

AGENDA
BOARD OF DIRECTOR’S MEETING
of the
WASTE REDUCTION DISTRICT OF MONROE COUNTY

Nat U. Hill Meeting Room, Monroe County Courthouse
Bloomington, Indiana

Meeting Connection via Microsoft Teams

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNc4NDk5MmlzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d

Meeting ID: 241 991 848 721 Password: TnMCjx

Thursday November 14, 2024 4:00 pm

CALL TO ORDER

Page

1.	Board of Directors Attendance Roll Call**	N/A
2.	Executive Committee Meeting Minutes – September 30, 2024.....	2
3.	Request For Proposal Response Opening Meeting Minutes – October 31, 2024.....	4
4.	Approval of Board of Directors Meeting Minutes – October 10, 2024**	5
5.	Controller’s Report	
a.	Cash Flows.....	9
b.	Payroll and Claims**	16
c.	SBOA Financial Statements Audit Report.....	37
6.	Resolution 2024-11 To Amend Service Agreement for Multi-Dwelling Complex Composting Pilot Program**	62
7.	Resolution 2024-12 To Establish the 2025 District Holiday Schedule**	66
8.	Resolution 2024-13 Ordinance for Fixing Salaries for Calendar Year 2025**	71
9.	Resolution 2024-14 To Revise the Organizational Chart of the District**	84
10.	Back2Earth Composting Program Report.....	89
11.	CAC Report.....	100
12.	Department Reports	101
13.	Public Comment.....	N/A
14.	Comments from Directors.....	N/A

ADJOURN

MINUTES

Executive Committee Meeting

of the

Waste Reduction District of Monroe County

Monday September 30, 2024 4:30 p.m.

North Showers Building Room 100B, 501 N. Morton St, Bloomington, Indiana 47404

Meeting Connection via Microsoft Teams

[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTZIODhiZjgtZTUwYi00N2JiLTk4YWMtMTNiZjFkZjI0MTY5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

[join/19%3ameeting_ZTZIODhiZjgtZTUwYi00N2JiLTk4YWMtMTNiZjFkZjI0MTY5%40thread.v2/0?](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTZIODhiZjgtZTUwYi00N2JiLTk4YWMtMTNiZjFkZjI0MTY5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

[context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTZIODhiZjgtZTUwYi00N2JiLTk4YWMtMTNiZjFkZjI0MTY5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

[fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTZIODhiZjgtZTUwYi00N2JiLTk4YWMtMTNiZjFkZjI0MTY5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

Meeting ID: 259 149 698 97

Passcode: 7XhBiX

Members Present:

In Person: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary

Virtual: None

Members Absent: None

Staff Present:

In Person: Tom McGlasson Jr., Executive Director

Virtual: Cathy Martin, Controller

CAC Present:

In Person: Bill Goins, Member

Virtual: Joseph Wynia, Vice-Chairperson

Legal Counsel Present: None

McKim called the meeting order at 4:32 p.m.

Approval of Executive Committee Executive Session Minutes – September 4, 2024

Piedmont-Smith motioned to approve the meeting minutes; Githens seconded. Verbal vote was unanimous; motion passed.

Review of Board of Directors Meeting Minutes – September 12, 2024

Committee members discussed revisions previously provided to McGlasson.

SBOA Audit Update

Martin provided an update on the status of the current SBOA audit, and explained the difference between SBOA issuing a “management letter” and a “public comment” with regard to findings in an audit.

McGlasson stated he hoped to be contacted in the next few days to schedule the exit conference.

Staffing

McGlasson advised that the recently hired new Controller resigned today. He noted that committee members previously ranked the candidates and he is prepared to offer the job to the next candidate tomorrow.

McKim expressed concern that the limited hours may be an issue and that we should consider making it a forty (40) hour/week position. Discussion ensued concerning scheduled hours for the Controller, the hourly rate for the position and the budgetary impact.

McKim suggested that it be proposed to the Board to increase the schedule for the position to thirty-five (35) hours per week for the remainder of the year.

McGlasson and committee members discussed the current hourly wage for the position, if an increase is needed, and if so, when such an increase should be granted.

Committee members asked that increasing the position to thirty-five (35) hours per week be on the agenda for the Board to consider.

McGlasson advised the committee that staff will be proposing some reorganization that will alter the duties of a current position and create a new position specific to the compliance department. He noted that the compliance department has been managing roughly sixty (60) open cases at any given time for the past year and a half, some of which have become more time consuming with additional legal involvement. Additionally, another District employee has requested an additional increase above the seven percent (7%) included in next year's budget. Comparisons to similar City and County positions will be presented for consideration.

Back2Earth Program Update

Wynia stated Harmony School has requested to participate, and since it is not a multi-dwelling complex there were questions as to whether it would qualify. McGlasson was going to look into the legal aspects of allowing the school's participation. There are also questions regarding ending the current agreement and entering into a new agreement for the additional funding budgeted for 2025 to expand and continue the program.

Discussion ensued concerning the term of the initial agreement, allowing Harmony School to participate, potential modifications to the initial agreement, and the need for legal counsel and the City to approve of any modifications.

All Other Items Deemed Appropriate For Executive Committee Discussion

McGlasson advised that the current vendor for the services covered by the recently issued RFP contacted him to ask if the Board would consider amending the issued RFP to state that the Board will reject any and all bids if they do not put the District in a better financial position. He noted that the issued RFP does state that the District reserves the right to reject any and all bids. Committee members did not agree to have such an item on the Board meeting agenda.

McGlasson informed the committee that the District's used oil vendor has advised that the used oil tanks at the recycling centers have too much non-petroleum fluid in them, and therefore the liquid is not a product they can recycle. The District will have to pay \$1.40 per gallon for disposal of the product that is not recyclable plus transportation costs. Staff will be posting signage at all sites and take other educational outreach steps in an effort to get customers to only put used oil in the tanks. Until the situation is corrected, the District will incur costs associated with used oil recycling that are not normally incurred.

McKim stated that the disposal of lithium ion batteries is an issue that the District needs to research, as these batteries are becoming more prevalent. McGlasson stated that staff has been investigating this and will provide an update at the Board meeting.

McGlasson stated that Electronics Recycling International's Indianapolis location is pursuing a grant for a new solar panel recycling technology.

Meeting adjourned at 5:38 p.m.



Signed – Executive Committee Member
Meeting Minutes of September 30, 2024

Minutes

Waste Reduction District of Monroe County

Request for Proposal Opening

Request for Proposal for Recycling Processing, MSW Disposal, and Material Hauling Services

Thursday October 31, 2024 2:00 p.m.

North Showers Building Room 100B, 501 N. Morton St, Bloomington, Indiana 47404

Meeting Connection via Microsoft Teams

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MWlxNWFIMDktYjczMS00YTJkLWJjOWUtMjk0YjM3YjJhZjUw%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d

Meeting ID: 217 603 651 229 Passcode: tPRTYo

Staff Present:

In-Person: Tom McGlasson Jr, Executive Director; Joey Long, Operations Director

Virtually: None

Board of Directors Members Present:

In Person: Penny Githens, Secretary

Virtually: None

Legal Counsel Present: None

McGlasson called the meeting to order at 2:03 p.m.

Opening of Responses to Request for Proposal for Recycling Processing, MSW Disposal, and Material Hauling Services

McGlasson announced two (2) responses were received; the first from Republic Services of Indiana, dba Hoosier Disposal and Recycling, and the second from Rumpke Waste and Recycling. He opened the responses in the order they were received.

At the request of a representative of Rumpke Waste and Recycling, McGlasson announced that the Republic Services of Indiana response was to continue the terms of the existing agreement and he announced the pricing terms of the agreement. He read the pricing terms including in the Rumpke Waste and Recycling response. He noted that an alternative proposal was included that required that Rumpke service all District locations and read the pricing terms of the alternative proposal.

McGlasson adjourned the meeting at 2:14 p.m.



Tom McGlasson Jr., RFP Opening Meeting Minutes of October 31, 2024

Minutes

Waste Reduction District of Monroe County

Board of Directors

Thursday October 10, 2024 4:00 p.m.

Nat U. Hill Meeting Room, Monroe County Courthouse

Meeting Connection via Microsoft Teams

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNTc4NDk5MmlzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d

Meeting ID: 241 991 848 721 Passcode: TnMCjx

Community Access Television Services (CATS) provide a public access recording of this meeting in its entirety that is free to view online at www.catstv.net

The following minutes reference the meeting packet for this date, including department reports and resolutions.

Members Present:

In Person: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary; Lee Jones, Director; Dan Swafford, Director

Virtually: Julie Thomas, Director

Members Absent: Kerry Thomson, Director

Staff Present:

In-Person: Tom McGlasson Jr, Executive Director; Theresa Goins, Controller in training

Virtually: Cathy Martin, Controller

Legal Counsel Present: None

CAC Present:

In Person: Joseph Wynia, Vice-Chairperson; Bill Goins, Member

Virtually: None

McKim called the meeting to order at 4:04 p.m., and announced that agenda item number 7 (#7), Resolution 2024-11 *To Amend Service Agreement for Multi-Dwelling Complex Composting Pilot Program*, is being pulled from the agenda, noting that we are waiting on input from the City legal department.

Executive Committee Meeting Minutes – September 4, 2024

For information only. No comments or questions.

Board of Directors Meeting Minutes – September 12, 2024, 2024

Githens motioned to approve; Piedmont-Smith seconded. Roll call vote was five (5) ayes (McKim, Thomas, Piedmont-Smith, Githens, Jones) and one (1) abstention (Swafford); motion passed.

Controller Position

McGlasson stated that the Executive Committee has offered the Controller position to Ms. Theresa Goins, and she started a week ago and has been training with Martin. Per the Board's action at the August meeting, the hiring of Goins is being presented to the Board for ratification. The Executive Committee also expressed an interest in increasing the scheduled hours from thirty (30) per week to thirty-five (35) per week. He noted that adequate funds are available in the Personnel Services category if the Board wishes to allow for those increased hours.

Githens motioned to ratify the appointment of Theresa Goins to the Controller position; Piedmont-Smith seconded. Roll call vote was unanimous; motion passed.

Githens motioned to increase the weekly hours for this position from thirty (30) to thirty-five (35); Swafford seconded. Githens noted that this was recommended by Martin. McKim stated it is already budgeted for thirty-five (35) hours per week in 2025. Roll call vote was unanimous; motioned passed.

Controller's Report**a. Cash Flows**

Martin provided updated cash flow balances as presented in the meeting packet.

b. Payroll and Claims

Martin presented payroll and claims for approval included in the meeting packet in the amount of \$166,614.83, and one (1) claim this week emailed to the Board on Wednesday in the amount of \$360.00. The total amount of payroll and claims submitted for approval is \$166,974.83.

Piedmont-Smith motioned to approve payroll and claims as presented; Githens seconded. No public comment. Roll call vote was unanimous; motion passed.

Board members and McGlasson thanked Martin for her service and wished her a happy retirement.

Back2Earth Composting Pilot Update

Wynia referred to the information included in the packet and advised the Board of interest expressed in the program by Harmony School, the need for the agreement to be amended to allow their participation, and that the City needs to agree to such an amendment. He summarized discussions he has had with McGlasson regarding entering the second phase of funding budgeted for 2025 and how best to transition from the current phase to the next.

McGlasson stated that he has spoken with the City's Sustainable and Economic Development department concerning Harmony School, and they are in favor of allowing them to participate but wanted their legal department to review the current agreement and proposed amendment.

He explained the term of the current agreement and how it might be beneficial to terminate it early and enter into a new agreement in early 2025 for the funds budgeted in 2025.

Piedmont-Smith asked if at the December meeting Wynia could report for the currently participating sites the amount of waste diverted and number of participating residents. Wynia confirmed, noting that such a report is included in the current agreement.

Githens stated Harmony School was discussed at the Executive Committee meeting and she is in favor of allowing them to participate.

CAC Report

Wynia apologized for the lack of a written report in the packet. He reported on CAC members attending the AISWMD conference in Bloomington and displayed identification badges for CAC members purchased with the supplies appropriation requested in the 2024 budget.

Department Reports

McGlasson referred to the written report included in the packet. He noted that the County Council public hearing for the budget was this past Tuesday, the SBOA audit was recently completed and the exit conference will be scheduled soon, and that the District is working the City of Bloomington and City of Bloomington Utilities (CBU) to acquire a small part of the parcel of land owned by CBU immediately West of the South Walnut Recycling Center.

Githens expressed concern that Comcast's subscribership has been decreasing and that the District should consider expanding to other internet providers in addition to Comcast.

McGlasson concurred.

Long highlighted items from the written report in the packet, noting that the Materials for the Arts was recently featured on a local podcast. He reported on the issues being faced with regard to the collection and recycling of lithium ion batteries and staff's efforts to find options for the larger lithium ion batteries now present in the residential waste stream. He continued that the District is having issues with contamination of the used oil collected and that signage and education will be needed to correct the issue. At the Rural sites, staff is working hard to reduce the number of roll off box hauls needed for the materials collected.

Piedmont-Smith stated that Innerstates is the podcast that featured the Materials for the Arts program and she was able to hear part of it and is pleased for the interest in the program and feels it is great publicity.

Discussion ensued regarding lithium ion batteries and used oil contamination.

Paulsen gave an update to the written report in the packet; IDEM has accepted the May groundwater report and agreed with the recommendations of our new statistician company, Atlas, which will include removing eight (8) parameters from our short list events, although they will still be included in the long list events. Staff is working to eradicate vegetation from the leachate holding pond.

Public Comment

None.

Comments from Directors

Githens reminded the public that the Hoosier Hills Food Bank book sale starts a week from today, this is a great way the community supports reducing, recycling and reusing different items.

Piedmont-Smith welcomed new Controller Theresa Goins, and thanked Martin for her excellent service.

McKim adjourned the meeting at 4:45 p.m.

Signed – Board Member

BOD Meeting Minutes of October 10, 2024

DATE: 11/14/2024
 TO: MCSWMD Board of Directors
 FROM: Theresa Goins, Controller
 SUBJECT: Cash Flow Summary



	Beginning Balance 1-Jan-24	Revenue YTD as of 31-Oct-24	Expense YTD as of 31-Oct-24	Balance YTD as of 31-Oct-24
Operating	4,174,902.56	2,070,474.97	2,111,234.26	4,134,143.27
Closure Bond Debt	142,169.97	192,341.56	304,128.02	30,383.51
Capital	45,704.33	192.56		45,896.89
Landfill/Post Closure	757,825.38	42,870.83	12,669.08	788,027.13

Date: 11/14/24
 To: MCSWMD Board of Directors
 From: Theresa Goins, Controller
 Subject: Operating Fund Cash Flow Statement

Begin Balance: 4,174,902.56

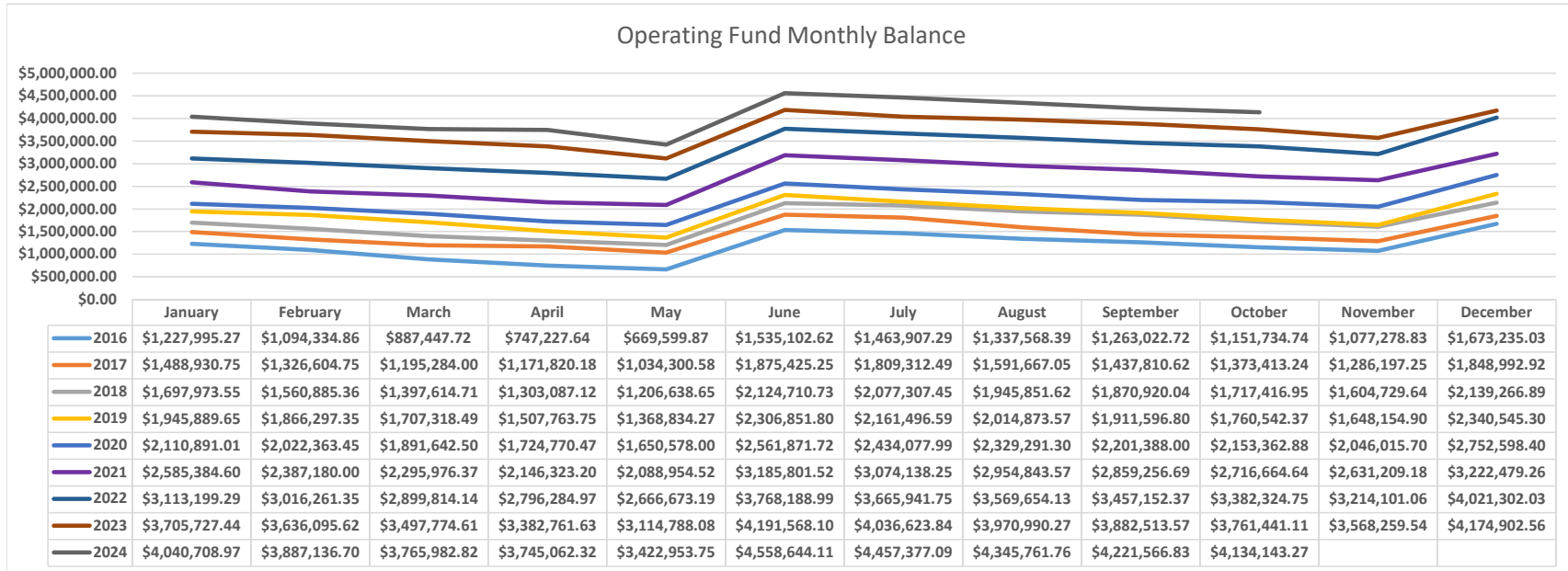
REVENUE	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	2023 Encumbered	YTD Actual Less Budget	Percent Remaining
Property Tax	0.00	0.00	0.00	0.00	0.00	1,237,719.11	0.00	0.00	0.00	0.00	0.00	0.00	1,237,719.11	2,157,913.00		-920,193.89	42.64%
Excise Tax						53,519.20						0.00	53,519.20	103,635.00		-50,115.80	48.36%
CVET						4,182.98						0.00	4,182.98	8,481.00		-4,298.02	50.68%
Glass Recycling	5,843.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,843.45	8,250.00		-2,406.55	29.17%
Metal Recycling	4,938.34	6,233.30	5,136.76	5,857.88	7,567.74	6,113.70	5,807.41	623.86	6,696.18	4,586.29	0.00	0.00	53,561.46	70,000.00		-16,438.54	23.48%
Battery Recycling	0.00	0.00	295.20	341.60	0.00	0.00	468.72	359.67	0.00	311.04	0.00	0.00	1,776.23	2,000.00		-223.77	11.19%
Freon	420.00	300.00	400.00	920.00	1,120.00	1,100.00	1,200.00	1,040.00	840.00	640.00	0.00	0.00	7,980.00	5,500.00		2,480.00	-45.09%
Green Business	6,050.00	3,050.00	400.00	-400.00	1,090.00	0.00	250.00	50.00	0.00	0.00	0.00	0.00	10,490.00	20,000.00		-9,510.00	47.55%
Toter's													0.00				
Orange Bags	14,109.03	16,465.06	38,135.45	25,919.93	17,488.45	34,314.06	20,531.35	22,353.06	18,417.60	21,159.23	0.00	0.00	228,893.22	278,500.00		-49,606.78	17.81%
CESQG	1,111.60	110.21	892.24	1,029.78	261.42	173.36	737.58	443.92	1,251.66	237.13	0.00	0.00	6,248.90	12,000.00		-5,751.10	47.93%
Paint	395.00	614.00	320.00	2,454.00	711.64	355.87	668.96	485.99	335.65	730.55	0.00	0.00	7,071.66	7,000.00		71.66	-1.02%
Rental	1,820.00	0.00	393.08	0.00	1,951.00	0.00	1,950.00	103.60	0.00	1,950.00	0.00	0.00	8,167.68	8,000.00		167.68	-2.10%
Refund/Misc/Donation	1,022.94	5,006.00	6,599.00	150.00	1,483.49	749.00	27.21	4.46	974.61	3,320.00	0.00	0.00	19,336.71	0.00			
Host Fee	54,431.49	12,871.18	12,828.42	51,933.01	15,247.38	17,027.15	55,923.83	23,407.26	22,822.77	44,685.22	0.00	0.00	311,177.71	300,000.00		11,177.71	-3.73%
E-Waste	0.00	1,880.00	2,080.00	2,384.00	3,200.00	2,520.00	3,100.00	2,760.00	2,420.00	2,280.00	0.00	0.00	22,624.00	25,000.00		-2,376.00	9.50%
Waste Tires	38.00	48.00	175.00	151.00	195.00	240.00	267.00	259.00	31.00	242.00	0.00	0.00	1,646.00	1,500.00		146.00	-9.73%
Interest	9,969.44	8,353.80	8,018.76	8,582.84	8,109.84	7,693.46	10,805.21	9,574.58	9,606.23	9,372.50			90,086.66				
Insurance													0.00				
TOTAL REVENUE	100,149.29	54,931.55	75,673.91	99,474.04	58,425.96	1,365,707.89	101,737.27	61,465.40	63,395.70	89,513.96	0.00	0.00	2,070,474.97	3,007,779.00		-937,304.03	31.16%

