



MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
100 W Kirkwood Avenue
Bloomington, Indiana 47404
Office: 812-349-7312
CouncilOffice@co.monroe.in.us

Kate Wiltz, President
Trent Deckard, President Pro Tempore
Jennifer Crossley
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson
Margie Rice, Legal Counsel
Kimberly Shell, Council Administrator
Meghan Miller, Council Assistant

COUNCIL REGULAR SESSION AGENDA Tuesday, February 8, 2022 at 5:30 pm MEETING CONNECTION VIA ZOOM

<https://monroecounty-in.zoom.us/j/83429899389?pwd=NXlXWlpteVRpdGZLZnBMbm5TN1pBUT09>

Meeting ID: 834 2989 9389

Password: 046966

- The public’s video feed will be turned off by the Technical Services Department meeting administrator.
- The public will be able to listen and record.
- The public should raise their hand if they wish to speak during the public comment period.
- Below is the link for ZOOM Meeting Schedule of Monroe County Virtual Public Meetings for your convenience:

<https://www.co.monroe.in.us/egov/apps/document/center.egov?view=item;id=10017>

“Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Monroe County, should contact the Monroe County Title VI Coordinator, Angie Purdie, (812) 349-2550, apurdie@co.monroe.in.us, as soon as possible, but no later than forty-eight (48) hours before the scheduled event. Individuals requiring special language services should, if possible, contact the Monroe County Title VI Coordinator at last seventy-two (72) hours prior to the date on which the services will be needed. The meeting is open to the public.”

1. CALL TO ORDER	Pages
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2. PLEDGE OF ALLEGIANCE	
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3. PUBLIC COMMENT – items NOT on the agenda (limited to 3 minutes per speaker)	
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4. ADOPTION OF AGENDA	
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5. DEPARTMENT UPDATES -Sheriff discussion regarding new account line in the Public Safety LIT Fund	
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6. COUNCIL LIAISON UPDATES	
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7. **STATE AND LOCAL FISCAL RECOVER PLAN (SLFRP) REQUESTS** (formerly AMERICAN RESCUE PLAN ACT)

8. **HEALTH DEPARTMENT, Penny Caudill**
Request Approval of an Additional Appropriation

Page 5

Syringe Services Program, 9130-0000
20011 Other Supplies \$25,000.00

The Department received an award of \$25,000 from The Health Foundation of Greater Indianapolis (THFGI) to support the Syringe Services Program in 2022. THFGI has provided funds to the Department since the program began in 2016.

9. **PROSECUTOR'S OFFICE, Erika Oliphant and Beth Hamlin**
Request Approval to Create New Account Lines and Simultaneously Approve Additional Appropriations

Page 8

High Tech Crimes Unit, 9159-0000
**New Account Lines:*
30009 Training
30030 Office Expenses
30042 Tech Services
30056 Contract
30565 IT Hardware

30009 Training	\$128,626.17
30030 Office Expenses	\$ 22,272.00
30042 Technical Services	\$ 3,290.00
30056 Contract	\$ 98,700.00
30565 IT Hardware	\$ 600.00
TOTAL	\$253,488.17

Grant funding in the amount of \$253,488.17 was received from Indiana Prosecuting Attorneys Council for the purpose of developing a High Tech Crime Unit (HTCU). This project will be a collaboration between the Department and Indiana University. Most of the funds received are for the purchase and licensing of IT hardware for the unit. Staffing expenses will be maintained by Indiana University with the support of contracted service dollars in the amount of \$98,700 (grant funded) to be used for the salary and benefits of a HTCU Director. All other staffing will be at the expense of Indiana University. In order to purchase desks, chairs and shelving for office space, \$600 is allocated and these items will be maintained on the campus of Indiana University.

10. **PUBLIC DEFENDER'S OFFICE, Michael Hunt and Heather Stuffle**
Request Approval to Create a New Account Line, Additional Appropriations, and Simultaneously Amend the 2022 Salary Ordinance

Page 11

General Fund- Public Defender, 1000-0271
**New Account Line: 12140 Senior Trial Attorney*

12140 Senior Trial Attorney	\$61,832.00
17601 Longevity	\$ 200.00

18001	FT Self Insurance	\$ 9,167.00
18101	FICA	\$ 4,746.00
18201	PERF	<u>\$ 8,781.00</u>
TOTAL		\$84,726.00

For the past five years, the Monroe Circuit Court has received grant funding from the Indiana Office of Court Services (IOCS) to Monroe County to provide pretrial services. The annual Pretrial Services Grant previously paid the salaries and fringe benefits of a full-time Pretrial Probation Officer, a full-time Public Defender, who appears at Initial Hearings so that a meaningful first appearance addressing bail may be held, and a part-time Probation Officer Assistant (POA). The grant paid only the above salaries and fringe benefits and funds. On Tuesday, January 4th, the Department received notice that IOCS had significantly cut the Pretrial Grant due to so many Indiana jurisdictions applying for pretrial funding. Prior to this notice, the Department was given no indication of a reduction in funding from previous years. Overall, Monroe County's Pretrial Services Grant for 2022 was cut by approximately 50% from 2021 with no advance notice. The Department requested \$183,390, received \$92,038, which is \$91,352 short. This is a \$6,845 shortage for the fringe benefits of the Pretrial Probation Officer, and \$84,726 for the Public Defender salary and fringe benefits. The Grant allotted only \$15,000 for the Public Defender salary and fringes, which is only enough money to pay the salary and fringes for 3-4 pay periods. The Pretrial Public Defender position's grant funds will run out mid-February. The Department is requesting an additional appropriation for the remaining 2022 salary and benefits for the Public Defender and a corresponding amendment to the salary ordinance.

11. AUDITOR'S OFFICE, Catherine Smith

Request to Amend the 2022 Salary Ordinance

Amendment to the Jail/Correctional Center Grid Notes Section

The Base Hourly Rate found in the notes section shall be paid for the first three (3) pay cycles in 2022. For the remainder of the year, the Base Hourly Rate shall be the amount reflected as the base hourly wage found in the generally applicable 35 Hour and 40 Hour Grids.

