

Primary Documentation MUST be current and valid

- Driver's License
- Military ID
- State issued ID card
- Passport
- Department of Correction ID, issued within past SIX months

Secondary Documentation may be accepted in the event an individual has lost their Primary Documentation due to theft, fire, etc.

Two or more of the following is needed:

- Police Report (if individual reports their ID stolen)
- Fire Report (if individual reports their ID destroyed by fire)
- Employee ID Card with signature, photo, date of employment or employer address
- High School or College ID with Photo
- High School Yearbook with your photo in it
- Vehicle Registration signed by person obtaining certificate
- Voter Registration Card
- Medical Insurance Card
- Hunting or Fishing License with your signature on it
- Employee ID Card
- EBT or Medicaid Card
- Previous year tax return with signature & Social Security Number
- Social Security Card
- Gun Permit with Signature
- Club Membership Card with Photo or Signature
- Bank Card with signature
- Personal Check with current information
- Probation document/statement from Probation Officer on letterhead, including person's name & date of birth
- Letter from Social Security Administration or BMV that shows individual's name, date of birth, parent's names & signature
- Expired Driver's License
- Arrest Fact Sheet with photo from Sheriff's Department

If none of these documents can be obtained, then a court order stating "Monroe County Health Department must release the birth certificate to" individual has to be acquired.