

**AGENDA**  
**BOARD OF DIRECTOR’S MEETING**  
of the  
**WASTE REDUCTION DISTRICT OF MONROE COUNTY**

WRDMC Administration Office  
3400 S. Walnut St.  
Bloomington, Indiana 47401

Meeting Connection via Microsoft Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNc4NDk5MmlzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNc4NDk5MmlzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

Meeting ID: 241 991 848 721      Password: TnMCjx

Thursday December 19, 2024      3:00 pm

**CALL TO ORDER**

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**ADJOURN**

MINUTES

**Executive Committee Meeting**

of the

Waste Reduction District of Monroe County

Monday November 4, 2024 4:30 p.m.

North Showers Building Room 100B, 501 N. Morton St, Bloomington, Indiana 47404

Meeting Connection via Microsoft Teams

[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTZlODhiZjgtZTUwYi00N2JiLTk4YWMTMTNiZjFkZjI0MTY5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

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[fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTZlODhiZjgtZTUwYi00N2JiLTk4YWMTMTNiZjFkZjI0MTY5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

Meeting ID: 259 149 698 97

Passcode: 7XhBiX

Members Present:

In Person: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary

Virtual: None

Members Absent: None

Staff Present:

In Person: Tom McGlasson Jr., Executive Director

Virtual: None

CAC Present:

In Person: Joseph Wynia, Vice-Chairperson; Bill Goins, Member

Virtual: None

Legal Counsel Present: None

McKim called the meeting order at 4:31 p.m.

**Approval of Executive Committee Executive Session Minutes – September 30, 2024**

Piedmont-Smith motioned to approve the meeting minutes; Githens seconded. McGlasson noted that minutes have been revised to include previously submitted corrections. Verbal vote was unanimous; motion passed.

**Review of Board of Directors Meeting Minutes – October 10, 2024**

Committee members and McGlasson discussed revisions previously submitted.

**Request for Proposal Response Opening Meeting Minutes – October 31, 2024**

McGlasson stated these are for information purposes and will be included in the Board packet.

**Resolution 2024-11 To Amend Service Agreement for Multi-Dwelling Complex Composting Pilot Program**

McGlasson stated he has still not received an opinion from City legal on this and asked the committee if they wish to have it on the Board agenda. Consensus among committee members to have it on the agenda.

**Resolution 2024-12 To Establish the 2025 District Holiday Schedule**

McGlasson reviewed the proposed holiday schedules and how the paid holiday hours for employees of the recycling centers compares to the administration employees' paid holiday hours. Discussion ensued concerning the proposed holidays to be observed and the number of floating holidays to be granted to employees of the

recycling centers. It was agreed to add one (1) more floating holiday for the employees of the rural recycling centers.

**Staffing**

McGlasson summarized the staffing changes proposed by staff, which include redefining an existing position and creating a new position, and explained the justifications for these changes. Additionally, he advised that the Community Outreach Coordinator has asked for a pay increase in addition to the annual cost of living increase. He referred to the job descriptions and wage information for comparable positions with the City and County included in the meeting packet.

Discussion ensued regarding the changes to the existing position, the new position being created, supplies needed for the new position, the financial impact of the proposed changes, the comparison of positions to the Community Outreach Coordinator, and an appropriate salary amount for that position and how that fits into the District's hierarchy and salary structure.

McGlasson proposed a salary of \$57,000.00 for the Community Outreach Coordinator. Committee members agreed to this salary.

**Resolution 2024-13 Ordinance for Fixing Salaries for Calendar Year 2025**

McKim asked if there was anything else that need to be discussed concerning wages for 2025. No additional discussion was held.

**Resolution 2024-14 To Revise the Organizational Chart of the District**

McGlasson advised that if the Board elects to move forward with the proposed staffing changes, there is a need to revise the District Organizational Chart. Discussion ensued concerning the layout of the organizational chart, staffing structure related to position duties, and how positions deemed salaried are determined.

**All Other Items Deemed Appropriate For Executive Committee Discussion**

McGlasson advised that the SBOA audit report was received today and he will include a copy in the Board meeting packet. He added that during a recent NPDES permit inspection it was discovered that the most recent permit renewal contained a change that the District was not advised of. Staff is working with IDEM to make the necessary corrections to avoid future permit compliance issues.

Piedmont-Smith asked about the next steps for the proposals received from the RFP. McGlasson stated that staff will review them for completeness, and then, for comparison purposes, will apply the proposals to the District's 2023 data for tonnages and hauls. There may be things we need to ask for clarification from the proposers, as well as things for which an opinion from legal counsel is sought. Staff's plan is to bring the proposals to the Board at the December meeting.

Meeting adjourned at 5:31 p.m.



Signed – Executive Committee Member  
Meeting Minutes of November 4, 2024

Minutes

Waste Reduction District of Monroe County

**Board of Directors**

Thursday November 14, 2024 4:00 p.m.

Nat U. Hill Meeting Room, Monroe County Courthouse

Meeting Connection via Microsoft Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNTc4NDk5MmlzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDVmZmZmNmEtZGQxZi00Njg4LThiZGYtNTc4NDk5MmlzOTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2249a60700-4c0c-4ece-b904-fb92c600e553%22%2c%22Oid%22%3a%22db83725f-c48f-476f-8894-d4bb087d29f8%22%7d)

Meeting ID: 241 991 848 721 Passcode: TnMCjx

Community Access Television Services (CATS) provide a public access recording of this meeting in its entirety that is free to view online at [www.catstv.net](http://www.catstv.net)

*The following minutes reference the meeting packet for this date, including department reports and resolutions.*

Members Present:

In Person: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary; Lee Jones, Director; Kerry Thomson, Director

Virtually: None

Members Absent: Julie Thomas, Director; Dan Swafford, Director

Staff Present:

In-Person: Tom McGlasson Jr, Executive Director

Virtually: Theresa Goins, Controller; Joey Long, Operations Director; Lee Paulsen, Landfill and Environmental Compliance Director

Legal Counsel Present: None

CAC Present:

In Person: Joseph Wynia, Vice-Chairperson; Bill Goins, Member

Virtually: None

McKim called the meeting to order at 4:03 p.m.

**Executive Committee Meeting Minutes – September 30, 2024**

For information only. No comments or questions.

**Request for Proposal Response Opening Meeting Minutes – October 31, 2024**

For information only. No comments or questions.

**Board of Directors Meeting Minutes – October 10, 2024**

Githens motioned to approve; Piedmont-Smith seconded. Roll call vote was unanimous; motion passed.

**Controller’s Report**

**a. Cash Flows**

Goins provided updated cash flow balances as presented in the meeting packet.

**b. Payroll and Claims**

Goins presented payroll and claims for approval included in the meeting packet in the amount of \$173,031.73, and claims for this week emailed to the Board on Wednesday in the amount of \$81,022.24. The total amount of payroll and claims submitted for approval is \$254,053.97.

Thomson motioned to approve payroll and claims as presented; Githens seconded. No public comment. Roll call vote was unanimous; motion passed.

**c. SBOA Financial Statements Audit Report**

McGlasson advised that all Board members should have received a copy of the report via email, and a copy is included in the meeting packet. He stated it is a good report that found no major issues with the District’s accounting practices.

McKim stated he thought it was an excellent report and noted that the audit covered the period of January 1, 2020 through December 31, 2023.

**Resolution 2024-11 To Amend Service Agreement for Multi-Dwelling Complex Composting Pilot Program**

McKim stated that this item is being pulled from the agenda, advising that the District is still waiting on feedback from the City’s legal department.

Githens stated the amendment is to allow a composting program at Harmony School under this agreement, which she is in favor of because the students will take this knowledge and use it at home.

**Resolution 2024-12 To Establish the 2025 District Holiday Schedule**

McGlasson noted that there are three (3) different holiday schedules due to varying employee and facility schedules. In an effort to provide equity in the number of paid holiday hours provided, a varying number of floating holidays are granted to employees. He referred to the information provided in the meeting packet which shows how the proposed holidays fell across the varying schedules and the proposed floating holidays to equalize the paid holiday hours for the year.

Piedmont-Smith motioned to approve Resolution 2024-12; Githens seconded.

Githens noted that the rural site employees work twenty-three (23) hours per week and asked why the paid holiday hours are not prorated to account for that. McGlasson stated it has been discussed in previous years, but the Board has not asked for that to be done. Githens stated she feels it would be appropriate to do so. Discussion ensued regarding paid holidays hours to be granted to the rural site employees.

Piedmont-Smith motioned to postpone Resolution 2024-12 until the December Board meeting so the Executive Committee can discuss this further; Githens seconded. Verbal vote was unanimous; motion passed.

**Resolution 2024-13 Ordinance for Fixing Salaries for the Calendar Year 2025**

McGlasson referred to the memo included in the meeting packet, and summarized the staffing and wage changes included in the resolution.

McKim noted that the fiscal impact of the proposed changes is on page eighty-one (81) of the packet. McGlasson stated that of the total budget deficit of approximately \$135,000.00, \$127,000 is for one-time expenses that will not recur in subsequent years.

Githens motioned to approve Resolution 2024-13; Thomson seconded.

McKim stated that the Executive Committee was supportive of the proposed changes. McGlasson confirmed.

Discussion ensued regarding the Community Outreach Coordinator's length of service with the District, the comparisons made with similar City and County positions, the proposed wage for the Facilities Coordinator position, and the decision to make it a salaried position.

No public comment.

Roll call vote was unanimous; motion passed.

**Resolution 2024-14 To Revise the Organizational Chart of the District**

McGlasson stated that the staffing changes included in Resolution 2024-13 necessitate that the District's organizational chart be revised.

Piedmont-Smith motioned to approve Resolution 2024-14; Githens seconded. No public comment. Verbal vote was unanimous; motion passed.

**Back2Earth Composting Program Report**

Wynia highlighted items from the report included in the meeting packet and acknowledged the City and the District for their partnership in funding the program.

Board members said they were pleased the project has been successful, discussed opportunities for future locations and the performance of different types of housing complexes, and thanked Wynia for his work on the project.

McKim and Wynia discussed the types and sources of contamination found during the project.

Board members asked Wynia to share the web address for the project, which he provided. (1sustainablejoe.com/impact)

Thomson exited at 4:47 p.m.

Piedmont-Smith and McGlasson discussed funding appropriated in next year's budget to continue and expand this program, and expanding the eligibility criteria for participating locations.

**CAC Report**

Wynia highlighted from the report included in the meeting packet.

Discussion ensued concerning the Organic Waste Task Force's neighborhood composting survey and the results received. Board members asked for a summary of the information gathered through the survey at the next meeting.

**Department Reports**

McGlasson stated that the District budgets were unanimously adopted by the County Council and advised that the Form 1782s have been received and will be reviewed for accuracy. The District received two (2) responses to the recently issued RFP which have been opened and are being reviewed by staff. Staff plans to present these at the December Board meeting for the Board's consideration.

Long stated the Materials for the Arts program has been working with Urban Forestry to collect reusable plastic pots and newspaper, the Green Business Network (GBN) renewal contracts for 2025 are being prepared by staff, Household Hazardous Waste is working on end of year shipments, and that some of the boxes at the rural sites are being switched to maximize capacity and reduce hauling.

Piedmont-Smith asked about the number of participants in the GBN program. Long stated the GBN routes have about sixty (60) stops, but some businesses have multiple locations.

McKim asked about the previously reported issues with contamination of the used oil and if that was still an issue. Long stated that the collection containers were just sampled by the vendor and we are waiting for those results. He added that this issue is not specific to the District, and he has spoken with other solid waste districts and other vendors about possible options for solutions.

Paulsen reported that staff is currently collecting groundwater samples for the November event and have not had any issues to this point. Staff is also investigating ways to control invasive vegetation that is in the leachate collection pond, but at this point the pond looks good. The semi-annual self-inspection was recently completed and no issues were found. IDEM recently conducted an NPDES permit inspection and the inspection reported noted some "marginal" findings. These were related to a different interpretation of the language in the most recent permit renewal.

McGlasson stated that with regard to the NPDES permit inspection, the District's interpretation of the permit has been its practice for the fifteen (15) years the treatment plant has been operating, and there has never been an issue with the state. Due to turnover at IDEM, the District had a new permit writer for the most recent renewal and now has a new inspector and the "marginal" findings on the inspection report are things that the District just needs to clarify with IDEM.

McKim asked if the response to the inspection can be shared with the Board. McGlasson stated it could, and also noted that the inspector suggested the District submit a permit modification request which the District will follow up on.

**Public Comment**

None.

**Comments from Directors**

None

McKim adjourned the meeting at 5:07 p.m.

Signed – Board Member

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BOD Meeting Minutes of November 14, 2024



DATE: 12/19/2024  
 TO: MCSWMD Board of Directors  
 FROM: Theresa Goins, Controller  
 SUBJECT: Cash Flow Summary



	Beginning Balance 1-Jan-24	Revenue YTD as of 30-Nov-24	Expense YTD as of 30-Nov-24	Balance YTD as of 30-Nov-24
Operating	4,174,902.56	2,138,827.04	2,413,593.05	3,900,136.55
Closure Bond Debt	142,169.97	192,341.56	304,878.02	29,633.51
Capital	45,704.33	210.79		45,915.12
Landfill/Post Closure	757,825.38	44,585.83	12,997.43	789,413.78

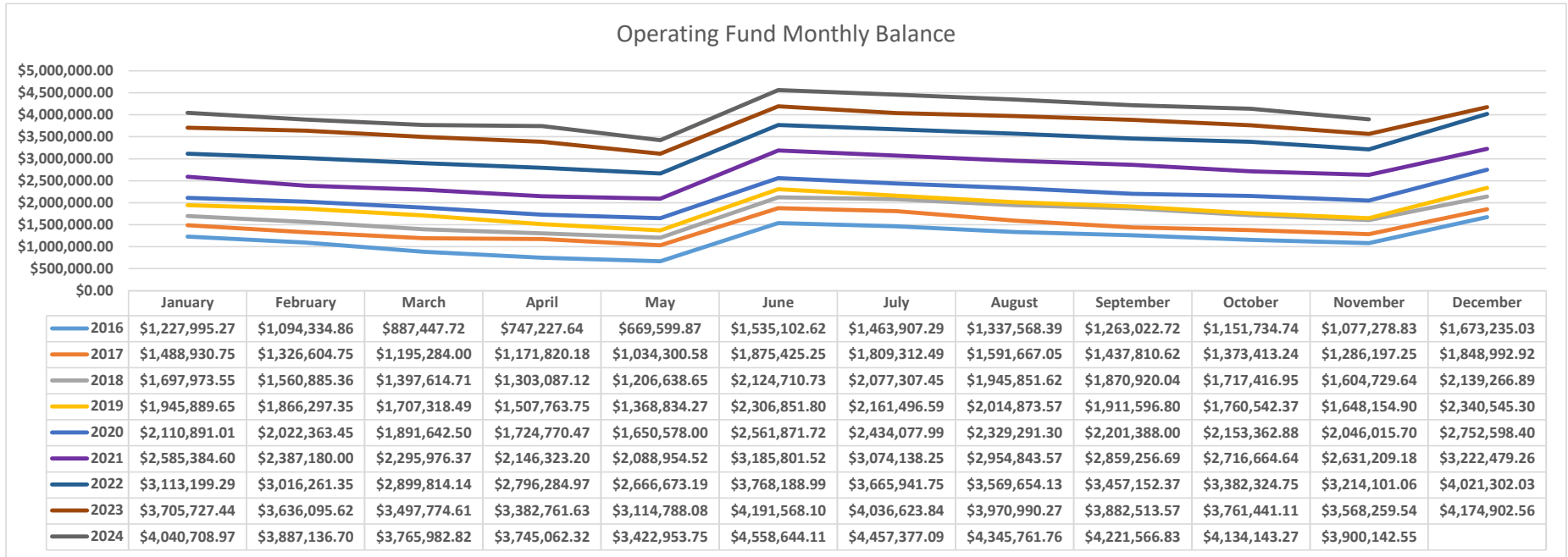
Date: 12/19/24  
 To: MCSWMD Board of Directors  
 From: Theresa Goins, Controller  
 Subject: Operating Fund Cash Flow Statement

Begin Balance: 4,174,902.56

REVENUE	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	2023 Encumbered	YTD Actual Less Budget	Percent Remaining
Property Tax	0.00	0.00	0.00	0.00	0.00	1,237,719.11	0.00	0.00	0.00	0.00	0.00	0.00	1,237,719.11	2,157,913.00		-920,193.89	42.64%
Excise Tax						53,519.20					0.00	0.00	53,519.20	103,635.00		-50,115.80	48.36%
CVET						4,182.98					0.00	0.00	4,182.98	8,481.00		-4,298.02	50.68%
Glass Recycling	5,843.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,843.45	8,250.00		-2,406.55	29.17%
Metal Recycling	4,938.34	6,233.30	5,136.76	5,857.88	7,567.74	6,113.70	5,807.41	623.86	6,696.18	4,586.29	7,270.29	0.00	60,831.75	70,000.00		-9,168.25	13.10%
Sale of Oil				150.00									150.00				
Battery Recycling	0.00	0.00	295.20	341.60	0.00	0.00	468.72	359.67	0.00	311.04	0.00	0.00	1,776.23	2,000.00		-223.77	11.19%
Freon	420.00	300.00	400.00	920.00	1,120.00	1,100.00	1,200.00	1,040.00	840.00	640.00	620.00	0.00	8,600.00	5,500.00		3,100.00	-56.36%
Green Business	6,050.00	3,050.00	400.00	-400.00	1,090.00	0.00	250.00	50.00	0.00	0.00	250.00	0.00	10,740.00	20,000.00		-9,260.00	46.30%
Toter's													0.00				
Orange Bags	14,109.03	16,465.06	38,135.45	25,919.93	17,488.45	34,314.06	20,531.35	22,353.06	18,417.60	21,159.23	25,978.46	0.00	254,871.68	278,500.00		-23,628.32	8.48%
CESQG	1,111.60	110.21	892.24	1,029.78	261.42	173.36	737.58	443.92	1,251.66	237.13	851.34	0.00	7,100.24	12,000.00		-4,899.76	40.83%
Paint	395.00	614.00	320.00	2,454.00	711.64	355.87	668.96	485.99	335.65	730.55	207.00	0.00	7,278.66	7,000.00		278.66	-3.98%
Rental	1,820.00	0.00	393.08	0.00	1,951.00	0.00	1,950.00	103.60	0.00	1,950.00	0.00	0.00	8,167.68	8,000.00		167.68	-2.10%
Refund/Misc/Donation	1,022.94	5,006.00	6,599.00	150.00	1,483.49	749.00	27.21	4.46	974.61	3,320.00	90.00	0.00	19,426.71	0.00			
Host Fee	54,431.49	12,871.18	12,828.42	51,933.01	15,247.38	17,027.15	55,923.83	23,407.26	22,822.77	44,685.22	22,262.96	0.00	333,440.67	300,000.00		33,440.67	-11.15%
E-Waste	0.00	1,880.00	2,080.00	2,384.00	3,200.00	2,520.00	3,100.00	2,760.00	2,420.00	2,280.00	2,180.00	0.00	24,804.00	25,000.00		-196.00	0.78%
Waste Tires	38.00	48.00	175.00	151.00	195.00	240.00	267.00	259.00	31.00	242.00	111.00	0.00	1,757.00	1,500.00		257.00	-17.13%
Interest	9,969.44	8,353.80	8,018.76	8,582.84	8,109.84	7,693.46	10,805.21	9,574.58	9,606.23	9,372.50	8,531.02		98,617.68				
Insurance													0.00				
<b>TOTAL REVENUE</b>	<b>100,149.29</b>	<b>54,931.55</b>	<b>75,673.91</b>	<b>99,474.04</b>	<b>58,425.96</b>	<b>1,365,707.89</b>	<b>101,737.27</b>	<b>61,465.40</b>	<b>63,395.70</b>	<b>89,513.96</b>	<b>68,352.07</b>	<b>0.00</b>	<b>2,138,827.04</b>	<b>3,007,779.00</b>		<b>-868,951.96</b>	<b>28.89%</b>