EXPENSE	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	2023 Encumbered	YTD Actual Less Budget	Percent Remaining
Personnel Services																	
Salaries and Wages	68,896.45	71,745.11	74,778.55	75,035.55	107,971.67	71,933.08	71,443.76	73,375.06	70,481.58	71,875.63	0.00	0.00	757,536.44	957,330.00		-199,793.56	20.87%
Employee Benefits	5,974.74	5,014.49	5,285.13	6,262.46	7,613.34	5,080.57	5,358.95	5,205.48	4,991.59	5,164.84	0.00	0.00	55,951.59	75,735.00		-19,783.41	26.12%
District Insurance	20,070.62	20,004.14	19,231.03	9,631.76	0.00	9,185.31	18,402.88	18,041.53	17,647.92	17,647.92	0.00	0.00	149,863.11	410,000.00		-260,136.89	63.45%
Longevity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Wellness Clinic-Activate	0.00	4,399.68	0.00	0.00	4,399.68	0.00	0.00	8,617.98	0.00	0.00	0.00	0.00	17,417.34	18,150.00		-732.66	4.04%
Retirement	7,059.81	7,328.91	7,283.92	7,270.99	10,944.06	7,059.27	7,017.73	6,931.19	6,863.43	7,171.03	0.00	0.00	74,930.34	96,430.00		-21,499.66	22.30%
HSA	10,000.00	10,000.00	10,000.00	-25,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00				
Sub-total	112,001.62	118,492.33	116,578.63	73,200.76	130,928.75	93,258.23	102,223.32	112,171.24	99,984.52	101,859.42	0.00	0.00	1,060,698.82	1,557,645.00		-496,946.18	31.90%
Supplies																	
Office Supplies	207.99	189.03	853.44	397.04	250.13	163.38	65.99	42.57	129.98	207.46	0.00	0.00	2,507.01	5,350.00		-2,842.99	53.14%
Operating Supplies	1,609.52	1,729.80	18,089.49	400.19	6,325.99	5,923.84	6,956.51	1,298.81	926.52	8,494.61	0.00	0.00	51,755.28	54,800.00		-3,044.72	5.56%
Repair and Maintenance	60.42	484.28	240.12	0.00	199.71	0.00	0.00	122.88	2,788.75	0.00	0.00	0.00	3,896.16	23,050.00		-19,153.84	83.10%
Other Supplies	41,894.19	415.65	2,913.56	374.78	56,655.68	981.00	0.00	286.38	2,300.00	2,113.67	0.00	0.00	107,934.91	115,900.00		-7,965.09	6.87%
Sub-total	43,772.12	2,818.76	22,096.61	1,172.01	63,431.51	7,068.22	7,022.50	1,750.64	6,145.25	10,815.74	0.00	0.00	166,093.36	199,100.00		-33,006.64	16.58%
Other Services & Charges																	
Professional Services	6,395.66	24,079.00	963.70	9,111.90	60,800.29	21,865.10	10,773.99	18,985.91	4,324.80	18,709.45	0.00	0.00	176,009.80	254,000.00		-77,990.20	30.70%
Comm & Transportation	1,914.36	896.66	1,639.28	1,347.32	1,926.18	707.32	5,689.57	2,091.64	2,509.70	-3,281.28	0.00	0.00	15,440.75	35,150.00		-19,709.25	56.07%
Printing and Advertising	1,409.97	2,918.01	1,695.79	1,275.01	2,418.23	1,092.40	1,306.75	1,934.02	869.43	2,233.88	0.00	0.00	17,153.49	23,050.00		-5,896.51	25.58%
Insur/Worker's Comp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	102,500.00			-102,500.00	100.00%
Utility Services	3,464.39	3,583.58	3,656.96	1,289.16	4,292.95	2,416.70	2,880.80	2,591.97	1,143.24	2,492.50	0.00	0.00	27,812.25	54,500.00		-26,687.75	48.97%
Repair & Maintenance	3,602.60	16,763.33	10,701.74	15,632.03	6,133.51	9,640.37	6,619.10	1,895.50	2,654.47	1,001.51	0.00	0.00	74,644.16	93,250.00		-18,605.84	19.95%
Other Services & Charges	34,440.42	32,886.95	37,750.40	26,432.70	50,938.08	49,751.84	42,309.54	29,837.44	37,842.80	34,469.39	0.00	0.00	376,659.56	634,600.00		-257,940.44	40.65%
Sub-total	57,445.64	89,384.97	63,297.04	61,326.81	134,073.48	101,657.81	76,087.99	63,854.72	55,885.68	61,921.45	0.00	0.00	764,935.59	1,297,050.00	0.00	-532,114.41	41.02%
Capital Outlay																	
Land													0.00				
Imprvmt O.T. Buildings													0.00				
Machinery / Equipment													0.00				
Building Improvements													0.00				
Computer Equipment		1,210.00	3,310.00										4,520.00				
Vehicle Purchases/Lease													0.00				
Other Capital Outlays													0.00	10,000.00			
Cum Capital													0.00				
Sub-total	0.00	1,210.00	3,310.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,520.00	10,000.00		-5,480.00	54.80%
Payroll Liability Clearing	2,523.50	-3,402.24	-8,454.49	-15,305.04	51,346.79	28,787.27	17,670.48	-4,695.87	25,575.18	2,340.91	0.00	0.00	96,386.49				
Total Expenses	215,742.88	208,503.82	196,827.79	120,394.54	379,780.53	230,771.53	203,004.29	173,080.73	187,590.63	176,937.52	0.00	0.00	2,092,634.26	3,063,795.00	0.00	-971,160.74	31.70%

Transf to Debt	18,600.00												18,600.00				
-----------------------	------------------	--	--	--	--	--	--	--	--	--	--	--	------------------	--	--	--	--

Ending Balance 4,134,143.27
 GL Balance 4,134,143.27
 Difference 0.00

WASTE REDUCTION DISTRICT OF MONROE COUNTY





Date: 11/14/2024
 To: MCSWMD Board of Directors
 From: Theresa Goins, Controller
 Subject: Bond Debt Cash Flow

Begin Balance 142,169.97

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	Add'l Approp	YTD Actual Less Budget	Percent Remaining
REVENUE																	
Interest	130.62	4.08	4.26	4.72	4.57	57.45	128.87	0.00	0.00	0.00			334.57				
Debt Service Tax						165,695.61							165,695.61	292,565.00		-126,869.39	43.36%
Excise Tax						7,152.36							7,152.36	11,555.00		-4,402.64	38.10%
Cvet						559.02							559.02	650.00		-90.98	14.00%
Transfer IN	18,600.00												18,600.00			18,600.00	
Total Revenue	18,730.62	4.08	4.26	4.72	4.57	173,464.44	128.87	0.00	0.00	0.00	0.00	0.00	192,341.56	304,770.00		-112,428.44	-36.89%

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	Add'l Approp	YTD Actual Less Budget	Percent Remaining
EXPENSE																	
Principal	140,000.00						145,000.00	0.00	0.00	0.00			285,000.00	285,000.00		0.00	0.00%
Interest	10,385.00						8,985.00						19,370.00	19,370.00		0.00	0.00%
Agency Fee													0.00	400.00		-400.00	100.00%
Transfer Out		-241.98	483.96										241.98			241.98	
Total Expenses	150,385.00	-241.98	0.00	0.00	0.00	0.00	153,985.00	0.00	0.00	0.00	0.00	0.00	304,128.02	304,770.00		641.98	0.21%

End Balance 30,383.51



Date: 11/14/2024
 To: MCSWMD Board of Directors
 From: Theresa Goins, Controller
 Subject: Capital Cash Flow

Begin Balance 45,704.33

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	Budget Less YTD	Percent Remaining
REVENUE															
Interest	20.66	18.16	18.17	20.06	19.44	17.57	20.71	18.84	19.47	19.48					
Transfer IN															
Total Revenue	20.66	18.16	18.17	20.06	19.44	17.57	20.71	18.84	19.47	19.48	0.00	0.00	192.56		
EXPENSE															
Improvements															
Total Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

End Balance 45,896.89

**WASTE REDUCTION
DISTRICT of MONROE
COUNTY**

Date: 11/14/2024
 To: MCSWMD Board of Directors
 From: Theresa Goins, Controller
 Subject: Landfill Postclosure Trust Fund Cash Flow

Begin Balance: 757,825.38

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD
REVENUE													
Interest	5,300.68	1,541.96	2,223.83	1,875.28	1,077.48	426.39	3,671.50	630.82	4,072.37	2,152.92			22,973.23
Dividend													0.00
Gain on Investment	465.63		915.53		3,312.52	2,172.29	5,759.32	3,993.98	3,278.33				19,897.60
Transfer													
Total Revenue													42,870.83

EXPENSE													
Bank Fee's	315.76	318.03	317.53	318.71	318.33	620.03	320.85	324.65	326.44	329.37			3,509.70
Loss on Investment		2,420.18		2,459.60						4,279.60			9,159.38
Market Value Adjustment													0.00
Transfer													
Total Expenses													12,669.08

End Balance: 788,027.13

**WASTE REDUCTION
DISTRICT OF MONROE
COUNTY**

Date: November 8, 2024
 To: MCSWMD Board of Directors
 From: Theresa Goins, Controller
 RE: **Summary of Payroll and Claims**

Claims Processed Week of 10/14/2024

Pre-Approved Claims Approved Under Resolution 2022-02

Accounts Payable Claims	\$9,369.26
Payroll (Includes Longevity)	\$26,561.82
Payroll Claims	\$12,354.17
Sub-Total	<u>\$48,285.25</u>

Pre-Approved Claims Approved by Board Chair or Designee 10/17/2024 \$14,706.07

TOTAL \$62,991.32

Claims Processed Week of 10/28/2024

Pre-Approved Claims Approved Under Resolution 2022-02

Accounts Payable Claims	\$60,229.57
Payroll (Includes Longevity)	\$29,501.08
Payroll Claims	\$13,463.55
Sub-Total	<u>\$103,194.20</u>

Pre-Approved Claims Approved by Board Chair or Designee 10/31/2024 \$6,846.21

TOTAL \$110,040.41

**Total Pre-Approved Payroll and Accounts Payable Claims Included in
 Board of Directors meeting packet for the November 14, 2024 meeting: \$173,031.73**

We have examined the claims summarized above and approve the submission of said claims to the Board of Directors for review and approval:


 Tom McGlasson Jr., Executive Director


 Theresa Goins, Controller

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
[-] Docket Date : 10/18/2024 (80 Items, 24,236.33)											
[+] Bundle : 101824B (31 Items, 14,706.07)											
[-] Bundle : 101824R (47 Items, 9,369.26)											
Regular Docket (Pending)	1000	30190	00000	0005	137.85	001	000391	B-Tech Fire & Security	38459	10/01/2024	Qtr Monitoring Fire Alarm - 11/1/24-1/31/25
Regular Docket (Pending)	1000	30190	00000	0001	105.00	001	000391	B-Tech Fire & Security	38459	10/01/2024	Qtr Monitoring Security Alarm - 11/1/24-1/31/25
Regular Docket (Pending)	1000	30740	00000	0001	379.00	001	000429	Canon	35577798	10/12/2024	OCT-24 Monthly Copier/Printer Rental
Regular Docket (Pending)	1000	30520	00000	0005	9.61	001	000489	CenterPoint Energy	OCT-24 - HHW	10/08/2024	OCT-24 Monthly Gas - HHW
Regular Docket (Pending)	1000	30520	00000	0004	19.51	001	000489	CenterPoint Energy	OCT-24 RRC	10/08/2024	OCT-24 Monthly Gas - RRC
Regular Docket (Pending)	1000	30520	00000	0001	54.14	001	000489	CenterPoint Energy	OCT-24 Admin	10/08/2024	OCT-24 Monthly Gas - Admin
Regular Docket (Pending)	1000	20220	00000	0005	94.13	001	000117	Cintas Corp	5228612076	09/06/2024	First Aid Supplies - HHW
Regular Docket (Pending)	1000	30740	00000	0004	126.00	001	000117	Cintas Corp	9290132543	10/30/2024	Montly Lease AED - S. Walnut RRC
Regular Docket (Pending)	1000	20220	00000	0004	38.08	001	000117	Cintas Corp	5228612027	09/06/2024	First Aid Supplies - S. Walnut RRC
Regular Docket (Pending)	1000	30740	00000	0006	126.00	001	000117	Cintas Corp	9290136255	09/30/2024	Monthly Lease AED - Ellettsville
Regular Docket (Pending)	1000	20220	00000	0006	42.38	001	000117	Cintas Corp	5230885739	09/20/2024	First Aid Supplies - Ellettsville
Regular Docket (Pending)	1000	30740	00000	0006	126.00	001	000117	Cintas Corp	9290130549	09/30/2024	Monthly Lease AED - Dillman
Regular Docket (Pending)	1000	20220	00000	0006	35.15	001	000117	Cintas Corp	5229255481	09/11/2024	First Aid Supplies - Dillman
Regular Docket (Pending)	1000	30740	00000	0006	126.00	001	000117	Cintas Corp	9290130101	09/30/2024	Monthly Lease AED - Oard
Regular Docket (Pending)	1000	20220	00000	0006	122.51	001	000117	Cintas Corp	5228187259	09/04/2024	First Aid Supplies - Oard
Regular Docket (Pending)	1000	30740	00000	0006	126.00	001	000117	Cintas Corp	9290132425	09/30/2024	Monthly Lease AED - Bethel
Regular Docket (Pending)	1000	20220	00000	0006	17.71	001	000117	Cintas Corp	5230887384	09/20/2024	First Aid Supplies - Bethel
Regular Docket (Pending)	1000	30740	00000	0001	126.00	001	000117	Cintas Corp	9290159200	09/30/2024	Monthly Lease AED - Admin

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
Regular Docket (Pending)	1000	30690	00000	0004	20.83	001	000117	Cintas Corp	4206243831	09/25/2024	Weekly Rugs & Towels - HHW
Regular Docket (Pending)	1000	30690	00000	0004	40.41	001	000117	Cintas Corp	4206243831	09/25/2024	Weekly Rugs & Towels - RRC
Regular Docket (Pending)	1000	30690	00000	0005	20.83	001	000117	Cintas Corp	4205519501	09/18/2024	Weekly Rugs & Towels - HHW
Regular Docket (Pending)	1000	30690	00000	0004	40.41	001	000117	Cintas Corp	4205519501	09/18/2024	Weekly Rugs & Towels - RRC
Regular Docket (Pending)	1000	30690	00000	0005	20.83	001	000117	Cintas Corp	4204830104	09/11/2024	Weekly Rugs & Towels - HHW
Regular Docket (Pending)	1000	30690	00000	0004	40.41	001	000117	Cintas Corp	4204830104	09/11/2024	Weekly Rugs & Towels - RRC
Regular Docket (Pending)	1000	20220	00000	0001	41.54	001	000117	Cintas Corp	5228612022	09/09/2024	First Aid Supplies - Admin
Regular Docket (Pending)	1000	30690	00000	0005	20.83	001	000117	Cintas Corp	4203993639	09/04/2024	Weekly Rugs & Towels - HHW
Regular Docket (Pending)	1000	30690	00000	0004	40.41	001	000117	Cintas Corp	4203993639	09/04/2024	Weekly Rugs & Towels - RRC
Regular Docket (Pending)	1000	30740	00000	0002	126.00	001	000117	Cintas Corp	9290175939	09/30/2024	Monthly Lease AED - Landfill
Regular Docket (Pending)	1000	20220	00000	0002	13.69	001	000117	Cintas Corp	5230887314	09/20/2024	First Aid Supplies - Landfill
Regular Docket (Pending)	1000	30530	00000	0005	32.00	001	000039	City of Bloomington Utilities	SEP-2024	10/01/2024	Monthly Utilities - HHW 9/1-30/24
Regular Docket (Pending)	1000	30530	00000	0004	64.96	001	000039	City of Bloomington Utilities	SEP-2024	10/01/2024	Monthly Utilities - RRC 9/1-30/24
Regular Docket (Pending)	1000	30530	00000	0001	196.86	001	000039	City of Bloomington Utilities	SEP-2024	10/01/2024	Monthly Utilities - Admin 9/1-30/24
Regular Docket (Pending)	1000	30510	00000	0006	141.60	001	000019	Duke Energy	AUG/SEP 2024		Monthly Energy - Oard
Regular Docket (Pending)	1000	30510	00000	0006	127.87	001	000019	Duke Energy	SEP/OCT 2024	10/10/2024	Monthly Energy - Bethel
Regular Docket (Pending)	1000	30510	00000	0006	106.34	001	000019	Duke Energy	AUG/SEP 2024	09/30/2024	Monthly Energy - Dillman
Regular Docket (Pending)	1000	30320	00000	0001	250.36	001	000474	Effectv	CC346183	09/29/2024	Monthly Premium Digital Adv
Regular Docket (Pending)	1000	30320	00000	0001	549.91	001	000474	Effectv	CC345117	09/29/2024	Monthly TV Advertisements
Regular Docket (Pending)	1000	30740	00000	0006	4,115.00	001	000047	Hobbs Equipment Inc	83992	10/01/2024	Monthly Compactor Rental - 4 sites

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes	
Regular Docket (Pending)	1000	30740	00000	0004	320.00	001	000047	Hobbs Equipment Inc	83992	10/01/2024	Monthly Compactor Rental - S Walnut	
Regular Docket (Pending)	1000	04130	00000	0007	673.51	001	000278	Lincoln National Life	4757757331	10/10/2024	Monthly Employee Disability (11/1-30/24) Acct#: MCSW2-BL-1514711	
Regular Docket (Pending)	1000	30210	00000	0015	21.03	001	000546	Spectrum VoIP	451970	10/15/2024	Monthly Telephone & Internet - all depts	
Regular Docket (Pending)	1000	30210	00000	0008	47.90	001	000546	Spectrum VoIP	451970	10/15/2024	Monthly Telephone & Internet - all depts	
Regular Docket (Pending)	1000	30210	00000	0005	47.90	001	000546	Spectrum VoIP	451970	10/15/2024	Monthly Telephone & Internet - all depts	
Regular Docket (Pending)	1000	30210	00000	0004	90.24	001	000546	Spectrum VoIP	451970	10/15/2024	Monthly Telephone & Internet - all depts	
Regular Docket (Pending)	1000	30210	00000	0001	98.33	001	000546	Spectrum VoIP	451970	10/15/2024	Monthly Telephone & Internet - all depts	
Regular Docket (Pending)	1000	30210	00000	0006	225.32	001	000534	Verizon	9975738039	10/15/2024	Monthly Site Phones - service 8/8/24 - 9/7/24	
Regular Docket (Pending)	1000	30530	00000	0002	22.87	001	000112	Washington Township Water Corp	AUG/SEP-2024	09/28/2024	Water - Landfill 8/29/24 - 9/27/24	
					9,369.26							

Balance Register - Summary by Location & Pay Group

Waste Reduction District Monroe County

Check Date: 10/18/2024 Normal

Location	Pay Group	Normal	NCFB	Total Gross
01 MO Admin	Hourly	2,847.87	0.00	2,847.87
01 MO Admin	Salary	5,136.11	0.00	5,136.11
Total: 01 MO Admin		7,983.98	0.00	7,983.98
04 RRC Recycling	Hourly	7,374.40	0.00	7,374.40
04 RRC Recycling	Salary	2,332.91	0.00	2,332.91
Total: 04 RRC Recycling		9,707.31	0.00	9,707.31
05 HW Haz Waste	Hourly	2,818.40	0.00	2,818.40
Total: 05 HW Haz Waste		2,818.40	0.00	2,818.40
06 Recycling & SW Station	Hourly	5,350.50	0.00	5,350.50
06 Recycling & SW Station	Part Time	2,269.26	0.00	2,269.26
Total: 06 Recycling & SW Station		7,619.76	0.00	7,619.76
08 MO Compliance	Hourly	1,516.80	0.00	1,516.80
08 MO Compliance	Salary	4,038.46	0.00	4,038.46
Total: 08 MO Compliance		5,555.26	0.00	5,555.26
15 Accounting	Hourly	3,375.75	0.00	3,375.75
Total: 15 Accounting		3,375.75	0.00	3,375.75
Grand Total		37,060.46	0.00	37,060.46

Other Totals

Gross:	37,060.46
Net:	26,561.82
Check Amount:	0.00
Employee Direct Deposit:	26,561.82
Employer Direct Deposit:	0.00
Total Direct Deposit:	26,561.82
Distributed Gross:	37,060.46
Medicare Gross:	34,444.58
OASDI Gross:	34,444.58
Taxable Gross:	34,415.58

Docket Voucher Register

Waste Reduction District Monroe County

Check Date: 10/18/2024

Approval Date: 10/15/2024

Prerun Date	PO	Mode	Invoice			Budget		Amount	Description	Check Total
				Bank	Check	Account Code	Vendor Name			
10/18/2024				001	E	5100.04410.00000.0000	German American-HSA	75.00	DDClr-HSA	75.00
10/18/2024				001	E	1000.10340.00000.0001	John Hancock	877.33	DDClr-JH Retire	952.33
10/18/2024				001	E	1000.10340.00000.0004	John Hancock	1,067.81	DDClr-JH Retire	2,020.14
10/18/2024				001	E	1000.10340.00000.0005	John Hancock	310.03	DDClr-JH Retire	2,330.17
10/18/2024				001	E	1000.10340.00000.0006	John Hancock	500.49	DDClr-JH Retire	2,830.66
10/18/2024				001	E	1000.10340.00000.0008	John Hancock	611.08	DDClr-JH Retire	3,441.74
10/18/2024				001	E	1000.10340.00000.0015	John Hancock	350.40	DDClr-JH Retire	3,792.14
10/18/2024				001	E	5100.07300.00000.0000	John Hancock	421.98	DDClr-JH loan	4,214.12
10/18/2024				001	E	1000.10310.00000.0001	United States Treasury	469.13	DDClr-FICA	4,683.25
10/18/2024				001	E	1000.10310.00000.0004	United States Treasury	555.06	DDClr-FICA	5,238.31
10/18/2024				001	E	1000.10310.00000.0005	United States Treasury	150.24	DDClr-FICA	5,388.55
10/18/2024				001	E	1000.10310.00000.0006	United States Treasury	430.51	DDClr-FICA	5,819.06
10/18/2024				001	E	1000.10310.00000.0008	United States Treasury	327.37	DDClr-FICA	6,146.43
10/18/2024				001	E	1000.10310.00000.0015	United States Treasury	203.25	DDClr-FICA	6,349.68
10/18/2024				001	E	1000.10311.00000.0001	United States Treasury	109.72	DDClr-Medicare	6,459.40
10/18/2024				001	E	1000.10311.00000.0004	United States Treasury	129.80	DDClr-Medicare	6,589.20
10/18/2024				001	E	1000.10311.00000.0005	United States Treasury	35.14	DDClr-Medicare	6,624.34
10/18/2024				001	E	1000.10311.00000.0006	United States Treasury	100.71	DDClr-Medicare	6,725.05
10/18/2024				001	E	1000.10311.00000.0008	United States Treasury	76.56	DDClr-Medicare	6,801.61
10/18/2024				001	E	1000.10311.00000.0015	United States Treasury	47.54	DDClr-Medicare	6,849.15
10/18/2024				001	E	5100.06100.00000.0000	United States Treasury	2,708.99	DDClr-FED	9,558.14
10/18/2024				001	E	5100.06400.00000.0000	United States Treasury	499.47	DDClr-Medicare	10,057.61
10/18/2024				001	E	5100.06500.00000.0000	United States Treasury	2,135.56	DDClr-FICA	12,193.17

Location: 0000	5,841.00
Location: 0001	1,456.18
Location: 0004	1,752.67
Location: 0005	495.41
Location: 0006	1,031.71
Location: 0008	1,015.01
Location: 0015	601.19
Total:	12,193.17

WASTE REDUCTION
DISTRICT OF MONROE
COUNTY

Date: October 16, 2024
To: MCSWMD Board of Directors
From: Theresa Goins, Controller
RE: Claims for Approval

Accounts Payable Claims for Approval \$14,706.07

Total Accounts Payable Claims for Approval 4/19/2023 \$14,706.07

We have examined the claims summarized above and approve of their submission to the Board of Directors for approval.