The Correctional Center Officers Union agreed to use WIS's recommendation of classification levels for their Union covered employees. The Union also approved using the Minimum (Base) Rate from the 35-Hour and/or 40-Hour Grids for each of the identified WIS classifications. An error was discovered in the notes portion of the Jail/Correctional Center section which has listed incorrect hourly rates of the recommended classifications. The Department used the incorrect information for the first three (3) payroll claims of 2022. The Auditor is asking Council to approve allowing the employees to keep the difference of the error and correct the notes section to reflect the approved base hourly rate with a statement of clarification to be added to the Jail-Correctional Center section.

12. COUNCIL OFFICE, Kimberly Shell

A. Request to Amend the 2022 Salary Ordinance

FROM:

Public Defender Supplemental, 1200-0000

10065 Investigator 40 Hours CIV POLE 5 Non-Exempt MPH

TO:

System Navigator Grant, 9160-0000

13017 Investigator 40 Hours CIV POLE 5 Non-Exempt MPH

On November 30, 2021 Council approved the Public Defender's request for a Mid-Point Hire of an Investigator in the Public Defender Supplemental Fund. Since that time, the Chief Public Defender has decided to do an

interdepartmental transfer of this employee to the vacant Investigator position in the Systems Navigator Grant Fund. The Department is requesting to amend the salary ordinance in order for the Mid-Point Hire status to follow the employee to the grant fund with an effective date of 1/17/2022.

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B. Discussion Regarding Contracting Legal Counsel Services of Margie Rice

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13. Appointment to County Council Boards & Commissions for Citizen Members

Nichelle Whitney Wash Library Board of Trustees Term: 4 Year Expires: 1/31/2026

14. APPROVAL OF MINUTES AS PRESENTED

-January 11, 2022 Regular Session
-January 25, 2022 Work Session

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15. COUNCIL COMMENTS

16. ADJOURNMENT



MONROE COUNTY COUNCIL AGENDA REQUEST

(Review form before completing)

DEPARTMENT: Health

TODAY'S DATE: 01/05/2022

CONTACT PERSON(S): Penny Caudill

PHONE: (812) 349-2068 EMAIL: pcaudill@co.monroe.in.us

PURPOSE OF REQUEST:

- Creation of New Fund/Account Line(s)
- Additional Appropriation(s)
- Transfer of Funds
- Amend Salary Ordinance

Other (specify) _____

Please give a **THOROUGH** narrative explanation of the request (purpose of the request and action needed by Council).

Explanation:

The Monroe County Health Department received an award of \$25,000 from The Health Foundation of Greater Indianapolis (THFGI) to support the syringe service program in 2022. THFGI has provided funds to the department since the SSP began in 2016.

Complete only the pages below that correspond to the above selected request.

Save entire request to your file and then forward completed request to the Council Office.

Syringe Services Program 9130-0000

AS OF: 01/18/2022

CASH BALANCE: \$25,004.35

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Add'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
Loc : 0000											
9130	20011	Other Suppli	4.35	0.00	25,000.00	0.00	25,004.35	24,995.65	8.70	0.00	0.03%
			4.35	0.00	25,000.00	0.00	25,004.35	24,995.65	8.70	0.00	0.03%



MONROE COUNTY COUNCIL
AGENDA REQUEST
(Review form before completing)

DEPARTMENT: Prosecutor

TODAY'S DATE: 01/11/2022

CONTACT PERSON(S): Beth Hamlin

PHONE: (812) 349-2064 EMAIL: bhamlin@co.monroe.in.us

PURPOSE OF REQUEST:

- Creation of New Fund/Account Line(s)
Additional Appropriation(s)
Transfer of Funds
Amend Salary Ordinance

Other (specify)

Please give a THOROUGH narrative explanation of the request (purpose of the request and action needed by Council).

Explanation:

Grant funding in the amount of \$253,488.17 was received from Indiana Prosecuting Attorneys Council for the purpose of developing a High Tech Crime Unit. This project will be a collaboration between the Monroe County Prosecutor and Indiana University. Most of the funds received are for the purchase and licensing of IT hardware for the unit. Staffing expenses will be maintained by Indiana University with the support of contracted service dollars in the amount of \$98,700 (grant funded) to be used for the salary and benefits of a HTCUC Director. All other staffing will be at the expense of Indiana University. \$600 is allocated for the purchase of desks, chairs and shelving for the office space, which will be maintained on the campus of Indiana University.

Complete only the pages below that correspond to the above selected request.

Save entire request to your file and then forward completed request to the Council Office.

NEW FUNDS BUDGET REPORT UNAVAILABLE AT THIS TIME

Fund 9159 High Tech Crimes Unit CASH BALANCE: \$253,488.17



MONROE COUNTY COUNCIL
AGENDA REQUEST
(Review form before completing)

DEPARTMENT: Public Defender

TODAY'S DATE: 01/14/2022

CONTACT PERSON(S): Michael Hunt / Heather Stuffle

PHONE: (812) 349-2590 EMAIL: mhunt@co.monroe.in.us / hstuffle@co.monroe.in.us

PURPOSE OF REQUEST:

- Creation of New Fund/Account Line(s)
Additional Appropriation(s)
Transfer of Funds
Amend Salary Ordinance

Other (specify)

Please give a THOROUGH narrative explanation of the request (purpose of the request and action needed by Council).

Explanation:

For the past five (5) years, the Monroe Circuit Court has received grant funding from the Indiana Office of Court Services (IOCS) to Monroe County to provide pretrial services.

The annual Pretrial Services Grant previously paid the salaries and fringe benefits of:

- (1) Full Time Pretrial Probation Officer.
(2) Full Time Public Defender (appears at Initial Hearings so that a meaningful first appearance addressing bail may be held).
(3) Part-time Probation Officer Assistant (POA).

The grant paid only the above salaries and fringe benefits and funds no other items.

On Tuesday January 4th, we received notice that IOCS had significantly cut the pretrial grant due to so many Indiana jurisdictions applying for pretrial funding. Prior to this notice we were given no indication of a reduction in funding from previous years.

Overall, Monroe County's Pretrial Services Grant for 2022 was cut by about 50% from 2021 grant with no advance notice.

We requested \$183,390, received \$92,038, which is \$91,352 short.