EXPENSE	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	2023 Encumbered	YTD Actual Less Budget	Percent Remaining
<b>Personnel Services</b>																	
Salaries and Wages	68,896.45	71,745.11	74,778.55	75,035.55	107,971.67	71,933.08	71,443.76	73,375.06	70,481.58	71,875.63	116,746.52	0.00	874,282.96	957,330.00		-83,047.04	8.67%
Employee Benefits	5,974.74	5,014.49	5,285.13	6,262.46	7,613.34	5,080.57	5,358.95	5,205.48	4,991.59	5,164.84	8,331.90	0.00	64,283.49	75,735.00		-11,451.51	15.12%
District Insurance	20,070.62	20,004.14	19,231.03	9,631.76	0.00	9,185.31	18,402.88	18,041.53	17,647.92	17,647.92	26,318.43	0.00	176,181.54	410,000.00		-233,818.46	57.03%
Longevity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Wellness Clinic-Activate	0.00	4,399.68	0.00	0.00	4,399.68	0.00	0.00	8,617.98	0.00	0.00	0.00	0.00	17,417.34	18,150.00		-732.66	4.04%
Retirement	7,059.81	7,328.91	7,283.92	7,270.99	10,944.06	7,059.27	7,017.73	6,931.19	6,863.43	7,171.03	10,593.55	0.00	85,523.89	96,430.00		-10,906.11	11.31%
HSA	10,000.00	10,000.00	10,000.00	-25,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00				
<b>Sub-total</b>	<b>112,001.62</b>	<b>118,492.33</b>	<b>116,578.63</b>	<b>73,200.76</b>	<b>130,928.75</b>	<b>93,258.23</b>	<b>102,223.32</b>	<b>112,171.24</b>	<b>99,984.52</b>	<b>101,859.42</b>	<b>161,990.40</b>	<b>0.00</b>	<b>1,222,689.22</b>	<b>1,557,645.00</b>		<b>-334,955.78</b>	<b>21.50%</b>
<b>Supplies</b>																	
Office Supplies	207.99	189.03	853.44	397.04	250.13	163.38	65.99	42.57	129.98	207.46	861.11	0.00	3,368.12	5,350.00		-1,981.88	37.04%
Operating Supplies	1,609.52	1,729.80	18,089.49	400.19	6,325.99	5,923.84	6,956.51	1,298.81	926.52	8,494.61	1,794.73	0.00	53,550.01	54,800.00		-1,249.99	2.28%
Repair and Maintenance	60.42	484.28	240.12	0.00	199.71	0.00	0.00	122.88	2,788.75	0.00	0.00	0.00	3,896.16	23,050.00		-19,153.84	83.10%
Other Supplies	41,894.19	415.65	2,913.56	374.78	56,655.68	981.00	0.00	286.38	2,300.00	2,113.67	3,488.49	0.00	111,423.40	115,900.00		-4,476.60	3.86%
<b>Sub-total</b>	<b>43,772.12</b>	<b>2,818.76</b>	<b>22,096.61</b>	<b>1,172.01</b>	<b>63,431.51</b>	<b>7,068.22</b>	<b>7,022.50</b>	<b>1,750.64</b>	<b>6,145.25</b>	<b>10,815.74</b>	<b>6,144.33</b>	<b>0.00</b>	<b>172,237.69</b>	<b>199,100.00</b>		<b>-26,862.31</b>	<b>13.49%</b>
<b>Other Services &amp; Charges</b>																	
Professional Services	6,395.66	24,079.00	963.70	9,111.90	60,800.29	21,865.10	10,773.99	18,985.91	4,324.80	18,709.45	12,321.18	0.00	188,330.98	254,000.00		-65,669.02	25.85%
Comm & Transportation	1,914.36	896.66	1,639.28	1,347.32	1,926.18	707.32	5,689.57	2,091.64	2,509.70	-3,281.28	1,638.99	0.00	17,079.74	35,150.00		-18,070.26	51.41%
Printing and Advertising	1,409.97	2,918.01	1,695.79	1,275.01	2,418.23	1,092.40	1,306.75	1,934.02	869.43	2,233.88	643.30	0.00	17,796.79	23,050.00		-5,253.21	22.79%
Insur/Worker's Comp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	102,500.00		-102,500.00	100.00%
Utility Services	3,464.39	3,583.58	3,656.96	1,289.16	4,292.95	2,416.70	2,880.80	2,591.97	1,143.24	2,492.50	3,757.12	0.00	31,569.37	54,500.00		-22,930.63	42.07%
Repair & Maintenance	3,602.60	16,763.33	10,701.74	15,632.03	6,133.51	9,640.37	6,619.10	1,895.50	2,654.47	1,001.51	4,478.46	0.00	79,122.62	93,250.00		-14,127.38	15.15%
Rentals	6,218.24	8,257.44	6,889.17	6,238.69	7,564.24	16,184.08	6,508.24	6,518.24	6,541.24	6,296.00	5,996.00	0.00	83,211.58	100,000.00		-16,788.42	16.79%
Other Services & Charges	34,440.42	32,886.95	37,750.40	26,432.70	50,938.08	49,751.84	42,309.54	29,837.44	37,842.80	34,469.39	76,758.70	0.00	453,418.26	634,600.00		-181,181.74	28.55%
<b>Sub-total</b>	<b>57,445.64</b>	<b>89,384.97</b>	<b>63,297.04</b>	<b>61,326.81</b>	<b>134,073.48</b>	<b>101,657.81</b>	<b>76,087.99</b>	<b>63,854.72</b>	<b>55,885.68</b>	<b>61,921.45</b>	<b>105,593.75</b>	<b>0.00</b>	<b>870,529.34</b>	<b>1,297,050.00</b>	<b>0.00</b>	<b>-426,520.66</b>	<b>32.88%</b>
<b>Capital Outlay</b>																	
Land													0.00				
Imprvmt O.T. Buildings													0.00				
Machinery / Equipment													0.00				
Building Improvements													0.00				
Computer Equipment		1,210.00	3,310.00										4,520.00				
Vehicle Purchases/Lease													0.00				
Other Capital Outlays													0.00	10,000.00			
Cum Capital													0.00				
<b>Sub-total</b>	<b>0.00</b>	<b>1,210.00</b>	<b>3,310.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,520.00</b>	<b>10,000.00</b>		<b>-5,480.00</b>	<b>54.80%</b>
Payroll Liability Clearing	2,523.50	-3,402.24	-8,454.49	-15,305.04	51,346.79	28,787.27	17,670.48	-4,695.87	25,575.18	2,340.91	28,630.31	0.00	125,016.80				
<b>Total Expenses</b>	<b>215,742.88</b>	<b>208,503.82</b>	<b>196,827.79</b>	<b>120,394.54</b>	<b>379,780.53</b>	<b>230,771.53</b>	<b>203,004.29</b>	<b>173,080.73</b>	<b>187,590.63</b>	<b>176,937.52</b>	<b>302,358.79</b>	<b>0.00</b>	<b>2,394,993.05</b>	<b>3,063,795.00</b>	<b>0.00</b>	<b>-668,801.95</b>	<b>21.83%</b>
<b>Transf to Debt</b>	<b>18,600.00</b>												<b>18,600.00</b>				

Ending Balance 3,900,136.55  
 GL Balance 3,900,136.55  
 Difference 0.00





Date: 12/19/2024  
 To: MCSWMD Board of Directors  
 From: Theresa Goins, Controller  
 Subject: Bond Debt Cash Flow

Begin Balance 142,169.97

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	Add'l Approp	YTD Actual Less Budget	Percent Remaining
REVENUE																	
Interest	130.62	4.08	4.26	4.72	4.57	57.45	128.87	0.00	0.00	0.00	0.00		334.57				
Debt Service Tax						165,695.61							165,695.61	292,565.00		-126,869.39	43.36%
Excise Tax						7,152.36							7,152.36	11,555.00		-4,402.64	38.10%
Cvet						559.02							559.02	650.00		-90.98	14.00%
Transfer IN	18,600.00												18,600.00			18,600.00	
Total Revenue	18,730.62	4.08	4.26	4.72	4.57	173,464.44	128.87	0.00	0.00	0.00	0.00	0.00	192,341.56	304,770.00		-112,428.44	-36.89%

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	2024 Budget	Add'l Approp	YTD Actual Less Budget	Percent Remaining
EXPENSE																	
Principal	140,000.00						145,000.00	0.00	0.00	0.00			285,000.00	285,000.00		0.00	0.00%
Interest	10,385.00						8,985.00						19,370.00	19,370.00		0.00	0.00%
Agency Fee											750.00		750.00	400.00		350.00	-87.50%
Transfer Out		-241.98	483.96										241.98			241.98	
Total Expenses	150,385.00	-241.98	0.00	0.00	0.00	0.00	153,985.00	0.00	0.00	0.00	750.00	0.00	304,878.02	304,770.00		-108.02	-0.04%

End Balance 29,633.51



Date: 12/19/2024  
 To: MCSWMD Board of Directors  
 From: Theresa Goins, Controller  
 Subject: Capital Cash Flow

Begin Balance 45,704.33

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	Budget Less YTD	Percent Remaining
REVENUE															
Interest	20.66	18.16	18.17	20.06	19.44	17.57	20.71	18.84	19.47	19.48	18.23				
Transfer IN															
Total Revenue	20.66	18.16	18.17	20.06	19.44	17.57	20.71	18.84	19.47	19.48	18.23	0.00	210.79		
EXPENSE															
Improvements															
Total Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

End Balance 45,915.12

**WASTE REDUCTION  
DISTRICT of MONROE  
COUNTY**

Date: 12/19/2024  
 To: MCSWMD Board of Directors  
 From: Theresa Goins, Controller  
 Subject: Landfill Postclosure Trust Fund Cash Flow

Begin Balance: 757,825.38

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD
<b>REVENUE</b>													
Interest	5,300.68	1,541.96	2,223.83	1,875.28	1,077.48	426.39	3,671.50	630.82	4,072.37	2,152.92	1,227.01		24,200.24
Dividend											487.99		487.99
Gain on Investment	465.63		915.53		3,312.52	2,172.29	5,759.32	3,993.98	3,278.33				19,897.60
Transfer													
Total Revenue													44,585.83

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD
<b>EXPENSE</b>													
Bank Fee's	315.76	318.03	317.53	318.71	318.33	620.03	320.85	324.65	326.44	329.37	328.35		3,838.05
Loss on Investment		2,420.18		2,459.60						4,279.60			9,159.38
Market Value Adjustment													0.00
Transfer													
Total Expenses													12,997.43

End Balance: 789,413.78

**WASTE REDUCTION  
DISTRICT OF MONROE  
COUNTY**

Date: December 13, 2024  
 To: MCSWMD Board of Directors  
 From: Tom McGlasson Jr., Executive Director  
**RE: Summary of Payroll and Claims**

Claims Processed Week of 11/11/2024

Pre-Approved Claims Approved Under Resolution 2022-02

Accounts Payable Claims	\$126.00
<b>TOTAL</b>	<b>\$126.00</b>

Claims Processed Week of 11/25/2024

Pre-Approved Claims Approved Under Resolution 2022-02

Accounts Payable Claims	\$52,787.31
Payroll (Includes Longevity)	\$25,152.95
Payroll Claims	\$17,388.12
Sub-Total	\$95,328.38

Pre-Approved Claims Approved by Board Chair or Designee 10/31/2024	\$1,415.06
<b>TOTAL</b>	<b>\$96,743.44</b>

Claims Processed Week of 12/9/2024

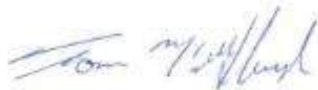
Pre-Approved Claims Approved Under Resolution 2022-02

Accounts Payable Claims	\$9,526.67
Payroll (Includes Longevity)	\$25,720.81
Payroll Claims	\$11,792.29
Sub-Total	\$47,039.77

Pre-Approved Claims Approved by Board Chair or Designee 10/31/2024	\$50,676.38
<b>TOTAL</b>	<b>\$97,716.15</b>

**Total Pre-Approved Payroll and Accounts Payable Claims Included in  
 Board of Directors meeting packet for the November 14, 2024 meeting: \$194,585.59**

**We have examined the claims summarized above and approve the submission of said claims to the Board of Directors for review and approval:**



\_\_\_\_\_  
 Tom McGlasson Jr., Executive Director

\_\_\_\_\_  
 Theresa Goins, Controller



Regular Docket (Pending)

Tran Source	Entry Date	Fund	Acct	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
<input type="checkbox"/> <b>Docket Date : 11/15/2024 (1 Items, 126.00)</b>											
<input type="checkbox"/> <b>Bundle : 111524R2 (1 Items, 126.00)</b>											
Regular Docket (Pending)	11/14/2024	1000	30740	0002	126.00	001	000117	Cintas Corp	9294481710	10/31/2024	Oct24 Monthly Lease AED - Landfill
<b>1 Items</b>					<b>126.00</b>						
<b>1 Items</b>					<b>126.00</b>						
<b>1 Items</b>					<b>126.00</b>						

Regular Docket (Pending)

Transaction Source	Entry Date	Fund	Acct	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
<b>Bundle : 112724R (34 Items, 51,948.30)</b>											
Pay Ded Dist (Pending)	11/26/2024	5100	04393	0000	89.61	001	000380	AFLAC	221019	11/27/2024	Employee Aflac Nov24
Pay Ded Dist (Pending)	11/26/2024	5100	04393	0000	89.61	001	000380	AFLAC	221019	11/27/2024	Employee Aflac Nov24
Pay Ded Dist (Pending)	11/26/2024	5100	04393	0000	89.61	001	000380	AFLAC	221019	11/27/2024	Employee Aflac Nov24
Regular Docket (Pending)	11/25/2024	1000	20231	0004	224.96	001	000005	AmeriGas Propane	3170545480	11/13/2024	Propane for RCC
Regular Docket (Pending)	11/22/2024	1000	30510	0001	315.06	001	000019	Duke Energy	OCT/NOV 2024	11/18/2024	Monthly Admin Building, RRC, HHW, Bethel Site
Regular Docket (Pending)	11/22/2024	1000	30510	0004	342.41	001	000019	Duke Energy	OCT/NOV 2024	11/18/2024	Monthly Admin Building, RRC, HHW, Bethel Site
Regular Docket (Pending)	11/22/2024	1000	30510	0005	171.20	001	000019	Duke Energy	OCT/NOV 2024	11/18/2024	Monthly Admin Building, RRC, HHW, Bethel Site
Regular Docket (Pending)	11/22/2024	1000	30510	0006	166.73	001	000019	Duke Energy	OCT/NOV 2024	11/18/2024	Monthly Admin Building, RRC, HHW, Bethel Site
Regular Docket (Pending)	11/22/2024	1000	30690	0001	300.00	001	000239	Fleener's Landscape &	7573	11/18/2024	Mowed lawn & mulched. 10/28/24, 11/16/24
Regular Docket (Pending)	11/22/2024	1000	30939	0008	0.44	001	000137	Hoosier Transfer Station	3140-000023547	09/30/2024	Compliance: Illegal Dumping
Regular Docket (Pending)	11/22/2024	1000	30939	0008	5.31	001	000137	Hoosier Transfer Station	3140-000023649	10/18/2024	Compliance: Illegal Dumping
Regular Docket (Pending)	11/22/2024	1000	30939	0008	2.66	001	000137	Hoosier Transfer Station	3140-000023649	10/16/2024	Compliance: Illegal Dumping
Regular Docket (Pending)	11/22/2024	1000	30939	0008	5.31	001	000137	Hoosier Transfer Station	3140-000023649	10/29/2024	Compliance: Illegal Dumping
Regular Docket (Pending)	11/22/2024	1000	30939	0008	3.98	001	000137	Hoosier Transfer Station	3140-000023649	10/30/2024	Compliance: Illegal Dumping
Regular Docket (Pending)	11/25/2024	1000	30939	0008	5.31	001	000137	Hoosier Transfer Station	3140-000023697	11/25/2024	Compliance: Illegal Dumping
Regular Docket (Pending)	11/25/2024	1000	30939	0008	8.41	001	000137	Hoosier Transfer Station	3140-000023697	09/12/2024	Compliance: Illegal Dumping
Regular Docket (Pending)	11/22/2024	1000	04131	0007	24,561.00	001	000465	IU Health Plans	340170	11/12/2024	Monthly: Employee Health (12/1/24-12/31/24)
Regular Docket (Pending)	11/25/2024	1000	30610	0001	560.95	001	000014	Regina Breeden	255	11/25/2024	Monthly Cleaning Admin & RCC 11/1-11/30/24

Regular Docket (Pending)

Tran Source	Entry Date	Fund	Acct	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
Regular Docket (Pending)	11/25/2024	1000	30610	0004	74.05	001	000014	Regina Breeden	255	11/25/2024	Monthly Cleaning Admin & RCC 11/1-11/30/24
Regular Docket (Pending)	11/26/2024	1000	30939	0004	102.34	001	000145	Republic Services #694	0694-003556847	10/31/2024	Monthly Hauling, MSW Disp, Recycling
Regular Docket (Pending)	11/26/2024	1000	30942	0004	2,273.04	001	000145	Republic Services #694	0694-003556847	10/31/2024	Monthly Hauling, MSW Disp, Recycling
Regular Docket (Pending)	11/26/2024	1000	30960	0004	1,424.62	001	000145	Republic Services #694	0694-003556847	10/31/2024	Monthly Hauling, MSW Disp, Recycling
Regular Docket (Pending)	11/26/2024	1000	30939	0006	7,294.55	001	000145	Republic Services #694	0694-003556847	10/31/2024	Monthly Hauling, MSW Disp, Recycling
Regular Docket (Pending)	11/26/2024	1000	30942	0006	10,394.76	001	000145	Republic Services #694	0694-003556847	10/31/2024	Monthly Hauling, MSW Disp, Recycling
Regular Docket (Pending)	11/26/2024	1000	30960	0006	2,519.94	001	000145	Republic Services #694	0694-003556847	10/31/2024	Monthly Hauling, MSW Disp, Recycling
Regular Docket (Pending)	11/26/2024	1000	30510	0002	83.00	001	000093	South Central Indiana REMC 11605095		11/14/2024	Landfill: Monthly Electric
Regular Docket (Pending)	11/26/2024	1000	30510	0002	207.00	001	000093	South Central Indiana REMC 11605096		11/14/2024	Landfill: Monthly Electric
Regular Docket (Pending)	11/26/2024	1000	30510	0002	102.00	001	000093	South Central Indiana REMC 11605097		11/14/2024	Landfill: Monthly Electric
Regular Docket (Pending)	11/26/2024	1000	30210	0001	100.69	001	000546	Spectrum VoIP	472166	11/15/2024	Monthly Telephone & Internet
Regular Docket (Pending)	11/26/2024	1000	30210	0004	91.54	001	000546	Spectrum VoIP	472166	11/15/2024	Monthly Telephone & Internet
Regular Docket (Pending)	11/26/2024	1000	30210	0005	45.77	001	000546	Spectrum VoIP	472166	11/15/2024	Monthly Telephone & Internet
Regular Docket (Pending)	11/26/2024	1000	30210	0008	45.77	001	000546	Spectrum VoIP	472166	11/15/2024	Monthly Telephone & Internet
Regular Docket (Pending)	11/26/2024	1000	30210	0015	21.35	001	000546	Spectrum VoIP	472166	11/15/2024	Monthly Telephone & Internet
Regular Docket (Pending)	11/22/2024	1000	30210	0006	225.32	001	000534	Verizon	9978175896	11/15/2024	MonthlyPhones 10/8/24-11/7/24