Tom McGlasson, Jr., Executive Director



Theresa Goins, Controller

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
Bundle : 101824B (31 Items, 14,706.07)											
Regular Docket (Pending)	1000	30740	00000	0006	300.00	001	000460	A & A Quick Pump	11255	10/01/2024	Port-A-Potty for sites
Regular Docket (Pending)	1000	20231	00000	0005	215.72	001	000005	AmeriGas Propane	316908676	10/14/2024	Propane for Recycling
Regular Docket (Pending)	1000	30650	00000	0002	16.55	001	000033	B&H Electric Power and Supply	412128	10/01/2024	Battery - Motor repair for compressor at landfill
Regular Docket (Pending)	1000	20490	00000	0015	64.36	001	000204	Baugh Fine Print	43353	10/15/2024	Business Cards - Controller-TGoins
Regular Docket (Pending)	1000	20231	00000	0004	(11.17)	001	000024	C & S, Inc	SEP-24 Fuel	09/30/2024	Monthly fuel for Depts Acct# 2717 Sales Tax Credit
Regular Docket (Pending)	1000	20231	00000	0004	363.67	001	000024	C & S, Inc	SEP-24 Fuel	09/30/2024	Monthly fuel for Depts Acct# 2717
Regular Docket (Pending)	1000	20231	00000	0001	(0.92)	001	000024	C & S, Inc	SEP-24 Fuel	09/30/2024	Monthly fuel for Depts Acct# 2717 Sales Tax Credit
Regular Docket (Pending)	1000	20231	00000	0001	30.03	001	000024	C & S, Inc	SEP-24 Fuel	09/30/2024	Monthly fuel for Depts Acct# 2717
Regular Docket (Pending)	1000	20231	00000	0002	(5.15)	001	000024	C & S, Inc	SEP-24 Fuel	09/30/2024	Monthly Fuel for Depts Acct# 2717 Sales Tax Credit
Regular Docket (Pending)	1000	20231	00000	0002	167.68	001	000024	C & S, Inc	SEP-24 Fuel	09/30/2024	Monthly Fuel for Depts. Acct# 2717
Regular Docket (Pending)	1000	30230	00000	0001	4.50	001	000181	Elisa K Pokral	Park Day 2	10/09/2024	Parking reimbursement for AISWMD
Regular Docket (Pending)	1000	30230	00000	0001	3.50	001	000181	Elisa K Pokral	Parking Day 1	10/08/2024	Parking reimbursement for AISWMD
Regular Docket (Pending)	1000	20490	00000	0001	16.05	001	000181	Elisa K Pokral	Edu Supplies	10/08/2024	IU Surplus Store: Outside Trash Can, Edu Outreach
Regular Docket (Pending)	1000	30325	00000	0001	45.00	001	000045	Gannett Indiana-Kentucky	6691816	10/11/2024	Newspaper publication in IND Indianapolis Star 9/22/24
Regular Docket (Pending)	1000	30325	00000	0001	67.64	001	000045	Gannett Indiana-Kentucky	6691816	10/11/2024	Newspaper publication in BLM Herald Times 9/18-22/24
Regular Docket (Pending)	1000	30190	00000	0015	3,205.00	001	000046	Hartman and Williams, LLC	2480	10/02/2024	Conversion of 2023 financial statements to GAAP 8/1-31/24
Regular Docket (Pending)	1000	30933	00000	0005	7,934.44	001	000044	Heritage Environmental Service	2387469	10/01/2024	HHW: disposal or corrosive, flammable, & toxic liquids transported 8/9/24

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
Regular Docket (Pending)	1000	30933	00000	0005	732.72	001	000285	Heritage-Crystal Clean	18927467	09/30/2024	Oily water
Regular Docket (Pending)	1000	30933	00000	0005	166.00	001	000285	Heritage-Crystal Clean	18927469	09/30/2024	Used oil pickup charge
Regular Docket (Pending)	1000	30933	00000	0005	73.50	001	000285	Heritage-Crystal Clean	18927468	09/30/2024	Used oil pickup charge
Regular Docket (Pending)	1000	30941	00000	0005	965.00	001	000082	NuGenesis Inc	16971	10/01/2024	Disposal Hazardous Waste: freon-containing items for recycling, refrigerators, freezers, window A/C units, dehumidifiers, water coolers
Regular Docket (Pending)	1000	30190	00000	0015	10.91	001	000141	PC Max, Inc	9866	09/30/2024	M365 email security & backup period: 8/1-31/24
Regular Docket (Pending)	1000	30190	00000	0008	21.87	001	000141	PC Max, Inc	9866	09/30/2024	M365 email security & backup period: 8/1-31/24
Regular Docket (Pending)	1000	30190	00000	0005	21.87	001	000141	PC Max, Inc	9866	09/30/2024	M365 email security & backup period: 8/1-31/24
Regular Docket (Pending)	1000	30190	00000	0004	21.87	001	000141	PC Max, Inc	9866	09/30/2024	M365 email security & backup period: 8/1-31/24
Regular Docket (Pending)	1000	30190	00000	0002	10.91	001	000141	PC Max, Inc	9866	09/30/2024	M365 email security & backup period: 8/1-31/24
Regular Docket (Pending)	1000	30190	00000	0001	65.57	001	000141	PC Max, Inc	9866	09/30/2024	M365 email security & backup period: 8/1-31/24
Regular Docket (Pending)	1000	30190	00000	0015	35.00	001	000141	PC Max, Inc	9865	09/30/2024	Accounting server backup period 9/1-30/24
Regular Docket (Pending)	1000	30195	00000	0001	73.95	001	000197	Quest Diagnostics	9211980730	09/25/2024	Pre-employment drug screening (3 employees)
Regular Docket (Pending)	1000	30610	00000	0004	45.00	001	000216	Scott's Termite & Pest Control	13872	10/14/2024	Monthly Pest Control Service (Admin & Recycling)
Regular Docket (Pending)	1000	30610	00000	0001	45.00	001	000216	Scott's Termite & Pest Control	13872	10/14/2024	Monthly Pest Control Service (Admin & Recycling)

31 Items

14,706.07

Theresa Goins

From: Geoff McKim <gmckim@co.monroe.in.us>
Sent: Thursday, October 17, 2024 8:43 AM
To: Tom McGlasson; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; Lee Jones; Dan Swafford; Mayor Thomson (kerry.thomson@bloomington.in.gov)
Cc: Theresa Goins
Subject: Re: WRDMC Claims for Approval

Claims approved.

See you at 10:30AM.-geoff

From: Tom McGlasson <tmcglass@mcswmd.org>
Date: Wednesday, October 16, 2024 at 11:51 AM
To: Geoff McKim <gmckim@co.monroe.in.us>, Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>, Penny Githens <pgithens@co.monroe.in.us>, Julie Thomas <jthomas@co.monroe.in.us>, Lee Jones <ljones@co.monroe.in.us>, Dan Swafford <danswafford@ellettsville.in.us>, Mayor Thomson (kerry.thomson@bloomington.in.gov) <kerry.thomson@bloomington.in.gov>
Cc: Theresa Goins <tgoins@mcswmd.org>
Subject: WRDMC Claims for Approval

Attached for your review and approval are accounts payable claims in the amount of \$14,706.07. Please let Theresa or me know if you have any questions.

Also, as a reminder, the exit conference for our SBOA audit is scheduled for tomorrow (10/17/24) at 10:30am at the District office.

Tom McGlasson Jr.
Executive Director
Waste Reduction District of Monroe County
3400 S. Walnut St.
Bloomington, IN 47401
812-349-2869



Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
Bucket Date : 11/01/2024											
Bundle : 110124R (36 Items, 60,229.57)											
Pay Ded Dist (Pending)	5100	04393	00000	0000	89.61	001	000380	AFLAC	867595	10/23/2024	Employee Aflac OCT 2024
Pay Ded Dist (Pending)	5100	04393	00000	0000	89.61	001	000380	AFLAC	867595	10/23/2024	Employee Aflac OCT 2024
Regular Docket (Pending)	1000	30510	00000	0001	371.02	001	000019	Duke Energy	Sep/Oct 2024	10/11/2024	Monthly Electric Sep/Oct 24 - Admin Bldg, RRC & HHW
Regular Docket (Pending)	1000	30510	00000	0004	382.17	001	000019	Duke Energy	Sep/Oct 2024	10/11/2024	Monthly Electric Sep/Oct 24 - Admin Bldg, RRC & HHW
Regular Docket (Pending)	1000	30510	00000	0005	191.06	001	000019	Duke Energy	Sep/Oct 2024	10/11/2024	Monthly Electric Sep/Oct 24 - Admin Bldg, RRC & HHW
Regular Docket (Pending)	1000	30690	00000	0001	450.00	001	000239	Fleener's Landscape &	7519	10/22/2024	Mowed Lawn S Walnut - 9/5/24, 10/5/24 & 10/21/24
Pay Ded Dist (Pending)	5100	04320	00000	0000	48.30	001	000528	Globe Life	OCT 2024	10/28/2024	Payroll Deduction - Life Insurance for Employees
Pay Ded Dist (Pending)	5100	04320	00000	0000	56.28	001	000528	Globe Life	OCT 2024	10/28/2024	Payroll Deduction - Life Insurance for Employees
Pay Ded Dist (Pending)	5100	04320	00000	0000	48.30	001	000528	Globe Life	OCT 2024	10/28/2024	Payroll Deduction - Life Insurance for Employees
Pay Ded Dist (Pending)	5100	04320	00000	0000	56.28	001	000528	Globe Life	OCT 2024	10/28/2024	Payroll Deduction - Life Insurance for Employees
Regular Docket (Pending)	1000	30210	00000	0001	112.20	001	000003	Graybar Financial Services	1734008	10/20/2024	Monthly VOIP Seat Licenses Sep-Oct 2024 Contract 100-8599801-001
Regular Docket (Pending)	1000	30210	00000	0004	102.00	001	000003	Graybar Financial Services	1734008	10/20/2024	Monthly VOIP Seat Licenses Sep-Oct 2024 Contract 100-8599801-001
Regular Docket (Pending)	1000	30210	00000	0005	51.00	001	000003	Graybar Financial Services	1734008	10/20/2024	Monthly VOIP Seat Licenses Sep-Oct 2024 Contract 100-8599801-001
Regular Docket (Pending)	1000	30210	00000	0008	51.00	001	000003	Graybar Financial Services	1734008	10/20/2024	Monthly VOIP Seat Licenses Sep-Oct 2024 Contract 100-8599801-001
Regular Docket (Pending)	1000	30210	00000	0015	23.80	001	000003	Graybar Financial Services	1734008	10/20/2024	Monthly VOIP Seat Licenses Sep-Oct 2024 Contract 100-8599801-001
Regular Docket (Pending)	1000	30933	00000	0005	1,178.48	001	000285	Heritage-Crystal Clean	18943004	10/08/2024	VAC Liquid pickup, Truck Stop Fee & Energy Surcharge
Regular Docket (Pending)	1000	30933	00000	0005	794.28	001	000285	Heritage-Crystal Clean	18954982	10/08/2024	VAC Liquid pickup, Truck Stop Fee & Energy Surcharge

Regular Docket (Pending)

Waste Reduction District Monroe County

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
Regular Docket (Pending)	6100	04131	00000	0007	21,552.00	001	000465	IU Health Plans	334270	10/10/2024	Monthly Employee Health 11/1-30/24
Regular Docket (Pending)	1000	30190	00000	0002	8,785.00	001	000078	N Anderson Excavating &	1319	10/27/2024	Landfill - Mulched fence, ditch & trees, drained & removed sediment. Bushhogged field on Shilo for spring tree planting Dates: 7/22, 8/14, 8/15, 8/20, 9/4, 9/5, 9/6, & 10/19/24
Pay Ded Dist (Pending)	5100	06600	00000	0000	22.43	001	000361	PPLSI	ID OCT 2024	10/25/2024	Monthly ID Theft protection for employees
Pay Ded Dist (Pending)	5100	06600	00000	0000	22.42	001	000361	PPLSI	ID OCT 2024	10/25/2024	Monthly ID Theft protection for employees
Regular Docket (Pending)	1000	30610	00000	0001	560.95	001	000014	Regina Breeden	521	10/31/2024	Monthly Admin & Recycle Cleaning 10/1-31/24
Regular Docket (Pending)	1000	30610	00000	0004	89.05	001	000014	Regina Breeden	521	10/31/2024	Monthly Admin & Recycle Cleaning 10/1-31/24
Regular Docket (Pending)	1000	30942	00000	0004	1,840.08	001	000145	Republic Services #694	0694-003527029	09/30/2024	Monthly (SEP 2024) Hauling, MSW Disp, Recycling
Regular Docket (Pending)	1000	30960	00000	0004	1,293.65	001	000145	Republic Services #694	0694-003527029	09/30/2024	Monthly (SEP 2024) Hauling, MSW Disp, Recycling
Regular Docket (Pending)	1000	30939	00000	0006	7,360.31	001	000145	Republic Services #694	0694-003527029	09/30/2024	Monthly (SEP 2024) Hauling, MSW Disp, Recycling
Regular Docket (Pending)	1000	30942	00000	0006	11,796.68	001	000145	Republic Services #694	0694-003527029	09/30/2024	Monthly (SEP 2024) Hauling, MSW Disp, Recycling
Regular Docket (Pending)	1000	30960	00000	0006	1,876.61	001	000145	Republic Services #694	0694-003527029	09/30/2024	Monthly (SEP 2024) Hauling, MSW Disp, Recycling
Regular Docket (Pending)	1000	30943	00000	0004	130.00	001	000539	Rumpke of Indiana LLC	67261	10/24/2024	Glass Hauling - S Walnut 10/2/24
Regular Docket (Pending)	1000	30943	00000	0006	130.00	001	000539	Rumpke of Indiana LLC	67258	10/24/2024	Glass Hauling - Ellettsville 10/2/24
Regular Docket (Pending)	1000	30943	00000	0006	130.00	001	000539	Rumpke of Indiana LLC	67259	10/24/2024	Glass Hauling - Bethel Ln. 10/9/24
Regular Docket (Pending)	1000	30290	00000	0002	180.00	001	000543	South Central Ind REMC-Fiber	Nov2024	10/24/2024	Landfill Internet service for 11/1-30/24
Regular Docket (Pending)	1000	30510	00000	0002	83.00	001	000093	South Central Indiana REMC	11568100	10/11/2024	Landfill monthly electric 9/9/24-10/9/24
Regular Docket (Pending)	1000	30510	00000	0002	70.00	001	000093	South Central Indiana REMC	11568101	10/11/2024	Landfill monthly electric 9/9/24-10/9/24
Regular Docket (Pending)	1000	30510	00000	0002	147.00	001	000093	South Central Indiana REMC	11568102	10/11/2024	Landfill monthly electric 9/9/24-10/9/24

Regular Docket (Pending)

Waste Reduction District Monroe County

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
Regular Docket (Pending)	1000	30510	00000	0002	65.00	001	000093	South Central Indiana REMC	11576579	10/18/2024	Landfill monthly security light only
36 Items					60,229.57						

Balance Register - Summary by Location & Pay Group

Waste Reduction District Monroe County

Check Date: 11/01/2024 Normal

Location	Pay Group	Normal	NCFB	Total Gross
01 MO Admin	Hourly	2,754.80	0.00	2,754.80
01 MO Admin	Salary	5,136.11	0.00	5,136.11
Total: 01 MO Admin		7,890.91	0.00	7,890.91
04 RRC Recycling	Hourly	7,427.41	0.00	7,427.41
04 RRC Recycling	Salary	2,332.91	0.00	2,332.91
Total: 04 RRC Recycling		9,760.32	0.00	9,760.32
05 HW Haz Waste	Hourly	2,818.40	0.00	2,818.40
Total: 05 HW Haz Waste		2,818.40	0.00	2,818.40
06 Recycling & SW Station	Hourly	4,802.40	0.00	4,802.40
06 Recycling & SW Station	Part Time	2,734.46	0.00	2,734.46
Total: 06 Recycling & SW Station		7,536.86	0.00	7,536.86
08 MO Compliance	Hourly	1,523.91	0.00	1,523.91
08 MO Compliance	Salary	4,038.46	0.00	4,038.46
Total: 08 MO Compliance		5,562.37	0.00	5,562.37
15 Accounting	Hourly	1,973.30	0.00	1,973.30
Total: 15 Accounting		1,973.30	0.00	1,973.30
Longevity	Longevity	5,610.74	0.00	5,610.74
Total: Longevity		5,610.74	0.00	5,610.74
Grand Total		41,152.90	0.00	41,152.90

Other Totals

Gross:	41,152.90
Net:	29,501.08
Check Amount:	0.00
Employee Direct Deposit:	29,501.08
Employer Direct Deposit:	0.00
Total Direct Deposit:	29,501.08
Distributed Gross:	41,152.90
Medicare Gross:	38,541.94
OASDI Gross:	38,541.94
Taxable Gross:	38,512.94

Docket Voucher Register

Waste Reduction District Monroe County

Check Date: 11/01/2024

Approval Date: 10/29/2024

Prerun Date	PO	PO Mode Invoice	Bank	Check	Budget		Amount	Description	Check Total
					Account Code	Vendor Name			
11/01/2024			001	E	5100.04410.00000.0000	German American-HSA	75.00	DDClr-HSA	75.00
11/01/2024			001	E	1000.10340.00000.0001	John Hancock	868.00	DDClr-JH Retire	943.00
11/01/2024			001	E	1000.10340.00000.0004	John Hancock	1,067.81	DDClr-JH Retire	2,010.81
11/01/2024			001	E	1000.10340.00000.0005	John Hancock	310.03	DDClr-JH Retire	2,320.84
11/01/2024			001	E	1000.10340.00000.0006	John Hancock	440.20	DDClr-JH Retire	2,761.04
11/01/2024			001	E	1000.10340.00000.0008	John Hancock	611.08	DDClr-JH Retire	3,372.12
11/01/2024			001	E	1000.10340.00000.0015	John Hancock	217.06	DDClr-JH Retire	3,589.18
11/01/2024			001	E	5100.07300.00000.0000	John Hancock	421.98	DDClr-JH loan	4,011.16
11/01/2024			001	E	1000.10310.00000.0001	United States Treasury	550.16	DDClr-FICA	4,561.32
11/01/2024			001	E	1000.10310.00000.0004	United States Treasury	552.29	DDClr-FICA	5,113.61
11/01/2024			001	E	1000.10310.00000.0005	United States Treasury	150.24	DDClr-FICA	5,263.85
11/01/2024			001	E	1000.10310.00000.0006	United States Treasury	425.67	DDClr-FICA	5,689.52
11/01/2024			001	E	1000.10310.00000.0008	United States Treasury	327.81	DDClr-FICA	6,017.33
11/01/2024			001	E	1000.10310.00000.0015	United States Treasury	383.41	DDClr-FICA	6,400.74
11/01/2024			001	E	1000.10311.00000.0001	United States Treasury	128.67	DDClr-Medicare	6,529.41
11/01/2024			001	E	1000.10311.00000.0004	United States Treasury	129.16	DDClr-Medicare	6,658.57
11/01/2024			001	E	1000.10311.00000.0005	United States Treasury	35.14	DDClr-Medicare	6,693.71
11/01/2024			001	E	1000.10311.00000.0006	United States Treasury	99.57	DDClr-Medicare	6,793.28
11/01/2024			001	E	1000.10311.00000.0008	United States Treasury	76.67	DDClr-Medicare	6,869.95
11/01/2024			001	E	1000.10311.00000.0015	United States Treasury	89.67	DDClr-Medicare	6,959.62
11/01/2024			001	E	5100.06100.00000.0000	United States Treasury	3,394.47	DDClr-FED	10,354.09
11/01/2024			001	E	5100.06400.00000.0000	United States Treasury	558.88	DDClr-Medicare	10,912.97
11/01/2024			001	E	5100.06500.00000.0000	United States Treasury	2,389.58	DDClr-FICA	13,302.55

Location: 0000	6,839.91
Location: 0001	1,546.83
Location: 0004	1,749.26
Location: 0005	495.41
Location: 0006	965.44
Location: 0008	1,015.56
Location: 0015	690.14
Total:	13,302.55

Docket Voucher Register

Waste Reduction District Monroe County

Check Date: 11/01/2024

Approval Date: 10/30/2024

Prerun Date	PO	Mode	Invoice	Budget		Vendor Name	Amount	Description	Check Total
				Bank	Check				
				001	C 084003	5100.07300.00000.0000	132.00	DDClr-Child Supp	132.00
				001	C 084004	5100.07350.00000.0000	29.00	DDClr-IRA	161.00
							Location: 0000	161.00	
							Total:	161.00	

**WASTE REDUCTION
DISTRICT OF MONROE
COUNTY**

Date: October 30, 2024
To: MCSWMD Board of Directors
From: Theresa Goins, Controller
RE: Claims for Approval

Accounts Payable Claims for Approval	\$6,846.21
Total Accounts Payable Claims for Approval 10/30/2024	\$6,846.21

We have examined the claims summarized above and approve of their submission to the Board of Directors for approval.