SHORTAGE:

\$6,845 for the fringe benefits of the Pretrial Probation Officer
\$84,726 for the Public Defender salary and fringe benefits

The grant allotted only \$15,000 for Public Defender salary & fringes, which is only enough money to pay the salary & fringes for 3-4 pay periods.

The Pretrial Public Defender position's grant funds will run out mid-February.

We are requesting an additional appropriation for the remaining 2022 salary and benefits for the Public Defender and a corresponding amendment to the salary ordinance.

Complete only the pages below that correspond to the above selected request.

Save entire request to your file and then forward completed request to the Council Office.

REQUEST TO AMEND SALARY ORDINANCE

New/Additional Position(s) must have prior PAC approval.

DEPARTMENT: Public Defender

TODAY'S DATE: 01/14/2022

FUND NAME: County General - Public Defender

FUND: 1000

LOCATION: 0271

For Current Year: 2022 plus next Year: _____

Does this include a Split Salary Yes *(Complete Split Section Below)*

A. SALARY CHANGE ONLY:

ACCOUNT NUMBER	POSITION TITLE	CURRENT SALARY	REQUESTED SALARY
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

B. OTHER SALARY ORDINANCE AMENDMENT:

FROM Current Status:

ACCOUNT NUMBER	POSITION TITLE	HRS	CLASSIFICATION	LEVEL (YRS)	EXEMPT YES/NO
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

TO Requested Status:

12140	Senior Trial Attorney	35	SO-ATTY B (MPH)	3	N
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

C. SPLIT SALARY ORDINANCE AMENDMENT:

FROM Current Status:

FUND NAME: _____ FUND: _____ LOCATION: _____

ACCOUNT NUMBER	POSITION TITLE	HRS	CLASSIFICATION	LEVEL (YRS)	ANNUAL SALARY	EXEMPT YES/NO
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

TO Requested Status:

ACCOUNT NUMBER	POSITION TITLE	HRS	CLASSIFICATION	LEVEL (YRS)	ANNUAL SALARY	EXEMPT YES/NO
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

All requests will be placed on the next scheduled Council Regular Session, unless otherwise notified.

Contact the Council Office at extension 2569 with any questions or concerns.

Agreement for Professional Services

Agreement made between Dobbs Legal Group, LLC ("Contractor") and the Monroe County Board of Commissioners (collectively, "Monroe County"). Contractor and County mutually agree as follows:

The terms of the Agreement enlist Contractor to provide independent, professional services in order to assist Monroe County with its legal needs. The following terms shall apply:

- 1) **Scope of Project and Price.** Monroe County wishes to retain Contractor for legal services as needed by Monroe County, to be provided by Margie Rice who is an employee of Contractor. Contractor's hourly fees are described in the attached Fee Schedule, which is marked as "Exhibit A", incorporated herein, and is made a part of this Agreement.

The total amount paid to Contractor under this Agreement shall not exceed _____ Dollars (\$ _____) without further written approval by Monroe County and the approving authorities listed below. Contractor shall submit detailed invoices monthly delineating what projects have been completed or worked on by Contractor, which shall be paid within forty-five (45) days of receipt.

- 2) **Term.** The term of this Agreement will commence on January 29, 2022, and shall terminate no later than when the not-to-exceed amount has been met, unless otherwise extended by mutual agreement. Details in Exhibit A shall govern the performance of all work under this Agreement. This Agreement may be extended by both parties if done so mutually and in writing and approved in the same manner as this Agreement. Either party may terminate this Agreement by giving written notice to the other party at least thirty (30) days in advance of the intended date of termination. In such event, Contractor will be entitled to be paid for its services and charges through the date of termination, including fees and charges incidental to termination of our representation, such as organizing and closing files, withdrawing as counsel and copying and transferring files. Any termination by the Contractor will be in accordance with its ethical obligations to Monroe County. As attorneys, Contractor is subject to the Indiana Rules of Professional Conduct, which rules require or allow us to withdraw from representing a client in certain circumstances.
- 3) **Non-discrimination.** Contractor is aware of Monroe County's policy prohibiting harassment of any kind. If Contractor becomes aware of any harassment, Contractor shall immediately report harassment to the Monroe County Legal Department. In the performance of work under this Agreement, it is agreed that Contractor, any of its subcontractors, or any person acting on their behalf shall not, in any manner, discriminate against or intimidate any employee or job applicant with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of their race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, disability, housing status, or status as a veteran – or discriminate by reason of such factors, against any citizen of the State of Indiana who is qualified and available to perform the work.

- 4) **Compliance with Law.** Contractor shall comply with all State of Indiana and Monroe County applicable laws and regulations, including the County's policy prohibiting harassment. Contractor shall indemnify and save harmless Monroe County for any fines or expenses of any nature which it might incur from Contractor's noncompliance. If required by law, Contractor will comply with IC 22-5-1.7 et seq. Specifically including the following:
 - a) Contractor to enroll in and verify the work eligibility status of all newly hired employees of the Contractor through the E-Verify program.
 - b) Contractor is not required to verify the work eligibility status of all newly hired employees of the Contractor through the E-Verify program, if the E-Verify program no longer exists.
 - c) Contractor must sign an affidavit affirming that Contractor does not knowingly employ an unauthorized alien.

- 5) **Independent Contractor.** It is fully understood and agreed that Contractor and its employees are serving as independent contractors and are not employed by Monroe County. As such the parties agree to the following:
 - a) Contractor is NOT performing this work under the supervision or direction of Monroe County.
 - b) Contractor shall use non-County materials and equipment to perform this work and to develop and duplicate any and all materials.
 - c) Contractor shall have exclusive control over the means, methods and details of fulfilling the obligations under this Agreement. Contractor is not to receive direction or supervision from any Monroe County employee or representative. Monroe County will provide feedback to and review any drafts submitted by Contractor.
 - d) Contractor executes this Agreement as an independent contractor, and shall not be considered an employee or agent of Monroe County for any purpose.
 - e) Contractor shall pay all taxes, withholdings and contributions required by Social Security (FICA) laws, Indiana and federal income tax laws, and Indiana unemployment insurance laws, as required by law.