**34 Items** **51,948.30**

Regular Docket (Pending)

Tran Source	Entry Date	Fund	Acct	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
<input type="checkbox"/> <b>Docket Date : 11/27/2024 (9 Items, 839.01)</b>											
<input type="checkbox"/> <b>Bundle : 112724R2 (9 Items, 839.01)</b>											
Pay Ded Dist (Pending)	11/27/2024	5100	04320	0000	48.30	001	000528	Globe Life	GL-NOV24	11/26/2024	Monthly Life Insurance
Pay Ded Dist (Pending)	11/27/2024	5100	04320	0000	56.28	001	000528	Globe Life	GL-NOV24		Monthly Life Insurance
Pay Ded Dist (Pending)	11/27/2024	5100	04320	0000	48.30	001	000528	Globe Life	GL-NOV24	11/26/2024	Monthly Life Insurance
Pay Ded Dist (Pending)	11/27/2024	5100	04320	0000	56.28	001	000528	Globe Life	GL-NOV24	11/26/2024	Monthly Life Insurance
Regular Docket (Pending)	11/27/2024	1000	30210	0001	340.00	001	000003	Graybar Financial Services	17484011	11/19/2024	Monthly VOiP Seat Licenses Nov-Dec. 2024
Pay Ded Dist (Pending)	11/27/2024	5100	06600	0000	22.43	001	000361	PPLSI	ID-Nov24	11/25/2024	Monthly Identity Theft
Pay Ded Dist (Pending)	11/27/2024	5100	06600	0000	22.42	001	000361	PPLSI	ID-Nov24	11/25/2024	Monthly Identity Theft
Regular Docket (Pending)	11/27/2024	1000	30290	0002	180.00	001	000543	South Central Ind REMC-Fiber	DEC 2024	11/26/2024	Landfill: Internet Service 12/1-31/24
Regular Docket (Pending)	11/27/2024	1000	30510	0002	65.00	001	000093	South Central Indiana REMC	11613574	11/21/2024	Landfill: Monthly Security Light
<b>9 Items</b>					<b>839.01</b>						
<b>9 Items</b>					<b>839.01</b>						

**Balance Register - Summary by Location & Pay Group**

Waste Reduction District Monroe County

Check Date: 11/27/2024 Normal

Location	Pay Group	Normal	NCFB	Total Gross
01 MO Admin	Hourly	2,754.80	0.00	2,754.80
01 MO Admin	Salary	5,136.11	0.00	5,136.11
Total: 01 MO Admin		7,890.91	0.00	7,890.91
04 RRC Recycling	Hourly	7,374.40	0.00	7,374.40
04 RRC Recycling	Salary	2,332.91	0.00	2,332.91
Total: 04 RRC Recycling		9,707.31	0.00	9,707.31
05 HW Haz Waste	Hourly	2,818.40	0.00	2,818.40
Total: 05 HW Haz Waste		2,818.40	0.00	2,818.40
06 Recycling & SW Station	Hourly	4,802.40	0.00	4,802.40
06 Recycling & SW Station	Part Time	2,385.56	0.00	2,385.56
Total: 06 Recycling & SW Station		7,187.96	0.00	7,187.96
08 MO Compliance	Hourly	1,523.91	0.00	1,523.91
08 MO Compliance	Salary	4,038.46	0.00	4,038.46
Total: 08 MO Compliance		5,562.37	0.00	5,562.37
15 Accounting	Hourly	1,973.30	0.00	1,973.30
Total: 15 Accounting		1,973.30	0.00	1,973.30
Grand Total		35,140.25	0.00	35,140.25

**Other Totals**

<b>Gross:</b>	35,140.25
<b>Net:</b>	25,152.95
<b>Check Amount:</b>	0.00
<b>Employee Direct Deposit:</b>	25,152.95
<b>Employer Direct Deposit:</b>	0.00
<b>Total Direct Deposit:</b>	25,152.95
<b>Distributed Gross:</b>	35,140.25
<b>Medicare Gross:</b>	32,529.29
<b>OASDI Gross:</b>	32,529.29
<b>Taxable Gross:</b>	32,500.29

**Docket Voucher Register**

Check Date: 11/27/2024

Approval Date: 11/26/2024

Prerun Date	PO		Budget			Amount	Description	Check Total
	PO	Mode Invoice	Bank	Check	Account Code			
11/27/2024			001	E	5100.04410.00000.0000	75.00	DDClr-HSA	75.00
11/27/2024			001	E	1000.10340.00000.0001	868.00	DDClr-JH Retire	943.00
11/27/2024			001	E	1000.10340.00000.0004	1,067.81	DDClr-JH Retire	2,010.81
11/27/2024			001	E	1000.10340.00000.0005	310.03	DDClr-JH Retire	2,320.84
11/27/2024			001	E	1000.10340.00000.0006	440.20	DDClr-JH Retire	2,761.04
11/27/2024			001	E	1000.10340.00000.0008	611.08	DDClr-JH Retire	3,372.12
11/27/2024			001	E	1000.10340.00000.0015	217.06	DDClr-JH Retire	3,589.18
11/27/2024			001	E	5100.07300.00000.0000	421.98	DDClr-JH loan	4,011.16
11/27/2024			001	E	1000.10310.00000.0001	463.36	DDClr-FICA	4,474.52
11/27/2024			001	E	1000.10310.00000.0004	549.01	DDClr-FICA	5,023.53
11/27/2024			001	E	1000.10310.00000.0005	150.24	DDClr-FICA	5,173.77
11/27/2024			001	E	1000.10310.00000.0006	404.04	DDClr-FICA	5,577.81
11/27/2024			001	E	1000.10310.00000.0008	327.81	DDClr-FICA	5,905.62
11/27/2024			001	E	1000.10310.00000.0015	122.34	DDClr-FICA	6,027.96
11/27/2024			001	E	1000.10311.00000.0001	108.37	DDClr-Medicare	6,136.33
11/27/2024			001	E	1000.10311.00000.0004	128.39	DDClr-Medicare	6,264.72
11/27/2024			001	E	1000.10311.00000.0005	35.14	DDClr-Medicare	6,299.86
11/27/2024			001	E	1000.10311.00000.0006	94.51	DDClr-Medicare	6,394.37
11/27/2024			001	E	1000.10311.00000.0008	76.67	DDClr-Medicare	6,471.04
11/27/2024			001	E	1000.10311.00000.0015	28.61	DDClr-Medicare	6,499.65
11/27/2024			001	E	5100.06100.00000.0000	2,455.24	DDClr-FED	8,954.89
11/27/2024			001	E	5100.06400.00000.0000	471.69	DDClr-Medicare	9,426.58
11/27/2024			001	E	5100.06500.00000.0000	2,016.80	DDClr-FICA	11,443.38

Location: 0000	5,440.71
Location: 0001	1,439.73
Location: 0004	1,745.21
Location: 0005	495.41
Location: 0006	938.75
Location: 0008	1,015.56
Location: 0015	368.01
<b>Total:</b>	<b>11,443.38</b>

Waste Reduction District Monroe County

**Docket Voucher Register**

Check Date: 11/27/2024

Approval Date: 11/26/2024

Prerun Date	PO	Mode	Invoice	Budget		Vendor Name	Amount	Description	Check Total	
				Bank	Check					
				001	C 084035	5100.07300.00000.0000	Indiana St Central Collection	132.00	DDClr-Child Supp	132.00
				001	C 084036	5100.07350.00000.0000	Invesco Investment Service	29.00	DDClr-IRA	161.00
							Location: 0000	161.00		
							Total:	161.00		

Waste Reduction District Monroe County

**Docket Voucher Register**

Check Date: 11/27/2024

Approval Date: 11/26/2024

Prerun Date	PO	Mode	Invoice	Budget		Vendor Name	Amount	Description	Check Total
				Bank	Check				
11/27/2024				001	E	5100.06200.00000.0000 Indiana Dept of Revenue	1,086.59	DDCIn-STATE	1,086.59
11/27/2024				001	E	5100.06200.00000.0000 Indiana Dept of Revenue	1,205.92	DDCIn-STATE	2,292.51
11/27/2024				001	E	5100.06200.00000.0000 Indiana Dept of Revenue	1,227.29	DDCIn-STATE	3,519.80
11/27/2024				001	E	5100.06300.00000.0000 Indiana Dept of Revenue	678.47	DDCIn-County	4,198.27
11/27/2024				001	E	5100.06300.00000.0000 Indiana Dept of Revenue	782.38	DDCIn-County	4,980.65
11/27/2024				001	E	5100.06300.00000.0000 Indiana Dept of Revenue	803.09	DDCIn-County	5,783.74
Location: 0000							5,783.74		
Total:							5,783.74		

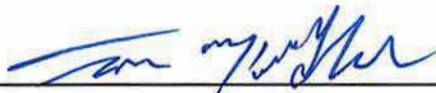


**WASTE REDUCTION  
DISTRICT OF MONROE  
COUNTY**

Date: November 27, 2024  
To: MCSWMD Board of Directors  
From: Theresa Goins, Controller  
RE: Claims for Approval

Accounts Payable Claims for Approval	\$1,415.06
<b>Total Accounts Payable Claims for Approval 11/27/2024</b>	<b>\$1,415.06</b>

**We have examined the claims summarized above and approve of their submission to the Board of Directors for approval.**



Tom McGlasson, Jr., Executive Director



Theresa Goins, Controller

Regular Docket (Pending)

Waste Reduction District Monroe County

Tran Source	Entry Date	Fund	Acct	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
<b>[-] Bundle : 112724B (6 Items, 1,415.06)</b>											
Regular Docket (Pending)	11/25/2024	1000	30650	0005	170.00	001	000049	Crown Equipment Corporation	170597859	10/31/2024	Equipment Serviced; Dock
Regular Docket (Pending)	11/25/2024	1000	30650	0002	726.00	001	000010	Industrial Environmental	212319	11/19/2024	HORIBA U-52 2M, 11/1-11/15/24 & Shipping
Regular Docket (Pending)	11/25/2024	1000	30240	0002	68.55	001	000010	Industrial Environmental	212319	11/19/2024	HORIBA U-52 2M, 11/1-11/15/24 & Shipping
Regular Docket (Pending)	11/26/2024	1000	30620	0001	357.06	001	000057	J & S Locksmith Inc	261890	11/15/2024	Locks LSDA Door Closure
Regular Docket (Pending)	11/25/2024	1000	20290	0002	55.29	001	000011	Lee Paulsen	2024-11	11/19/2024	Reimburse; ice for shipping Landfil samples
Regular Docket (Pending)	11/25/2024	1000	20490	0002	38.16	001	000104	USABlueBook	INV00534791	11/07/2024	Landfill Supplies-Yellow Buffer
<b>6 Items</b>					<b>1,415.06</b>						

## Theresa Goins

---

**From:** Geoff McKim <gmckim@co.monroe.in.us>  
**Sent:** Tuesday, November 26, 2024 7:53 PM  
**To:** Theresa Goins; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; Lee Jones; Dan Swafford; Mayor Thomson (kerry.thomson@bloomington.in.gov)  
**Cc:** Tom McGlasson  
**Subject:** Re: WRDMC Claims for Approval 11.27.2024

Claims approved. Thanks! -geoff

---

**From:** Theresa Goins <tgoins@mcswmd.org>  
**Date:** Tuesday, November 26, 2024 at 12:12 PM  
**To:** Geoff McKim <gmckim@co.monroe.in.us>, Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>, Penny Githens <pgithens@co.monroe.in.us>, Julie Thomas <jthomas@co.monroe.in.us>, Lee Jones <ljones@co.monroe.in.us>, Dan Swafford <danswafford@ellettsville.in.us>, Mayor Thomson (kerry.thomson@bloomington.in.gov) <kerry.thomson@bloomington.in.gov>  
**Cc:** Tom McGlasson <tmcglass@mcswmd.org>  
**Subject:** WRDMC Claims for Approval 11.27.2024

Some people who received this message don't often get email from tgoins@mcswmd.org. [Learn why this is important](#)

Good Afternoon,

Attached for your review and approval are accounts payable claims in the amount of \$1,415.06. Please let Tom or myself know if you have any questions.

Sincerely,

Theresa

**Theresa Goins**

**Controller**

Waste Reduction District of Monroe County

3400 S. Walnut Street

Bloomington, IN 47401

E: [tgoins@mcswmd.org](mailto:tgoins@mcswmd.org)

P: (812) 349-2951

W: [wastereductiondistrict.com](http://wastereductiondistrict.com)



**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 12/13/2024

Approval Date: 12/11/2024

Prerun Date	PO	PO Mode	Invoice	Budget			Vendor Name	Amount	Description	Check Total
				Bank	Check	Account Code				
			800 WRD	001	C 084073	1000.30931.00000.0002	Bynum Fanyo Utilities	495.00		495.00
			5238749308	001	C 084074	1000.20220.00000.0004	Cintas Corp	7.15	#12155797	502.15
			5240859103	001	C 084074	1000.20220.00000.0005	Cintas Corp	7.15	#12155797	509.30
			5239454703	001	C 084074	1000.20220.00000.0006	Cintas Corp	7.15	#12155797	516.45
			5239454903	001	C 084074	1000.20220.00000.0006	Cintas Corp	7.15	#12155797	523.60
			5241089809	001	C 084074	1000.20220.00000.0006	Cintas Corp	7.15	#12155797	530.75
			5237881902	001	C 084074	1000.20220.00000.0006	Cintas Corp	7.15	#12155797	537.90
			4210602515	001	C 084074	1000.30690.00000.0004	Cintas Corp	40.41	#12155797	578.31
			4211332413	001	C 084074	1000.30690.00000.0004	Cintas Corp	40.41	#12155797	618.72
			4212092628	001	C 084074	1000.30690.00000.0004	Cintas Corp	40.41	#12155797	659.13
			4212794182	001	C 084074	1000.30690.00000.0004	Cintas Corp	40.41	#12155797	699.54
			4210602515	001	C 084074	1000.30690.00000.0005	Cintas Corp	20.83	#12155797	720.37
			4211332413	001	C 084074	1000.30690.00000.0005	Cintas Corp	20.83	#12155797	741.20
			4212092628	001	C 084074	1000.30690.00000.0005	Cintas Corp	20.83	#12155797	762.03
			4212794182	001	C 084074	1000.30690.00000.0005	Cintas Corp	20.83	#12155797	782.86
			9298462975	001	C 084074	1000.30740.00000.0001	Cintas Corp	126.00	#12155797	908.86
			9298467648	001	C 084074	1000.30740.00000.0002	Cintas Corp	126.00	#12155797	1,034.86
			9298460949	001	C 084074	1000.30740.00000.0004	Cintas Corp	126.00	#12155797	1,160.86
			9298459366	001	C 084074	1000.30740.00000.0006	Cintas Corp	126.00	#12155797	1,286.86
			9298460024	001	C 084074	1000.30740.00000.0006	Cintas Corp	126.00	#12155797	1,412.86
			9298460945	001	C 084074	1000.30740.00000.0006	Cintas Corp	126.00	#12155797	1,538.86
			9298461728	001	C 084074	1000.30740.00000.0006	Cintas Corp	126.00	#12155797	1,664.86
			N8-241214622	001	C 084075	1000.30650.00000.0002	Cummins	205.90		1,870.76
			N8-241214627	001	C 084075	1000.30650.00000.0002	Cummins	256.79		2,127.55
			N8-241214618	001	C 084075	1000.30650.00000.0002	Cummins	205.90		2,333.45
			OCT/NOV 2024	001	C 084076	1000.30510.00000.0006	Duke Energy	155.76	9101-2241-8344	2,489.21
			OCT/NOV 2024	001	C 084076	1000.30510.00000.0006	Duke Energy	146.96	9101-2076-6278	2,636.17
			OCT/NOV 24	001	C 084076	1000.30510.00000.0006	Duke Energy	138.68	#9101-2077-5279	2,774.85
			CC356543	001	C 084077	1000.30320.00000.0001	Effectv	430.05		3,204.90
			CC355633	001	C 084077	1000.30320.00000.0001	Effectv	207.44		3,412.34
			Nov24	001	C 084078	1000.30530.00000.0006	Ellettsville Utilities	26.07		3,438.41
			19032860	001	C 084079	1000.30933.00000.0005	Heritage-Crystal Clean	102.50	#242731	3,540.91
			19032859	001	C 084079	1000.30933.00000.0005	Heritage-Crystal Clean	163.25	#242731	3,704.16
			84676	001	C 084080	1000.30740.00000.0004	Hobbs Equipment Inc	250.00		3,954.16
			84676	001	C 084080	1000.30740.00000.0006	Hobbs Equipment Inc	4,185.00		8,139.16

**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 12/13/2024

Approval Date: 12/11/2024

Prerun Date	PO	Mode	Invoice	Budget			Vendor Name	Amount	Description	Check Total
				Bank	Check	Account Code				
			3140-000023640	001	C 084081	1000.30960.00000.0004	Hoosier Transfer Station	32.47	#4-3140-0021971	8,171.63
			3140-000023640	001	C 084081	1000.30960.00000.0004	Hoosier Transfer Station	36.43	#4-3140-0021971	8,208.06
			3140-000023690	001	C 084081	1000.30960.00000.0004	Hoosier Transfer Station	21.65	#4-3140-0021971	8,229.71
			3140-000023690	001	C 084081	1000.30960.00000.0004	Hoosier Transfer Station	36.70	#4-3140-0021971	8,266.41
			3140-000023747	001	C 084081	1000.30960.00000.0004	Hoosier Transfer Station	30.62	#4-3140-0021971	8,297.03
			3140-000023539	001	C 084081	1000.30960.00000.0004	Hoosier Transfer Station	35.64	#4-3140-0021971	8,332.67
			49202	001	C 084082	1000.20290.00000.0006	J R Davis Vending Inc	36.00		8,368.67
			49477	001	C 084082	1000.20290.00000.0006	J R Davis Vending Inc	36.00		8,404.67
			49202	001	C 084082	1000.30740.00000.0006	J R Davis Vending Inc	10.00		8,414.67
			49477	001	C 084082	1000.30740.00000.0006	J R Davis Vending Inc	10.00		8,424.67
			87037	001	C 084083	1000.30740.00000.0004	Muller Welding Company Inc	300.00	November	8,724.67
			68323	001	C 084084	1000.30943.00000.0004	Rumpke of Indiana LLC	130.00	#3700207365	8,854.67
			68908	001	C 084084	1000.30943.00000.0004	Rumpke of Indiana LLC	130.00	#3700207365	8,984.67
			68905	001	C 084084	1000.30943.00000.0006	Rumpke of Indiana LLC	130.00	#3700207365	9,114.67
			68906	001	C 084084	1000.30943.00000.0006	Rumpke of Indiana LLC	130.00	#3700207365	9,244.67
			68907	001	C 084084	1000.30943.00000.0006	Rumpke of Indiana LLC	130.00	#3700207365	9,374.67
			68909	001	C 084084	1000.30943.00000.0006	Rumpke of Indiana LLC	130.00	#3700207365	9,504.67
			Landfill- 11 2024	001	C 084085	1000.30530.00000.0002	Washington Township Water Corp	22.00	102887	9,526.67
							Location: 0001	763.49		
							Location: 0002	1,311.59		
							Location: 0004	1,298.30		
							Location: 0005	356.22		
							Location: 0006	5,797.07		
							Total:	9,526.67		