Tom McGlasson, Jr., Executive Director



Theresa Goins, Controller

6.10.2024

Regular Docket (Pending)

Waste Reduction District Monroe County

Tran Source	Fund	Acct	Obj	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
<input type="checkbox"/> Docket Date : 11/01/2024											
<input type="checkbox"/> Bundle : 110124B (19 Items, 6,846.21)											
Regular Docket (Pending)	1000	30190	00000	0005	225.00	001	000391	B-Tech Fire & Security	25824100124	10/21/2024	HHW Semi Annual Dry Chem Inspection Fire Dept Compliance Report Submission
Regular Docket (Pending)	1000	30610	00000	0004	99.19	001	000035	Cassady Electrical Contractors	W11306	10/20/2024	Electrical work completed at RRC - Installed Breaker Blank
Regular Docket (Pending)	1000	20220	00000	0008	144.99	001	000502	German American-VISA	GA-OCT 2024	10/20/2024	OCT 2024 credit card Various Locations supply expenses
Regular Docket (Pending)	1000	20490	00000	0002	3,323.28	001	000502	German American-VISA	GA-OCT 2024	10/20/2024	OCT 2024 credit card Landfill: IN DNR - trees saplings reforestation
Regular Docket (Pending)	1000	20490	00000	0001	14.98	001	000502	German American-VISA	GA-OCT 2024	10/20/2024	OCT 2024 credit card Various Locations supply expenses
Regular Docket (Pending)	1000	20220	00000	0004	134.95	001	000502	German American-VISA	GA-OCT 2024	10/20/2024	OCT 2024 credit card Various Locations supply expenses
Regular Docket (Pending)	1000	20220	00000	0006	106.63	001	000502	German American-VISA	GA-OCT 2024	10/20/2024	OCT 2024 credit card Various Locations supply expenses
Regular Docket (Pending)	1000	30920	00000	0002	90.00	001	000502	German American-VISA	GA-OCT 2024	10/20/2024	OCT 2024 credit card Various Locations supply expenses
Regular Docket (Pending)	1000	30920	00000	0009	335.00	001	000502	German American-VISA	GA-OCT 2024	10/20/2024	OCT 2024 credit card Various Locations supply expenses
Regular Docket (Pending)	1000	30920	00000	0009	255.00	001	000502	German American-VISA	GA-OCT 2024	10/20/2024	OCT 2024 credit card Various Locations supply expenses
Regular Docket (Pending)	1000	20190	00000	0001	75.34	001	000502	German American-VISA	GA-OCT 2024	10/20/2024	OCT 2024 credit card Various Locations supply expenses
Regular Docket (Pending)	1000	20190	00000	0002	1,327.91	001	000502	German American-VISA	GA-OCT 2024	10/20/2024	OCT 2024 credit card Landfill - Commercial Services - replace blower motor on ventilation system
Regular Docket (Pending)	1000	20190	00000	0004	91.76	001	000502	German American-VISA	GA-OCT 2024	10/20/2024	OCT 2024 credit card Various Locations supply expenses
Regular Docket (Pending)	1000	20190	00000	0015	87.36	001	000502	German American-VISA	GA-OCT 2024	10/20/2024	OCT 2024 credit card Various Locations supply expenses
Regular Docket (Pending)	1000	20190	00000	0004	72.73	001	000502	German American-VISA	GA-OCT 2024	10/20/2024	OCT 2024 credit card Various Locations supply expenses
Regular Docket (Pending)	1000	20190	00000	0001	7.05	001	000502	German American-VISA	GA-OCT 2024	10/20/2024	OCT 2024 credit card Various Locations supply expenses
Regular Docket (Pending)	1000	20190	00000	0002	26.87	001	000502	German American-VISA	GA-OCT 2024	10/20/2024	OCT 2024 credit card Various Locations supply expenses

E: 10/30/24

Regular Docket (Pending)

Tran Source	Fund	Acct	Obj	Loc	Amount Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
Regular Docket (Pending)	1000	30140	00000	0002	316.10 001	000518	Pace Analytical	2450251857	10/25/2024	Landfill: NPDES Bi-weekly Samples
Regular Docket (Pending)	1000	20490	00000	0002	112.07 001	000104	USABlueBook	00506164	10/07/2024	Landfill: Supplies - Zero Oxygen, blue & red buffer
19 Items					6,846.21					

Theresa Goins

From: Geoff McKim <gmckim@co.monroe.in.us>
Sent: Thursday, October 31, 2024 6:23 AM
To: Theresa Goins; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; Lee Jones; Dan Swafford; Mayor Thomson (kerry.thomson@bloomington.in.gov)
Cc: Tom McGlasson
Subject: Re: WRDMC Claims for Approval 10.30.2024

Claims approved. Thanks, -geoff

From: Theresa Goins <tgoins@mcswmd.org>
Date: Wednesday, October 30, 2024 at 12:51 PM
To: Geoff McKim <gmckim@co.monroe.in.us>, Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>, Penny Githens <pgithens@co.monroe.in.us>, Julie Thomas <jthomas@co.monroe.in.us>, Lee Jones <ljoness@co.monroe.in.us>, Dan Swafford <danswafford@ellettsville.in.us>, Mayor Thomson (kerry.thomson@bloomington.in.gov) <kerry.thomson@bloomington.in.gov>
Cc: Tom McGlasson <tmcglass@mcswmd.org>
Subject: WRDMC Claims for Approval 10.30.2024

Good Afternoon,

Attached for your review and approval are accounts payable claims in the amount of \$6,846.21. Please let Tom or myself know if you have any questions.

Sincerely,

Theresa

Theresa Goins

Controller

Waste Reduction District of Monroe County

3400 S. Walnut Street

Bloomington, IN 47401

E: tgoins@mcswmd.org

P: (812) 349-2951

W: wastereductiondistrict.com

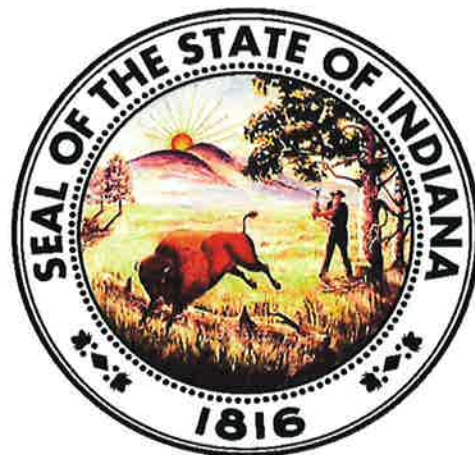


STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENTS AUDIT REPORT
OF

MONROE COUNTY SOLID WASTE
MANAGEMENT DISTRICT
MONROE COUNTY, INDIANA

January 1, 2020 to December 31, 2023



FILED

11/04/2024

TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Schedule of Officials	2
Independent Auditor's Report	3-5
Financial Statements and Accompanying Notes:	
Statements of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis	8-9
Notes to Financial Statements.....	10-13
Other Information:	
Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis	16-19
Schedule of Payables and Receivables	21
Schedule of Leases and Debt	22
Schedule of Capital Assets.....	23
Other Reports.....	24

SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Executive Director	Tom McGlasson, Jr.	01-01-20 to 12-31-24
Controller	Connie Hudson	01-01-20 to 04-25-21
	Catherine Martin	04-26-21 to 06-10-22
	Connie Hudson	06-11-22 to 08-21-22
	Holly DeWar	08-22-22 to 05-28-23
	Catherine Martin	05-29-23 to 10-10-24
Chair of the District Board	Theresa Goins	10-11-24 to 12-31-24
	Cheryl Munson	01-01-20 to 12-31-22
	Geoff McKim	01-01-23 to 12-31-24



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

INDEPENDENT AUDITOR'S REPORT

TO: THE OFFICIALS OF THE MONROE COUNTY SOLID WASTE
MANAGEMENT DISTRICT, MONROE COUNTY, INDIANA

Adverse and Unmodified Opinions

We have audited the accompanying financial statements of the Monroe County Solid Waste Management District (District), which comprise the financial position and results of operations for the period of January 1, 2020 to December 31, 2023, and the related notes to the financial statements as listed in the Table of Contents.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse and Unmodified Opinions* section of our report, the financial statements referred to above do not present fairly, the financial position and results of operations of the District for the period of January 1, 2020 to December 31, 2023, in accordance with accounting principles generally accepted in the United States of America.

Opinion on Regulatory Basis of Accounting

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position and results of operations of the District, for the period of January 1, 2020 to December 31, 2023, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

Basis for Adverse and Unmodified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Matter Giving Rise to Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 to the financial statements, the District prepares its financial statements on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

INDEPENDENT AUDITOR'S REPORT
(Continued)

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6). Management is responsible for and has determined that the regulatory basis of accounting, as established by the Indiana State Board of Accounts, is an acceptable basis of presentation. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance, but is not absolute assurance, and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates and related disclosures made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

INDEPENDENT AUDITOR'S REPORT
(Continued)

Other Information

Management is responsible for the other information included in the Annual Financial Report. The other information comprises the Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis, Schedule of Payables and Receivables, Schedule of Leases and Debt, and Schedule of Capital Assets, as listed in the Table of Contents, but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we concluded that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.



Beth Kelley, CPA, CFE
Deputy State Examiner

October 17, 2024

(This page intentionally left blank.)

FINANCIAL STATEMENTS AND ACCOMPANYING NOTES AND OTHER INFORMATION

The financial statements and accompanying notes were approved by management of the District. The financial statements and notes are presented as intended by the District.

The District's Annual Financial Reports information can be found on the Indiana Gateway for Government Units website: <https://gateway.ifionline.org/>.

Differences may be noted between the financial information presented in the financial statements contained in this report and the financial information presented in the District's Annual Financial Reports referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the audit. This is a common occurrence in any financial statement audit. The financial information presented in this report is audited information, and the accuracy of such information can be determined by reading the opinion given in the Independent Auditor's Report.

The other information presented was approved by management of the District. It is presented as intended by the District.

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT
 STATEMENT OF RECEIPTS, DISBURSEMENTS,
 AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Years Ended December 31, 2020 and 2021

Fund	Cash and Investments 01-01-20	Receipts	Disbursements	Cash and Investments 12-31-20	Receipts	Disbursements	Cash and Investments 12-31-21
Solid Waste Management Fund	\$ 2,319,249	\$ 2,741,276	\$ 2,379,245	\$ 2,681,280	\$ 2,819,331	\$ 3,278,609	\$ 2,222,002
Capital Improvement	45,414	-	-	45,414	-	-	45,414
Closure / Post-Closure Fund	750,919	23,590	10,682	763,827	4,247	13,244	754,830
Savings - Money Market	-	-	-	-	1,000,477	-	1,000,477
Flex Spending	1,931	9,330	8,747	2,514	10,365	6,341	6,538
Debt Service	162,789	305,657	307,070	161,376	303,372	305,920	158,828
Totals	<u>\$ 3,280,302</u>	<u>\$ 3,079,853</u>	<u>\$ 2,705,744</u>	<u>\$ 3,654,411</u>	<u>\$ 4,137,792</u>	<u>\$ 3,604,114</u>	<u>\$ 4,188,089</u>

The notes to the financial statements are an integral part of this statement.

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT
 STATEMENT OF RECEIPTS, DISBURSEMENTS,
 AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Years Ended December 31, 2022 and 2023

Fund	Cash and Investments 01-01-22	Receipts	Disbursements	Cash and Investments 12-31-22	Receipts	Disbursements	Cash and Investments 12-31-23
Solid Waste Management Fund	\$ 2,222,002	\$ 2,896,406	\$ 2,104,310	\$ 3,014,098	\$ 4,067,054	\$ 2,910,629	\$ 4,170,523
Capital Improvement	45,418	74	-	45,492	212	-	45,704
Closure / Post-Closure Fund	754,830	6,890	31,289	730,431	36,304	8,910	757,825
Savings - Money Market	1,000,477	6,727	-	1,007,204	12,356	1,019,560	-
Flex Spending	6,538	-	1,163	5,375	9,450	-	14,825
Debt Service	158,840	308,468	306,320	160,988	287,144	305,962	142,170
Totals	\$ 4,188,105	\$ 3,218,565	\$ 2,443,082	\$ 4,963,588	\$ 4,412,520	\$ 4,245,061	\$ 5,131,047

The notes to the financial statements are an integral part of this statement.

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The District was established under the laws of the State of Indiana. The District operates under a governing board.

The accompanying financial statements present the financial information for the District.

B. Basis of Accounting

The financial statements are reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

D. Receipts

Receipts are presented in the aggregate on the face of the financial statements. The aggregate receipts include the following sources:

Taxes. Amounts received from one or more of the following: property tax, wheel tax, innkeeper's tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the District.

Intergovernmental receipts. Amounts received from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of intergovernmental receipts include, but are not limited to, the following: local income tax, federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distributions received from the state, local road and street distributions received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the county.

Charges for services. Amounts received for services including, but not limited to, the following: planning commission charges, building department charges, copies of public records, copy machines charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable TV receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
(Continued)

Other receipts. Amounts received from various sources, including, but not limited to, the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution, or court order; internal service receipts; and fiduciary receipts.

E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statements. The aggregate disbursements include the following uses:

Personal services. Amounts disbursed for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

Supplies. Amounts disbursed for articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include, but are not limited to, the following: office supplies, operating supplies, and repair and maintenance supplies.

Other services and charges. Amounts disbursed for services including, but not limited to, the following: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

Debt service - principal and interest. Amounts disbursed for fixed obligations resulting from financial transactions previously entered into by the District. It includes all expenditures for the reduction of the principal and interest of the District's general obligation indebtedness.

Capital outlay. Amounts disbursed for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

Other disbursements. Amounts disbursed for various other purposes including, but not limited to, the following: interfund loan payments; loans made to other funds; internal service disbursements; and transfers out that are authorized by statute, ordinance, resolution, or court order.

F. Interfund Transfers

The District may, from time to time, make transfers from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

G. Fund Accounting

Separate funds are established, maintained, and reported by the District. Each fund is used to account for amounts received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the District. The amounts accounted for in a specific fund may only be available for use for certain, legally-restricted purposes. Additionally, some funds are used to account for assets held by the District in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units, and, therefore, the funds cannot be used for any expenditures of the unit itself.

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
(Continued)

Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the District submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the District in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by December 31 of the year preceding the budget year or January 15 of the budget year if the District is issuing debt after December 1 or intends on filing a shortfall appeal. These rates were based upon the assessed valuations adjusted for various tax credits from the preceding year's lien date of January 1. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

Note 4. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana, at year end, should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the District to invest in securities including, but not limited to, the following: federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 5. Risk Management

The District may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job-related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third-party. The establishment of a self-insurance fund allows the District to set aside money for claim settlements. The self-insurance fund would be included in the financial statements. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
(Continued)

Note 6. Pension Plan

The District contributes to a pension plan unique to the District, Money Purchase Plan, through John Hancock Retirement. Employees who meet the requirements will automatically become participants in the Money Purchase Plan. Participation begins on the first day of the month following the completion of the probation period. The District will contribute a set percentage of the employee's gross annual salary to the retirement account on behalf of the employee. Annual salary does not include overtime, bonuses, or commissions. Employees may not contribute to the Money Purchase Plan.

(This page intentionally left blank.)

OTHER INFORMATION

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS,
 AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Year Ended December 31, 2020

	Solid Waste Management Fund	Capital Improvement	Closure / Post-Closure Fund	Savings / Money Market	Flex Spending	Debt Service	Totals
Cash and investments - beginning	\$ 2,319,249	\$ 45,414	\$ 750,919	\$ -	\$ 1,931	\$ 162,789	\$ 3,280,302
Receipts:							
Taxes	1,834,913	-	-	-	-	284,381	2,119,294
Intergovernmental receipts	138,854	-	-	-	-	21,276	160,130
Charges for services	736,152	-	-	-	-	-	736,152
Other receipts	31,357	-	23,590	-	9,330	-	64,277
Total receipts	2,741,276	-	23,590	-	9,330	305,657	3,079,853
Disbursements:							
Personal services	1,253,295	-	-	-	-	-	1,253,295
Supplies	192,734	-	-	-	-	-	192,734
Other services and charges	883,079	-	-	-	-	-	883,079
Debt service - principal and interest	-	-	-	-	-	306,270	306,270
Capital outlay	39,496	-	-	-	-	-	39,496
Other disbursements	10,641	-	10,682	-	8,747	800	30,870
Total disbursements	2,379,245	-	10,682	-	8,747	307,070	2,705,744
Excess (deficiency) of receipts over (under) disbursements	362,031	-	12,908	-	583	(1,413)	374,109
Cash and investments - ending	\$ 2,681,280	\$ 45,414	\$ 763,827	\$ -	\$ 2,514	\$ 161,376	\$ 3,654,411

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS,
 AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Year Ended December 31, 2021

	Solid Waste Management Fund	Capital Improvement	Closure / Post-Closure Fund	Savings - Money Market	Flex Spending	Debt Service	Totals
Cash and investments - beginning	\$ 2,681,280	\$ 45,414	\$ 763,827	\$ -	\$ 2,514	\$ 161,376	\$ 3,654,411
Receipts:							
Taxes	1,936,753	-	-	-	-	283,848	2,220,601
Intergovernmental receipts	134,993	-	-	-	-	19,524	154,517
Charges for services	731,376	-	-	-	-	-	731,376
Other receipts	16,209	-	4,247	1,000,477	10,365	-	1,031,298
Total receipts	<u>2,819,331</u>	<u>-</u>	<u>4,247</u>	<u>1,000,477</u>	<u>10,365</u>	<u>303,372</u>	<u>4,137,792</u>
Disbursements:							
Personal services	1,146,144	-	-	-	-	-	1,146,144
Supplies	62,136	-	-	-	-	-	62,136
Other services and charges	1,060,324	-	4,102	-	-	-	1,064,426
Debt service - principal and interest	-	-	-	-	-	305,920	305,920
Capital outlay	10,000	-	-	-	-	-	10,000
Other disbursements	1,000,005	-	9,142	-	6,341	-	1,015,488
Total disbursements	<u>3,278,609</u>	<u>-</u>	<u>13,244</u>	<u>-</u>	<u>6,341</u>	<u>305,920</u>	<u>3,604,114</u>
Excess (deficiency) of receipts over (under) disbursements	<u>(459,278)</u>	<u>-</u>	<u>(8,997)</u>	<u>1,000,477</u>	<u>4,024</u>	<u>(2,548)</u>	<u>533,678</u>
Cash and investments - ending	<u>\$ 2,222,002</u>	<u>\$ 45,414</u>	<u>\$ 754,830</u>	<u>\$ 1,000,477</u>	<u>\$ 6,538</u>	<u>\$ 158,828</u>	<u>\$ 4,188,089</u>

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS,
 AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Year Ended December 31, 2022

	Solid Waste Management Fund	Capital Improvement	Closure / Post-Closure Fund	Savings - Money Market	Flex Spending	Debt Service	Totals
Cash and investments - beginning	\$ 2,222,002	\$ 45,418	\$ 754,830	\$ 1,000,477	\$ 6,538	\$ 158,840	\$ 4,188,105
Receipts:							
Taxes	1,996,391	-	-	-	-	169,092	2,165,483
Intergovernmental receipts	133,511	-	-	-	-	9,269	142,780
Charges for services	752,268	-	-	-	-	-	752,268
Other receipts	14,236	74	6,890	6,727	-	130,107	158,034
Total receipts	2,896,406	74	6,890	6,727	-	308,468	3,218,565
Disbursements:							
Personal services	1,151,977	-	-	-	-	-	1,151,977
Supplies	141,776	-	-	-	-	-	141,776
Other services and charges	643,040	-	31,289	-	-	800	675,129
Debt service - principal and interest	-	-	-	-	-	305,520	305,520
Other disbursements	167,517	-	-	-	1,163	-	168,680
Total disbursements	2,104,310	-	31,289	-	1,163	306,320	2,443,082
Excess (deficiency) of receipts over (under) disbursements	792,096	74	(24,399)	6,727	(1,163)	2,148	775,483
Cash and investments - ending	\$ 3,014,098	\$ 45,492	\$ 730,431	\$ 1,007,204	\$ 5,375	\$ 160,988	\$ 4,963,588

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS,
 AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Year Ended December 31, 2023

	Solid Waste Management Fund	Capital Improvement	Closure / Post-Closure Fund	Savings / Money Market	Flex Spending	Debt Service	Totals
Cash and investments - beginning	\$ 3,014,098	\$ 45,492	\$ 730,431	\$ 1,007,204	\$ 5,375	\$ 160,988	\$ 4,963,588
Receipts:							
Taxes	2,047,683	-	-	-	-	270,901	2,318,584
Intergovernmental receipts	121,162	-	-	-	-	16,003	137,165
Charges for services	744,647	-	-	-	-	-	744,647
Other receipts	1,153,562	212	36,304	12,356	9,450	240	1,212,124
Total receipts	4,067,054	212	36,304	12,356	9,450	287,144	4,412,520
Disbursements:							
Personal services	1,284,345	-	-	-	-	-	1,284,345
Supplies	151,644	-	-	-	-	-	151,644
Other services and charges	1,290,877	-	4,643	-	-	-	1,295,520
Debt service - principal and interest	-	-	-	-	-	304,970	304,970
Capital outlay	123,191	-	-	-	-	-	123,191
Other disbursements	60,572	-	4,267	1,019,560	-	992	1,085,391
Total disbursements	2,910,629	-	8,910	1,019,560	-	305,962	4,245,061
Excess (deficiency) of receipts over (under) disbursements	1,156,425	212	27,394	(1,007,204)	9,450	(18,818)	167,459
Cash and investments - ending	\$ 4,170,523	\$ 45,704	\$ 757,825	\$ -	\$ 14,825	\$ 142,170	\$ 5,131,047

(This page intentionally left blank.)