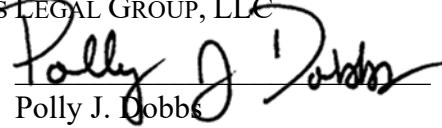
- 6) **Captions.** The captions of the Agreement are for convenience only, and do not in any way limit or amplify its terms.

- 7) **Governing Law.** This Agreement shall be governed in accordance with the laws of the State of Indiana. The venue for any litigation resulting from or related to this Agreement shall be Monroe County, Indiana.

- 8) **Notices.** Notices to Contractor shall be sent to 52 N. Broadway, Peru, IN 46970. Notices to Monroe County shall be sent to the Legal Department at the Courthouse, Room 220, 100 W. Kirkwood Ave., Bloomington, IN 47404.

IN WITNESS WHEREOF, Contractor and Monroe County have executed this Agreement as dated below and, if executed in two counterparts, each shall be deemed an original.

Date: 1/31/2022

DOBBS LEGAL GROUP, LLC
By: 
Polly J. Dobbs

APPROVED BY THE MONROE COUNTY BOARD OF COMMISSIONERS on this _____ day of _____, 2022, pursuant to Monroe County Code Chapter 266-5.

"AYES"

"NAYS"

Julie Thomas, President

Julie Thomas, President

Lee Jones, Vice President

Lee Jones, Vice President

Penny Githens, Member

Penny Githens, Member

ATTEST:

Catherine Smith, Auditor

Date: _____

Exhibit A

Dobbs Legal Group, LLC rates:

	<u>Hourly Rate</u>
Polly J. Dobbs, Attorney	\$365.00
Matt Folz, Attorney	\$260.00
Margie Rice, Attorney	\$225.00
Makayla DePoy, Attorney	\$150.00
Emily Allen, Paralegal	\$110.00
Savannah Harvey, Paralegal	\$110.00

These rates are subject to change without prior notice to you on January 1st of each year. You will receive a monthly bill from Dobbs Legal Group itemizing the time and cost charged to your account for that period. The itemization will include only a brief reference to our activity on your case in order to minimize time spent on this bookkeeping matter. Should you have any questions regarding a statement, please feel free to contact Dobbs Legal Group. Payment in full will be required within 45 days. You will also be responsible for any out-of-pocket expenses we have incurred, such as copying, facsimiles and telephone charges. If any balance remains unpaid for more than 50 days, and no arrangements have been made in writing to pay the balance, we may withdraw from representing you even if your matter and/or case has not reached its conclusion. Any delinquent account shall bear interest at 1 1/2% per month, until paid.

As your attorneys, Dobbs Legal Group owes you a duty to preserve any confidential information shared with us unless authorized to disclose such information to someone else. Dobbs Legal Group also owes Monroe County a duty to act solely in its best interests, without being influenced by the conflicting interests of other clients.

Please be advised that Dobbs Legal Group will contact you regarding disposition of records associated with your matter following the completion of our engagement. The firm will retain in accordance with its records retention policy any files relating to your matters that you do not request be returned to you. However, to avoid indefinite storage of such records, we reserve the right to dispose of any records or other materials retained by us after the completion our engagement consistent with our records retention policy.



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Geoff McKim
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Margie Rice, Legal Counsel
Kimberly Shell, Council Administrator
Meghan Miller, Council Assistant

COUNCIL REGULAR SESSION SUMMARY MINUTES Tuesday, January 11, 2022 at 5:30 pm MEETING CONNECTION VIA ZOOM

Members

Present – **Virtual** – Kate Wiltz, President
Present – **Virtual** – Trent Deckard, President Pro Tempore
Present – **Virtual** – Jennifer Crossley
Present – **Virtual** – Marty Hawk
Present – **Virtual** – Peter Iversen
Present – **Virtual** – Geoff McKim
Present – **Virtual** – Cheryl Munson

Staff

Present – **Virtual** – Kimberly Shell, Council Administrator
Present – **Virtual** – Margie Rice, Legal Counsel
Present – **Virtual** – Meghan Miller, Council Assistant

1. CALL TO ORDER

Meeting called to order at 5:30 PM. Roll call of Council members present taken. All present.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT – items NOT on the agenda (limited to 3 minutes per speaker) – 5:33 PM

Jim Shelton, Court Appointed Special Advocates (CASA) member, gave update.

4. ADOPTION OF AGENDA – 5:37 PM

No modifications were made.

5. DEPARTMENT UPDATES – 5:37 PM

Kimberly Shell, Council Administrator, gave an update on the Captain of Operations salary. Council discussion ensued.

Crossley **Yes**
Wiltz **Yes**
Hawk **Yes**
Iversen **Yes**
Deckard **Yes**
Munson **Yes**

Motion Passed; 7-0; Unanimous

9. PROBATION DEPARTMENT, Linda Brady and Troy Hatfield

A. Request Approval to Create a New Account Lines and Simultaneously Approve Additional Appropriations – 6:03 PM

Justice Partners, 8160-9622

20210	Program Supplies	\$ 2,550.00
30102	Indirect Costs	\$ 4,860.00
30105	Incentive Special Services	\$ 2,000.00
32111	Equipment Expense	\$ 2,000.00
34012	Recovery Coach	\$42,590.00
34013	Recovery Coach (Back Up)	\$ 6,000.00

TOTAL \$60,000.00

The Monroe Circuit Court recently received grant funding to continue a re-entry program for persons being released from incarceration onto community supervision which began in early 2020. The target population will be offenders being released onto community supervision from the Indiana Department of Correction (IDOC) to the supervision of the Monroe Circuit Court Probation Department. The re-entry program would be staffed by a certified Recovery Coach, employed by Centerstone (Community Mental Health Center), paid through a contractual arrangement (Memorandum of Understanding/MOU) between the Court and Centerstone. The Recover Coach would develop and implement – along with offenders and other partners within the Jail, Probation Department, and local agencies – a Transition Accountability Plan (TAP) geared directly to the offender’s risk and criminogenic needs as determined by the Indiana Risk Assessment System (IRAS). The TAP would serve as a guide for the offender and case management team that describes the goals identified for each offender’s successful transition and the schedule of actions that need to be taken by the offender, jail staff, releasing authority (court), community supervision staff, partnering treatment agencies, and others to achieve those goals. The purposes of the program for which grant funds were sought were as follows: reduce risk of participants resuming substance use upon release from jail, increase participants’ stabilization of mental health symptoms, increase overall engagement/treatment completion, increase participants’ life skills, allow for a seamless transition from incarceration into community-based treatment services, decrease likelihood of recidivism and increase readiness for community by providing skills, plans and resources. The grant funds have already been received electronically and the grant year runs from October 1, 2021 through September 30, 2022.