**Balance Register - Summary by Location & Pay Group**

Waste Reduction District Monroe County

Check Date: 12/13/2024 Normal

Location	Pay Group	Normal	NCFB	Total Gross
01 MO Admin	Hourly	2,973.90	0.00	2,973.90
01 MO Admin	Salary	5,136.11	0.00	5,136.11
Total: 01 MO Admin		8,110.01	0.00	8,110.01
04 RRC Recycling	Hourly	7,374.40	0.00	7,374.40
04 RRC Recycling	Salary	2,332.91	0.00	2,332.91
Total: 04 RRC Recycling		9,707.31	0.00	9,707.31
05 HW Haz Waste	Hourly	2,818.40	0.00	2,818.40
Total: 05 HW Haz Waste		2,818.40	0.00	2,818.40
06 Recycling & SW Station	Hourly	4,906.80	0.00	4,906.80
06 Recycling & SW Station	Part Time	2,734.81	0.00	2,734.81
Total: 06 Recycling & SW Station		7,641.61	0.00	7,641.61
08 MO Compliance	Hourly	1,587.90	0.00	1,587.90
08 MO Compliance	Salary	4,038.46	0.00	4,038.46
Total: 08 MO Compliance		5,626.36	0.00	5,626.36
15 Accounting	Hourly	1,973.30	0.00	1,973.30
Total: 15 Accounting		1,973.30	0.00	1,973.30
Grand Total		35,876.99	0.00	35,876.99

**Other Totals**

<b>Gross:</b>	35,876.99
<b>Net:</b>	25,720.81
<b>Check Amount:</b>	0.00
<b>Employee Direct Deposit:</b>	25,720.81
<b>Employer Direct Deposit:</b>	0.00
<b>Total Direct Deposit:</b>	25,720.81
<b>Distributed Gross:</b>	35,876.99
<b>Medicare Gross:</b>	33,266.03
<b>OASDI Gross:</b>	33,266.03
<b>Taxable Gross:</b>	33,237.03

**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 12/13/2024

Approval Date: 12/09/2024

Prerun Date	PO	Mode	Invoice			Budget		Amount	Description	Check Total
				Bank	Check	Account Code	Vendor Name			
12/13/2024				001	E	5100.04410.00000.0000	German American-HSA	75.00	DDClr-HSA	75.00
12/13/2024				001	E	1000.10340.00000.0001	John Hancock	857.68	DDClr-JH Retire	932.68
12/13/2024				001	E	1000.10340.00000.0004	John Hancock	1,067.81	DDClr-JH Retire	2,000.49
12/13/2024				001	E	1000.10340.00000.0005	John Hancock	310.03	DDClr-JH Retire	2,310.52
12/13/2024				001	E	1000.10340.00000.0006	John Hancock	451.69	DDClr-JH Retire	2,762.21
12/13/2024				001	E	1000.10340.00000.0008	John Hancock	611.08	DDClr-JH Retire	3,373.29
12/13/2024				001	E	1000.10340.00000.0015	John Hancock	217.06	DDClr-JH Retire	3,590.35
12/13/2024				001	E	5100.07300.00000.0000	John Hancock	421.98	DDClr-JH loan	4,012.33
12/13/2024				001	E	1000.10310.00000.0001	United States Treasury	476.94	DDClr-FICA	4,489.27
12/13/2024				001	E	1000.10310.00000.0004	United States Treasury	549.01	DDClr-FICA	5,038.28
12/13/2024				001	E	1000.10310.00000.0005	United States Treasury	150.24	DDClr-FICA	5,188.52
12/13/2024				001	E	1000.10310.00000.0006	United States Treasury	432.16	DDClr-FICA	5,620.68
12/13/2024				001	E	1000.10310.00000.0008	United States Treasury	331.78	DDClr-FICA	5,952.46
12/13/2024				001	E	1000.10310.00000.0015	United States Treasury	122.34	DDClr-FICA	6,074.80
12/13/2024				001	E	1000.10311.00000.0001	United States Treasury	111.54	DDClr-Medicare	6,186.34
12/13/2024				001	E	1000.10311.00000.0004	United States Treasury	128.39	DDClr-Medicare	6,314.73
12/13/2024				001	E	1000.10311.00000.0005	United States Treasury	35.14	DDClr-Medicare	6,349.87
12/13/2024				001	E	1000.10311.00000.0006	United States Treasury	101.09	DDClr-Medicare	6,450.96
12/13/2024				001	E	1000.10311.00000.0008	United States Treasury	77.59	DDClr-Medicare	6,528.55
12/13/2024				001	E	1000.10311.00000.0015	United States Treasury	28.61	DDClr-Medicare	6,557.16
12/13/2024				001	E	5100.06100.00000.0000	United States Treasury	2,529.30	DDClr-FED	9,086.46
12/13/2024				001	E	5100.06400.00000.0000	United States Treasury	482.36	DDClr-Medicare	9,568.82
12/13/2024				001	E	5100.06500.00000.0000	United States Treasury	2,062.47	DDClr-FICA	11,631.29
								Location: 0000	5,571.11	
								Location: 0001	1,446.16	
								Location: 0004	1,745.21	
								Location: 0005	495.41	
								Location: 0006	984.94	
								Location: 0008	1,020.45	
								Location: 0015	368.01	
								Total:	11,631.29	

**Docket Voucher Register**

Waste Reduction District Monroe County

Check Date: 12/13/2024

Approval Date: 12/11/2024

Prerun Date	PO	Mode	Invoice	Budget			Vendor Name	Amount	Description	Check Total
				Bank	Check	Account Code				
			121324	001	C 084071	5100.07300.00000.0000	Indiana St Central Collection	132.00	DDClr-Child Supp	132.00
			121324	001	C 084072	5100.07350.00000.0000	Invesco Investment Service	29.00	DDClr-IRA	161.00
								Location: 0000	161.00	
								Total:	161.00	



**WASTE REDUCTION  
DISTRICT OF MONROE  
COUNTY**

Date: December 13, 2024  
To: MCSWMD Board of Directors  
From: Theresa Goins, Controller  
RE: Claims for Approval

Accounts Payable Claims for Approval	\$50,676.38
<b>Total Accounts Payable Claims for Approval 12/13/2024</b>	<b>\$50,676.38</b>

**We have examined the claims summarized above and approve of their submission to the Board of Directors for approval.**



Tom McGlasson, Jr., Executive Director



Theresa Goins, Controller

Tran Source	Entry Date	Fund	Acct	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
<b>Bundle : 121324B (55 Items, 50,676.38)</b>											
Regular Docket (Pending)	12/10/2024	1000	30180	0001	7,570.67	001	000527	1 Sustainable Joe LLC	103	12/09/2024	Multi-dwelling Complex Composting Pilot Program - End of 2024
Regular Docket (Pending)	12/6/2024	1000	20290	0002	500.00	001	000008	Geotech Environmental Equipmen	IN00784359	10/08/2024	Landfill: Filter Capsule
Regular Docket (Pending)	12/6/2024	1000	30240	0002	18.16	001	000008	Geotech Environmental Equipmen	IN00784359	10/08/2024	Landfill: Filter Capsule
Regular Docket (Pending)	12/6/2024	1000	20190	0001	87.98	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	20190	0001	49.92	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	20190	0001	61.10	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	30190	0001	103.64	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	30230	0001	301.86	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	30320	0001	700.00	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	30325	0001	101.36	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	30439	0001	540.00	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	40410	0001	4,431.50	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	40410	0001	3,407.90	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	40410	0001	(289.91)	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	20290	0002	23.69	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	30240	0002	99.91	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	20220	0004	32.45	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.

Tran Source	Entry Date	Fund	Acct	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
Regular Docket (Pending)	12/6/2024	1000	20220	0004	19.79	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	20290	0004	27.96	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	20290	0004	59.88	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	20290	0005	48.69	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	20290	0005	38.96	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/6/2024	1000	20290	0005	94.80	001	000502	German American-VISA	GA-NOV 2024	11/18/2024	Nov. 2024 Credit Card various locations supply expenses.
Regular Docket (Pending)	12/10/2024	1000	30439	0005	125.00	001	000052	Indiana HHW Task Force, Inc.	2025-HHWTF	12/04/2024	2025 Annual Membership
Regular Docket (Pending)	12/6/2024	1000	30230	0001	77.05	001	000041	Kayla Strand	12/24 Mileage	12/04/2024	Mileage Reimbursement- Indy Airport
Regular Docket (Pending)	12/6/2024	1000	20290	0002	12.58	001	000062	Kleindorfer Hardware &	797650	11/21/2024	Landfill: Ball valve, Hose clamp, PVC, 9V Battery, Pik Stik
Regular Docket (Pending)	12/6/2024	1000	20290	0002	1.99	001	000062	Kleindorfer Hardware &	797930	11/25/2024	Landfill: Ball valve, Hose clamp, PVC, 9V Battery, Pik Stik
Regular Docket (Pending)	12/6/2024	1000	20490	0002	12.48	001	000062	Kleindorfer Hardware &	765171	10/31/2024	Landfill: Ball valve, Hose clamp, PVC, 9V Battery, Pik Stik
Regular Docket (Pending)	12/6/2024	1000	20290	0004	119.94	001	000062	Kleindorfer Hardware &	764823	10/28/2024	Landfill: Ball valve, Hose clamp, PVC, 9V Battery, Pik Stik
Regular Docket (Pending)	12/6/2024	1000	30200	0001	1,250.00	001	000417	Lambert Consulting	2406	11/26/2024	2025 Website and Domain Hosting Services
Regular Docket (Pending)	12/11/2024	1000	30140	0002	2,687.90	001	000518	Pace Analytical	2450253791	11/18/2024	Landfill: Nov. 2024 Ground Water
Regular Docket (Pending)	12/6/2024	1000	30140	0002	2,991.30	001	000518	Pace Analytical	2450253816	11/19/2024	Landfill: Nov. 2024 Ground Water
Regular Docket (Pending)	12/6/2024	1000	30140	0002	2,991.30	001	000518	Pace Analytical	2450254049	11/21/2024	Landfill: Nov. 2024 Ground Water
Regular Docket (Pending)	12/6/2024	1000	30140	0002	1,700.80	001	000518	Pace Analytical	2450254106	11/21/2024	Landfill: Nov. 2024 Ground Water
Regular Docket (Pending)	12/6/2024	1000	30140	0002	2,991.30	001	000518	Pace Analytical	2450254127	11/22/2024	Landfill: Nov. 2024 Ground Water
Regular Docket (Pending)	12/6/2024	1000	30140	0002	1,017.10	001	000518	Pace Analytical	2450254412	11/26/2024	Landfill: Nov. 2024 Ground Water
Regular Docket (Pending)	12/6/2024	1000	30140	0002	1,546.50	001	000518	Pace Analytical	2450254470	11/26/2024	Landfill: Nov. 2024 Ground Water

Tran Source	Entry Date	Fund	Acct	Loc	Amount	Bank	Vendor	Vendor Payee Name	Invoice	Invoice Date	Notes
Regular Docket (Pending)	12/6/2024	1000	30140	0002	2,052.00	001	000518	Pace Analytical	2450254643	12/02/2024	Landfill: Nov. 2024 Ground Water
Regular Docket (Pending)	12/6/2024	1000	30140	0002	713.70	001	000518	Pace Analytical	2450254622	12/02/2024	Landfill: Nov. 2024 Ground Water
Regular Docket (Pending)	12/6/2024	1000	30140	0002	535.50	001	000518	Pace Analytical	2450254690	12/03/2024	Landfill: Nov. 2024 Ground Water
Regular Docket (Pending)	12/11/2024	1000	40430	0002	365.00	001	000141	PC Max, Inc	9980	11/15/2024	Nov. 2024-Battery & surge protector, speciality computer with hardware
Regular Docket (Pending)	12/11/2024	1000	40430	0002	95.00	001	000141	PC Max, Inc	9981	11/15/2024	Nov. 2024-Battery & surge protector, speciality computer with hardware
Regular Docket (Pending)	12/11/2024	1000	40430	0002	105.00	001	000141	PC Max, Inc	9981	11/15/2024	Nov. 2024-Battery & surge protector, speciality computer with hardware
Regular Docket (Pending)	12/11/2024	1000	40430	0002	205.00	001	000141	PC Max, Inc	9981	11/15/2024	Nov. 2024-Battery & surge protector, speciality computer with hardware
Regular Docket (Pending)	12/11/2024	1000	40430	0002	575.00	001	000141	PC Max, Inc	9981	11/15/2024	Nov. 2024-Battery & surge protector, speciality computer with hardware
Regular Docket (Pending)	12/11/2024	1000	40430	0002	85.00	001	000141	PC Max, Inc	9981	11/15/2024	Nov. 2024-Battery & surge protector, speciality computer with hardware
Regular Docket (Pending)	12/11/2024	1000	40430	0002	125.00	001	000141	PC Max, Inc	9981	11/15/2024	Nov. 2024-Battery & surge protector, speciality computer with hardware
Regular Docket (Pending)	12/11/2024	1000	40430	0002	135.00	001	000141	PC Max, Inc	9981	11/15/2024	Nov. 2024-Battery & surge protector, speciality computer with hardware
Regular Docket (Pending)	12/11/2024	1000	40430	0002	40.00	001	000141	PC Max, Inc	9981	11/15/2024	Nov. 2024-Battery & surge protector, speciality computer with hardware
Regular Docket (Pending)	12/11/2024	1000	40430	0002	185.00	001	000141	PC Max, Inc	9981	11/15/2024	Nov. 2024-Battery & surge protector, speciality computer with hardware
Regular Docket (Pending)	12/11/2024	1000	30195	0001	24.65	001	000197	Quest Diagnostics	9212800304	12/25/2024	Pre-employment drug screen
Regular Docket (Pending)	12/11/2024	1000	30610	0001	45.00	001	000216	Scott's Termite & Pest Control	14275	12/09/2024	Monthly Service (Admim & Recycling)
Regular Docket (Pending)	12/11/2024	1000	30610	0004	45.00	001	000216	Scott's Termite & Pest Control	14275	12/09/2024	Monthly Service (Admim & Recycling)
Regular Docket (Pending)	12/11/2024	1000	20220	0006	89.98	001	000051	Shoe Carnival, Inc.	SC1053622	11/07/2024	Safety Boots
Regular Docket (Pending)	12/6/2024	1000	30190	0005	9,700.00	001	000050	State Board of Accounts	3674	11/26/2024	2020/2023 Audit
<b>55 Items</b>					<b>50,676.38</b>						

**Tom McGlasson**

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**From:** Tom McGlasson  
**Sent:** Thursday, December 12, 2024 7:41 AM  
**To:** Geoff McKim; Theresa Goins; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; Lee Jones; Dan Swafford; Mayor Thomson (kerry.thomson@bloomington.in.gov)  
**Subject:** RE: WRDMC Claims for Approval 12.13.2024

That should be the final payment to SBOA for this year's audit.

Tom McGlasson Jr.  
Executive Director  
Waste Reduction District of Monroe County  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2869



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**From:** Geoff McKim [mailto:gmckim@co.monroe.in.us]  
**Sent:** Thursday, December 12, 2024 7:29 AM  
**To:** Theresa Goins <tgoins@mcswmd.org>; Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>; Penny Githens <pgithens@co.monroe.in.us>; Julie Thomas <jthomas@co.monroe.in.us>; Lee Jones <ljones@co.monroe.in.us>; Dan Swafford <danswafford@ellettsville.in.us>; Mayor Thomson (kerry.thomson@bloomington.in.gov) <kerry.thomson@bloomington.in.gov>  
**Cc:** Tom McGlasson <tmcglass@mcswmd.org>  
**Subject:** Re: WRDMC Claims for Approval 12.13.2024

Approved. Is that payment to SBOA the final payment for the audit, or is there more to come?

Thanks, -geoff

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**From:** Theresa Goins <tgoins@mcswmd.org>  
**Date:** Wednesday, December 11, 2024 at 1:49 PM  
**To:** Geoff McKim <gmckim@co.monroe.in.us>, Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>, Penny Githens <pgithens@co.monroe.in.us>, Julie Thomas <jthomas@co.monroe.in.us>, Lee Jones <ljones@co.monroe.in.us>, Dan Swafford <danswafford@ellettsville.in.us>, Mayor Thomson (kerry.thomson@bloomington.in.gov) <kerry.thomson@bloomington.in.gov>  
**Cc:** Tom McGlasson <tmcglass@mcswmd.org>  
**Subject:** WRDMC Claims for Approval 12.13.2024

Some people who received this message don't often get email from [tgoins@mcswmd.org](mailto:tgoins@mcswmd.org). [Learn why this is important](#)

Good Afternoon,

Attached for your review and approval are accounts payable claims in the amount of \$50,676.38. Please let Tom or myself know if you have any questions.

Sincerely,

Theresa

**Theresa Goins**

**Controller**

Waste Reduction District of Monroe County

3400 S. Walnut Street

Bloomington, IN 47401

E: [tgoins@mcswmd.org](mailto:tgoins@mcswmd.org)

P: (812) 349-2951

W: [wastereductiondistrict.com](http://wastereductiondistrict.com)



Waste  
Reduction  
District  
OF MONROE COUNTY



# MEMORANDUM

**TO:** WRDMC Board of Directors  
**DATE:** December 13, 2024  
**FROM:** Tom McGlasson Jr., Executive Director  
**SUBJECT:** Request for Proposal for Recycling Processing, MSW Disposal, and Material Hauling Services

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The District issued the above referenced RFP on 9/18/2024. It was advertised in the Bloomington Herald-Times on Wednesday 9/18/2024 and on Sunday 9/22/2024, it was also advertised in the Indianapolis Star on Sunday 9/22/2024.

After the RFP was issued, a written inquiry as received in accordance with Section 3.3 of the RFP, resulting in the issuance of Addendum 1 on 10/11/2024.

Two (2) responses were received prior to the established deadline of 12:00pm on 10/31/2024. The first received proposal was from Republic Services, and was received on 10/28/24 at 11:09am; the second received proposal was from Rumpke Waste & Recycling, and was received on 10/31/24 at 10:45am. Both responses were received in accordance with sections 3.1 and 3.2 of the RFP.

Both proposals were received sealed, and were opened and read aloud, in the order received, at a public meeting, noticed in accordance with the Indiana Open Door Law, on 10/31/2024 at 2:00pm. Minutes of this meeting were provided to the Board in the meeting packet for the November 14, 2024 Board of Directors meeting.

Both proposers have advised that they will have representatives in attendance at the Board meeting. At the Board's discretion, these representatives may be asked to present to the Board, or to answer any questions related to the submitted proposal.

The following information is being provided by District staff for the Board's consideration when determining what, if any, action should be taken. When considering the information provided, the Board should keep in mind that Section 3.5 of the RFP states in part that:

“The District Board of Directors reserves the right to reject any or all proposals, in whole or in part, to waive any or all formalities, and to disregard all non-conforming, non-responsive, or conditional proposals”

The information provided summarizes the key points of the proposals and provides some clarifying information that was sought from the proposers.

Information is provided in the same order it is referenced in the RFP. Additionally, Board members have previously been provided electronic access to complete copies of the full proposal submitted by each entity.

While the submitted proposals do differ in some aspects with the amount and type of information provided for some components of the proposal, both entities are known to be large waste management companies, with known experience, and should be able to adequately serve the needs of the District.

For the purposes of comparison, only the “Alternate Bid” from Rumpke Waste & Recycling is considered. The “Base Bid” from Rumpke Waste & Recycling has pricing based on servicing individual District locations. The current agreement with Republic Services includes all District locations, and their proposal is for all District locations. Therefore, there does not appear to be an option available to award individual service contracts for each District location.