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT
 SCHEDULE OF PAYABLES AND RECEIVABLES
 December 31, 2023

<u>Government or Enterprise</u>	<u>Accounts Payable</u>	<u>Accounts Receivable</u>
Governmental activities	\$ 61,811	\$ 33,540

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT
 SCHEDULE OF LEASES AND DEBT
 December 31, 2023

Lessor	Purpose	Annual Lease Payment	Lease Beginning Date	Lease Ending Date
Governmental activities:				
Ernie Barrow	Ground Lease/Recycle Site	\$ 8,869	05/13/10	12/31/25
Monroe County Extension Office	Office Space	<u>7,801</u>	05/01/10	12/31/25
Total governmental activities		<u>16,670</u>		
Total of annual lease payments		<u>\$ 16,670</u>		

Description of Debt		Ending Principal Balance	Principal Due Within One Year
Type	Purpose		
Governmental activities:			
General obligation bonds	Closure of Landfill	<u>\$ 952,960</u>	<u>\$ 285,000</u>
Totals		<u>\$ 952,960</u>	<u>\$ 285,000</u>

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT
 SCHEDULE OF CAPITAL ASSETS
 December 31, 2023

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	<u>Ending Balance</u>
Governmental activities:	
Land	\$ 260,400
Buildings	963,702
Machinery, equipment, and vehicles	<u>617,795</u>
Total governmental activities	<u>1,841,897</u>
Total capital assets	<u>\$ 1,841,897</u>

OTHER REPORTS

In addition to this report, other reports may have been issued for the District. All reports can be found on the Indiana State Board of Accounts' website: <http://www.in.gov/sboa/>.



Our World, Our Responsibility

(812) 349 - 2020 • 3400 S. Walnut St., Bloomington, IN 47401

www.wastereductiondistrict.com  

MEMORANDUM

TO: WRDMC Board of Directors
DATE: November 8, 2024
FROM: Tom McGlasson Jr., Executive Director
SUBJECT: Resolution 2024-11 To Amend Service Agreement for Multi-Dwelling Complex Composting Pilot Program

As of this writing, the City's Economic and Sustainable Development department has not received a response from the City's legal department concerning this proposed amendment. This resolution has been placed on the agenda so that the Board may consider acting on it should a positive response for the City's legal department be received prior to the meeting.

Resolution 2024 – 11

Waste Reduction District of Monroe County
To Amend Service Agreement for Multi-Dwelling Complex Composting Pilot Program

WHEREAS, the Waste Reduction District of Monroe County (District) is a political subdivision and a solid waste management district under IC 13-21-3; and

WHEREAS, IC 13-21-3-12(a)(6) grants solid waste management districts the power to enter into contracts or agreements regarding the management of solid waste; and

WHEREAS, the District has previously entered into a service agreement with 1 Sustainable Joe for a Multi-Dwelling Complex Composting Pilot Program, via Resolution 2023-06 adopted on May 11, 2023; and

WHEREAS, the District and 1 Sustainable Joe desire to amend the agreement to allow Harmony School, located in Monroe County, Indiana to participate in this program.

NOW, THEREFORE, the Waste Reduction District of Monroe County Board of Directors hereby resolves and approves that the attached document entitled *Amendment 1 Multi-Dwelling Complex Composting Pilot Program Service Agreement* be duly executed by the Board Chairperson or their designee.

Resolution 2024 – 11

Waste Reduction District of Monroe County
To Amend Service Agreement for Multi-Dwelling Complex Composting Pilot Program

So voted on this 14th day of November, 2024 by the Board of Directors of the Waste Reduction District of Monroe County.

AYE

NAY

Geoff McKim, Chairperson

Geoff McKim, Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Penny Githens, Secretary

Penny Githens, Secretary

Julie Thomas, Director

Julie Thomas, Director

Kerry Thomson, Director

Kerry Thomson, Director

Lee Jones, Director

Lee Jones, Director

Dan Swafford, Director

Dan Swafford, Director

Attest: _____
Tom McGlasson Jr., Executive Director

Resolution 2024 – 11

Waste Reduction District of Monroe County
To Amend Service Agreement for Multi-Dwelling Complex Composting Pilot Program

Amendment 1

Multi-Dwelling Complex Composting Pilot Program

Service Agreement

This amendment to the Multi-Dwelling Complex Composting Pilot Program entered into by and between the Monroe County Solid Waste Management District (now named Waste Reduction District of Monroe County) and 1 Sustainable Joe on May 11, 2023, modifies Section 1. Services to add Section 1.2 as follows:

1. Services. The Service Provider shall perform the services listed in Section 1 (“Services”)
 - 1.1. Design and implement an on-site multi-dwelling complex composting program to pilot with up to six (6) sites in Monroe County, Indiana, as set forth in Schedule [A] attached hereto.
 - 1.2. Design and implement an on-site composting pilot program at Harmony School, located at 909 East 2nd Street, Bloomington, Indiana in Monroe County, Indiana.

All other sections, conditions and requirements of the agreement remain unchanged and in full force and effect on both parties.

Service Provider

Customer

NAME: Joseph Wynia

NAME: Geoff McKim

TITLE: Proprietor

TITLE: Chairperson, Board of Directors

SIGNATURE: _____

SIGNATURE: _____

DATE: _____

DATE: _____

ATTESTED:

NAME: Tom McGlasson Jr.

TITLE: Executive Director

SIGNATURE: _____

DATE: _____

Amendment 1 – Multi-Dwelling Complex Composting Pilot Program Service Agreement



Our World, Our Responsibility

(812) 349 - 2020 • 3400 S. Walnut St., Bloomington, IN 47401

www.wastereductiondistrict.com

MEMORANDUM

TO: WRDMC Board of Directors
DATE: 11/8/2024
FROM: Tom McGlasson Jr.
SUBJECT: Resolution 2024-12 To Establish the 2025 District Holiday Schedule

Resolution 2024-12 contains the 2025 proposed holiday schedule for all District locations. The selected holidays to be observed are based on the 2025 established holidays for Monroe County employees identified in Monroe County Resolution 2024-34 adopted by the Board of Commissioners on 9/25/24. The lone difference being that Monroe County will be observing the “Day After Christmas” (12/26/25) as a holiday, while the District is not proposed to observe this day.

As is the case annually, due to the differing scheduled of the District’s Administration Office, South Walnut facility, and the Rural Recycling Centers; three (3) different holiday schedules are proposed. This results in employees of the South Walnut facility and Rural Recycling Centers being granted a varying number of floating holidays in order to provide a comparable number of paid holiday hours to those of the Administration Office employees.

Additionally for 2025, due to there not being any local elections scheduled, the Administration Office employees are being granted one (1) floating holiday.

Attached to this memo is a chart showing how the proposed holidays and floating holidays apply to District employees based on their work scheduled, and the floating holidays to be awarded to equalize the number of paid holiday hours for the year.

WASTE REDUCTION DISTRICT OF MONROE COUNTY

District Holiday Schedule Comparison

For Calendar Year: 2025

Dept	Admin	South Walnut			Rural Sites	
		Recycling & Reuse Coordinator	Rotation 1	Rotation 2	Mon & Wed	Fri & Sat
Scheduled Hours/Day	8	10	10	10	11.5	11.5
Scheduled Days/Wk	5	4	4	4	2	2
Scheduled Hours/Year	2080	2080	2080	2080	1196	1196
Schedule Hours Relative to Admin (%)	100.0%	100.0%	100.0%	100.0%	57.5%	57.5%
Scheduled Days/Yr	260	208	208	208	104	104
Scheduled Days Relative to Admin (%)	100.0%	80.0%	80.0%	80.0%	40.0%	40.0%
# of Holidays	13	10	9	10	6	3
# of Floating Holidays	1	1	2	1	4	7
Holidays / Work Day	5.4%	5.3%	5.3%	5.3%	9.6%	9.6%
Holidays Relative to Admin (%)	100.0%	78.6%	78.6%	78.6%	71.4%	71.4%
Paid Holiday Hours (PHH)	112	110	110	110	115	115
Holiday Hours Relative to Admin (%)	100.0%	98.2%	98.2%	98.2%	102.7%	102.7%

RESOLUTION 2024 – 12

Waste Reduction District of Monroe County To Establish the 2025 District Holiday Schedule

WHEREAS, it is necessary and desirable to establish holiday schedules for the employees of the Waste Reduction District of Monroe County; and

WHEREAS, due to the nature of operations and various duties of the employees of the Waste Reduction District of Monroe County, holiday schedules shall be established by facility to best serve the interests of the citizens of Monroe County, Indiana; and

WHEREAS, due to the varying operating schedules of the District facilities, not all facilities observe all holidays, and some holidays are observed either the day before or the day after the actual holiday date; and

WHEREAS, due to the varying operating schedules of the District facilities resulting in varying work schedules and hours worked per day for employees, and the Board’s desire for employees to receive an equitable amount of paid holiday time off, some employees are granted “floating holidays” to be scheduled with their supervisor.

NOW THEREFORE, the Board of Directors of the Waste Reduction District of Monroe County, hereby resolves and adopts 2025 holiday schedules for District facilities as follows:

The Administration Office will be **CLOSED** in observance of the following holidays unless otherwise noticed:

Wednesday, January 1, 2025	NEW YEAR’S DAY
Monday, January 20, 2025	MARTIN LUTHER KING JR DAY
Friday April 18, 2025	SPRING HOLIDAY
Monday, May 26, 2025	MEMORIAL DAY
Thursday, June 19, 2025	JUNETEENTH
Friday, July 4, 2025	INDEPENDENCE DAY
Monday, September 1, 2025	LABOR DAY
Tuesday, November 11, 2025	VETERAN'S DAY
Thursday, November 27, 2025	THANKSGIVING DAY
Friday, November 28, 2025	DAY AFTER THANKSGIVING
Wednesday, December 24, 2025	CHRISTMAS EVE
Thursday, December 25, 2025	CHRISTMAS DAY
Wednesday, December 31, 2025	NEW YEAR’S EVE

Additionally, *Administration Office* employees will be provided one (1) floating holiday, to be scheduled with their supervisor, and which must be used during the calendar year 2025.

RESOLUTION 2024 – 12

Waste Reduction District of Monroe County To Establish the 2025 District Holiday Schedule

The South Walnut Recycling Center and Hazardous Materials Facility will be **CLOSED** in observance of the following holidays unless otherwise noticed:

Wednesday, January 1, 2025	NEW YEAR’S DAY
Friday, April 18, 2025	SPRING HOLIDAY
Thursday, June 19, 2025	JUNETEENTH
Friday, July 4, 2025	INDEPENDENCE DAY
Tuesday, November 11, 2025	VETERAN’S DAY
Thursday, November 27, 2025	THANKSGIVING DAY
Friday, November 28, 2025	DAY AFTER THANKSGIVING
Wednesday, December 24, 2025	CHRISTMAS EVE
Thursday, December 25, 2025	CHRISTMAS DAY
Wednesday, December 31, 2025	NEW YEAR’S EVE

Additionally, employees of the *South Walnut Recycling Center and Hazardous Materials Facility* are provided floating holidays, to be scheduled with their supervisor, and which must be used during the calendar year 2025, as indicated below:

1 FLOATING HOLIDAY	Recycling & Reuse Coordinator Truck Driver (B) Material Handler I HazMat Tech I
2 FLOATING HOLIDAYS	Truck Driver (A) Material Handler II HazMat Tech II

The Rural Recycling Centers will be **CLOSED** in observance of the following holidays unless otherwise noticed:

Wednesday, January 1, 2025	NEW YEAR’S DAY
Monday, January 20, 2025	MARTIN LUTHER KING JR DAY
Friday, April 18, 2025	SPRING HOLIDAY
Monday, May 26, 2025	MEMORIAL DAY
Friday, July 4, 2025	INDEPENDENCE DAY
Monday, September 1, 2025	LABOR DAY
Friday, November 28, 2025	DAY AFTER THANKSGIVING
Wednesday, December 24, 2025	CHRISTMAS DAY
Wednesday, December 31, 2025	NEW YEAR’S EVE

Additionally, *Rural Recycling Center* employees are provided floating holidays, to be scheduled with their supervisor, and which must be used during the calendar year 2025, as indicated below:

4 FLOATING HOLIDAYS	Site Operators Scheduled on Monday & Wednesday
7 FLOATING HOLIDAYS	Site Operators Scheduled on Friday & Saturday

RESOLUTION 2024 – 12

Waste Reduction District of Monroe County To Establish the 2025 District Holiday Schedule

So voted on, this 14th day of November, 2024 by the Board of Directors of the Waste Reduction District of Monroe County.

AYE

NAY

Geoff McKim, Chairperson

Geoff McKim, Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Penny Githens, Secretary

Penny Githens, Secretary

Julie Thomas, Director

Julie Thomas, Director

Kerry Thomson, Director

Kerry Thomson, Director

Lee Jones, Director

Lee Jones, Director

Dan Swafford, Director

Dan Swafford, Director

Attest:

Tom McGlasson Jr., Executive Director



MEMORANDUM

TO: WRDMC Board of Directors
DATE: 11/8/2024
FROM: Tom McGlasson Jr.
SUBJECT: Resolution 2024-13 Ordinance for Fixing Salaries For Calendar Year 2025

Resolution 2024-13 proposes some changes to District staffing for 2025 as follows:

- Restructuring the *Compliance, Household Hazardous Waste, and Landfill Laborer* position and re-titling this position *Facilities Supervisor* (job description attached). This position will be responsible for maintaining the four (4) Rural Recycling Centers and the South Walnut Recycling and HHW facility, and will assume many duties and responsibilities currently handled by the Operations Director and Executive Director.

This position is proposed as a salaried position in order to allow for the performance of duties on Saturdays, when necessary, so that Compensatory Time will be accrued instead of paying overtime.

- The creation of a new position, *Environmental Compliance Officer* (job description attached). This position will be dedicated to the Compliance department, but also provide assistance at the Landfill as needed. This will lessen the burden on the Environmental Compliance Inspector, who regularly has fifty (50) to sixty (60) open cases at any given time. The majority of the open cases are private property cases which are time consuming, and sometimes result in legal proceedings which require additional time to work with District legal counsel to prepare case files, attend and testify at court hearings, and coordinating with property owners and contractors to execute any actions required by a court order.

In addition to the ongoing open cases, the compliance department also averages in excess of twenty (20) new complaints each month.

Additionally, the Community Outreach Coordinator, Elisa Pokral, has asked for a salary increase in addition to the seven percent (7%) cost of living increase provided to all employees. She was asked to provide wage information and job descriptions for positions with the City and the County which she felt had duties comparable to those of the District's Community Outreach Coordinator. The provided job descriptions and wage information were reviewed and discussed with the Executive Committee and it was determined that the salary provided for the position is below that of comparable positions with the City and County. It was determined that a salary of \$57,000.00 was appropriate and would fall within the current salary structure of the District hierarchy.

Included with this memo is a sheet showing the budget impact of the above proposed changes. Regarding the budget impact of these proposals, we recently received our health insurance renewal quote and it was lower than expected. It is anticipated that, barring increases in enrollment, excess health insurance appropriations would be sufficient to cover any increases.

The above described changes have been reviewed and discussed with the Executive Committee who expressed support to move forward with all proposed changes.

Monroe County Solid Waste Management District Job Description

~~November 2022~~ January 2025

Job Title: ~~Compliance, Household Hazardous Waste, and Landfill Laborer~~ Facilities Supervisor

Department: ~~Landfill (02), Household Hazardous Waste (05) and Compliance (08)~~ Recycling (04)

Work Location: ~~Administration and Hazardous Materials Facility~~ South Walnut Recycling

Reports To: ~~Environmental Compliance and Landfill Director,~~ and Operations Director

Full-Time
 Part-Time

Exempt
 Non-Exempt

To Perform this position successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed in this document are representative of the knowledge, skill, and/or ability required. Monroe County Solid Waste Management District provides reasonable accommodation to complete the application process or perform essential functions of the job, unless the accommodation would cause undue hardship.

PURPOSE OF THE POSITION

The ~~Compliance, Household Hazardous Waste, and Landfill Laborer~~ Facilities Supervisor is responsible for maintenance and upkeep of all District facilities, vehicles and equipment, management of the District's Orange Bag program, assisting with recycling centers operations, and assisting with the Green Business Network providing assistance and support to the Landfill, Household Hazardous Waste (HHW), and Compliance departments. Responsibilities and tasks will include, but are not limited to: implementation of standard operating procedures for efficient operation of the South Walnut and Rural Recycling Centers; insuring maintenance and upkeep of the South Walnut and Rural Recycling Centers; fleet maintenance and recordkeeping; implementing safety policies and procedures, and maintain first aid supply and PPE inventory, at all facilities; maintain Orange Bag inventory; and take monthly Orange Bag orders from retailers general maintenance and repair; separating and sorting HHW materials received, and preparing for shipment; illegal dump and roadside litter remediation; assist with water sample collection; and assist with environmental compliance investigations;. This position reports to the ~~Environmental Compliance and Landfill Director,~~ and Operations Director

RESPONSIBILITIES

1. General Tasks

- Assist with investigations of, and remediate and document, illegal roadside dumping and littering
- Assist with investigations of solid waste violations on private property
- Participates in court ordered, IDEM and community clean-ups. Provides prior notification to affected citizens and during clean-up provides education and support for separation of materials and material handling
- Keeps all adjacent roads to the landfill, rural recycling centers and central station clean and free of litter and debris and documents clean-ups
- Assists with management of Adopt-A-Road program; including scheduling participant cleanups, maintaining and distributing equipment, collection and disposal/recycling of waste and recycling
- Assist with landfill monitoring and maintenance as needed
- Assist HHW customers with off-loading materials as needed.
- Identify and arrange for proper re-use/recycling/disposal of household hazardous waste
- Accept, collect, and segregate HHW materials
- Assist with preparing packaging HHW materials for shipment

Formatted: Indent: Left: 0.48", Hanging: 0.13"

EC, HHW & LF Laborer Facilities Supervisor
Job Description

- Respond to customer questions in person and on the phone
- Ensure South Walnut Recycling, Household Hazardous Waste, and Rural Recycling Centers facilities is are clean and orderly; including parking lots and landscaped areas
- Ensure the South Walnut, Household Hazardous Waste, and Rural Recycling Centers facilities are maintained and in proper working condition. Manage, schedule and track all preventative, routine, and as needed maintenance and repairs.
- Perform general maintenance at the South Walnut, Household Hazardous Waste, and Rural Recycling Centers facilities
- Manage, schedule and track all preventative, routine, and as needed maintenance for all equipment and vehicles included in the District fleet
- Maintain first aid cabinets and PPE supply inventory at all District facilities
- Contact retailers for monthly Orange Bag orders
- Maintain inventory of Orange Bags
- Assist with Green Business Network as needed
- Act as Truck Driver as needed
- Assist with unloading trucks as needed
- Assist with collection, processing and packaging of Household Hazardous Waste as needed
- Respond to customer questions in person and on the phone

2. Technical Tasks

- Operation of vehicle mounted winch and lift gate Operate Powered Industrial Trucks (PITs) including forklift, skid steer loader, snow plow, and electric pallet jack
- Perform preventative maintenance and troubleshoot problems on a variety of water pumps, motors and generators Perform monthly inspections of all fire extinguishers located at all District facilities and in all District vehicles and equipment
- Oversee vehicle and equipment operations and ensure safety and proper care
- Work with Conditionally Exempt Small Quantity Generators (CESQG)
- Operate ~~or~~ compactors, balers and lawn maintenance equipment as needed.

3. Other Responsibilities

- Responsible for District vehicle, camera, equipment and tools
- Comply with established safety guidelines at all times
- Maintain compliance with all ~~company~~ District policies and procedures
- Provide leadership to, and oversight of, employees at the South Walnut Recycling, Household Hazardous Waste, and Rural Recycling Centers facilities
- Perform other duties as assigned

4. Supervisory Responsibilities

- None

EDUCATION, KNOWLEDGE, SKILLS AND/OR WORK EXPERIENCE REQUIREMENTS

The Compliance, Household Hazardous Waste, and Landfill Laborer is required to have:

- High school diploma or GED
- Valid Driver's License with For Hire endorsement
- The ability to communicate and interact effectively with the public, co-workers, and residents in a professional and courteous manner
- Working knowledge of Microsoft Office Word, Excel, Access and Outlook
- Possession of, or ability to obtain, 8-hour HAZWOPER certification
- Good time management skills

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

PHYSICAL REQUIREMENTS

The ~~Compliance, Household Hazardous Waste, and Landfill Laborer~~ Facilities Supervisor performs duties in both indoor and outdoor environments, and in varying weather conditions. Job duties may result in exposure to vehicular traffic, traversing difficult terrain, exposure to physical hazards associated with working outdoors, potential exposure to household hazardous wastes and unknown hazards/substances. ~~Occasionally required to enter rivers, streams and ponds to retrieve materials.~~ Potential confrontation with difficult and/or threatening people. ~~Potential exposure to health and safety hazards associated with landfills.~~ Regular lifting up to fifty (50) pounds and occasional lifting greater than fifty (50) pounds.

OTHER REQUIREMENTS

- Ability to safely and successfully perform the essential job functions consistent with the ADA, FMLA and other federal, state and local standards, including meeting qualitative and/or quantitative productivity standards
- Ability to maintain regular, punctual attendance consistent with the ADA, FMLA, and other federal, state and local standards
- ~~Ability~~ Must be able to talk, listen and speak clearly on telephone and in person
- ~~Operation of~~ all equipment in a safe and appropriate manner
- ~~Effectively~~ communication with customers to provide excellent customer service
- Annual physical exam

ACKNOWLEDGMENT

The District has developed the job description to provide general guidelines to assist you in becoming familiar with obligations of your employment. It is not a complete list of responsibilities and is subject to change at any time. In the event this job description is modified, employee shall be provided a written copy of the revised job description, which will require employee's signature. This is not to give rise to contractual rights or obligations, express or implied or to be construed as a guarantee of employment. This is not a contract of employment. Additionally with the exception of the voluntary at-will employment policy, these guidelines are subject to modification, amendment or revocation by the District at any time, without advance notice. By your signature below, you acknowledge that you have read and understand this job description and agree to perform the duties, responsibilities and tasks set forth. Failure or refusal to sign and return a copy of this job description with an original signature to the Executive Director, or their designee, prior to the designated start date and time may be considered a declination of the position.

The District is an Equal Opportunity Employer

Print Employee Name:

Employee Signature:

Date:

Monroe County Solid Waste Management District

Job Description

January 2025

Job Title: Facilities Supervisor

Department: Recycling (04)

Work Location: South Walnut Recycling

Reports To: Operations Director

Full-Time
 Part-Time

Exempt
 Non-Exempt

To Perform this position successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed in this document are representative of the knowledge, skill, and/or ability required. Monroe County Solid Waste Management District provides reasonable accommodation to complete the application process or perform essential functions of the job, unless the accommodation would cause undue hardship.

