no exceedances or violations.
- ◆ The groundwater final report was submitted to IDEM by Atlas on 8-8-2024. It will take a couple months for IDEM to respond.
- ◆ Anderson Excavating cleaned two sediment basins of build-up sediment and excess vegetation near the east side of the new hill.
- ◆ Anderson Excavating cleared invasive brush around the property across the road from the landfill entrance on Anderson Rd.
- ◆ Cleaned sediment build-up from the west side of the collection pond with Bynum Fanyo.
- ◆ Treatment plant was shut down for the month of August.
- ◆ Leachate production is available on the next page.

Environmental Compliance August 2024:

- ◆ Twenty-six (26) new Environmental Compliance Cases were reported for the month of August 2024.
 - Twenty-four (24) Case were Substantiated; One (1) was Unsubstantiated. One (1) was referred to the Planning Dept. Twenty (20) roadside cases, Six (6) private property cases, Twenty-two (22) are closed and Four (4) is still open and pending.
 - August 2024: 1020 lbs. of trash removed from the roads, Five (5) needles, and Thirty-three (33) tires and two (2) on rims were removed from the side of the roads.
- ◆ There are currently Fifty (50) open environmental compliance cases.

◆ **Total for 2024:**

- 172 total cases. 4 Illegal burns; 45 cases at private properties; 117 roadside clean-ups; and 6 coordinated clean-ups.
 - 6050 lbs. of trash removed from the sides of the road via compliance cases.
 - Tires: Ninety-seven (97) tires removed from the sides of the road; four (4) tires on rims.
 - Needles: Two hundred forty-two (242) removed along roadsides from January 1, 2024 to present.

Adopt-A-Road August 2024:

- ◆ Purchased new Adopt-A-Road signs to replace all existing signs that are currently in use to reflect the District's name change. Signs have been provided to the Bloomington Street Dept. for installation of the signs within city limits.
- ◆ For the month of August 2024, there were Five (5) Adopt-A-Road clean-ups completed.
 - Friends of Weimer Road; Weimer Road, Between Tapp Rd and Wapahani Park.
 - Ivy Tech; Daniels Way, Whole Road.
 - Berry Global; N. Loesch Rd, Between Profile Parkway and W. Vernal Pike.
 - Butler Winery; East Robinson Road, Between N. Tunnel Road and the end of the large "S" Curve.
 - WRD CAC; Old SR 37 South, Between Rhorer Rd. and Wayside Dr.
- ◆ For the month of August 2024 there was approximately Five (5) miles of road that were cleaned.
 - Each clean-up is for an adopted section of road that is approximately one (1) mile in length
- ◆ For the month of August 2024 approximately 210 lbs. of trash and 50 lbs. of recyclables removed from the sides of roads.
 - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weight.
- ◆ **YTD 2024 for the Adopt-A-Road:**
 - 50 clean-ups.
 - 2380 lbs. of trash.
 - 540 lbs. of recyclables.
 - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weights.

Monroe County Landfill Leachate Generation and Treatment Data

The below data is for the most recent six (6) months of operation

Month		March. '24	April '24	May '24	June '24	July '24	August '24	Total
Temp (° F)	High	81	89	88	97	92	96	
	Low	19	26	46	44	54	47	
	Avg	51	59	68	77	75	74	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	0	0
	Hauled Ellettsville	10,000	333,000	85,000	20,000	28,000	30,000	506,000
	Treated	597,895	612,348	430,724	485,946	0	0	2,126,913
	Total	607,895	945,348	515,724	505,946	28,000	30,000	2,632,913
Precipitation (in)		2.96	4.80	5.55	1.50	4.12	2.33	21.26
Hauling Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cost Ellettsville		\$530	\$17,956	\$4,680	\$1,325	\$1,506	\$1,590	\$27,587
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost		\$530	\$17,956	\$4,680	\$1,325	\$1,506	\$1,590	\$27,587
Gallons Per Acre Per Day (GPAD):				253.39				

**AS of February 15 2019, Bynum Fanyo Utilities began hauling leachate per the quote accepted by the Board on 2-14-19 and disposal cost is included in the hauling amount.

For comparison, below is the data for the same six (6) month period from the previous year

Month		March. '23	April '23	May '23	June '23	July '23	August '23	Total
Temp (° F)	High	79	87	88	96	96	96	
	Low	12	21	37	42	53	46	
	Avg	42	52	64	70	78	76	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	0	0
	Hauled Ellettsville	292,000	109,000	0	478,000	0	9,000	888,000
	Treated	631,550	571,869	350,619	0	0	0	1,554,038
	Total	923,550	680,869	350,619	478,000	0	9,000	2,442,038
Precipitation (in)		7.19	3.90	3.43	3.64	4.61	5.44	28.21
Hauling Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cost Ellettsville		\$15,784	\$7,378	\$0	\$25,631	\$25,631	\$498	\$74,922
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost		\$15,784	\$7,378	\$0	\$25,631	\$25,631	\$498	\$74,922
Gallons Per Acre Per Day (GPAD):				235.02				

Below is the cost savings realized from on-site leachate treatment for the current six (6) month period

Month	Treated	Hauled Dillman	Hauled Ellettsville	Total	Monthly Cost for Hauled	Cost w/o Treatment	Operational Costs	Cost Savings
March. '24	597,895	0	10,000	607,895	\$530	\$32,218	\$14,200	\$17,488
April '24	612,348	0	333,000	945,348	\$17,956	\$50,103	\$14,543	\$17,604
May '24	430,724	0	85,000	515,724	\$4,680	\$27,333	\$10,230	\$12,424
June '24	485,946	0	20,000	505,946	\$1,325	\$26,815	\$11,541	\$13,949
July '24	0	0	28,000	28,000	\$1,506	\$1,484	\$0	-\$22
August '24	0	0	30,000	30,000	\$1,590	\$1,506	\$0	-\$84
Total	2,126,913	0	506,000	2,632,913	\$27,587	\$139,460	\$50,514	\$61,359

* Leachate hauling and disposal costs are based on the following rates: as of March 1, 2022

Hauling and Disposal = \$223.00 per 4,200 gallon load

Hauling and Disposal = \$265.00 per 5,000 gallon load

** Temperature data is from the website National Weather Service (www.weather.gov) for zip code 47408