**Section 3.1 Submission of Proposals**

This section lists the required components/documents, in the order required in the submitted responses. Both submittals did include documents identified as being included to satisfy the requirements listed in the table below, in the appropriate order:

Required Component / Document	Republic Services	Rumpke Waste & Recycling
Proposer Identification and Form of Business Entity	✓	✓
Statement of Related Experience	✓	✓
Statement of Recycling Processing Policies and Procedures	✓	✓
Statement of Sustainability Initiatives (Optional)	✓	✓
References	✓	✓
List of Receiving Facilities	✓	✓
Scope of Work	✓	✓
Written Reporting Plan	✓	✓
Non-Collusion Affidavit	✓	✓
E-Verify Employment Affidavit	✓	✓
Equal Opportunity / ADA Statement	✓	✓
Surety	✓	✓

**Section 5. Scope of Work**

Where it is appropriate to make cost estimates for the services proposed, the District’s most recent full twelve (12) months of data, covering the period of 10/1/2023 – 9/30/2024, is used. Where market rates are provided, the average of the monthly Midwest Chicago “high-side” rate for recovered paper according to *PPI Pulp & Paper Week* for the referenced time period is used.

Section 5.1 Recycling Processing

Proposers were asked to provide the price they will pay, or charge they will assess, to the District for recycling commodity categories provided in the RFP based on the collection practices at the



District recycling centers.

Republic Services proposal includes a processing fee of \$26.40/ton for all recyclable commodities, except glass (see “E”) below). The proposal also includes a clause that this rate is subject to a “2% annual Rate Adjustment”.

Rumpke Waste & Recycling’s proposal includes a rebate for fiber materials and metals, a processing fee of \$90.00/ton for plastics #1-7, and no rebate or charge for glass. The proposed rebate of \$50.00 less than market rate could potentially result in a cost to the District should the market rate drop below \$50.00.

**A) OCC (Cardboard)**

<b>OCC (Cardboard)</b>		Current (\$26.40/ton)	Republic Services		Rumpke Waste & Recycling		
10/1/23-9/30/24 Tons	856.93		\$26.40/ton	Difference from Current	10/1/23-9/30/24 Average Market* Rate	Market less \$50.00 Paid to District	Difference from Current
TOTAL		(\$22,622.95)	(\$22,622.95)	\$0.00	\$104.58	\$46,771.24	\$69,394.19

\* OCC rates for the referenced time period ranged from a low of \$70 (October 2023) to a high of \$120 (March 2024 through August 2024)

**B) Plastics #1-7**

<b>Plastics #1-7</b>		Current (\$26.40/ton)	Republic Services		Rumpke Waste & Recycling	
10/1/23-9/30/24 Tons	278.18		\$26.40/ton	Difference from Current	\$90.00/ton	Difference from Current
TOTAL		(\$7,343.95)	(\$7,343.95)	\$0.00	(\$25,036.20)	(\$17,692.25)

**C) Mixed Paper**

<b>Mixed Paper</b>		Current (\$26.40/ton)	Republic Services		Rumpke Waste & Recycling		
10/1/23-9/30/24 Tons	313.99		\$26.40/ton	Difference from Current	10/1/23-9/30/24 Average Market* Rate	Market less \$50.00 Paid to District	Difference from Current
TOTAL		(\$8,289.34)	(\$8,289.34)	\$0.00	\$69.17	\$6,019.19	\$14,308.52

\* Mixed Paper rates for the referenced time period ranged from a low of \$30 (October 2023) to a high of \$85 (May 2024 through September 2024)

**D) Metals**

Currently, metals are hauled (at the same rate as all other hauling) directly from District recycling centers to 1 of the 2 local scrap dealers (Bloomington Iron & Metal and JB's Salvage) depending on the location of origin. The Republic Services proposal calls for the District to receive payment directly from the local dealer, as is currently done. The Rumpke proposal includes a rebate on metals which they would process through their facilities and vendors. Rumpke has clarified that if the District chooses to continue using local vendors, this will not

impact the proposed hauling rate. The Republic Services proposal is not included in the table below since it will not result in any difference from the District’s current practice.

Current		Rumpke Waste & Recycling		
10/1/23-9/30/24 Tons	349.11	Average 1 Year Commodity Value	\$125.00	
10/1/23-9/30/24 Revenue	\$72,143.99	Rate Per Ton Paid to District	70% ( \$87.50 )	Difference in Revenue from Current
Average Revenue/Ton	\$206.65	Estimated Revenue for 10/1/23-9/30/24	\$30,547.13	<b>(\$41,596.87)</b>

**E) Glass**

Glass collected by the District is currently taken to the Rumpke Monroe County Resource Recovery Facility, and is hauled by Rumpke Waste & Recycling. The current agreement for these services does not provide for any rebate or cost to the District for the glass commodity. Republic Services has clarified that they would haul glass to Strategic Materials in Indianapolis at no cost to the District and allow the District to negotiate directly with Strategic on pricing. Prior to the current arrangement with Rumpke, the glass collected by the District was transported to Strategic by a local hauler. The hauling rate was \$350 per load, but Strategic did pay the District for the glass. Rumpke Waste & Recycling’s proposal is identical to the current agreement.

Glass		Current (\$0.00/ton)	Rep Svcs / Strategic Materials*		Rumpke Waste & Recycling	
10/1/23-9/30/24 Tons	387.58		\$21.50/ton	Difference from Current	\$0.00/ton	Difference from Current
<b>TOTAL</b>		<b>\$0.00</b>	<b>\$8,332.97</b>	<b>\$8,332.97</b>	<b>\$0.00</b>	<b>\$0.00</b>

\* Potential glass revenue from Strategic Materials is estimated based on current rates quoted by Strategic Materials for mixed glass. Previously the District collected glass sorted by “clear” and “mixed/colored” due to clear glass having a higher market value, currently all glass collected at the recycling centers is mixed.

Section 5.2 MSW Disposal

	10/1/23-9/30/24 Tons	Current (\$43.55)	Republic Services (\$43.55/ton)	Difference from Current	Rumpke Waste & Recycling (\$43.50/ton)	Difference from Current
Orange Bags	1,701.55	\$74,102.50	\$74,102.50	\$0.00	\$74,017.43	<b>(\$85.08)</b>
Bulky	323.03	\$14,067.96	\$14,067.96	\$0.00	\$14,051.81	<b>(\$16.15)</b>
<b>TOTAL</b>	<b>2,024.58</b>	<b>\$88,170.46</b>	<b>\$88,170.46</b>	<b>\$0.00</b>	<b>\$88,069.23</b>	<b>(\$101.23)</b>

Section 5.3 Material Hauling

Republic Services proposal includes an initial hauling rate of \$108.24 per haul, with a vendor option to adjust the rate in the second year of the agreement and annually thereafter, at the rate of 2% on each anniversary date.

Rumpke Waste & Recycling’s proposal includes a hauling rate of \$110.00 per haul, no escalator

clause was identified in the proposal. The proposal states that requested hauls will require a 2 hour lead time, and hauls requested after 3:00pm will be hauled the next business day.

	10/1/23-9/30/24 Hauls	Current (\$108.24)	Republic Services (\$108.24)	Difference from Current	Rumpke Waste & Recycling (\$110.00)	Difference from Current
Recycling (excluding glass)	785	\$84,968.40	\$84,968.40	\$0.00	\$86,350.00	\$1,381.60
MSW	395	\$42,754.80	\$42,754.80	\$0.00	\$43,450.00	\$695.20
Bulky	328	\$35,502.72	\$35,502.72	\$0.00	\$36,080.00	\$577.28
<b>TOTAL</b>	<b>1508</b>	<b>\$163,225.92</b>	<b>\$163,225.92</b>	<b>\$0.00</b>	<b>\$165,880.00</b>	<b>\$2,654.08</b>

	10/1/23-9/30/24 Hauls	Current (\$130.00)	Republic Services (\$0.00)	Difference from Current	Rumpke Waste & Recycling (\$110.00)	Difference from Current
Glass	61	\$7,930.00	\$0.00	(\$7,930.00)	\$6,710.00	(\$1,220.00)

Additionally, proposers were asked to provide the cost to deliver an empty roll-off box to any District recycling center, and the cost to retrieve said box, full or empty.

Empty Roll-Off Box	Current	Republic Services		Rumpke Waste & Recycling	
		Proposal	Difference from Current	Proposal	Difference from Current
Delivery	\$56.10	\$56.10	\$0.00	\$0.00	(\$56.10)
Retrieval	\$108.24	\$108.24	\$0.00	\$110.00	\$1.76

Section 5.4 Roll Off Box Rental

The District occasionally has the need to rent roll-off boxes when its boxes are taken out of service for repair.

Roll-Off Box Rental (cost per month)	Current	Republic Services		Rumpke Waste & Recycling	
		Proposal	Difference from Current	Proposal	Difference from Current
Delivery	\$106.12	\$0.00	(\$106.12)	\$0.00	(\$106.12)

Section 5.5 Roll Off Box Storage

The District’s inventory of roll-off boxes is currently stored at Republic Services’ Hoosier Disposal transfer station at no cost to the District.

Republic Services proposal states that there will be no charge for roll-off box storage at its Hoosier Disposal transfer station.

Rumpke Waste & Recycling’s proposal states that the gravel lots at the District recycling centers will be used to store District-owned containers. Staff inquired with Rumpke about this noting that District recycling centers would not provide sufficient space to store all of the District

owned containers. Rumpke clarified that additional containers would be stored at the Monroe County Resource Recovery Center at no additional cost to the District.

### Summary of Financial Impact of Scope of Work

	Current	Republic Services	Rumpke Waste & Recycling	
			Alternate Bid 1	Metals stay local
OCC (Cardboard)	(\$22,622.95)	(\$22,622.95)	\$46,771.24	\$46,771.24
Plastics #1-7	(\$7,343.95)	(\$7,343.95)	(\$25,036.20)	(\$25,036.20)
Mixed Paper	(\$8,289.34)	(\$8,289.34)	\$6,019.19	\$6,019.19
Metals	\$72,143.99	\$72,143.99	\$30,547.13	\$72,143.99
Glass	\$0.00	\$8,332.97	\$0.00	\$0.00
MSW Disposal	(\$88,170.46)	(\$88,170.46)	(\$88,069.23)	(\$88,069.23)
Material Hauling	(\$171,155.92)	(\$163,225.92)	(\$172,590.00)	(\$172,590.00)
Empty Roll-Off Box (delivery & retrieval)	(\$164.34)	(\$164.34)	(\$110.00)	(\$110.00)
Roll-Off Box Rental	(\$106.12)	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>(\$225,709.09)</b>	<b>(\$209,340.00)</b>	<b>(\$202,467.87)</b>	<b>(\$160,871.01)</b>
Difference From Current <sup>1</sup>	N / A	\$16,369.09	\$23,241.22	\$64,838.08

\* Revenues and expenses are estimated based on applying charges & rebates included in the proposals to actual experience for the time period of 10/1/2023 – 9/30/2024 and calculated average recyclable commodities market rates for this same time period.

<sup>1</sup> All proposal options result in a net savings to the District from the current agreement. Figures are shown as a positive, reflecting the estimated amount of savings over the current agreement.

## **Section 6. Specifications**

### Section 6.1 Related Experience

Republic Services proposal does not include any statement regarding its experience and capability. The proposal does include facility permit documentation for facilities identified to receive materials from the District, an employee roster for the Bloomington/Terre Haute region, and a list of vehicles and equipment.

Rumpke Waste & Recycling's proposal includes an "Experience Statement", "Statement of Qualifications" (which includes equipment and employment information, service offerings and territory, and a list of key personnel), lists of landfills and transfer station owned and/or operated by Rumpke, facility permit documentation, company financial statements (including independent auditor report), and an equipment list for the Monroe County region.

### Section 6.2 References

Both proposals contained at least the required number and type of references. All listed references were contacted for both entities. No reference for either entity had any negative comments regarding their experience with said entity.

### Section 6.3 Recycling Processing Requirements

Republic Services proposal includes a list of known facilities which are proposed to receive materials from the District, and a statement of policies and procedures for recycling services. The statement provides that the proposed recycling rate of \$26.40/ton is based on a contamination rate not to exceed twenty percent (20%); and that this rate is subject to a two percent (2%) annual “Rate Adjustment”. The proposal also includes lists of “acceptable” and “unacceptable” materials. It was noted that the “unacceptable” list included “plastic containers with #3, #4, #6, or #7 on them”. Upon request for clarification, Republic confirmed that they will accept plastic containers #1-#7 from the District.

Rumpke Waste & Recycling’s proposal includes a list of known facilities which are proposed to receive materials from the District, and a statement of recycling processing policies and procedures. The proposal states that contamination rates should be no greater than ten percent (10%), and that Rumpke will work with the District to assist in strengthening education efforts should contamination rates be exceeded. A list of acceptable recycling materials is included, and Rumpke has confirmed that it will accept plastic containers #1-#7 from the District.

Both proposals call for most recycling commodities to be hauled out of Monroe County to sorting/processing facilities.

Republic Services proposes to haul recycling commodities to the following facilities:

\*(mileage listed is estimated from the local facility using the shortest distance listed on Google Maps)

- Republic Services 96<sup>th</sup> Street Transfer & Recycling (Indianapolis, IN) – 70.7 miles
- Strategic Materials (glass) (Indianapolis, IN) – 58.7 miles
- Quincy Recycling (fiber) (Indianapolis, IN) – 63.4 miles

Rumpke Waste & Recycling proposes to haul recycling commodities to the following facilities:

\*(mileage listed is estimated from the local facility using the shortest distance listed on Google Maps)

- Monroe County Resource Recovery Facility (OCC) (Bloomington, IN) – 0.0 miles
- Rumpke – Cincinnati Recycling (Cincinnati, OH) – 134 miles (primary)
- Rumpke Recycling & Resource Center (Columbus, OH) – 234 miles (secondary)
- Rumpke Waste & Recycling (glass) (Dayton, OH) – 172 miles

### Section 6.4 MSW Disposal Requirements

Both proposals state that MSW from District locations will be hauled to the entities local transfer station and from there taken to the permitted final disposal facility(ies) indicated below:

- Republic Services
  - Sycamore Ridge Landfill (Permit# 84-06) (Pimento, IN) – 60.5 miles
- Rumpke Waste & Recycling
  - Medora Sanitary Landfill (Permit# 36-01) (Medora, IN) – 36.7 miles
  - Rumpke – Landfill 33 (Permit# 1995-231-LFM) (Effingham, IL) – 129 miles
  - BACK-UP DISPOSAL SITE
    - Waste Management Outer Loop Recycling & Disposal Facility (Permit# 056-00028) (Louisville, KY) – 100 miles

### Section 6.5 Sustainability Initiatives (Optional)

Republic Services proposal highlighted the opening of their second Polymer Center in Indianapolis in 2024 aimed at increasing the circularity of recycled plastics. Also highlighted is a landfill gas to energy project at the Sycamore Ridge Landfill planned to go online in early 2025 which will allow methane gas recaptured from the landfill to be refined and returned to the power grid as renewable natural gas. Lastly, the proposal highlights a partnership with Vigo County Solid Waste Management District for a food waste composting facility set to open in late 2024. The proposal includes documents for the VCSWMD registration of a composting facility approved to accept food waste, leaves and tree limbs.

Rumpke Waste & Recycling's proposal highlighted partnerships with businesses, industries, residents and communities to start and sustain waste diversion and recycling programs, their 14 recycling facilities, and marketing agreements with regional manufacturers that purchase recyclables. The proposal states that Rumpke operates landfill gas to energy plants at 7 of its landfills, supplying energy for more than 70,000 homes, and operates a fleet of 580 CNG garbage trucks. Additionally, the proposal includes information about education and outreach efforts, the company's recycling philosophy and processes, landfill and fleet management, and the landfill gas to energy and CNG fleet programs.

### Section 6.6 Reporting Requirements

Both proposals provide for a written reporting plan to provide monthly tonnage/volume totals for each recycling commodity and MSW for each District location. Republic Services proposal states that the monthly report will include hauling totals for each location as well. Rumpke Waste & Recycling has clarified that hauling totals for each location will be included in these reports.

### Section 6.8 Insurance Requirements

The RFP provided minimum insurance coverage requirements for any proposer awarded a contract under this RFP. Neither proposal included any insurance information, however, as each entity currently provides services to the District, the District has on file certificates of insurance for each entity that would satisfy the requirements outlined in the RFP.



**REQUEST FOR PROPOSAL**  
for  
**Recycling Processing, MSW Disposal, and**  
**Material Hauling Services**

**Issued:** September 18, 2024

**Proposals Due:** October 31, 2024

**Contact Person:** Tom McGlasson Jr., Executive Director  
Waste Reduction District of Monroe County  
3400 S. Walnut Street  
Bloomington, IN 47401  
tmcglass@mcswmd.org  
812-349-2869 (phone)  
812-349-2872 (fax)

## PUBLIC NOTICE OF REQUEST FOR PROPOSALS

Notice is hereby given pursuant to I.C. 5-3-1 that the Waste Reduction District of Monroe County is requesting proposals from interested and qualified entities for the following services:

### **RECYCLING PROCESSING, MSW DISPOSAL, AND MATERIAL HAULING SERVICES**

All sealed proposals will be received by the Waste Reduction District of Monroe County at 3400 S. Walnut Street, Bloomington, Indiana 47401, **at or before 12:00 p.m. (local time) on Thursday October 31, 2024**. Any proposal received after this designated date and time will not be considered.

Proposals need not include all requested services to be considered, provided that the Waste Reduction District of Monroe County is able to contract with a vendor or vendors to secure all requested services.

Sealed proposals will be opened and read aloud, in the order received, at a public meeting on **Thursday October 31, 2024 at 2:00 p.m. (local time)** at North Showers Room 100B, 501 N. Morton St. #100B, Bloomington, IN 47404. This meeting will also be available for viewing online via Microsoft Teams. Information regarding the virtual option for this meeting is located in the calendar on the Waste Reduction District of Monroe County website at this location: <https://wastereductiondistrict.com/calendar>.

Request for Proposal documents may be obtained from the following location: <https://wastereductiondistrict.com/public-records>; or by submitting a written request to:

Tom McGlasson Jr., Executive Director  
Waste Reduction District of Monroe County  
3400 S. Walnut Street  
Bloomington, IN 47401  
[tmcglass@mcswmd.org](mailto:tmcglass@mcswmd.org)

Sealed proposals shall be submitted and clearly labeled with **Recycling Processing, MSW Disposal, and Material Hauling Services**. No electronic or facsimile submittals will be accepted. Proposals must be delivered to the Waste Reduction District of Monroe County, 3400 S. Walnut Street, Bloomington, Indiana 47401 no later than **12:00 p.m. (local time) Thursday October 31, 2024**. Proposals received after this date and time will not be considered.

All proposals must be valid for a period of at least ninety (90) days from the date of opening.

**Right to Reject Bids:** The Waste Reduction District of Monroe County reserves the right to accept or reject any and all bids and to waive any irregularities in any proposal.



## 1. INTRODUCTION

The Waste Reduction District of Monroe County (District) is located in Monroe County, Indiana and serves a population of approximately 140,000. The programs of the District include: public education and outreach, household hazardous waste disposal, household municipal solid waste disposal, recycling, environmental safety and compliance, and closed landfill monitoring and maintenance.