PURPOSE OF THE POSITION

The Facilities Supervisor is responsible for maintenance and upkeep of all District facilities, vehicles and equipment, management of the District's Orange Bag program, assisting with recycling centers operations, and assisting with the Green Business Network. Responsibilities and tasks will include, but are not limited to: implementation of standard operating procedures for efficient operation of the South Walnut and Rural Recycling Centers; insuring maintenance and upkeep of the South Walnut and Rural Recycling Centers; fleet maintenance and recordkeeping; implementing safety policies and procedures, and maintain first aid supply and PPE inventory, at all facilities; maintain Orange Bag inventory; and take monthly Orange Bag orders from retailers. This position reports to the Operations Director

RESPONSIBILITIES

1. General Tasks

- Ensure South Walnut Recycling, Household Hazardous Waste, and Rural Recycling Centers facilities are clean and orderly; including parking lots and landscaped areas
- Ensure the South Walnut, Household Hazardous Waste, and Rural Recycling Centers facilities are maintained and in proper working condition. Manage, schedule and track all preventative, routine, and as needed maintenance and repairs
- Perform general maintenance at the South Walnut, Household Hazardous Waste, and Rural Recycling Centers facilities
- Manage, schedule and track all preventative, routine, and as needed maintenance for all equipment and vehicles included in the District fleet
- Maintain first aid cabinets and PPE supply inventory at all District facilities
- Contact retailers for monthly Orange Bag orders
- Maintain inventory of Orange Bags
- Assist with Green Business Network as needed
- Act as Truck Driver as needed
- Assist with unloading trucks as needed
- Assist with collection, processing and packaging of Household Hazardous Waste as needed
- Respond to customer questions in person and on the phone

2. Technical Tasks

- Operate Powered Industrial Trucks (PITs) including forklift, skid steer loader, snow plow, and electric pallet jack
- Perform monthly inspections of all fire extinguishers located at all District facilities and in all District vehicles and equipment
- Oversee vehicle and equipment operations and ensure safety and proper care
- Work with Conditionally Exempt Small Quantity Generators (CESQG)
- Operate compactors, balers and lawn maintenance equipment as needed.

3. Other Responsibilities

- Responsible for District vehicle, camera, equipment and tools
- Comply with established safety guidelines at all times
- Maintain compliance with all District policies and procedures
- Provide leadership to, and oversight of, employees at the South Walnut Recycling, Household Hazardous Waste, and Rural Recycling Centers facilities
- Perform other duties as assigned

4. Supervisory Responsibilities

- None

EDUCATION, KNOWLEDGE, SKILLS AND/OR WORK EXPERIENCE REQUIREMENTS

The Compliance, Household Hazardous Waste, and Landfill Laborer is required to have:

- High school diploma or GED
- Valid Driver's License with For Hire endorsement
- The ability to communicate and interact effectively with the public, co-workers, and residents in a professional and courteous manner
- Working knowledge of Microsoft Office
- Possession of, or ability to obtain, 8-hour HAZWOPER certification
- Good time management skills

PHYSICAL REQUIREMENTS

The Facilities Supervisor performs duties in both indoor and outdoor environments, and in varying weather conditions. Job duties may result in exposure to vehicular traffic, traversing difficult terrain, exposure to physical hazards associated with working outdoors, potential exposure to household hazardous wastes and unknown hazards/substances. Potential confrontation with difficult and/or threatening people. Regular lifting up to fifty (50) pounds and occasional lifting greater than fifty (50) pounds.

OTHER REQUIREMENTS

- Ability to safely and successfully perform the essential job functions consistent with the ADA, FMLA and other federal, state and local standards, including meeting qualitative and/or quantitative productivity standards
- Ability to maintain regular, punctual attendance consistent with the ADA, FMLA, and other federal, state and local standards
- Ability to talk, listen and speak clearly on telephone and in person
- Operation of all equipment in a safe and appropriate manner
- Effective communication with customers to provide excellent customer service
- Annual physical exam

ACKNOWLEDGMENT

The District has developed the job description to provide general guidelines to assist you in becoming familiar with obligations of your employment. It is not a complete list of responsibilities and is subject to change at any time. In the event this job description is modified, employee shall be provided a written copy of the revised job description, which will require employee's signature. This is not to give rise to contractual rights or obligations, express or implied or to be construed as a guarantee of employment. This is not a contract of employment. Additionally with the exception of the voluntary at-will employment policy, these guidelines are subject to modification, amendment or revocation by the District at any time, without advance notice. By your signature below, you acknowledge that you have read and understand this job description and agree to perform the duties, responsibilities and tasks set forth. Failure or refusal to sign and return a copy of this job description with an original signature to the Executive Director, or their designee, prior to the designated start date and time may be considered a declination of the position.

The District is an Equal Opportunity Employer

Print Employee Name:

Employee Signature:

Date:

Monroe County Solid Waste Management District

Job Description

January 2025

Job Title: Environmental Compliance Officer

Department: Compliance (08)

Work Location: Administration

Reports To: Environmental Compliance and Landfill Director

Full-Time

Part-Time

Exempt

Non-Exempt

To Perform this position successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed in this document are representative of the knowledge, skill, and/or ability required. Monroe County Solid Waste Management District provides reasonable accommodation to complete the application process or perform essential functions of the job, unless the accommodation would cause undue hardship.

PURPOSE OF THE POSITION

The Environmental Compliance Officer is responsible for investigating, remediating and documenting illegal disposal of solid waste in Monroe County. This position also provides support for landfill monitoring and maintenance activities. This position works closely with, and under the general supervision of, the Environmental Compliance Inspector and Landfill Assistant and reports to the Environmental Compliance and Landfill Director.

RESPONSIBILITIES

1. General Tasks

- Investigates, remediates and documents illegal roadside dumping and littering
- Investigates and documents solid waste violations on private property
- Writes and delivers citations for ordinance violations of Chapter 360 of the Monroe County Code
- Testifies during court proceedings as necessary
- Provides education on proper sorting of materials and material handling to promote waste diversion and identification of, and proper recycling/disposal for, household hazardous waste
- Keeps all adjacent roads to the landfill, rural recycling centers and central station clean and free of litter and debris and documents clean-ups
- Assists with management of Adopt-A-Road program; including scheduling participant cleanups, maintaining and distributing equipment, collection and disposal/recycling of waste and recycling
- Assists with landfill monitoring and maintenance as needed

2. Technical Tasks

- Operation of vehicle-mounted winch and lift gate
- Operation and preventative maintenance of gas- and electric-powered water pumps and motors
- Operation and preventative maintenance of diesel-powered generators

3. Other Responsibilities

- Take responsibility for District vehicle, camera, equipment and tools
- Comply with established safety guidelines at all times
- Maintain compliance with all company policies and procedures
- Perform other duties as assigned

4. Supervisory Responsibilities

- None

EDUCATION, KNOWLEDGE, SKILLS AND/OR WORK EXPERIENCE REQUIREMENTS

The Environmental Compliance Officer required to have:

- High school diploma or GED
- Valid Driver's License
- Ability to obtain knowledge and understanding of applicable Federal, State and local laws and regulations regarding solid waste management and disposal
- Working knowledge of Microsoft Office
- Possession of, or ability to obtain, 24-hour HAZWOPER certification
- Good time management skills
- Ability to establish and maintain cooperative relationships with other State and local government agencies
- Strong written and oral communication skills

PHYSICAL REQUIREMENTS

The Environmental Compliance Officer performs a majority of duties outdoors in varying weather conditions. Job duties may result in exposure to vehicular traffic, traversing difficult terrain, exposure to physical hazards associated with working outdoors, potential exposure to household hazardous waste and unknown hazards/substances. Occasionally required to enter rivers, streams and ponds to retrieve materials. Potential confrontation with difficult and/or threatening people. Potential exposure to health and safety hazards associated with landfills. Regular lifting up to fifty (50) pounds and occasional lifting greater than fifty (50) pounds.

OTHER REQUIREMENTS

- Ability to safely and successfully perform the essential job functions consistent with the ADA, FMLA and other federal, state and local standards, including meeting qualitative and/or quantitative productivity standards
- Ability to maintain regular, punctual attendance consistent with the ADA, FMLA, and other federal, state and local standards
- Ability to talk, listen and speak clearly on telephone and in person
- Operate all equipment in a safe and appropriate manner
- Effectively communicate with customers to provide excellent customer service
- Annual physical exam

ACKNOWLEDGMENT

The District has developed the job description to provide general guidelines to assist you in becoming familiar with obligations of your employment. It is not a complete list of responsibilities and is subject to change at any time. In the event this job description is modified, employee shall be provided a written copy of the revised job description, which will require employee's signature. This is not to give rise to contractual rights or obligations, express or implied or to be construed as a guarantee of employment. This is not a contract of employment. Additionally with the exception of the voluntary at-will employment policy, these guidelines are subject to modification, amendment or revocation by the District at any time, without advance notice. By your signature below, you acknowledge that you have read and understand this job description and agree to perform the duties, responsibilities and tasks set forth. Failure or refusal to sign and return a copy of this job description with an original signature to the Executive Director, or their designee, prior to the designated start date and time may be considered a declination of the position.

The District is an Equal Opportunity Employer

Print Employee Name:

Employee Signature:

Date:

2025 Budget Comparison with Proposed Staffing and Wage Changes

	Adopted 2025 Budget	With Proposed Changes
REVENUE	\$3,243,453.00	\$3,243,453.00
PERSONNEL SERVICES		
Salary Wages	\$320,139.00	\$368,132.00
Hourly Wages	\$712,688.00	\$712,091.00
Overtime	\$2,000.00	\$2,000.00
Longevity	\$15,855.00	\$15,680.00
FICA	\$65,142.00	\$68,070.00
FICA/Medicare	\$15,235.00	\$15,920.00
Unemployment	\$2,500.00	\$2,500.00
Health Insurance	\$403,000.00	\$403,000.00
Wellness Clinic	\$19,050.00	\$19,050.00
Retirement ¹	\$123,940.00	\$121,689.00
H S A	\$7,000.00	\$7,000.00
TOTAL	\$1,686,549.00	\$1,735,132.00
SUPPLIES	\$217,950.00	\$217,950.00
OTHER SERVICES & CHARGES	\$1,288,750.00	\$1,288,750.00
CAPITAL OUTLAY ²	\$137,000.00	\$137,000.00
TOTAL EXPENSES	\$3,330,249.00	\$3,378,832.00
REVENUES LESS EXPENSES	(\$86,796.00)	(\$135,379.00)

¹ An error was discovered in the spreadsheet used to generate the original 2025 budget submittal for approval that caused the calculated retirement amount for Department 06 (Rural Recycling Centers) to be over estimated due to including wages budgeted for non-benefit eligible employees. This has been corrected in the column titled "With Proposed Changes".

² Capital Outlays for 2025 include \$127,000.00 of one-time expenses as follows:

- ▶ \$120,000.00 for vehicle purchases
- ▶ \$7,000.00 for computer purchases

RESOLUTION 2024 – 13

Waste Reduction District of Monroe County Ordinance for Fixing Salaries For Calendar Year 2025

Be it ordained by the Waste Reduction District of Monroe County Board of Directors, Monroe County, Indiana that a Resolution shall be passed fixing the number of employees whose salaries are payable from the Waste Reduction District of Monroe County fund or budget except as hereinafter provided by IC 36-2-5: and,

That for the work periods of the calendar year 2025 beginning January 1, 2025 through December 31, 2025 there are hereby fixed the maximum salaries:

<u>Department / Position</u>	<u>2025 Maximum Fixed</u>
<u>Administration (01)</u>	
Executive Director	\$89,880.00
Community Outreach Coordinator	\$57,000.00
Waste Reduction Specialist	\$23.50/hour
Office Manager - Hourly	\$21.36/hour
<u>Recycling Center (04)</u>	
Operations Director	\$64,901.65
Recycling & Reuse Coordinator – Hourly	\$22.31/hour
Facilities Coordinator	\$44,000.00
Truck Driver (2) – Hourly	\$19.31/hour
Material Handler I – Hourly	\$18.91/hour
Material Handler II – Hourly	\$18.79/hour
<u>Hazardous Material Facility (05)</u>	
HazMat Tech I – Hourly	\$18.91/hour
HazMat Tech II – Hourly	\$18.79/hour
<u>Recycling Stations (06)</u>	
Site operators (8) – Hourly	\$18.62/hour
Site Operators Backup (5) – Hourly	\$18.44/hour
<u>Environmental Compliance & Safety (08)</u>	
Landfill, Environmental Compliance Director	\$59,920.00
Environmental Compliance Inspector	\$52,430.00
Environmental Compliance Officer	\$20.00/hour
<u>Accounting (15)</u>	
Financial Controller - Hourly	\$30.16/hour

Temporary Training Position

Same as the position to be trained

RESOLUTION 2024 – 13

Waste Reduction District of Monroe County Ordinance for Fixing Salaries For Calendar Year 2025

So voted on this 14th day of November, 2024, by the Board of Directors of the Waste Reduction District of Monroe County.

AYE

NAY

Geoff McKim, Chairperson

Geoff McKim, Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Penny Githens, Secretary

Penny Githens, Secretary

Julie Thomas, Director

Julie Thomas, Director

Kerry Thomason, Director

Kerry Thomson, Director

Lee Jones, Director

Lee Jones, Director

Dan Swafford, Director

Dan Swafford, Director

Attest:

Tom McGlasson Jr., Executive Director



Our World, Our Responsibility

(812) 349 - 2020 • 3400 S. Walnut St., Bloomington, IN 47401

www.wastereductiondistrict.com  

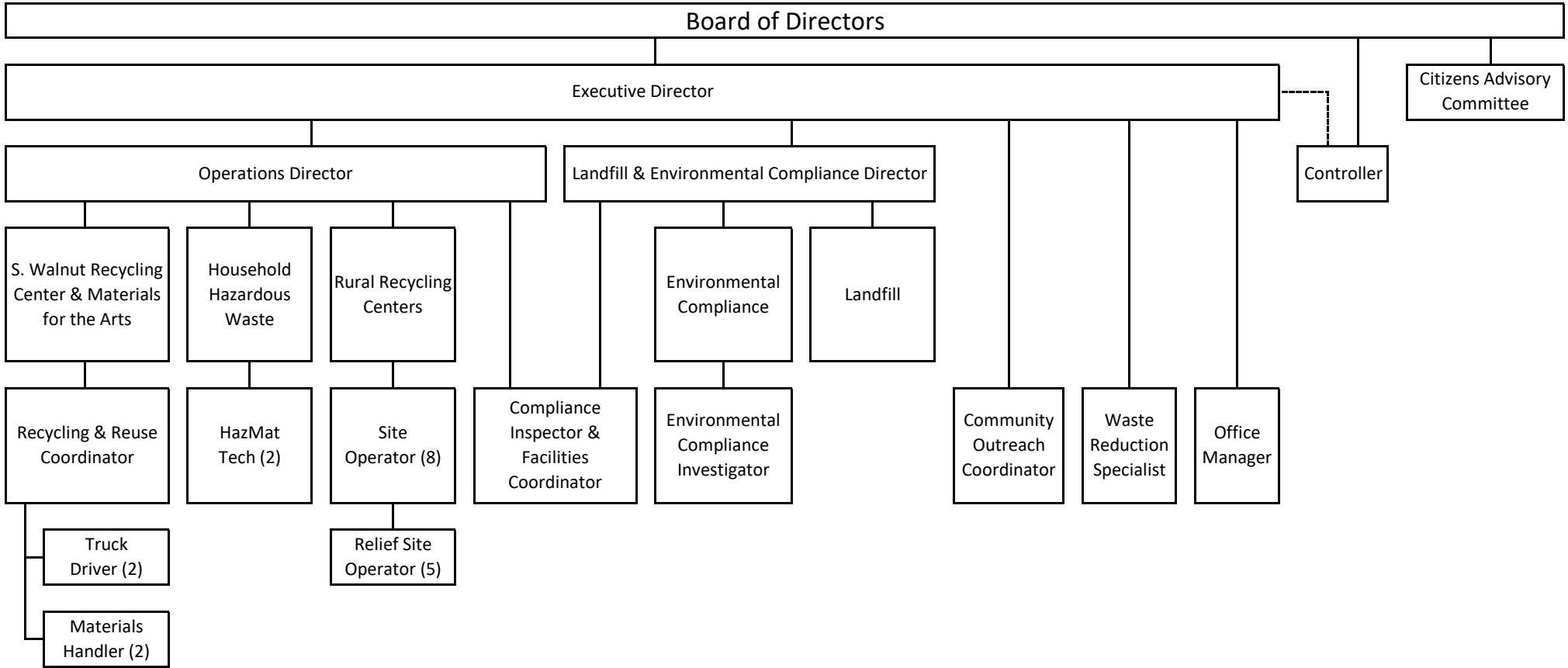
MEMORANDUM

TO: WRDMC Board of Directors
DATE: 11/8/2024
FROM: Tom McGlasson Jr.
SUBJECT: Resolution 2024-14 To Revise the Organizational Chart of the District

Should the Board elect to move forward with the staffing changes proposed by staff, and included in Resolution 2024-13, there will be a need to update the District Organization Chart. Included with this memo is a copy of the current organization chart, and included in Resolution 2024-14 is the revised organizational chart incorporating the proposed changes.

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT

Organizational Chart



Resolution 2024 – 14

To Revise the Organizational Chart of the District

WHEREAS, the Waste Reduction District of Monroe County (District) is a political subdivision and a solid waste management district under IC 13-21-3; and

WHEREAS, the District is granted certain powers enumerated in IC 13-21-3-12; and

WHEREAS, the District Board of Directors is granted certain powers enumerated in IC 13-21-3-13; and

WHEREAS, the District Board of Directors wishes to maintain a District Organizational Chart that establishes an appropriate organizational and staffing structure to promote efficient conduct of District business; and

WHEREAS, the District Board of Directors recognizes that from time to time changes are necessary to the organizational structure of the District to improve efficiency; and

WHEREAS, the Organizational Chart of the District must be revised and updated when changes to the organizational structure of the District are implemented.

NOW, THEREFORE, the District Board of Directors hereby resolves to adopt the attached District Organizational Chart with an effective date of January 1, 2025.

Resolution 2024 – 14

To Revise the Organizational Chart of the District

So approved this 14th day of November 2024, by the Board of Directors of the Waste Reduction District of Monroe County.

AYE

NAY

Geoff McKim, Chairperson

Geoff McKim, Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Penny Githens, Secretary

Penny Githens, Secretary

Julie Thomas, Director

Julie Thomas, Director

Kerry Thomson, Director

Kerry Thomson, Director

Lee Jones, Director

Lee Jones, Director

Dan Swafford, Director

Dan Swafford, Director

Attest:

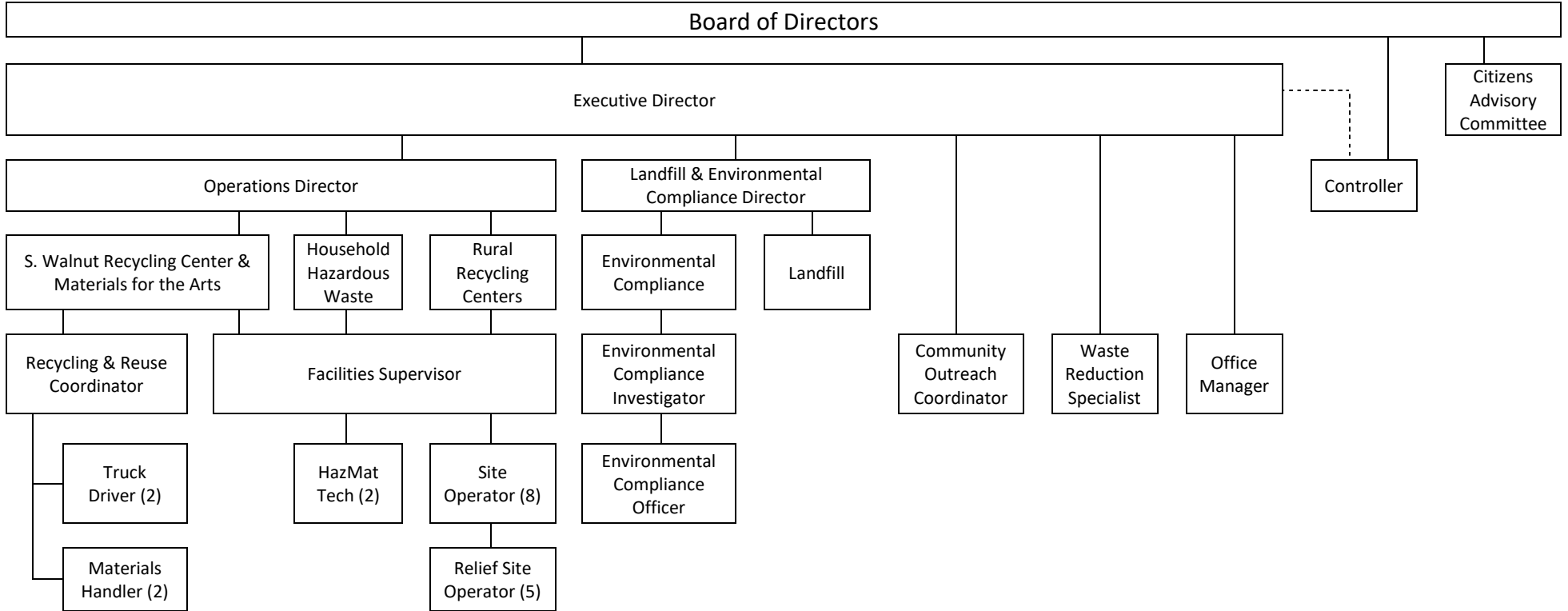
Tom McGlasson Jr., Executive Director

Resolution 2024 – 14

To Revise the Organizational Chart of the District

WASTE REDUCTION DISTRICT OF MONROE COUNTY

Organizational Chart



Revised November 14, 2024
 Effective January 1, 2025



Back2Earth
Collective Composting Program

Pilot Report



Exploration of a Collective Food Waste Solution

November, 2024

Background

“Since the industrial revolution, human activities have increasingly destroyed and degraded forests, grasslands, wetlands and other important ecosystems, threatening human well-being. Seventy Five percent of the Earth’s ice-free land surface has already been significantly altered, most of the oceans are polluted, and more than 85% of the area of wetlands has been lost. This destruction of ecosystems has led to 1 million species (500,000 animals and plants and 500,000 insects) being threatened with extinction over the coming decades to centuries, although many of these extinctions are preventable if we conserve and restore nature.”