Deckard moved to approve the Probation Department’s request for new account lines and additional appropriations in Fund 8160-9622, Justice Partners, in the amount of \$2,550 in the Supplies Category and \$57,450 in the Services Category for a total of \$60,000. McKim seconded.

Troy Hatfield, Deputy Chief Probation Officer, presented on this item. Council discussion ensued.

Public Comment: Jim Shelton, Court Appointed Special Advocates (CASA) member, supported this item.

D. Request Approval to Create a New Account Lines and Simultaneously Approve Additional Appropriations – 6:51 PM

JDAI Performance Grant, 9146-0000

30006	Contractual	\$95,000.00
30028	Training/Travel	\$ 0.00
TOTAL		\$95,000.00

The Monroe Circuit Court received grant funding from the Indiana Department of Correction (IDOC) to implement the Juvenile Detention Alternatives Initiative in Monroe County for the 2021-2022 grant year. The Annie E. Casey Foundation’s Juvenile Detention Alternatives Initiative (JDAI) is a bipartisan movement for juvenile justice reinvestment. The initiative involves the reallocation of government resources away from mass incarceration and toward investment in youth, families, and communities. For over 20 years, the JDAI has proven that the juvenile justice system’s dual goals of promoting positive youth development and enhancing public safety are not in conflict and can be greatly strengthened by eliminating unnecessary or inappropriate confinement. As a JDAI site since 2014, the Circuit Court will pursue eight core strategies to accomplish objectives. Due to being recognized as “exceptional” by a recent state review, the Department has been awarded \$95,000 in bonus grant dollars. This performance bonus will be invested in sustaining existing programs and partnerships with Laura Furr Consulting and the Center for Children’s Law and Policy (CCLP). Laura Furr Consulting will continue to work on creating a sustainable, authentic youth and family engagement process/plan to ensure youth and families are incorporated into all aspects of local youth justice system improvement. CCLP will guide implementation of recommendations from their community assessment outlining recommendations to enhance Monroe County’s current approach to diversion from the youth justice system. Anticipating the need for training, the Department wants to create the account line to possibly transfer money into that line at a later date.

Deckard moved to approve the Probation Department’s request for new account lines and additional appropriations in Fund 9146-0000, JDAI Performance Grant, in the amount of \$95,000 in the Services Category. McKim seconded.

Hatfield presented on this item. Council discussion ensued. No public comment.

Wiltz asked for a roll call vote.

Miller called the Roll:

McKim Yes

Crossley Yes

Wiltz Yes

Hawk Yes

Iversen Yes

Deckard Yes

Munson Yes

Motion Passed; 7-0; Unanimous

**10. TECHNICAL SERVICES DEPARTMENT, Eric Evans
Request Approval to Hire at Mid-Point based on Resolution 2015-46 and to Simultaneously Amend the 2022 Salary Ordinance – 6:51 PM**

Cumulative Capital Development, 1138-0000

13291 Support Technician 40 Hours PAT B Non-Exempt

The candidate has over fourteen years of technical experience. This includes five years of active military service where the candidate flew and serviced avionics systems on F/A – 18 strike fighter jets. The candidate is highly qualified and has already proven so. The effective date for the Mid-Point Hire Status would be January 16, 2022 which is the beginning of a new pay period.

Deckard moved to approve the Technical Services Department’s request for a Mid-Point Hire of the Support Technician in Fund 1138-0000, Cumulative Capital Development Fund, and to simultaneously amend the 2022 Salary Ordinances, account line 13291, Support Technician; 40 Hours; PAT B; Non-Exempt; to Mid-Point Hire status with an effective date of January 16, 2022. McKim seconded.

Eric Evans, Chief Technology Officer/Director, presented on this item. Council discussion ensued. No public comment.

Wiltz asked for a roll call vote.

Miller called the Roll:

McKim Yes
Crossley Yes
Wiltz Yes
Hawk Yes
Iversen Yes
Deckard Yes
Munson Yes

Motion Passed; 7-0; Unanimous

11. AUDITOR’S OFFICE, Brianne Gregory – 6:55 PM
Request Approval to Create a New Account Lines

Sample Road Phase 1, 8161-0000
37556 Right of Way Consultation

Sample Road Phase 2, 8162-0000
37556 Right of Way Consultation

Vernal Pike, 8165-0000
37556 Right of Way Consultation

Rockport Bridge, 8166-0000
37556 Right of Way Consultation

Baby Creek Bridge, 8167-0000
37556 Right of Way Consultation

Fullerton Pike, 8169-0000
37556 Right of Way Consultation

The Auditor’s Office and the Highway Department are requesting approval to create a new account line, and an in-house transfer of funds from another account line to appropriate the new account line in each fund effected. Currently there is one account line labeled “Right-of-Way,” used for real estate transactions and expenses for highway projects. Unfortunately, the current practice of combining all expenses related to real estate does not

work well for the county's 1099 S end of year requirement. In order to properly address the 1099 requirement, this "Right-of-Way" account line must be separated into two. The Department is requesting the creation of a second line, "Right of Way Consultation," to correct the issue. This solution separates the actual real estate costs from consulting and planning expenses associated with the real estate.

Deckard moved to approve the Auditor's request to create a new account line 37556, Right-of-Way Consultation in each of the following Funds 8161-0000, Sample Road Phase 1; 8162-0000, Sample Road Phase 2; 8165-0000 Vernal Pike; 8166-0000 Rockport Bridge; 8167-0000 Baby Creek Bridge; and 8169-0000 Fullerton Pike. McKim seconded.

Brianne Gregory, County Financial Director, presented on this item. Council discussion ensued. No public comment.

Wiltz asked for a roll call vote.