Public notice has been given as required by I.C. 5-22-9-3, 5-3-1, and 5-22-6, that the Waste Reduction District of Monroe County is requesting written proposals, in accordance with I.C. 5-22-9, from interested parties (Proposers) for the processing of recyclable commodities, municipal solid waste (MSW) disposal, and transportation of material that is collected / generated by the District's five (5) collection center locations. These locations are:

<b><u>Facility Name &amp; Location</u></b>	<b><u>Hours of Operation</u></b>
Main Recycling Center 3400 S. Walnut Street Bloomington, IN 47401	Tuesday through Saturday 7:30 a.m. to 5:30 p.m.
Ellettsville Recycling Center 6200 N. Matthews Drive Ellettsville, IN 47429	Monday, Wednesday, Friday, & Saturday 7:00 a.m. to 6:00 p.m.
Northeast Recycling Center 6015 E. State Road 45 Bloomington, IN 47408	Monday, Wednesday, Friday, & Saturday 7:00 a.m. to 6:00 p.m.
Westside Recycling Center 341 N. Oard Road Bloomington, IN 47404	Monday, Wednesday, Friday, & Saturday 7:00 a.m. to 6:00 p.m.
Southside Recycling Center 400 W. Dillman Road Bloomington, IN 47403	Monday, Wednesday, Friday, & Saturday 7:00 a.m. to 6:00 p.m.

The recyclable commodities are source separated at the collection facilities as follows:

- Cardboard – compacted in forty cubic yard (40yd<sup>3</sup>) roll-off containers.
- Plastic Containers #1 - #7 – mixed and compacted in forty cubic yard (40yd<sup>3</sup>) roll-off containers.
  - The District does not currently accept plastic bags, films, or expanded polystyrene.
- Mixed Paper – mixed paper includes all fiber materials except cardboard.
  - The Main Recycling Center – co-mingled and compacted in forty cubic yard (40yd<sup>3</sup>) roll-off containers.
  - Other four (4) recycling centers co-mingled in thirty cubic yard (30yd<sup>3</sup>) roll-off containers.
- Glass – clear and colored glass co-mingled in forty cubic yard (40yd<sup>3</sup>) roll-off containers.

- Metals – all metal materials are collected as described below and are to be hauled to either Bloomington Iron and Metal at 503 N. Rogers St., Bloomington, IN 47404 (Ellettsville, Northeast, and Westside recycling centers) or JB’s Salvage at 1803 Fountain Dr., Bloomington, IN 47404 (Main and Southside recycling centers) depending on the originating facility as indicated.
  - Aluminum – collected in thirty cubic yard (30yd<sup>3</sup>) and forty cubic yard (40yd<sup>3</sup>) roll-off containers.
  - Steel Cans – collected in thirty cubic yard (30yd<sup>3</sup>) and forty cubic yard (40yd<sup>3</sup>) roll-off containers.
  - Scrap Metal – collected in twenty cubic yard (20yd<sup>3</sup>), thirty cubic yard (30yd<sup>3</sup>), and forty cubic yard (40yd<sup>3</sup>) roll-off containers.

MSW is not accepted from the public at the Main Recycling Center, which only disposes of MSW generated on site, collected in a forty cubic yard (40yd<sup>3</sup>) roll-off container. The other four (4) facilities accept MSW from Monroe County residents as follows:

- Bagged household waste (Orange Bags) – compacted in forty cubic yard (40yd<sup>3</sup>) roll-off containers.
- Bulky Items – collected in thirty cubic yard (30yd<sup>3</sup>) and forty cubic yard (40yd<sup>3</sup>) roll-off containers.

## 2. Recyclable Commodity, MSW and Hauling Data

The following data estimates are for the calendar year 2023, and are provided as an example of the tonnage of materials collected and hauling service needs of the District.

### 2.1. Cardboard

Estimated 2023 Monthly Cardboard Tonnage By Locations:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL CARDBOARD TONS
<b>Jan</b>	26.87	18.60	9.07	6.45	9.17	<b>70.16</b>
<b>Feb</b>	22.98	14.07	8.60	7.93	5.13	<b>58.71</b>
<b>Mar</b>	23.34	18.34	9.82	6.09	8.46	<b>66.05</b>
<b>Apr</b>	24.78	15.47	8.92	8.18	6.12	<b>63.47</b>
<b>May</b>	23.81	16.27	14.10	6.68	5.54	<b>66.40</b>
<b>Jun</b>	29.98	20.87	9.55	3.28	10.47	<b>74.15</b>
<b>Jul</b>	25.44	15.62	8.62	7.40	7.08	<b>64.16</b>
<b>Aug</b>	31.41	17.23	9.60	6.86	9.11	<b>74.21</b>
<b>Sept</b>	31.13	13.81	10.40	4.13	8.86	<b>68.33</b>
<b>Oct</b>	27.35	14.30	8.57	7.08	6.06	<b>63.36</b>
<b>Nov</b>	24.85	18.02	8.30	7.97	6.75	<b>65.89</b>
<b>Dec</b>	39.63	17.63	8.78	8.01	7.10	<b>81.15</b>
<b>TOTAL</b>	<b>331.57</b>	<b>200.23</b>	<b>114.33</b>	<b>80.06</b>	<b>89.85</b>	<b>816.04</b>

Estimated 2023 Monthly Cardboard Hauls By Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL CARDBOARD HAULS
Jan	9	4	2	2	3	20
Feb	8	4	2	2	2	18
Mar	9	5	2	2	3	21
Apr	8	4	2	3	2	19
May	8	4	3	2	2	19
Jun	9	5	3	1	3	21
Jul	8	4	2	2	2	18
Aug	11	5	2	2	3	23
Sept	9	4	2	1	3	19
Oct	9	4	3	2	2	20
Nov	8	5	2	2	2	19
Dec	9	4	2	2	2	19
<b>TOTAL</b>	<b>105</b>	<b>52</b>	<b>27</b>	<b>23</b>	<b>29</b>	<b>236</b>

**2.2. Plastic Containers #1 - #7**Estimated 2023 Monthly Plastics Tonnage By Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL PLASTIC TONS
Jan	5.50	6.29	2.29	3.58	3.61	21.27
Feb	5.95	6.50	4.28	4.22	2.63	23.58
Mar	7.72	6.98	4.05	3.35	2.55	24.65
Apr	5.97	6.57	3.83	4.55	3.18	24.10
May	6.91	6.89	5.98	7.43	3.94	31.15
Jun	8.19	8.77	4.30	4.14	3.89	29.29
Jul	6.50	6.74	3.37	3.90	2.86	23.37
Aug	6.12	7.56	3.85	5.02	3.11	25.66
Sept	7.40	5.83	4.45	3.41	3.19	24.28
Oct	5.91	5.61	3.39	3.54	3.69	22.14
Nov	6.44	6.25	3.26	3.15	3.25	22.35
Dec	7.00	5.82	3.23	3.50	3.30	22.85
<b>TOTAL</b>	<b>79.61</b>	<b>79.81</b>	<b>46.28</b>	<b>49.79</b>	<b>39.20</b>	<b>294.69</b>

Estimated 2023 Monthly Plastics Hauls By Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL PLASTIC HAULS
Jan	4	4	1	2	3	14
Feb	4	4	2	2	2	14
Mar	5	5	2	2	2	16
Apr	4	4	2	3	2	15
May	3	4	3	3	3	16
Jun	5	5	3	2	3	18
Jul	4	4	2	2	2	14
Aug	4	5	2	3	3	17
Sept	5	4	2	2	2	15
Oct	4	4	3	2	3	16
Nov	4	4	2	2	2	14
Dec	2	2	2	2	2	10
<b>TOTAL</b>	<b>48</b>	<b>49</b>	<b>26</b>	<b>27</b>	<b>29</b>	<b>179</b>

**2.3. Mixed Paper**

During the calendar year 2023, newspaper was collected separately from other mixed paper commodities. At the Ellettsville, Northeast, Westside, and Southside recycling centers, newspaper was collected separately in thirty cubic yard (30yd<sup>3</sup>) roll-off containers, and non-newspaper mixed fiber commodities were co-mingled in thirty cubic yard (30yd<sup>3</sup>) roll-off containers. Currently, newspaper and all other mixed paper commodities are co-mingled in thirty cubic yard (30yd<sup>3</sup>) roll-off containers.

At the Main Recycling Center, newspaper was collected separately and compacted in a forty cubic yard (40yd<sup>3</sup>) roll-off container. Other mixed paper commodities were sorted into separate vendor defined categories and collected in gaylord boxes of varying sizes. The gaylord boxes were transported via fifty-three foot (53ft) semi-trailer. Currently, newspaper and all other mixed paper commodities are co-mingled and compacted in a forty cubic yard (40yd<sup>3</sup>) roll-off container.

Below is data from 2023 for the estimated tonnage and estimated associated hauls of mixed paper commodities collected as described above.

Estimated 2023 Newspaper Tonnage By Location (Ellettsville, Northeast, Westside, Southside):

	<b>Ellettsville Recycling Center</b>	<b>Northeast Recycling Center</b>	<b>Westside Recycling Center</b>	<b>Southside Recycling Center</b>	<b>TOTAL NEWSPAPER HAULS</b>
<b>Jan</b>	0.88	1.03	0.00	1.45	<b>3.36</b>
<b>Feb</b>	1.67	1.00	1.96	0.00	<b>4.63</b>
<b>Mar</b>	0.84	1.00	0.00	1.35	<b>3.19</b>
<b>Apr</b>	1.55	2.38	2.12	0.00	<b>6.05</b>
<b>May</b>	1.54	0.94	0.00	1.97	<b>4.45</b>
<b>Jun</b>	1.10	1.03	2.19	0.00	<b>4.32</b>
<b>Jul</b>	1.91	1.26	0.00	1.29	<b>4.46</b>
<b>Aug</b>	1.46	2.18	0.00	1.28	<b>4.92</b>
<b>Sept</b>	1.03	0.97	1.95	0.00	<b>3.95</b>
<b>Oct</b>	1.21	1.00	0.00	1.02	<b>3.23</b>
<b>Nov</b>	0.89	2.03	1.85	1.05	<b>5.82</b>
<b>Dec</b>	1.18	1.26	0.00	0.00	<b>2.44</b>
<b>TOTAL</b>	<b>15.26</b>	<b>16.08</b>	<b>10.07</b>	<b>9.41</b>	<b>50.82</b>

Estimated 2023 Newspaper Hauls By Location (Ellettsville, Northeast, Westside, Southside):

	<b>Ellettsville Recycling Center</b>	<b>Northeast Recycling Center</b>	<b>Westside Recycling Center</b>	<b>Southside Recycling Center</b>	<b>TOTAL NEWSPAPER HAULS</b>
<b>Jan</b>	1	1	0	1	<b>3</b>
<b>Feb</b>	2	1	1	0	<b>4</b>
<b>Mar</b>	1	1	0	1	<b>3</b>
<b>Apr</b>	1	2	1	0	<b>4</b>
<b>May</b>	1	1	0	1	<b>3</b>
<b>Jun</b>	1	1	1	0	<b>3</b>
<b>Jul</b>	2	1	0	1	<b>4</b>
<b>Aug</b>	1	2	0	1	<b>4</b>
<b>Sept</b>	1	1	1	0	<b>3</b>
<b>Oct</b>	1	1	0	1	<b>3</b>
<b>Nov</b>	1	2	1	1	<b>5</b>
<b>Dec</b>	1	1	0	0	<b>2</b>
<b>TOTAL</b>	<b>14</b>	<b>15</b>	<b>5</b>	<b>7</b>	<b>41</b>

Estimated 2023 Mixed Paper Tonnage By Location (Ellettsville, Northeast, Westside, Southside):

	<b>Ellettsville Recycling Center</b>	<b>Northeast Recycling Center</b>	<b>Westside Recycling Center</b>	<b>Southside Recycling Center</b>	<b>TOTAL MIXED PAPER TONNAGE</b>
<b>Jan</b>	5.72	2.18	0.00	3.89	<b>11.79</b>
<b>Feb</b>	3.16	4.40	2.14	0.00	<b>9.70</b>
<b>Mar</b>	4.19	1.70	3.12	4.09	<b>13.10</b>
<b>Apr</b>	3.41	3.96	0.00	0.00	<b>7.37</b>
<b>May</b>	3.47	1.71	2.22	3.06	<b>10.46</b>
<b>Jun</b>	6.92	4.01	3.02	0.00	<b>13.95</b>
<b>Jul</b>	3.32	1.35	0.00	3.44	<b>8.11</b>
<b>Aug</b>	2.81	3.81	2.70	0.00	<b>9.32</b>
<b>Sept</b>	2.92	3.10	2.54	0.00	<b>8.56</b>
<b>Oct</b>	5.36	1.74	0.00	3.89	<b>10.99</b>
<b>Nov</b>	2.90	4.23	3.48	0.00	<b>10.61</b>
<b>Dec</b>	2.67	1.69	0.00	3.58	<b>7.94</b>
<b>TOTAL</b>	<b>46.85</b>	<b>33.88</b>	<b>19.22</b>	<b>21.95</b>	<b>121.9</b>

Estimated 2023 Mixed Paper Hauls By Location (Ellettsville, Northeast, Westside, Southside):

	<b>Ellettsville Recycling Center</b>	<b>Northeast Recycling Center</b>	<b>Westside Recycling Center</b>	<b>Southside Recycling Center</b>	<b>TOTAL MIXED PAPER HAULS</b>
<b>Jan</b>	2	1	0	1	<b>4</b>
<b>Feb</b>	1	2	1	0	<b>4</b>
<b>Mar</b>	2	1	1	1	<b>5</b>
<b>Apr</b>	1	2	0	0	<b>3</b>
<b>May</b>	1	1	1	1	<b>4</b>
<b>Jun</b>	2	2	1	0	<b>5</b>
<b>Jul</b>	1	1	0	1	<b>3</b>
<b>Aug</b>	0	2	1	0	<b>3</b>
<b>Sept</b>	1	2	1	0	<b>4</b>
<b>Oct</b>	2	1	0	1	<b>4</b>
<b>Nov</b>	1	2	1	0	<b>4</b>
<b>Dec</b>	1	1	0	1	<b>3</b>
<b>TOTAL</b>	<b>15</b>	<b>18</b>	<b>7</b>	<b>6</b>	<b>46</b>

Main Recycling Center:

Estimated 2023 Newspaper:

	Tonnage	Hauls
Jan	0.00	0
Feb	8.10	1
Mar	0.00	0
Apr	0.00	0
May	0.00	0
Jun	9.76	1
Jul	0.00	0
Aug	0.00	0
Sept	0.00	0
Oct	6.71	1
Nov	0.00	0
Dec	10.18	1
<b>TOTAL</b>	<b>34.75</b>	<b>4</b>

Estimated 2023 Mixed Paper:

	Tonnage	Trailer Loads
Jan	8.98	1
Feb	0.00	0
Mar	10.80	1
Apr	10.94	1
May	11.57	1
Jun	0.00	0
Jul	11.12	1
Aug	10.10	1
Sept	0.00	0
Oct	11.66	1
Nov	0.00	0
Dec	9.83	1
<b>TOTAL</b>	<b>85.00</b>	<b>8</b>

**2.4. Glass**

Estimated 2023 Monthly Glass Tonnage By Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL GLASS TONS
Jan	11.68	14.87	9.81	5.36	5.55	<b>47.27</b>
Feb	13.31	0.00	4.59	5.27	5.60	<b>28.77</b>
Mar	12.87	13.23	7.85	3.94	5.65	<b>43.54</b>
Apr	13.17	5.98	8.28	4.05	0.00	<b>31.48</b>
May	11.55	5.34	7.33	5.94	4.83	<b>34.99</b>
Jun	14.01	7.50	3.98	0.00	5.38	<b>30.87</b>
Jul	12.64	7.02	4.48	0.00	3.94	<b>28.08</b>
Aug	12.53	13.35	9.11	10.32	6.86	<b>52.17</b>
Sept	6.15	6.57	4.46	0.00	4.55	<b>21.73</b>
Oct	7.23	0.00	3.50	4.79	0.00	<b>15.52</b>
Nov	13.91	6.86	6.00	5.36	5.28	<b>37.41</b>
Dec	15.05	6.64	4.91	1.00	5.02	<b>32.62</b>
<b>TOTAL</b>	<b>144.1</b>	<b>87.36</b>	<b>74.3</b>	<b>46.03</b>	<b>52.66</b>	<b>404.45</b>

Estimated 2023 Monthly Glass Hauls By Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL GLASS HAULS
Jan	2	2	2	1	1	8
Feb	2	0	1	1	1	5
Mar	2	1	2	1	1	7
Apr	2	1	2	1	0	6
May	2	1	2	1	1	7
Jun	2	1	1	0	1	5
Jul	2	1	1	0	1	5
Aug	2	2	2	2	1	9
Sept	1	1	1	0	1	4
Oct	1	0	1	1	0	3
Nov	2	1	1	1	1	6
Dec	2	1	1	0	1	5
<b>TOTAL</b>	<b>22</b>	<b>12</b>	<b>17</b>	<b>9</b>	<b>10</b>	<b>70</b>

**2.5. Metals**Estimated 2023 Monthly Metals Hauls by Location:

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL BULKY ITEM HAULS
Jan	5	5	4	6	4	24
Feb	4	4	5	4	4	21
Mar	5	5	6	5	5	26
Apr	5	7	7	4	6	29
May	6	7	5	5	7	30
Jun	7	8	8	5	6	34
Jul	5	5	1	5	5	21
Aug	5	6	7	6	7	31
Sept	6	6	4	4	6	26
Oct	4	5	5	6	6	26
Nov	5	6	5	3	5	24
Dec	3	3	5	5	4	20
<b>TOTAL</b>	<b>60</b>	<b>67</b>	<b>62</b>	<b>58</b>	<b>65</b>	<b>312</b>



**2.6. MSW – Orange Bags**Estimated 2023 Monthly Orange Bag Tonnage By Location:

\* Includes Main Recycling Center self-generated MSW

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL ORANGE BAG TONNAGE
Jan	1.59	47.55	36.59	31.47	42.74	159.94
Feb	0.00	37.41	26.54	27.31	31.83	123.09
Mar	2.18	41.16	28.88	28.83	37.13	138.18
Apr	2.35	40.21	29.22	26.53	34.64	132.95
May	2.68	47.97	35.50	34.83	44.61	165.59
Jun	0.00	48.06	33.91	34.09	36.89	152.95
Jul	2.23	46.65	39.72	38.29	40.42	167.31
Aug	0.00	51.55	40.91	31.61	38.25	162.32
Sept	3.07	33.28	30.11	27.66	33.68	127.80
Oct	0.00	40.00	36.42	31.57	37.21	145.20
Nov	2.53	55.86	31.66	29.25	39.07	158.37
Dec	0.00	41.97	30.23	26.53	32.76	131.49
<b>TOTAL</b>	<b>16.63</b>	<b>531.67</b>	<b>399.69</b>	<b>367.97</b>	<b>449.23</b>	<b>1765.19</b>

Estimated 2023 Monthly Orange Bag Hauls By Location:

\* Includes Main Recycling Center self-generated MSW

	Main Recycling Center	Ellettsville Recycling Center	Northeast Recycling Center	Westside Recycling Center	Southside Recycling Center	TOTAL ORANGE BAG HAULS
Jan	1	9	8	9	9	36
Feb	0	9	8	8	8	33
Mar	1	10	9	9	9	38
Apr	1	8	8	8	8	33
May	1	9	9	9	10	38
Jun	0	9	8	9	9	35
Jul	1	8	9	9	8	35
Aug	0	10	10	9	9	38
Sept	1	7	8	9	8	33
Oct	0	8	9	10	9	36
Nov	1	10	8	8	8	35
Dec	0	8	8	8	8	32
<b>TOTAL</b>	<b>7</b>	<b>105</b>	<b>102</b>	<b>105</b>	<b>103</b>	<b>422</b>