- Sir Robert Watson,
Tyndall Centre for Climate Change Research
WWF 2020 Living Planet Report¹

Human activities have been driving biodiversity collapse and climate change at an accelerating pace for decades and the need for transformative change is dire. While the scope and scale of the solutions can seem incomprehensible, there are numerous accessible changes that we can make immediately to reduce our impact. Perhaps the most fundamental of these is our food. As of 2020, 38% of the global land surface is used by humans for agriculture², roughly 30 - 40% of all food produced for human consumption is wasted³, and food is the single largest source of municipal waste in the US making up 24% of the national stream⁴.

In 2017 the Waste Reduction District of Monroe County commissioned a study by Kessler Consulting that showed that up to 39% of the waste stream generated in Monroe County is compostable. In 2023 The District and the City of Bloomington jointly proposed funding for a composting pilot program at multi-dwelling residential complexes to reduce the amount of organic material in the local waste stream, determine the effectiveness of such a program in achieving this goal, and consider the feasibility of implementing such a program across a broad spectrum of multi-dwelling complexes. The grant was awarded to 1 Sustainable Joe, who established the Back2Earth program which provides training and shared composting equipment to residents who are then able to manage their own food waste on-site. This is the report of that initiative after just over 1 year of operation.

1. WWF (2020) Living Planet Report 2020 - Bending the curve of biodiversity loss. Almond, R.E.A., Grooten M. and Petersen, T. (Eds). WWF, Gland, Switzerland www.worldwildlife.org/publications/living-planet-report-2020

2. “Land use in agriculture by the numbers” Food and Agriculture Organization of the United Nations, 07 May 2020 www.fao.org/sustainability/news/detail/en/c/1274219/

3. “Food Waste” World Wildlife Fund, <https://www.worldwildlife.org/initiatives/food-waste>

4. “EPA National Overview: Facts and Figures on Materials, Wastes and Recycling” EPA, 22 November 2023 www.epa.gov/facts-and-figures-about-materials-waste-and-recycling/national-overview-facts-and-figures-materials#Landfilling

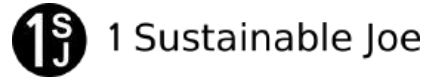


Table of Contents

Background	1
Table of Contents	2
I. Program Design	3
II. Effectiveness	3
A. Numbers of Participants	3
1. Sites	3
2. Current Individuals	4
3. Previous Individuals	4
B. Material Diverted	5
1. Introduction	5
2. Program Totals	5
3. Comparisons of Sites	6
4. Comparisons of Participants	7
C. Behavioral Impacts	8
1. Participant feedback	8
2. Administrative Observations	8
III. Feasibility of Broad Implementation	9
A. Repeatability	9
B. Financing	9
C. Equipment Life	9
D. Post-Partner Needs	10
IV. Final Remarks	10

I. Program Design

The premise of Back2Earth is to empower residents to manage their food waste by providing the equipment, training, and support for on-site composting. It leverages the number of participants to distribute the workload, making the effort light for each individual and the operation largely autonomous. To support the collective effort, participation is divided into 3 roles: base participants just add their material, turners mix the pile on a weekly rotation, and one site lead serves as the on-site expert and point of contact for the program.

To start any given site, the property management (or equivalent) must first have a suitable area on the grounds and formally agree to permit the process. Then, residents are informed via email about the opportunity to participate and can sign up online. When there are enough participants and the site lead and turner roles are filled (about 1 turner per 5 participants), the equipment is installed, training is provided, and the program begins. During the first year after launch, 1 Sustainable Joe provides monthly visits with site leads to inspect compost, phone and email support for any composting questions, and service to equipment as needed.

II. Effectiveness

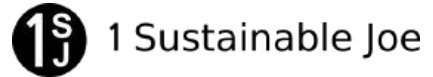
There are 3 measures by which the performance of the Back2Earth program can be evaluated: the numbers of participants, the amount of organic material diverted, and the behavioral impacts. The data provided in this section are from Sept 1, 2023 - Oct 31, 2024.

A. Numbers of Participants

Participating Sites: **4**

1. All 4 sites have been operating successfully since their launches on 9/18/23, 1/21/24, 4/18/24, and 4/27/24. They are a combination of two traditional apartment properties, a cohousing collective, and a co-operative housing property. (*The Woods at Latimer, The Covenanter Hill Neighborhood, Bloomington Cohousing, & Bloomington Cooperative Living - Middle Earth house*)

The search for properties began with survey data collected by the Bloomington Commission on Sustainability in 2020. In it, approximately 175 multi-family housing property managers were sent a survey about waste management policies. About 50 responses were received, and 13 indicated that on-site composting was either permitted, or undecided. All who responded 'permitted' belonged to one of two property management groups, and were contacted by 1 Sustainable Joe. Both groups expressed interest for several of their properties and decided to select one location to pilot the program before expanding. The 'undecided' survey respondents were also contacted, but none were reached.



The cohousing and co-op participation developed organically from word-of-mouth exchanges that reached members of each community. Both were already reflecting on improved food waste solutions, took interest in the program, and met the program criteria.

Additionally, 11 properties outside of the city of Bloomington were identified and contacted about participation in the program; 2 were interested if the other pilots succeeded, 2 were not, and 7 were unreachable.

Overall, additional sites could likely have been recruited for the pilot phase, but the existing set contained sufficient variability and activity to provide ample information for the pilot so further sites were not actively sought.

Current Households: 64

Current Participants: 101

2. The program is designed for participants to operate as 'households'. Only 1 member of a household is required to sign up, complete the training, and provide contact information for program communication. When the sign-up is completed it asks how many members are in the household of age 8 or older, and this total is used to determine the total number of food waste generators that are contributing material to the program and potentially practicing the sorting of food waste at home.

Participation rates vary from site to site, but are generally high. The cohousing has a participation rate of 14/14 units (100%), The Woods has 19/72 (26%), and Covenanter Hill has 18/206 (9%). Participation at the Co-op is unlike the other sites: rather than functioning as separate households, residents prepare whole-house meals daily and the food waste is collected in a shared receptacle. Waste cannot be associated with individuals, but since composting is a house policy for shared meals it is assumed to be at 100% participation.

Departed Participants: 15

3. It is also worth noting that annual turnover occurs at 3 of the 4 sites, who all report having a significant number of academic residents. In 2024, The Woods had 6 household move-outs and 6 new sign-ups; Covenanter Hill only launched with residents renewing leases resulting in no move-outs and 10 fall sign-ups; and the Co-op had 6 move-outs and reported 2 new sign-ups. The Cohousing has had no move-outs to date.

Interestingly, all 4 pilot sites spontaneously filled and maintained the required roles with the specified ratios: each had exactly 1 participant sign up for site lead and 1 turner for every 4 or 5 participants. Also, 30% of all sign-ups had never composted before, including several who signed up as turners.



B. Material Diverted

1. The best measure of the impact of the program is the material it diverts from the landfill. Given the importance of this information, diversion tracking is integrated into the design of the program. Each site is equipped with a digital scale and a QR code, and each participant is provided a pail and a unique ID. They are instructed to weigh their pail before adding it to the pile, and use the QR code to submit their ID and weight through a page on the program’s website. These entries then build a detailed history of waste generation through the life of the pilot, which is used for all of the graphics and assessments below.

It is important to note that weight entries can be easily forgotten or skipped. This is most evident with site #2. After reviewing the data for April and consulting with the site lead and turners in May, it was determined that nearly 40% of the month’s additions had not been recorded. Despite reminders, similar gaps occur in June, July, & October. No compensation was made for missed entries so the data that follows is purely from recorded entries. For reference, a rough estimate puts total missing entries around 5-10% of recorded entries.

2. Here are the all-time program totals from September, 2023 - October 2024:

Waste Diverted: 4,427 lbs	Pails Emptied: 1,090
----------------------------------	-----------------------------

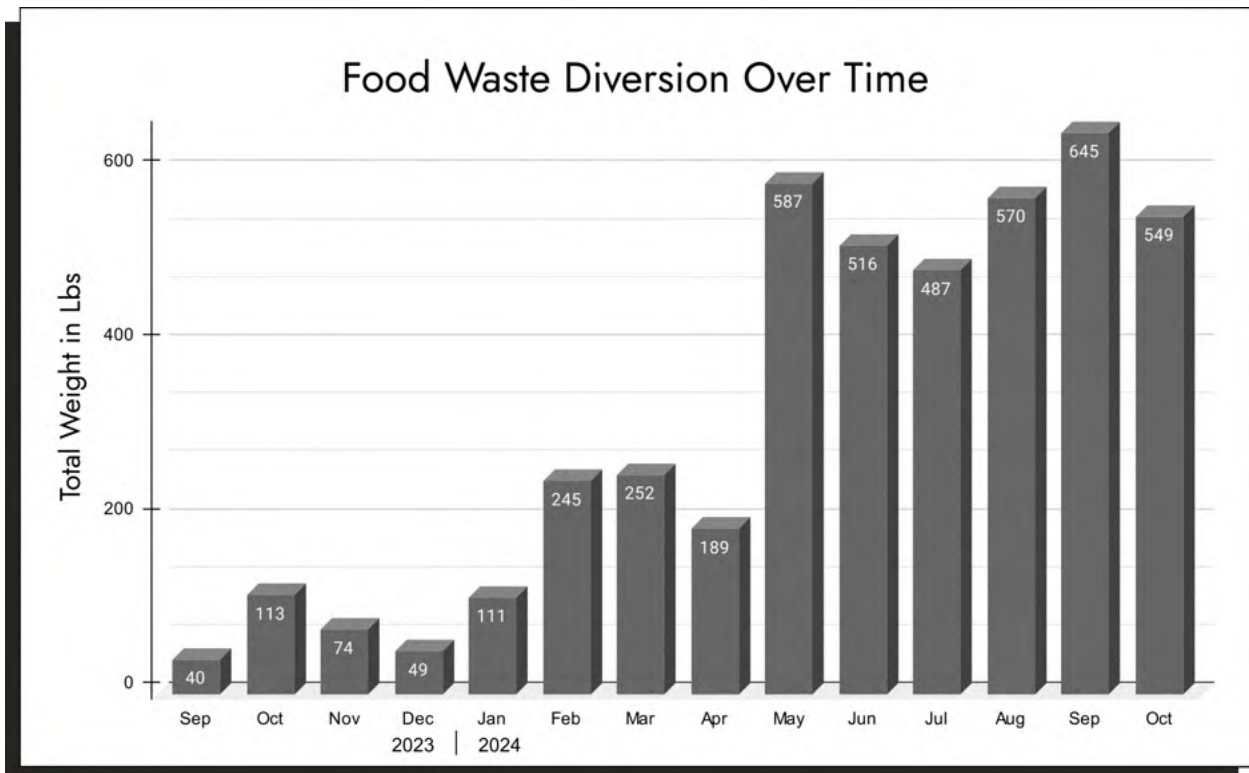


Figure 2.1



3. To illustrate the different trends at each location, weight data can be separated by site:

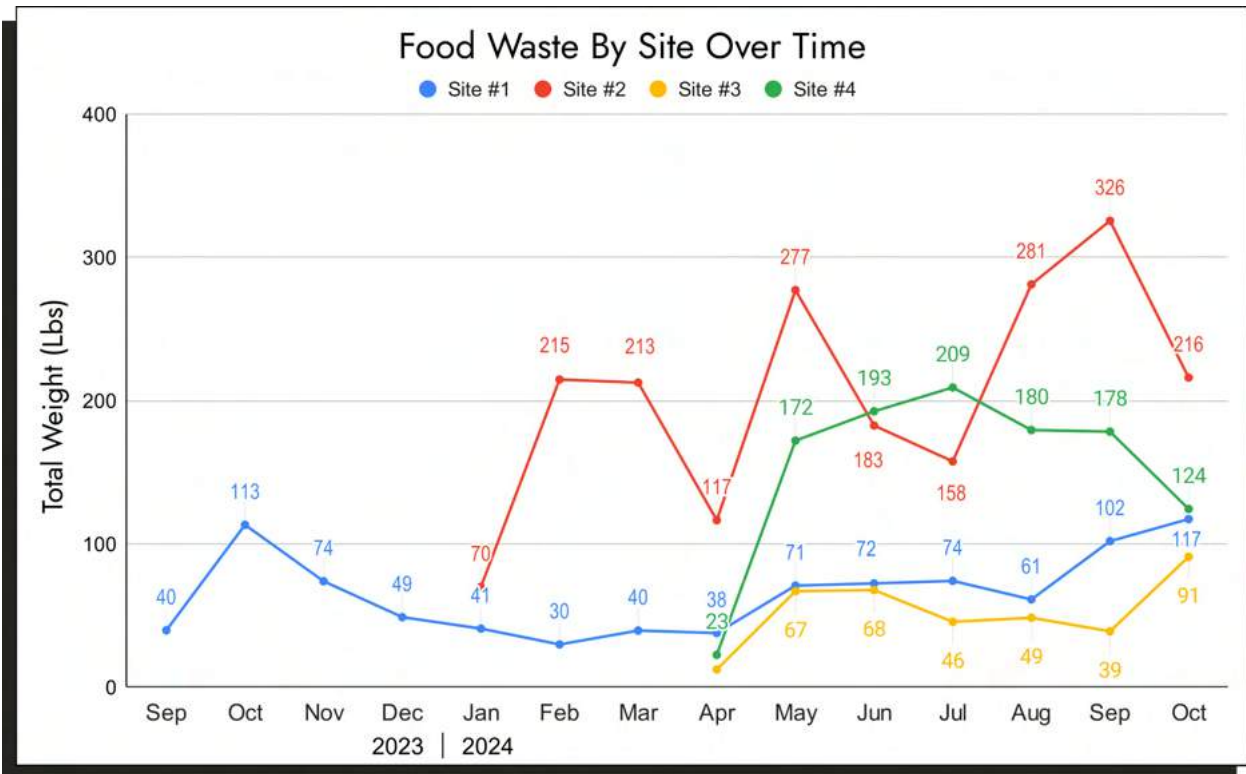


Figure 2.2

Diversion can also be compared by using monthly averages to show the relative differences by site as shown in figure 2.3 . Another metric of use is the relative frequency of weight entries, shown in figure 2.4. (Data averaged from May - Oct 2024)

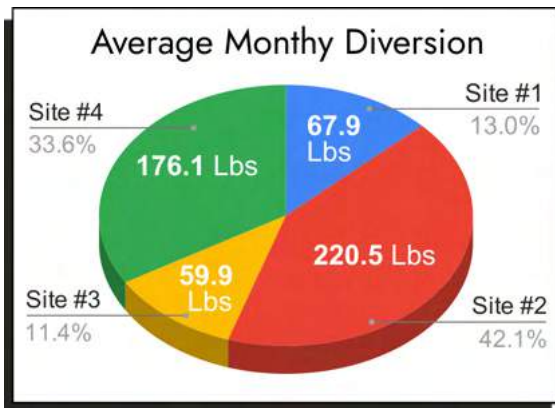


Figure 2.3

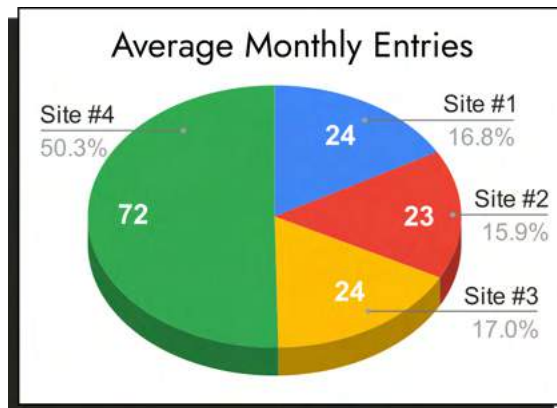


Figure 2.4

It is also possible to determine the number of households adding material in a given month and calculate the average weight per contributing household. Because data from site #2 has been inconsistent, it is excluded from this comparison.

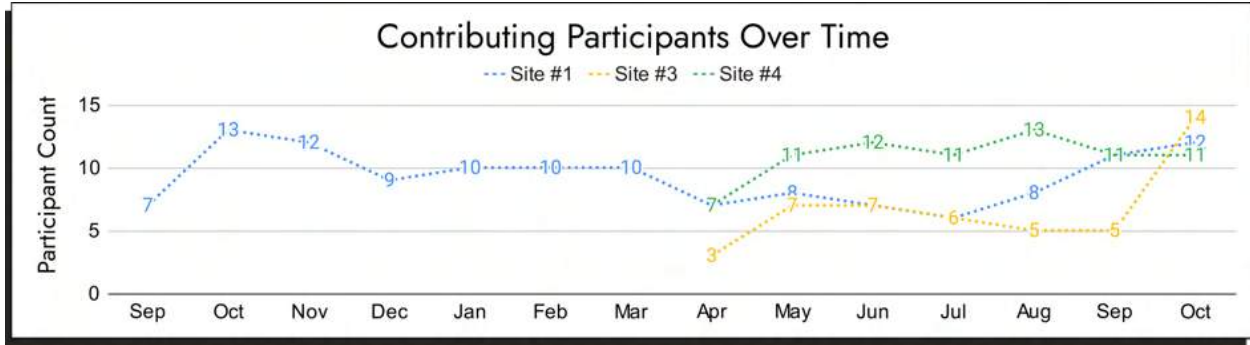
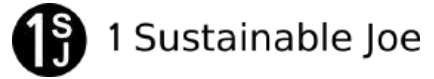


Figure 2.5

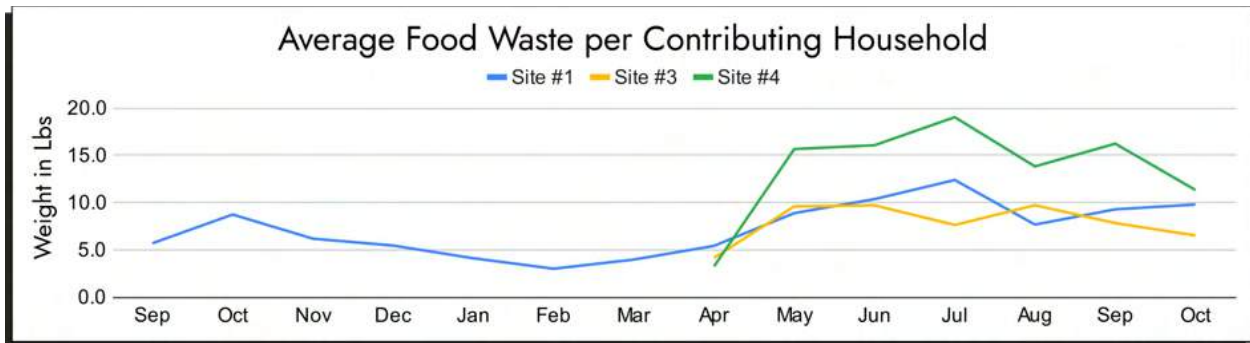


Figure 2.6

4. Finally, individual households can also be compared independently of their site. The first diagram shows the relative breakdown of food waste contributions from all households over all time. The second shows a set of monthly weight ranges and the number of households whose diversion falls in that range. This illustrates that around 18% of the households in the program contribute 6-8 lbs/mo., 17% contribute 0-2 lbs/mo., and the majority are below 10 lbs/mo. (Note that site #2 weights are averaged for Figure 2.7, and in omitted from Figure 2.8)



Figure 2.7

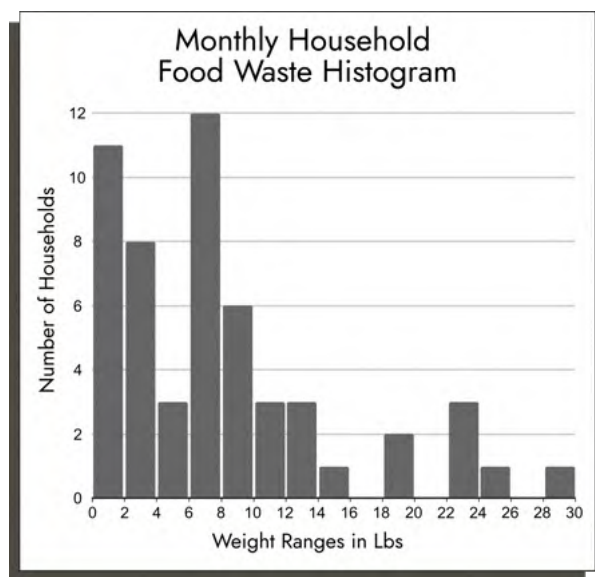


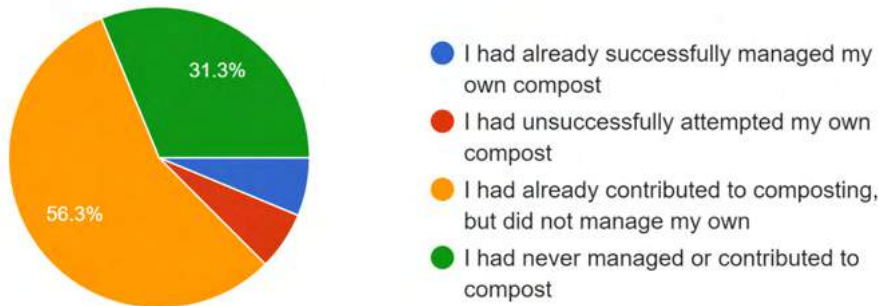
Figure 2.8

C. Behavioral Impacts

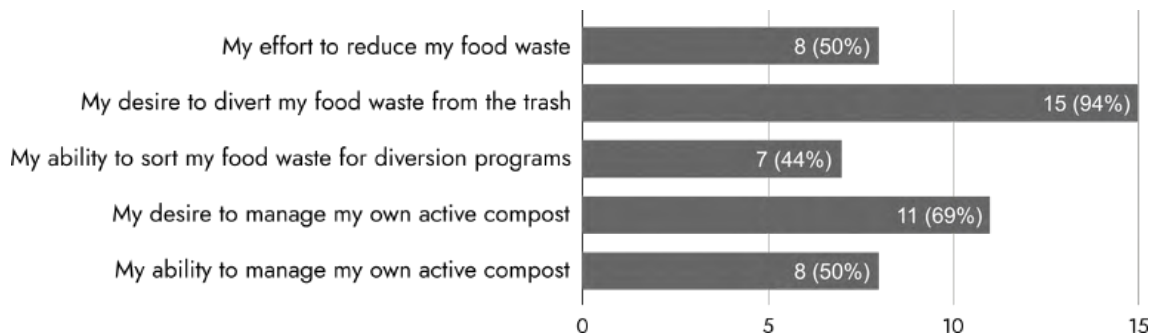
The final assessment is not from measuring waste diversion, but from engaging with participants.