Miller called the Roll:

McKim Yes
Crossley Yes
Wiltz Yes
Hawk Yes
Iversen Yes
Deckard Yes
Munson Yes

Motion Passed; 7-0; Unanimous

12. HEALTH DEPARTMENT, Penny Caudill – 6:58 PM
Request to Approve Full-Time Job Description for a School Liaison and Amend the 2022 Salary Ordinance

Crisis CoAg Supplemental Workforce, 8111-0000

10124 Covid-19 School Liaison 35 Hrs PAT A Non-Exempt

The Department is receiving funding to address school needs related to COVID-19. Council has placed this funding on their agenda for appropriation as we await the award agreement. The grant requires a school liaison position to work with area schools and manage the grant deliverables. The spring term will begin in a few weeks and it is imperative that this position be ready to go early in the New Year. Our first payment of grant funds is based on this position being in place. This will be a temporary position for 1-2 years. The Department is currently completing the necessary WIS questionnaire to forward in order to create and classify this position. On December 14, 2021 the Personnel Administration Committee (PAC) approved moving forward with Waggoner, Irwin, and Scheele (WIS) creating and classifying this position.

Deckard moved to approve the Health Department's request to approve the School Liaison job description and simultaneously amend the 2022 Salary Ordinance in Fund 8111-0000, Crisis CoAg Supplemental Workforce Grant and add account line 10124 School Liaison; 35 Hours, PAT A, Non-Exempt. McKim seconded.

Caudill presented on this item. Council discussion ensued. No public comment.

Wiltz asked for a roll call vote.

Miller called the Roll:

McKim Yes
Crossley Yes

Wiltz *Yes*
Hawk *Yes*
Iversen *Yes*
Deckard *Yes*
Munson *Yes*
Motion Passed; 7-0; Unanimous

13. Council Office, Kim Shell – 7:03 PM
Request Approval to Amend the 2022 Salary Ordinance to Update the Merit Deputy Grids

During the Budget Review process, departments were forwarded a PROPOSED Salary Grid which included the WIS increase information. During the salary review process, other proposed Grids were also being considered by Council for approval during the November 30th Work Session. During the Work Session, Council approved moving forward with Salary Grids that contained the WIS increase only for 2022. On December 21st, Council approved the 2022 Salary Ordinance amendments which included the updated salary grid information. The Sheriff’s Financial Manager discovered that the Merit Pole Grid contained in the 2022 Salary Ordinance Amendments (exclusive to Sheriff Deputies) were incorrect and did not match the original Merit Pole Grid, the grid included in the amendments had the WIS increase amount plus an additional 2% increase. This error was caught and payroll change forms updated prior to issuing any payments with the incorrect hourly amounts. No employee will suffer a loss of compensation due to this amendment as the first payroll will not be issued until January 14, 2021.

Deckard moved to approve the request to amend the Merit Deputy Grid with the correct WIS increase grids for 2022 with an effective date of December 19, 2021. McKim seconded.

Shell presented on this item. Council discussion ensued. No public comment.

Wiltz asked for a roll call vote.

Miller called the Roll:

McKim *Yes*
Crossley *Yes*
Wiltz *Yes*
Hawk *No*
Iversen *Yes*
Deckard *Yes*
Munson *Yes*

Motion Passed; 6-1; Majority, second reading necessary.

14. COUNCIL COMMENTS – 7:15 PM

Hawk commented on elected officials salaries.

Iversen commented on COVID-19.

Wiltz commented on the Legal Attorney position opening.

David Schilling, Legal Counsel, commented on the Legal Attorney position opening. Council discussion ensued.

15. ADJOURNMENT – 7:53 PM

The Summary Minutes of the Monroe County Council Regular Session held on January 11, 2022 were approved on **February 8, 2022**.

MONROE COUNTY COUNCIL, INDIANA

“Aye”

“Nay”

Kate Wiltz, President

Kate Wiltz, President

Trent Deckard, President Pro Tempore

Trent Deckard, President Pro Tempore

Jennifer Crossley, Member

Jennifer Crossley, Member

Marty Hawk, Member

Marty Hawk, Member

Peter Iversen, Member

Peter Iversen, Member

Geoff McKim, Member

Geoff McKim, Member

Cheryl Munson, Member

Cheryl Munson, Member

ATTEST:

Catherine Smith, Auditor
Monroe County, Indiana

Minutes submitted by:	MM
Minutes reviewed by:	KS & AF



MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
100 W Kirkwood Avenue
Bloomington, Indiana 47404
Office: 812-349-7312
CouncilOffice@co.monroe.in.us

Kate Wiltz, President
Trent Deckard, President Pro Tempore
Jennifer Crossley
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson
Margie Rice, Legal Counsel
Kimberly Shell, Council Administrator
Meghan Miller, Council Assistant

COUNCIL WORK SESSION SUMMARY MINUTES Tuesday, January 25, 2022 at 5:30 pm MEETING CONNECTION VIA ZOOM

Members

Present – **Virtual** – Kate Wiltz, President
Present – **Virtual** – Trent Deckard, President Pro Tempore
Present – **Virtual** – Jennifer Crossley
*Present – **Virtual** – Marty Hawk
Present – **Virtual** – Peter Iversen
Present – **Virtual** – Geoff McKim
Present – **Virtual** – Cheryl Munson

Staff

Present – **Virtual** – Kimberly Shell, Council Administrator
Present – **Virtual** – Margie Rice, Legal Counsel
Present – **Virtual** – Meghan Miller, Council Assistant

1. CALL TO ORDER

Meeting called to order at 5:30 PM. Roll call of Council members present taken. All present except Hawk.

2. ADOPTION OF AGENDA – 5:30 PM

No modifications were made.

3. DEPARTMENT UPDATES – 5:32 PM

Angela Purdie, Commissioners' Administrator, stated that Bobbie LaRue is the new Building Commissioner, and she requested Council make a motion to allow her and the new Building Commissioner to update the Building Department's job descriptions and forward on to Waggoner, Irwin, Scheele (WIS) due to a departmental reorganization.

Council discussion ensued.

Councilor Hawk joined the meeting at 5:47 PM.

C. Request Approval of Resolution 2021-66: A Resolution Supporting COVID-19 Related Relief for the Wheeler Mission Women’s Shelter – 6:31 PM

This Resolution is to approve assistance and financial support for emergency relief efforts, related to the Coronavirus 19 outbreak.