**2.7. MSW – Bulky Items**Estimated 2023 Monthly Bulky Item Tonnage By Location:

	<b>Ellettsville Recycling Center</b>	<b>Northeast Recycling Center</b>	<b>Westside Recycling Center</b>	<b>Southside Recycling Center</b>	<b>TOTAL BULKY ITEM TONNAGE</b>
<b>Jan</b>	11.03	5.84	4.00	3.74	<b>24.61</b>
<b>Feb</b>	7.49	1.22	3.81	5.33	<b>17.85</b>
<b>Mar</b>	5.03	6.17	5.44	4.65	<b>21.29</b>
<b>Apr</b>	18.01	5.66	7.39	6.28	<b>37.34</b>
<b>May</b>	14.35	3.51	7.43	5.21	<b>30.50</b>
<b>Jun</b>	14.91	9.89	5.72	6.70	<b>37.22</b>
<b>Jul</b>	13.22	10.81	7.13	11.45	<b>42.61</b>
<b>Aug</b>	12.25	1.30	6.43	5.29	<b>25.27</b>
<b>Sept</b>	17.61	7.84	4.98	5.18	<b>35.61</b>
<b>Oct</b>	10.62	7.93	4.27	4.52	<b>27.34</b>
<b>Nov</b>	5.38	2.30	4.21	4.82	<b>16.71</b>
<b>Dec</b>	9.29	3.80	3.95	3.06	<b>20.10</b>
<b>TOTAL</b>	<b>139.19</b>	<b>66.27</b>	<b>64.76</b>	<b>66.23</b>	<b>336.45</b>

Estimated 2023 Monthly Bulky Item Hauls By Location:

	<b>Ellettsville Recycling Center</b>	<b>Northeast Recycling Center</b>	<b>Westside Recycling Center</b>	<b>Southside Recycling Center</b>	<b>TOTAL BULKY ITEM HAULS</b>
<b>Jan</b>	8	6	5	4	<b>23</b>
<b>Feb</b>	10	1	5	6	<b>22</b>
<b>Mar</b>	9	6	5	6	<b>26</b>
<b>Apr</b>	9	6	6	7	<b>28</b>
<b>May</b>	11	3	6	7	<b>27</b>
<b>Jun</b>	12	10	9	6	<b>37</b>
<b>Jul</b>	12	9	6	8	<b>35</b>
<b>Aug</b>	11	1	6	6	<b>24</b>
<b>Sept</b>	8	7	7	6	<b>28</b>
<b>Oct</b>	10	7	6	5	<b>28</b>
<b>Nov</b>	9	2	5	6	<b>22</b>
<b>Dec</b>	4	2	2	2	<b>10</b>
<b>TOTAL</b>	<b>113</b>	<b>60</b>	<b>68</b>	<b>69</b>	<b>310</b>

### 3. Instructions To Proposers

#### 3.1. Submission of Proposals

Sealed Proposals must be delivered to the District at the mailing address shown below. It is the Proposer's responsibility to ensure delivery of the proposal documents to the District before the submittal deadline. To confirm receipt of your submittal, please contact Tom McGlasson Jr at [tmcglass@mcswmd.org](mailto:tmcglass@mcswmd.org).

- 3.1.1. Submitted proposals shall include all of the properly executed and completed forms shown below, which are included in this proposal packet:
  - 3.1.1.1. Proposer Identification and Form of Business Entity (**Exhibit A**)
  - 3.1.1.2. Non-Collusion Affidavit (**Exhibit B**)
  - 3.1.1.3. E-Verify Employment Affidavit (**Exhibit C**)
  - 3.1.1.4. Equal Employment Opportunity / ADA Statement (**Exhibit D**)
- 3.1.2. Proposals **must** be ordered as follows:
  1. Proposer Identification and Form of Business Entity (Exhibit A)
  2. Statement of related experience (Section 6.1)
    - a. This statement must include the following:
      - i. Permit and license compliance demonstration (Section 4.1)
      - ii. Affirmation of the necessary personnel, vehicles, equipment, and inventory necessary to adequately perform the work included in the proposal (Section 4.4)
  3. Statement of recycling processing policies and procedures (Section 6.3)
  4. Statement of sustainability initiatives – Optional (Section 6.5)
  5. References (Section 6.2)
  6. List of receiving facilities (Sections 4.4, 5.3, 6.3, and 6.4)
  7. Scope of Work
    - a. Recycling Processing (Section 5.1)
    - b. MSW Disposal (Section 5.2)
    - c. Material Hauling (Section 5.3)
    - d. Roll Off Box Rental (Section 5.4)
    - e. Roll Off Box Storage (Section 5.5)
  8. Written reporting plan (Section 6.6)
  9. Non-Collusion Affidavit (Exhibit B)
  10. E-Verify Employment Affidavit (Exhibit C)
  11. Equal Employment Opportunity / ADA Statement (Exhibit D)
  12. Surety

Proposal submittals are due to the address listed below no later **than 12:00 p.m. (local time) on Thursday October 31, 2024**. All duly received proposals will be opened and read aloud in the order received at a public meeting on Thursday October 31, 2024 at 2:00 p.m. at North Showers Room 100B, 501 N. Morton St. #100B, Bloomington, IN 47404.

**Submit Proposals To:**

**Mailing Address:** Waste Reduction District of Monroe County  
Attn: Tom McGlasson Jr., Executive Director  
Recycling Processing, MSW Disposal, and Material Hauling  
3400 S. Walnut St.  
Bloomington, IN 47401

**Note:** Any deviation from these requirements may result in your proposal being considered non-responsive.

**3.2. Delivery of Proposal**

Each sealed Proposal must be received by 12:00 p.m. (local time) on Thursday October 31, 2024. Sealed proposals shall be identified with the title Recycling Processing, MSW Disposal, and Material Hauling Services and the Proposer's name. No electronic or facsimile proposals will be accepted.

The District's preferred delivery method is either the U.S. Postal Service or a private courier service such as Fed-Ex or United Parcel Service. However, if a bid is hand-delivered, it must be delivered to the District's Administration Office located at 3400 S. Walnut Street, Bloomington, IN 47401 between the hours of 8:00 a.m. and 4:00 p.m. (local time) Monday through Friday. Proposer shall be responsible for ensuring that hand-delivered proposals are submitted to a District staff member. The District shall not be responsible for submittals left unattended at the front desk, or given to an individual not employed with the District. All late proposals will be returned unopened.

**3.3. Inquiries**

The Proposer must examine the Request For Proposal (RFP) and seek clarification in writing via email if the Proposer does not understand any information or instructions.

Questions regarding the RFP must be submitted via email with the subject line: "RFP Inquiry". Inquiries must be submitted via email no later than **4:00 p.m. (local time), Wednesday October 9, 2024**. The District assumes no liability for assuring accurate, complete, or on-time email transmissions and receipts.

1. Reference to page number and section within this RFP relevant to the question(s) presented for clarification.
2. The District will respond to all inquiries within two (2) business days of the inquiry submittal deadline through an addendum, which will be available on the District website at: <https://wastereductiondistrict.com/public-records>.
3. Any ambiguities or inconsistencies shall be brought to the District's attention through written communication via email by **4:00 p.m. (local time), Wednesday October 16, 2024**.

**Submit inquiries to:**

Tom McGlasson Jr., Executive Director  
Waste Reduction District of Monroe County  
[tmcglass@mcswmd.org](mailto:tmcglass@mcswmd.org)

**3.4. Addenda**

If revisions become necessary, the District will provide written addenda, which will be posted on the website shown below. Any addenda issued by the District must be signed and submitted with the proposal. It is the responsibility of the Proposer to check to see whether any addenda have been issued. Failure to do so could result in an unresponsive proposal. Addenda shall be posted within two (2) business days of the inquiry submission deadline to the District's website at: <https://wastereductiondistrict.com/public-records>.

**3.5. Acceptance or Rejection**

Submission of any proposal indicates acceptance of the conditions and requirements contained in the RFP unless clearly and specifically noted otherwise in the submittal documents.

The District Board of Directors reserves the right to reject any or all proposals, in whole or in part, to waive any or all formalities, and to disregard all non-conforming, non-responsive, or conditional proposals.

**3.6. Award**

Once proposals are opened and evaluated, the District, through its Board of Directors, may award a contract to the vendor(s) who submits the proposal(s) judged by the District to be the lowest responsible and responsive proposal(s) that meets the specifications contained in this RFP. The award may be made at the next Board of Directors meeting, or a subsequent meeting. The Board of Directors meets on the second Thursday of each month at 4:00 p.m. in the Nat U. Hill Meeting Room on the third floor of the Monroe County Courthouse, 100 W. Kirkwood Ave., Bloomington, Indiana. Any meeting schedule changes will be noticed in accordance with IC 5-14-1.5-5, and updated on the District website at: <https://wastereductiondistrict.com/calendar>.

The District Board of Directors reserves the right to conduct discussions with responsible Proposer(s) and negotiate final contract conditions with the Proposer(s) who, in the sole discretion of the Board, has/have been determined to be the best able to perform the requested services in a manner most beneficial to the citizens of Monroe County, Indiana.

Any contract entered into shall be construed in accordance with and governed by the laws of the State of Indiana.

**3.7. Compliance**

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over this project or procurement shall apply to the project or purchase throughout. The Proposer warrants that its performance under this Contract or Award will

at all times comply with all local, state, and federal laws, codes, ordinances, rules, and regulations.

#### **4. General Requirements**

##### **4.1. Permits and Licenses**

Proposers shall demonstrate compliance with all applicable local, state and federal permitting and licensing requirements with regard to facilities and vehicles to be utilized in the performance of the work included in the proposal.

##### **4.2. Qualifications**

The Proposer shall be fully knowledgeable of all commodities to be recycled, MSW disposal, & transportation under this proposal through education and/or experience and other conditions and circumstances relating to the execution of the requested services. The Proposer shall also thoroughly examine and be familiar with the Instructions, General Requirements, Scope of Work, and Specifications herein.

##### **4.3. Personnel and Equipment**

The Proposer shall affirm that they have the necessary personnel, vehicles, equipment, and inventory necessary to adequately perform the work included in the proposal.

##### **4.4. Facilities**

The Proposer shall provide a list of all facilities anticipated to receive any materials included in the proposal, and where necessary, provide permit and/or registration numbers issued by the Indiana Department of Environmental Management (IDEM), or corresponding state regulatory agency if the facility is located outside the State of Indiana.

##### **4.5. Surety**

A Surety Bond duly executed by authorized officials of a surety authorized to do business in the State of Indiana or a certified check in an amount of \$10,000, must accompany each proposal.

##### **4.6. Proposal Term of Validity**

In order to allow for an adequate period of evaluation, Proposers may not withdraw their proposal within ninety (90) calendar days of the opening date. Withdrawal within that time frame or after its acceptance by the District shall constitute grounds allowing for the forfeiture of the Surety to the District among other remedies available to it.

#### **5. Scope of Work**

##### **5.1. Recycling Processing**

Proposers shall provide the price they will pay, or charge they will assess, to the District for each separated recyclable commodity category identified in sections 2.1 through 2.4. Purchase price and/or assessed charge must be presented per pound and/or per ton.

Proposers must identify any differences in the specific commodities included in each category in the proposal from how they are defined in this RFP.

Proposers are encouraged to provide additional pricing information for further separated commodities (i.e. Plastics #1; Newspaper; Glass separated by color; etc.), if such additional separation impacts the price paid, or assessed, to the District.

## **5.2. MSW Disposal**

Proposers shall provide a cost per ton to dispose of MSW from the District's five (5) facilities, identified in Section 1, at a permitted solid waste disposal facility and/or processing facility.

## **5.3. Material Hauling**

Proposers shall provide a cost per roll off truck to haul from each location identified in Section 1, the recyclable commodities and MSW specified in this RFP to an appropriate facility for processing and/or disposal, to include returning the same, or similar roll off box, to the District facility of origin. Proposers shall identify the receiving facility(ies) for each recyclable commodity and MSW.

Additionally, Proposers shall provide a cost to deliver an empty roll off box to each location identified in Section 1, and a cost to retrieve said box (full or empty) and not return it to the site of origin.

Proposers must provide the days and hours of operation for hauling services and state the maximum amount of time, in hours, that would elapse between being notified of the need to have a roll off box hauled and the roll off box being collected from any District location.

## **5.4. Roll Off Box Rental**

The District owns an inventory of roll off boxes for the collection of recycling commodities and MSW at its facilities. However, from time to time, the District has a need to rent roll off boxes if its boxes are out of service for any reason. Proposers shall indicate if they have roll off boxes available for the District to rent as needed, and provide a cost to be assessed to the District for the rental of the following types of roll off boxes:

- 40yd<sup>3</sup> compactor roll off boxes
- 40 yd<sup>3</sup> open top roll off boxes
- 30 yd<sup>3</sup> open top roll off boxes
- 20 yd<sup>3</sup> open top roll off boxes

## **5.5. Roll Off Box Storage**

The District prefers that its inventory of roll off boxes be stored at the location of the proposer selected to perform material hauling services. Proposers must confirm their ability to store said roll off boxes and specify any costs or conditions to be imposed upon the District to do so.

## **5.6. Conditions**

The District recognizes that not all potential proposers have the same capabilities and ability to include all components of this RFP in a proposal submitted to the District. If any proposed pricing and/or services are dependent and/or contingent upon the inclusion of any other recycling processing, and/or MSW disposal, and or Material Hauling services, this must be explicitly stated in the proposal.

Additionally, if any pricing is dependent and/or contingent upon other components of the proposal, the proposer must provide alternative pricing that is not dependent and/or contingent on the other components.

## **6. Specifications**

### **6.1. Related Experience**

Proposers shall provide a statement regarding the Proposer's experience and capability for each component of this RFP included in the submitted proposal. This must include a complete listing of facilities, with contact information, which the proposer has delivered any of the recycling commodities or MSW included in this RFP during the previous five (5) years.

### **6.2. References**

Proposers shall provide a list of at least five (5) references from entities for which the proposer currently provides the same or similar services.

### **6.3. Recycling Processing Requirements**

The District expects all recyclable commodities collected at its locations identified in Section 1 to be recycled. Landfilling, incineration, and "waste-to-energy" are not acceptable forms of recycling. Proposers shall provide a statement regarding its general policies and procedures for processing recyclable commodities, which must include its definition of "contamination" and the acceptable contamination rate for loads of recyclable commodities delivered to the receiving facility. If the acceptable contamination rate is different for different commodities, this must be explained in the statement.

Proposers shall provide a list of recycling facilities which might be anticipated to receive recycling commodities originating from District locations.

### **6.4. MSW Disposal Requirements**

All MSW collected at the District locations identified in Section 1, must be transported to a permitted solid waste disposal or processing facility. Proposers shall list all facilities which may receive MSW from District locations. For any listed transfer facilities, the proposer shall also list the final disposal facility(ies) which receive MSW from the transfer facility. For each facility listed, the Proposer must include the facility's physical address (P.O. Box numbers will not be accepted) and permit number.



### **6.5. Sustainability Initiates (Optional)**

Proposers are encouraged to provide a statement of sustainability initiatives and/or climate change mitigation practices implemented by the organization.

### **6.6. Reporting Requirements**

Proposers shall provide a written plan to provide monthly reports to the District Operations Director for each District location identified in Section 1. Monthly reports will be required to provide separate tonnage and hauling totals for each District location, for each recycling commodity, Orange Bag MSW, and Bulky Item MSW.

Additionally, any other service items which will result in money to be paid to, or by, the District will need to be itemized by location and included in the monthly reports.

### **6.7. Contract Length**

The District is seeking a three (3) year contract with successive annual renewal options.

### **6.8. Insurance Requirements**

Any Proposer(s) awarded a contract under this RFP shall purchase and maintain commercial general liability and other insurance as is appropriate for the Work being performed and furnished and as will protect Proposer, their employees, officers, or agents from: (i) claims under worker's or workmen's compensation, disability benefits and other similar employee benefit acts; (ii) claims for damages because of bodily injury, occupational sickness or disease, or death of Proposer's employees; (iii) claims for damages because of bodily injury, sickness or disease, or death of any person other than Proposer's employees; (iv) claims for damages insured by personal injury liability coverage which are sustained by any person as a result of an offense directly or indirectly related to the employment of such person by Proposer, or by any other person for any other reason; (v) claims for damages, other than to the Work itself, because of physical injury to or destruction of tangible property wherever located, including loss of use resulting therefrom; (vi) claims arising out of operation of Laws or Regulations for damages because of bodily injury or death of any person or for damage to property; and (vii) claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle, which may arise out of or result from Proposer's other obligations under the Contract Documents, whether it is to be performed or furnished by Proposer, by any Subcontractor, by anyone directly or indirectly employed by any of them to perform or furnish any of the Work, or by anyone for whose acts any of them may be liable.

The insurance required by this section shall be written for not less than the limits of liability and coverages as provided herein or as required by Law, whichever is greater. The Commercial General Liability Insurance shall include coverage of: (i) Premises and operations; (ii) Contractual liability as applicable to any indemnification hold harmless agreements in the Contract; (iii) Products and Completed Operations; (iv) Broadform Property Damage - including completed operations; (v) Fellow Employee claims under Personal Injury; and (vi) Independent contractors.

The Proposer’s insurance shall be written for not less than the following limits of liability:

- 1. Workers Compensation & Disability: Statutory Limits
- 2. Employer’s Liability
  - a. Bodily Injury by Accident (each accident): \$100,000
  - b. Bodily Injury by Disease (policy limit): \$500,000
  - c. Bodily Injury by Disease (each employee): \$100,000
- 3. Commercial General Liability (Occurrence Basis) Bodily injury, personal injury, property damage, contractual liability, products-completed operations. NOTE: GENERAL AGGREGATE TO APPLY PER LOCATION/PROJECT
  - a. General Aggregate Limit (other than Products/Completed Operations): \$1,000,000
  - b. Products/Completed Operations: \$1,000,000
  - c. Personal & Advertising Injury Limit: \$1,000,000
    - i. Each Occurance Limit: \$1,000,000
    - ii. Fire Damage (any one fire) \$50,000
    - iii. Medical Expense Limit (any one person): \$5,000
- 4. Comprehensive Auto Liability (single limit)  
(owned, hired and non-owned)  
Bodily injury and property damage (each accident) \$1,000,000
- 5. Umbrella Excess Liability (each occurrence and aggregate) \$1,000,000
  - a. Deductible on the Umbrella Liability shall not be more than \$10,000

Proposer shall be responsible for paying all deductible amounts.

Proposer shall, prior to the effective date of any contract awarded under this RFP, provide the District with Certificates of Coverage in the amount specified, naming District as an additional insured. Coverage may not be cancelled without first providing District with thirty (30) days written notice of cancellation.

**7. Evaluation of Proposals**

Proposers must present their best offers with their proposals.

Proposals must include sufficiently detailed information, in accordance with (IC 5-22-9-1 et seq. and IC 13-21-6 et seq.) to permit a fair and equitable evaluation by the Board of Directors of the proposal, in comparison to other proposals, with respect to net cost, technical aspects, environmental protection, qualifications and financial condition of the Proposer evidencing it is responsible, and such other information which may have a material bearing on the Board’s ability to evaluate the proposal.

All proposals will be given a thorough review. Immediately following the opening of proposals, a period for the evaluation of proposals and responsible references will occur. Proposals must remain open for 90 days from the due date to facilitate the evaluation of the proposals. One or more of the Proposers who are judged to be qualified may be invited for selection interviews. Proposers may be required to make presentations to the Board of Directors.