1. A survey was distributed to all households participating in the program for at least 5 months. It was sent to 56 participants and received 16 responses. One section focused on the personal impact of the program by posing the following questions:

1. Which best describes your composting experience before participating?



2. Has participation in this program increased any of the following? (Check all that apply) [options are on the left, the results of checked responses are on the right]



While the questions are subjective and only about 30% responded, the results are generally positive. Almost all have an increased desire to divert food waste after participating, and half or more also have an increased desire to reduce their food waste, manage their own compost, and feel more able to manage it than before participating.

2. Additionally, observations and interactions while administering the program show that participants have been largely willing to follow through with their engagement. Monthly compost inspections have shown piles to be generally well balanced and having minimal contamination. Turners at site 1 were willing to meet for a mid-year troubleshooting session that resulted in visibly improved turning quality and pile health. Site 2 has consistently produced active piles that achieve 140-150°F and fully break down in around 3 months. While there are certainly some cases of participants not following through, the majority have been respectful, responsible, and successful in collectively managing their food waste.

III. Feasibility of Broad Spectrum Implementation

The pilot program has so far demonstrated that the given model can succeed in a variety of multi-dwelling environments, but is dependent on one important factor, and has two others that will become better defined in time.

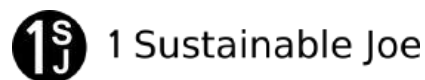
A. The structure of the program has provided consistent results during the pilot and can be reliably repeated at additional multi-dwelling complexes. The program's informational literature was successful for presenting the concept to both new property managers, and the residents of properties interested in participating. The training and educational resources like the food waste sorting and prep guides provided residents with a clear and common understanding of the composting process, as well as the responsibilities for their respective roles. The success of a site ultimately depends on the engagement of the participants, but the startup process and support period have enabled each site to undertake the process of composting and become familiar with the fundamentals to make it succeed.

B. Though operationally successful, the startup of the program at a new site cannot be financially sustained without the support of grant funding. First, conversations with property managers indicated that while there is willingness to invest in compost services for its residents, the full program cost exceeds an acceptable waste budget. Second, the participant survey that was referenced in the Behavioral Impacts section (II.C.1.) also included a section to assess the financial value. The survey asked for a 'fair monthly cost', and 'highest acceptable monthly cost'. To illustrate the viability of participant funding: if all participants were willing to pay the average highest acceptable monthly cost, 1 year of participation would only cover around 25% of the startup cost and year of support (using the average participation rates during the pilot). While alternative methods for reducing program cost have been considered, simply none have the ability to bring the cost to a participant funded range without undermining the quality and sustainability standards of the program.

C. A significant factor that also impacts the overall cost is the longevity of the equipment. It is presently built using lumber treated only with natural oil, which means it is non-toxic and low impact but lacks the durability and lifespan of other materials. This is of particular importance because the equipment represents a substantial amount of the overall program costs. For reference, the following visual shows the relative breakdown of the cost of launching a new site:



Figure 3.1



1 Sustainable Joe

While the existing equipment from the first site is still solid and in stable working order, it is still uncertain how long it will last before it wears enough to warrant full replacement. If a build lasts 5-7 years, its cost can be distributed over time and require less attention, but if it lasts 2-3 years, the amount of rebuilding will grow significantly with the growth of the program. An alternate bin design is currently in progress to address observed points of weakness, simplify construction, and improve durability, and is expected to be used for the next participating site.

D. Another factor that is not yet known, but less significant, is the amount of support required for a site after the partner period. Ideally, established sites will require minimal involvement so the operational cost will remain low and resources can be allocated to starting and new sites. It is already known that some ongoing administrative support will be required for the residential turnover described in section I.A.3. It is also likely that light ongoing support will be needed as equipment ages and necessitates minor repairs to operate. The existing sites show promise that piles will remain balanced and maintained in the absence of monthly visits and recommendations, but additional time will be required to confirm the outcome. In any case, continued support will certainly not inhibit the establishment of new sites and is not estimated to influence capacity for another year or two at the given growth rate.

IV. Final Remarks

In summary, this pilot has demonstrated that there is an interest and willingness among property managers and their residents to establish on-site collective composting for their communities. The model has functioned well in the locations where it has been established, and the participants succeeded in maintaining balanced compost that is odor and pest free. The primary challenge to the program is not its implementation, but its capitalization.

As the administrator of the program, I am grateful to the Waste Reduction District of Monroe County and the City of Bloomington for their partnership in this process and for their commitment to solutions for organic waste. I would also like to thank the staff at The Woods at Latimer and Covenant Hill who were closely involved in the program startup and played valuable roles in the planning and outreach to their residents. And lastly, I would like to recognize the over 100 participants in Monroe County who have signed up to responsibly manage their food waste, including those who have been willing to turn the piles for their peers and serve as site leads for their property.

Joseph Wynia
Back2Earth Director
1 Sustainable Joe Founder, CEO

CAC Monthly Activity Report

Waste Reduction District of Monroe County Citizen's Advisory Committee

October – November 2024

10/17 Regular Meeting

- Guest Speaker Aleigha Simerly of Caldwell's Inc. presented on their organics hauling and processing operation in E Morristown, IN (Shelby County), which does have options for hauling from Monroe County.
- Received an update from Matt Austin that Garden Quest has completed the installation of bokashi pits at the Bloomington Community Orchard
- Received an update from Joseph Wynia on the District's Organics Task Force Neighborhood Composting Questionnaire's 150+ responses



Our World, Our Responsibility

(812) 349 - 2020 • 3400 S. Walnut St., Bloomington, IN 47401

www.wastereductiondistrict.com

MEMORANDUM

TO: WRDMC Board of Directors
DATE: November 8, 2024
FROM: Tom McGlasson Jr.
SUBJECT: November 2024 Administration Department Board Report

General Updates

- The District’s 2025 budgets were unanimously adopted by the Monroe County Council on 10/28/2024.
- Response to the *Request for Proposal for Recycling Processing, MSW Disposal, and Material Hauling Services* were due by 12:00 p.m. on 10/31/24. Republic Services of Indiana, and Rumpke Waste and Recycling, submitted the only responses received. The responses were opened in the order they were received at a public meeting held at 2:00 p.m. on 10/31/24. Staff is currently reviewing the responses and will be presenting them to the Board at the December Board meeting for consideration.
- The State Board of Accounts *Financial Statements Audit Report* for fiscal years 2020 – 2023 has been issued and should have been received by all Board members via email on 11/4/2024. A copy of the report is included in this meeting packet under agenda item number five (5) – Controller’s Report.
- As previously reported, the AISWMD annual conference was held in Bloomington on 10/8/24 and 10/9/24. The conference was well attended with 47 attendees, representing 32 solid waste districts. Along with a tour of the IU Surplus Store and a session highlighting education programs of the Crawford County swmd, conference break-out sessions included:

○ Climate Solutions	○ Disaster Response
○ Human Resource Management	○ Record Retention
○ Grant Funding	○ Asset Management

Media Summary for October 2024

- Social Media Outreach
 - Social media posts included: Home Composting Survey; Food and Toy Drive; Adopt-A-Road; DEA Prescription Take-Back Drop-off at Ellettsville Police Dept.; Debris Management; Waste Tires; HHW; Bloomington Neighborhoods Saturday at Showers Plaza; Leaf Blowers & Noise Pollution; Upcycled Halloween Costumes
- Effectv Summary
 - Television advertising: Green Business; Litter and Hazards; Leaf Burning; Recycling Right; Circular Economy; Home Composting; E-Waste; Over-the-Counter Medications
 - Premium Digital Advertising: Home Composting; Litter and Hazards.
 - Premium Digital is a platform for our infomercials to be viewed through Comcast On-Demand services and internet streaming on any device.

- Radio Summary
 - WFIU – Community Minute: District Services; Home Composting
 - WFHB – Spanish language PSAs on District services
 - Information also available on Spanish language social media.
 - WHCC – Environmental Challenges/solutions: Adopt-A-Road; Compost Bins and Rain Barrels; E-Waste; HHW; Recycle Right; Reusable and Recyclable Materials; Tire Disposal
 - Mind Yo’ Business Podcast – Monthly podcast; 5 rotating scripts on District services July - December

Education and Outreach Summary for September 2024

- Marlin Elementary, pre-K & 1st Grade #1 – 40 students, 2 teachers
- Summit Elementary, pre-K #1 – 23 students, 2 teachers
- Rogers Elementary, 1st Grade #2 – 120 students, 6 teachers
- Unionville Elementary, 4th Grade #2 – 20 students, 1 teacher

MEMORANDUM

Waste
Reduction
District
Monroe
County

DATE: 11/08/24
TO: WRDMC Board of Directors
FROM: Joey Long
SUBJECT: Recycling & Reuse, Hazardous Materials, Rural Recycling Centers Board Report for the month of November 2024.

Materials for the Arts (04)

- We were able to help Urban Forestry with some reusable items, Such as plastic planting pots and newspaper.

Green Business Network (04)

- We are currently working on sending out Green Business Network contracts for the 2025 Calendar year.

Hazardous Materials (05)

- We are currently wrapping up end-of-the-year shipments.

Rural Recycling Centers (06)

- We have been shifting boxes to be more efficient, which could change the capacity for materials at different sites.

Joey L. Long

2024 Trash and Recycling Tonnage and Pulls

10/25/2024

2024 Total Recycling Tons	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Cardboard	70.61	64.68	70.02	73.28	78.36	56.93	81.31	77.03	69.31				641.53
Mixed Paper/Magazines	31.64	26.95	23.86	28.05	28.20	23.58	26.42	21.76	22.56				233.02
Newspaper	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
Books	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
Mixed Paper	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
White Paper	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
Magazines	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
Scrap/Steel - BIM	21.08	16.60	24.23	30.60	27.20	23.53	23.67	26.25	41.87				235.03
Scrap/Steel - JB	1.69	4.14	1.99	4.85	5.07	4.49	3.67	3.46	4.20				33.54
Glass	24.86	38.09	30.60	33.30	31.75	55.50	38.13	19.09	19.83				291.15
Plastic 1 - 7	17.96	21.99	21.99	26.08	25.99	21.22	25.95	26.22	23.43				210.83
Total	167.84	172.44	172.69	196.16	196.57	185.24	199.15	173.81	181.20	0.00	0.00	0.00	1645.10
2024 Recycling Pulls By Location - Republic													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	10	11	10	16	14	10	11	12	11				105
Dillman Rd	10	9	10	14	9	10	19	7	9				97
Ellettsville	16	18	11	12	18	15	18	17	17				142
Main Recycling Center	17	17	20	12	21	16	19	21	16				159
Oard Rd.	11	11	7	8	9	10	12	8	8				84
Total	64	66	58	62	71	61	79	65	61	0	0	0	587
2024 Recycling Pulls By Location - Rumpke													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln - Glass	1	1	1	1	2	1	1	1	1				10
Dillman Rd - Glass	0	1	1	1	0	1	1	0	1				6
Ellettsville - Glass	1	2	1	1	1	1	1	1	0				9
Main Recycling Center - Glass	2	1	1	2	1	3	2	1	1				14
	0	0	0	0	0	0	1	0	0				1
Oard Rd. - Glass	0	1	1	0	1	1	1	0	0				5
Total	4	6	5	5	5	7	7	3	3	0	0	0	45
2024 Recycling Tonnage By Location													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	23.89	23.07	20.83	29.35	29.13	21.47	23.31	24.94	22.26				218.24
Dillman Rd	24.77	24.63	29.55	38.75	23.27	33.39	32.49	23.39	39.05				269.29
Ellettsville	35.12	45.97	28.58	35.63	40.22	34.82	36.39	39.70	27.38				323.80
Main Recycling Center	69.30	58.81	77.56	78.14	80.58	78.26	80.88	70.87	74.05				668.45
GBN Cardboard	0.00	0.00	0.00	0.00	1.00	0.00	0.83	0.00	3.66	0.00	0.00	0.00	0.00
Oard Rd.	14.76	19.97	16.17	14.29	22.37	17.31	25.25	14.91	14.80				159.82
Total	167.84	172.44	172.69	196.16	196.57	185.24	199.15	173.81	181.20	0.00	0.00	0.00	1645.10

Joey L. Long

2024 Trash and Recycling Tonnage and Pulls

10/25/2024

2024 Trash Pulls By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	9	10	8	9	10	5	9	9	5				74
Dillman Rd	9	9	8	9	9	7	8	4	5				68
Ellettsville	9	9	8	9	9	7	9	9	5				74
Main Recycling Center	0	1	1	0	1	0	1	1	0				5
Oard Rd.	9	9	8	9	9	8	9	6	4				71
Total	36	38	33	36	38	27	36	29	19	0	0	0	292
2024 Trash Tonnage By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	33.30	29.96	28.39	37.77	31.38	24.92	38.67	35.11	26.58				286.08
Dillman Rd	34.60	32.49	27.89	39.10	37.70	32.31	49.07	33.28	37.01				323.45
Ellettsville	44.16	35.60	36.53	48.48	43.65	42.09	53.19	40.30	38.16				382.16
Main Recycling Center	0.00	2.69	3.37	0.00	1.96	0.00	2.12	2.29	0.00				12.43
Oard Rd.	27.82	29.57	24.51	30.02	29.52	28.64	38.57	29.27	24.45				262.37
Total	139.88	130.31	120.69	155.37	144.21	127.96	181.62	140.25	126.20	0.00	0.00	0.00	1266.49
2024 Bulky Pulls By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	4	2	0	19	0	0	0	23	2				50
Dillman Rd	4	0	10	3	17	0	26	2	0				62
Ellettsville	9	10	39	0	0	2	0	0	37				97
Oard Rd.	5	8	0	0	0	16	3	0	0				32
Total	22	20	49	22	17	18	29	25	39	0	0	0	241
2024 Bulky Tonnage By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	4.33	0.00	0.00	23.26	0.00	0.00	0.00	25.44	2.92				55.95
Dillman Rd	2.63	0.00	21.69	3.36	0.00	0.00	26.18	3.77	0.00				57.63
Ellettsville	8.30	10.80	2.57	0.00	45.38	7.19	0.00	0.00	38.92				113.16
Oard Rd.	1.42	6.80	0.00	0.00	0.00	20.11	3.81	0.00	0.00				32.14
Total	16.68	17.60	24.26	26.62	45.38	27.30	29.99	29.21	41.84	0.00	0.00	0.00	258.88

MEMORANDUM

Waste
Reduction
District of
Monroe
County

DATE: November 14, 2024
TO: MCSWMD Board of Directors
FROM: Lee Paulsen
SUBJECT: Landfill and Environmental Compliance October 2024 Board Report

Landfill October 2024:

- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for October 2024 will be submitted prior to the November 28, 2024 deadline.
- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for September 2024 was prepared and submitted by Lee Paulsen on 10-4-2024. There were no exceedances or violations.
- ◆ We received the response from IDEM for the May 2024 groundwater sampling. We were able to remove seven (7) parameters from the routine arsenic assessment list. The rest will proceed as we have in the past.
- ◆ We began prepping for the November groundwater sampling event and will start on November 4, 2024.
- ◆ We ran the treatment plant for two weeks to draw the pond level down. This allowed us to spot clean the invasive plants that keep coming back in the pond. We worked with Bynum Fanyo to have their hauling truck on hand to remove the vegetation.
- ◆ Anderson Excavating completed the final mowing of the landfill.
- ◆ Completed the Self-Inspection of the landfill per the landfill closure agreement. Document was sent off to IDEM for their review on 10-21-24. There were no problems or concerns in the report.
- ◆ We had an IDEM inspection of our NPDES permit on November 1, 2024.
- ◆ Leachate production is available on the next page.

Environmental Compliance October 2024:

- ◆ Twenty-two (22) new Environmental Compliance Cases were reported for the month of October 2024.
 - Eighteen (18) Case were Substantiated; Four (4) was Unsubstantiated. Fifteen (15) roadside cases, Six (6) private property cases, and One (1) Illegal Burn. Twenty (20) are closed and Two (2) is still open and pending.
 - October 2024: 780 lbs. of trash removed from the roads, Twenty (20) needles, and Three (3) tires and one (1) on the rim were removed from the side of the roads.
- ◆ There are currently Fifty-one (51) open environmental compliance cases.

◆ **Total for 2024:**

- 220 total cases. 5 Illegal burns; 54 cases at private properties; 155 roadside clean-ups; and 6 coordinated clean-ups.
 - 7310 lbs. of trash removed from the sides of the road via compliance cases.
 - Tires: One hundred sixteen (116) tires removed from the sides of the road; eight (8) tires on rims.
 - Needles: Two hundred seventy-five (275) removed along roadsides from January 1, 2024 to present.

Adopt-A-Road October 2024:

- ◆ For the month of October 2024, there were Eight (8) Adopt-A-Road clean-ups completed.
 - IU Maurer School of Law; East Cottage Grove, Between North Walnut St. and North Woodlawn
 - Berry Global; N. Loesch Rd, Between Profile Parkway and W. Vernal Pike
 - Mt. Tabor Neighbor; Mount Tabor Road, Between Brighton Rd and Bottom Rd
 - Sigma Lambda Upsilon/Senoritas Latinas Unidas Sorority, Inc.; Woodlawn Avenue, Between 7th and 12th Street
 - In memory of James Lee Marvin Koch; Boltinghouse Road, Between Old 37 North to E. Earl Young Rd.
 - Trinity Reformed Church; Endwright Road, Between W Airport Rd and W Gifford Rd
 - Two Community Clean-ups; South Rockport Rd, and Loesch Rd.
- ◆ For the month of October 2024 there was approximately eight (8) miles of road that were cleaned.
 - Each clean-up is for an adopted section of road that is approximately one (1) mile in length
- ◆ For the month of October 2024 approximately 190 lbs. of trash and 25 lbs. of recyclables removed from the sides of roads.
 - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weight.
- ◆ **YTD 2024 for the Adopt-A-Road:**
 - 61 clean-ups.
 - 2,930 lbs. of trash.
 - 590 lbs. of recyclables.
 - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weights.

Monroe County Landfill Leachate Generation and Treatment Data

The below data is for the most recent six (6) months of operation

Month		May '24	June '24	July '24	August '24	Sept. '24	Oct. '24	Total
Temp (° F)	High	88	97	92	96	92	84	
	Low	46	44	54	47	39	30	
	Avg	68	77	75	74	69	58	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	0	0
	Hauled Ellettsville	85,000	20,000	28,000	30,000	0	75,000	238,000
	Treated	430,724	485,946	0	0	0	96,814	1,013,484
	Total	515,724	505,946	28,000	30,000	0	171,814	1,251,484
Precipitation (in)		5.55	1.50	4.12	2.33	3.56	0.29	17.35
Hauling Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cost Ellettsville		\$4,680	\$1,325	\$1,506	\$1,590	\$0	\$4,066	\$13,167
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost		\$4,680	\$1,325	\$1,506	\$1,590	\$0	\$4,066	\$13,167
Gallons Per Acre Per Day (GPAD):				120.44				

**AS of February 15 2019, Bynum Fanyo Utilities began hauling leachate per the quote accepted by the Board on 2-14-19 and disposal cost is included in the hauling amount.

For comparison, below is the data for the same six (6) month period from the previous year

Month		May '23	June '23	July '23	August '23	Sept. '23	Oct. '23	Total
Temp (° F)	High	88	96	96	96	93	91	
	Low	37	42	53	46	43	21	
	Avg	64	70	78	76	69	49	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	0	0
	Hauled Ellettsville	0	478,000	0	9,000	10,000	10,000	507,000
	Treated	350,619	0	0	0	0	0	350,619
	Total	350,619	478,000	0	9,000	10,000	10,000	857,619
Precipitation (in)		3.43	3.64	4.61	5.44	0.25	0.49	17.86
Hauling Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cost Ellettsville		\$0	\$25,631	\$25,631	\$498	\$530	\$530	\$52,820
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost		\$0	\$25,631	\$25,631	\$498	\$530	\$530	\$52,820
Gallons Per Acre Per Day (GPAD):				82.54				

Below is the cost savings realized from on-site leachate treatment for the current six (6) month period

Month	Treated	Hauled Dillman	Hauled Ellettsville	Total	Monthly Cost for Hauled	Cost w/o Treatment	Operational Costs	Cost Savings
May '24	430,724	0	85,000	515,724	\$4,680	\$27,333	\$10,230	\$12,424
June '24	485,946	0	20,000	505,946	\$1,325	\$26,815	\$11,541	\$13,949
July '24	0	0	28,000	28,000	\$1,506	\$1,484	\$0	-\$22
August '24	0	0	30,000	30,000	\$1,590	\$1,590	\$0	\$0
Sept. '24	0	0	0	0	\$0	\$0	\$0	\$0
Oct. '24	96,814	0	0	96,814	\$4,066	\$5,131	\$2,299	-\$1,234
Total	1,013,484	0	163,000	1,176,484	\$13,167	\$62,354	\$24,070	\$25,116

* Leachate hauling and disposal costs are based on the following rates: as of March 1, 2022

Hauling and Disposal = \$223.00 per 4,200 gallon load

Hauling and Disposal = \$265.00 per 5,000 gallon load

** Temperature data is from the website National Weather Service (www.weather.gov) for zip code 47408