Deckard moved to approve Resolution 2021-66 a resolution supporting COVID-19 related relief for the Wheeler Mission Women’s Shelter. McKim seconded.

Purdie presented on this item. Council discussion ensued. No public comment.

Wiltz asked for a roll call vote.

Miller called the Roll:

McKim Yes

Crossley Yes

Wiltz Yes

Hawk Yes

Iversen Yes

Deckard Yes

Munson Yes

Motion Passed; 7-0; Unanimous

**7. CORRECTIONAL CENTER/JAIL, Brad Swain – 6:40 PM
Request Approval to use Commissary Funds**

The Sheriff is requesting Council to agree to use funds from the Jail Commissary Account, up to \$20,000, to cover expenses related to travel, hotel, and meals for a select number of personnel to attend the National Law Enforcement Memorial Ceremonies in Washington, DC. During the month of May, 2022, the National Fallen Officer Memorial Ceremonies will include fallen Monroe County Sheriff’s Office Reserve Deputy James Driver. The Department is requesting to use the funds to ensure the attendance of the deputies who worked closest with Deputy Driver, and were with him at the time of his death. This annual ceremony is a critical part of the healing process for police agencies in their coping and grief related to the loss of a fellow deputy.

Deckard moved to approve the Sheriff’s request to spend from the Jail Commissary Fund. McKim seconded.

Brad Swain, Sheriff, presented on this item. Council discussion ensued. No public comment.

Wiltz asked for a roll call vote.

Miller called the Roll:

McKim Yes

Crossley Yes

Wiltz Yes

Hawk Yes

Iversen Yes

Deckard Yes

Munson Yes

Motion Passed; 7-0; Unanimous

8. SHERIFF'S OFFICE, Russel Brummett – 6:45 PM
Request to Increase Salary and Amend the 2022 Salary Ordinance
15130 Captain of Operations SO 40 Hours Exempt

It was discovered the 2022 Salary compensation for the Captain of Operations will be making less than a 25-Year Lieutenant. The Lieutenant is one of the positions supervised by the Captain of Operations. The Chief Deputy Sheriff is requesting Council to increase the Captain of Operations salary and correct the compensation hierarchy issue within the department with an effective date of January 16, 2022.

Deckard moved to open for discussion and approval the Sheriff's Office request to amend the Special Occupation, Captain of Operations position salary and amend the amount in order to correct the salary compensation hierarchy error just recently discovered with an effective date of January 16, 2022. McKim seconded.

Russell Brummett, Chief Deputy Sheriff, presented on this item. Council discussion ensued.

Munson moved to amend the motion that salary for the Captain of Operations be raised from \$35.65 to \$38.12 per hour and add a footnote in the salary ordinance that it would be an increase of \$1.50 from the hourly base rate a 25-Year Lieutenant. McKim seconded.

Further Council discussion ensued.

Public comment: Sam Crowe, Jail Commander, commented on issues with salary grids that occurred a few years ago.

Deckard further amended Munson's motion to state that the Assistant Jail Commander's salary be raised from \$35.65 to \$38.12 and add a footnote in the salary ordinance that it would be a \$1.50 increase from the hourly base rate of the 25-Year Lieutenant. Crossley seconded.

Further Council discussion ensued. No public comment.

Wiltz asked for a roll call vote on the amendment.

Miller called the Roll:

McKim Yes

Crossley Yes

Wiltz Yes

Hawk Yes

Iversen Yes

Deckard Yes

Munson Yes

Motion Passed; 7-0; Unanimous

Wiltz asked for a roll call vote on the original motion.

Miller called the Roll:

McKim Yes

Crossley Yes

Wiltz Yes

Hawk Yes

Iversen Yes

Deckard Yes

Munson **Yes**
Motion Passed; 7-0; Unanimous

9. HIGHWAY DEPARTMENT, Lisa Ridge – 7:05 PM
Request Approval to Create a New Account Line and Category Transfer

Cumulative Bridge, 1135-0000

**New Account Line: 40001 Equipment*

FROM:

23950 Pipes \$15,000

TO:

40001 Equipment \$15,000

The Department has a Low-Boy Trailer in the Commissioners 2021 General Obligation (GO) Bond, which was approved for \$70,000. Since receiving the quotes last spring for the new equipment, the cost has escalated to \$81,390. The Department is requesting to transfer funds from our existing pipe line and a create account line 40001 Equipment to accommodate this purchase. The Department does not anticipate the transfer having any adverse effect on the Pipe account line due to placing order in December at the 2021 costs.

Deckard moved to approve the Highway Department’s request to create a new account line, 40001 Equipment, and approve a category transfer of \$15,000 from the Supplies Category to the Capital Category. McKim seconded.

Lisa Ridge, Highway Director, presented on this item. Council discussion ensued. No public comment.

Wiltz asked for a roll call vote.

Miller called the Roll:

McKim Yes

Crossley Yes

Wiltz Yes

Hawk Yes

Iversen Yes

Deckard Yes

Munson Yes

Motion Passed; 7-0; Unanimous

10. SOPHIA TRAVIS GRANTS COMMITTEE, Cheryl Munson – 7:08 PM
Request Approval of Resolution 2022-03: to Update the Sophia Travis Community Services Grant to the Monroe County Humane Association

The Monroe County Humane Association (MCHA) is requesting the previously awarded funds from the Sophia Travis Community Services Grant of \$4,120, awarded in August 2021 for the designated purpose of a vehicle to be redirected to use towards safety and security for the MCHA E Susan Bartlett Emergency Housing Center and subsequent buildings. The MCHA is asking for permission to change the funding focus due to the increased difficulty of procuring a vehicle due to the distribution issues brought about by the pandemic that has slowed considerably the flow vehicles in the marketplace. The Organization is requesting permission to use the awarded funds towards emergency housing storage and security enhancements. By providing these enhancements to the E Susan Bartlett Emergency Housing Center and Storage Area, it will help keep companion animals that are placed in the Organizations care for temporary emergency housing, safe and secure. The E Susan Bartlett

Emergency Pet Housing Center allows for a safe and caring space for owners to temporarily place their pets. Owners who are experiencing a medical crisis, housing insecurity, or domestic violence now have the option of placing their pet with MCHA instead of having to relinquish them to a shelter or rescue. Owners are able to better focus on their own needs, knowing their beloved furry family member will be able to be reunited with them. The Sophia Travis Community Services Grants Committee was polled and they recommend approving the change in grant focus. Next, the Council should consider a resolution to this effect. If the Council votes in favor, then a change in contract should be drafted and taken to the Commissioners for their agenda. Resolution 2022-03 is a Resolution to update the grant to allow the MCHA to use grant funds, which were originally intended for the purchase of an Outreach Transportation Vehicle, for storage security enhancements at the E Susan Bartlett Emergency Center instead. This Resolution will be heard by the Board of Commissioners on January 26, 2022.