Selection of the Proposers will be based upon, but not limited to, the following considerations and criteria:

- Overall responsiveness and completeness of the proposal documents;
- Proposer's willingness and ability to meet the service needs of the District; provide high quality and innovative recycling and waste management services; and to abide by the conditions and requirements of the contract(s);
- Proposer's financial status and ability to finance the operation;
- Proposer's demonstrated experience with similar operations and references;
- Proposer's ability to provide, maintain, and operate required equipment;
- Proposal cost in relation to services proposed;
- Any other considerations and information deemed pertinent by the Board and/or review committee for safeguarding the interest of the District.

The above referenced considerations & criteria will be taken collectively in selecting the Proposer.

Once a finalist(s) is selected, the Board intends to negotiate a contract(s) with the Proposer(s) providing the selected services.

## **8. Public Disclosure of Proposals**

All proposals received in response to this RFP shall become property of the Waste Reduction District of Monroe County. All proposals shall be considered deliberative when received and as such not a matter of public record until such time as the contract(s) is/are signed. All proposals will then be public record with the exception of those parts of each proposal which are appropriately defined and specified by the Proposer as business or trade secrets provided that said parts are submitted in an envelope and clearly marked as "Trade Secret", "Confidential" or "Proprietary". The Board shall not otherwise be liable or responsible for anything that may result from the disclosure of any RFP or any part thereof. Submission of a proposal acknowledges agreement with this provision and affirms the understanding that all items submitted in response to the RFP, or related thereto, are public records, except when properly defined and marked "Trade Secret", "Confidential", or "Proprietary". The Proposer solely shall be responsible for defending any challenge to the "Trade Secret", "Confidential", "Proprietary", or similarly labeled material.

## Proposer Identification and Form of Business Entity

Name of Proposer: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, & Zip: \_\_\_\_\_

Business Address: \_\_\_\_\_

*(if different)*

City, State, & Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Project Manager: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

### Form of Business Entity

Provide the form of the business entity of the Proposer (such as sole proprietorship, partnership, joint venture, and corporation), attach appropriate documentation, and, if a corporation, a current certificate of good standing. An out of State Corporation must be authorized to do business in Indiana.

Form of Business Entity: \_\_\_\_\_

Documents Attached:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**NON-COLLUSION AFFIDAVIT**

The undersigned bidder or agent, being duly sworn on oath, says that he or she has not, nor has any other member, representative, or agent of the firm, company corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He / She further says that no person or persons, firms or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

**OATH AND AFFIRMATION**

I hereby affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
(Name of Organization)

By \_\_\_\_\_

\_\_\_\_\_  
(Title of Person Signing)

**ACKNOWLEDGEMENT**

STATE OF \_\_\_\_\_ )

) SS:

COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_ being duly sworn, deposes and says that he/she is

\_\_\_\_\_ of the above \_\_\_\_\_  
(Title) (Name of Organization)

and that the statements contained in the foregoing bid, certification and affidavit are true and correct.

Subscribed and sworn before me this \_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

County of Residence: \_\_\_\_\_

**"AFFIDAVIT"**

STATE OF \_\_\_\_\_ )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

**E-VERIFY AFFIDAVIT**

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the \_\_\_\_\_ of \_\_\_\_\_.
2. The company named herein the employs the undersigned:
  - a. Has contracted with, or is seeking to contract with, the Waste Reduction District of Monroe County to provide services; **OR**
  - b. Is a Bidder/Proposer on a contract to provide services to the Waste Reduction District of Monroe County.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien" as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein is enrolled in and participates in the E-verify program.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

STATE OF \_\_\_\_\_ )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

Before me, a Notary Public in and for the County and State personally appeared

\_\_\_\_\_ and acknowledged the execution of the foregoing this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public's Signature

\_\_\_\_\_  
Printed Name of Notary Public

My Commission Expires: \_\_\_\_\_ County of Residence: \_\_\_\_\_

**EQUAL EMPLOYMENT OPPORTUNITY/ADA STATEMENT**

During the performance of the contract, the Proposer agrees as follows:

1. The Proposer will not discriminate against any employee or applicant for employment because of race, color, religion, gender, sexual orientation, national origin, political affiliation or belief, age or disability. The Proposer will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to race, color, religion, sex, national origin, political affiliation or belief, age or disability. Such action shall include but not be limit to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for the training, including apprenticeship. The Proposer agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provision of the nondiscrimination clause.
2. The Proposer agrees that all services, facilities, activities and programs provided as part of this contract will meet the requirements of the American’s with Disabilities Act and the rules and regulations promulgated thereunder.
3. The Proposer will, in all solicitations or advertisements for employees placed by or on behalf of the Proposer, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, political affiliation or belief, age or disability.
4. The Proposer will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided, advising the labor union workers’ representative of the Proposer’s commitments under the Equal Employment Opportunity Section of this contract, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
5. In the event of the Proposer’s noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Proposer may be declared ineligible for further Proposals.

---

AUTHORIZED SIGNATURE

---

PRINTED NAME

TITLE

---

COMPANY NAME

DATE



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# REQUEST FOR PROPOSAL

for

## Recycling Processing, MSW Disposal, and Material Hauling Services

**Addendum 1**

**Issued: October 11, 2024**

This Addendum 1 is issued for the Request for Proposal of Recycling Processing, MSW Disposal, and Material Hauling Services (RFP), in accordance Section 3.4. Addenda. Addendum 1 addresses the inquiries submitted to the District prior to the established deadline of 4:00 p.m. (local time), Wednesday October 9, 2024 (Section 3.3. Inquiries).

**1. Will a performance bond be required for this contract? (Section 4.5. Surety, page 16)**

A performance bond is not required as part of the submitted proposal. Contract terms will be negotiated with the any selected respondent(s) after all received proposals are evaluated.

**2. If a performance bond is required, what would the performance amount be? (Section 4.5. Surety, page 16)**

See response to #1.

**3. Will the County accept alternate bids? If so, what format would the County like the alternate bid?**

Yes. The District has not established a specified format for alternative bids. Alternative bids should clearly state how they differ from other proposals being submitted by the respondent.

Section 5.1. Recycling Processing and Section 5.6. Conditions, make reference to some possible alternatives, however, potential alternatives are not limited to these options.

**4. What is the deadline to submit monthly tonnage received from the Waste Reduction District of Monroe County (6.6 Reporting Requirements, page 19)**

While this is not specified in the RFP document, and exact terms may be negotiated with any selected respondent(s), the expectation would be thirty (30) days, or when invoices are submitted to the District.



**5. Would Monroe County or a Contractor supply the 53' Van Trailer for this contract? (Section 2.3. Mixed Paper, pages 6-9)**

As stated in Section 2.3. Mixed Paper, second paragraph, “currently, newspaper and all other mixed paper commodities are co-mingled and compacted in a forty cubic yard (40yd<sup>3</sup>) roll-off container”, and no 53' semi-trailer is in use. The reference in this section to the semi-trailer was done for context of the included hauling data for 2023, when mixed paper commodity types were not co-mingled and separated by vendor defined category into gaylord boxes, which were transported via 53' semi-trailer.

Current collection practices do not require transportation via a semi-trailer, however, as indicated in Section 5.1 Recycling Processing, proposers are encouraged to provide additional pricing information for further separated commodities if such additional separation impacts pricing. The District's ability to separate, store and transport materials according to specifications outlined in any submitted alternatives to current collection practices will be considered when evaluation the proposal.

Please note, the District no longer has such a semi-trailer in its possession.



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## MEMORANDUM

**TO:** WRDMC Board of Directors  
**DATE:** December 13, 2024  
**FROM:** Tom McGlasson Jr., Executive Director  
**SUBJECT:** Resolution 2024-11 To Amend Service Agreement for Multi-Dwelling Complex Composting Pilot Program

---

The City's Economic and Sustainable Development department reported on 12/12/24 that the City's legal department has approved this amendment.

## Resolution 2024 – 11

Waste Reduction District of Monroe County  
To Amend Service Agreement for Multi-Dwelling Complex Composting Pilot Program

**WHEREAS**, the Waste Reduction District of Monroe County (District) is a political subdivision and a solid waste management district under IC 13-21-3; and

**WHEREAS**, IC 13-21-3-12(a)(6) grants solid waste management districts the power to enter into contracts or agreements regarding the management of solid waste; and

**WHEREAS**, the District has previously entered into a service agreement with 1 Sustainable Joe for a Multi-Dwelling Complex Composting Pilot Program, via Resolution 2023-06 adopted on May 11, 2023; and

**WHEREAS**, the District and 1 Sustainable Joe desire to amend the agreement to allow Harmony School, located in Monroe County, Indiana to participate in this program.

**NOW, THEREFORE**, the Waste Reduction District of Monroe County Board of Directors hereby resolves and approves that the attached document entitled *Amendment 1 Multi-Dwelling Complex Composting Pilot Program Service Agreement* be duly executed by the Board Chairperson or their designee.

# Resolution 2024 – 11

Waste Reduction District of Monroe County  
To Amend Service Agreement for Multi-Dwelling Complex Composting Pilot Program

So voted on this 12<sup>th</sup> day of November, 2024 by the Board of Directors of the Waste Reduction District of Monroe County.

AYE

NAY

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Penny Githens, Secretary

\_\_\_\_\_  
Penny Githens, Secretary

\_\_\_\_\_  
Julie Thomas, Director

\_\_\_\_\_  
Julie Thomas, Director

\_\_\_\_\_  
Kerry Thomson, Director

\_\_\_\_\_  
Kerry Thomson, Director

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Lee Jones, Director

\_\_\_\_\_  
Lee Jones, Director

\_\_\_\_\_  
Dan Swafford, Director

\_\_\_\_\_  
Dan Swafford, Director

Attest: \_\_\_\_\_  
Tom McGlasson Jr., Executive Director

# Resolution 2024 – 11

Waste Reduction District of Monroe County  
To Amend Service Agreement for Multi-Dwelling Complex Composting Pilot Program

## Amendment 1

### Multi-Dwelling Complex Composting Pilot Program

#### Service Agreement

This amendment to the Multi-Dwelling Complex Composting Pilot Program entered into by and between the Monroe County Solid Waste Management District (now named Waste Reduction District of Monroe County) and 1 Sustainable Joe on May 11, 2023, modifies Section 1. Services to add Section 1.2 as follows:

1. Services. The Service Provider shall perform the services listed in Section 1 (“Services”)
  - 1.1. Design and implement an on-site multi-dwelling complex composting program to pilot with up to six (6) sites in Monroe County, Indiana, as set forth in Schedule [A] attached hereto.
  - 1.2. Design and implement an on-site composting pilot program at Harmony School, located at 909 East 2<sup>nd</sup> Street, Bloomington, Indiana in Monroe County, Indiana.

All other sections, conditions and requirements of the agreement remain unchanged and in full force and effect on both parties.

#### Service Provider

#### Customer

NAME: Joseph Wynia

NAME: Geoff McKim

TITLE: Proprietor

TITLE: Chairperson, Board of Directors

SIGNATURE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

ATTESTED:

NAME: Tom McGlasson Jr.

TITLE: Executive Director

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

Amendment 1 – Multi-Dwelling Complex Composting Pilot Program Service Agreement



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## **MEMORANDUM**

**TO:** WRDMC Board of Directors  
**DATE:** December 13, 2024  
**FROM:** Tom McGlasson Jr.  
**SUBJECT:** Resolution 2024-12 To Establish the 2025 District Holiday Schedule

---

As requested at the November 14<sup>th</sup> Board of Directors meeting, the floating holidays proposed for the Rural Site Operators have been adjusted to so that the paid holiday hours for the year relative to the administration staff is more in line with the scheduled hours per year relative to the administration staff.

Attached to this memo is a chart showing how the proposed holidays and floating holidays apply to District employees based on their work scheduled, and the floating holidays to be awarded to equalize the number of paid holiday hours for the year.

Before voting, the Board does have the option to amend the resolution to add or remove any proposed holidays to be observed and/or to increase or decrease any granted floating holidays.

**WASTE REDUCTION DISTRICT OF MONROE COUNTY**

## District Holiday Schedule Comparison Version 2

For Calendar Year: 2025

Dept	Admin	South Walnut			Rural Sites	
		Recycling & Reuse Coordinator	Rotation 1	Rotation 2	Mon & Wed	Fri & Sat
Scheduled Hours/Day	8	10	10	10	11.5	11.5
Scheduled Days/Wk	5	4	4	4	2	2
Scheduled Hours/Year	2080	2080	2080	2080	1196	1196
Schedule Hours Relative to Admin (%)	100.0%	100.0%	100.0%	100.0%	57.5%	57.5%
Scheduled Days/Yr	260	208	208	208	104	104
Scheduled Days Relative to Admin (%)	100.0%	80.0%	80.0%	80.0%	40.0%	40.0%
# of Holidays	13	10	9	10	6	3
# of Floating Holidays	1	1	2	1	0	3
Holidays / Work Day	5.4%	5.3%	5.3%	5.3%	5.8%	5.8%
Holidays Relative to Admin (%)	100.0%	78.6%	78.6%	78.6%	42.9%	42.9%
Paid Holiday Hours (PHH)	112	110	110	110	69	69
Paid Holiday Hours Relative to Admin (%)	100.0%	98.2%	98.2%	98.2%	61.6%	61.6%

## RESOLUTION 2024 – 12

### Waste Reduction District of Monroe County To Establish the 2025 District Holiday Schedule

**WHEREAS**, it is necessary and desirable to establish holiday schedules for the employees of the Waste Reduction District of Monroe County; and

**WHEREAS**, due to the nature of operations and various duties of the employees of the Waste Reduction District of Monroe County, holiday schedules shall be established by facility to best serve the interests of the citizens of Monroe County, Indiana; and

**WHEREAS**, due to the varying operating schedules of the District facilities, not all facilities observe all holidays, and some holidays are observed either the day before or the day after the actual holiday date; and

**WHEREAS**, due to the varying operating schedules of the District facilities resulting in varying work schedules and hours worked per day for employees, and the Board’s desire for employees to receive an equitable amount of paid holiday time off, some employees are granted “floating holidays” to be scheduled with their supervisor.

**NOW THEREFORE**, the Board of Directors of the Waste Reduction District of Monroe County, hereby resolves and adopts 2025 holiday schedules for District facilities as follows:

*The Administration Office* will be **CLOSED** in observance of the following holidays unless otherwise noticed:

Wednesday, January 1, 2025	NEW YEAR’S DAY
Monday, January 20, 2025	MARTIN LUTHER KING JR DAY
Friday April 18, 2025	SPRING HOLIDAY
Monday, May 26, 2025	MEMORIAL DAY
Thursday, June 19, 2025	JUNETEENTH
Friday, July 4, 2025	INDEPENDENCE DAY
Monday, September 1, 2025	LABOR DAY
Tuesday, November 11, 2025	VETERAN'S DAY
Thursday, November 27, 2025	THANKSGIVING DAY
Friday, November 28, 2025	DAY AFTER THANKSGIVING
Wednesday, December 24, 2025	CHRISTMAS EVE
Thursday, December 25, 2025	CHRISTMAS DAY
Wednesday, December 31, 2025	NEW YEAR’S EVE

Additionally, *Administration Office* employees will be provided one (1) floating holiday, to be scheduled with their supervisor, and which must be used during the calendar year 2025.



## RESOLUTION 2024 – 12

### Waste Reduction District of Monroe County To Establish the 2025 District Holiday Schedule

*The South Walnut Recycling Center and Hazardous Materials Facility* will be **CLOSED** in observance of the following holidays unless otherwise noticed:

Wednesday, January 1, 2025	NEW YEAR’S DAY
Friday, April 18, 2025	SPRING HOLIDAY
Thursday, June 19, 2025	JUNETEENTH
Friday, July 4, 2025	INDEPENDENCE DAY
Tuesday, November 11, 2025	VETERAN’S DAY
Thursday, November 27, 2025	THANKSGIVING DAY
Friday, November 28, 2025	DAY AFTER THANKSGIVING
Wednesday, December 24, 2025	CHRISTMAS EVE
Thursday, December 25, 2025	CHRISTMAS DAY
Wednesday, December 31, 2025	NEW YEAR’S EVE

Additionally, employees of the *South Walnut Recycling Center and Hazardous Materials Facility* are provided floating holidays, to be scheduled with their supervisor, and which must be used during the calendar year 2025, as indicated below:

1 FLOATING HOLIDAY	Recycling & Reuse Coordinator Truck Driver (B) Material Handler I HazMat Tech I
2 FLOATING HOLIDAYS	Truck Driver (A) Material Handler II HazMat Tech II

*The Rural Recycling Centers* will be **CLOSED** in observance of the following holidays unless otherwise noticed:

Wednesday, January 1, 2025	NEW YEAR’S DAY
Monday, January 20, 2025	MARTIN LUTHER KING JR DAY
Friday, April 18, 2025	SPRING HOLIDAY
Monday, May 26, 2025	MEMORIAL DAY
Friday, July 4, 2025	INDEPENDENCE DAY
Monday, September 1, 2025	LABOR DAY
Friday, November 28, 2025	DAY AFTER THANKSGIVING
Wednesday, December 24, 2025	CHRISTMAS DAY
Wednesday, December 31, 2025	NEW YEAR’S EVE

Additionally, *Rural Recycling Center* employees are provided floating holidays, to be scheduled with their supervisor, and which must be used during the calendar year 2025, as indicated below:

3 FLOATING HOLIDAYS	Site Operators Scheduled on Friday & Saturday
---------------------	--

# RESOLUTION 2024 – 12

## Waste Reduction District of Monroe County To Establish the 2025 District Holiday Schedule

So voted on, this 12<sup>th</sup> day of December, 2024 by the Board of Directors of the Waste Reduction District of Monroe County.

AYE

NAY

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Geoff McKim, Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Penny Githens, Secretary

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Penny Githens, Secretary

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Julie Thomas, Director

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Julie Thomas, Director

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Kerry Thomson, Director

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Kerry Thomson, Director

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Lee Jones, Director

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Lee Jones, Director

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Dan Swafford, Director

\_\_\_\_\_  
Dan Swafford, Director

Attest:

\_\_\_\_\_  
Tom McGlasson Jr., Executive Director



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## **MEMORANDUM**

**TO:** WRDMC Board of Directors  
**DATE:** December 13, 2024  
**FROM:** Tom McGlasson Jr., Executive Director  
**SUBJECT:** Scheduling January Meetings for the Executive Committee and Board of Directors

---

The Board of Directors has not formally established any meeting dates beyond December 12, 2024. Therefore, there is a need to schedule a meeting for January. Going by the Board's normal schedule of meeting on the second Thursday of each month, the January Board meeting would fall on 1/9/2025. Another option would be to meet on Thursday 1/16/25, this would allow the City and County Councils to confirm their appointments to the Board.

We know that the Board will have new members (at least 2, possibly 3) in 2025. However, should the Board elect to make an award on the proposals received for the RFP for Recycling Processing, MSW Disposal, and Material Hauling Services, there will be a need to meet in January to ratify any resulting contract.



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## **MEMORANDUM**

**TO:** WRDMC Board of Directors  
**DATE:** December 13, 2024  
**FROM:** Tom McGlasson Jr., Executive Director  
**SUBJECT:** Annual Re-Appointment of CAC Membership for 2025

---

District Citizens Advisory Committee members are appointed for one (1) year terms and must be re-appointed annually by the Board of Directors. Conversely, the Board has the option to not re-appointment any member(s) as it deems appropriate.

For the calendar year 2025, all current CAC members have requested to be re-appointed and are presented below for the Board's consideration.

John Arnold, Monroe County Resident

Matt Austin, Monroe County Resident

William Goins, Waste Industry Representative

Brad Lucas, Monroe County Resident

Paul White Sr., Monroe County Resident

Joseph Wynia, Monroe County Resident