Deckard moved to approve Resolution 2022-03 to amend the 2021 Sophia Travis Community Services Grant Agreement with the Monroe County Humane Association. McKim seconded.

Cheryl Munson, President of the Sophia Travis Community Services Grants Committee, presented on this item.

Council discussion ensued. No public comment.

Wiltz asked for a roll call vote.

Miller called the Roll:

McKim Yes

Crossley Yes

Wiltz Yes

Hawk Abstain

Iversen Yes

Deckard Yes

Munson Yes

Motion Passed; 6-0-1; Majority

11. COUNCIL OFFICE, Kim Shell – 7:12 PM

A. Request Approval to Amend the 2022 Salary Ordinance to Update the Merit Deputy Grids

First Reading – January 11, 2022. Passed 6-1. Second Reading required.

During the Budget Review process, departments were forwarded a PROPOSED Salary Grid which included the WIS increase information. During the salary review process, additional proposed grids were also being considered by Council for approval during the November 30th Work Session. During the Work Session, Council approved moving forward with Salary Grids that contained the WIS increase only for 2022. On December 21st, Council approved the 2022 Salary Ordinance amendments which included the updated salary grid information. The Sheriff's Financial Manager discovered that the Merit Pole Grid contained in the 2022 Salary Ordinance Amendments (exclusive to Sheriff Deputies) were incorrect and did not match the original Merit Pole Grid (the grid included in the amendments had the WIS increase amount plus an additional 2% increase.) This error was caught and payroll change forms updated prior to issuing any payments with the incorrect hourly amounts. No employee will suffer a loss of compensation due to this amendment as the first payroll was issued January 14, 2022.

Deckard moved to approve the request to amend the Merit Deputy Grid with the correct WIS increase only grids and amend the 2022 Salary Ordinance with an effective date of December 19, 2021. This is the second reading of the amendment request. McKim seconded.

CLERK'S OFFICE

Election Fund-Election Board, 1215-0062

20001	Office Supplies	\$ 65.00	TO: Indiana Election Division	Invoice
30006	Contractual	<u>\$6,561.45</u>	TO: HART Intercivic	Invoice
TOTAL		\$6,626.45		

COUNCIL OFFICE

General Fund-Council, 1000-0061

30006	Contractual	\$ 4,616.55	TO: Waggoner, Irwin & Scheele	Contract on File
30006	Contractual	<u>\$25,000.00</u>	TO: Financial Solutions Group	Contract on File
TOTAL		\$29,616.55		

COUNCIL OFFICE

Rainy Day Fund, 1186-0000

32776	Principal/Other Debt	\$1,224,432.67	TO: JP Morgan Chase Bank	Invoice
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HEALTH DEPARTMENT

Health Fund, 1159-0000

30190	Promotional	\$660.98	TO: National Cinemia	Invoice
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HEALTH DEPARTMENT

Local Health Maintenance, 1168-0000

30041	Software	\$ 1,979.29	TO: Henry Co Health Dept	Contract on File
35210	Personal Health Care	<u>\$15,000.00</u>	TO: HealthNet Foundation	Contract on File
TOTAL		\$16,979.29		

HIGHWAY DEPARTMENT

Cumulative Bridge, 1135-0000

23500	Stone Gravel	\$ 51,169.56	TO: Rogers Group, Lincoln Park	Contract on File
23950	Pipes	\$ 105,744.86	TO: CivilCON	Contract on File
30061	On Call Construction	\$ 19,008.54	TO: Beam Longest & NEFF	Contract on File
30200	GIS Aerials	\$ 29,331.48	TO: Sanborn Map Co Inc	Contract on File
30321	Prof Fees	\$ 16,549.25	TO: Beam Longest & NEFF	Contract on File
32319	Rhorer Rd #75	\$ 228,809.80	TO: American Structure Pt Inc	Contract on File
32321	Rhorer Rd #610	\$ 244,278.30	TO: American Structure Pt Inc	Contract on File
32331	North Shore Dr Br 193	\$ 400,848.04	TO: Ragel, Beam Longest & Neff	Contract on File
32332	Bales Rd Br 45	\$ 349,520.00	TO: USI Consultants	Contract on File
32343	Rogers St Br 908	\$ 37,316.77	TO: Ragel, Beam Longest & Neff	Contract on File
39227	Lori Ln C-1150	\$ 454,389.97	TO: Infrastructure Systems, CHA	Contract on File
39270	Mt Tabor Rd Br 33	\$ 22,294.00	TO: Beam Longest & Neff	Contract on File
39342	That Rd Br 79	\$ 9,953.00	TO: Beam Longest & Neff	Contract on File
39388	Vernal Pike Br 26	\$ 105,268.10	TO: Beam Longest & Neff	Contract on File
39404	Small Structure Inven	\$ 44,251.61	TO: Beam Longest & Neff	Contract on File
41104	Vehicle Purchase	<u>\$ 62,000.00</u>	TO: Clark Truck Equip & GM	Contract on File
TOTAL		\$2,180,733.28		

HIGHWAY DEPARTMENT

Local Road & Street, 1169-0000

23400	Bituminous	\$ 82,252.45	TO: Milestone, E&B	Contract on File
31249	Fullerton Pike	\$357,612.85	TO: American Structure Pt Hitchcock De	Contract on File

31257	Vernal Pike Connector	\$ 12,775.00	TO: DLZ	Contract on File
		TOTAL \$452,640.30		

HIGHWAY DEPARTMENT

County Major Bridge, 1171-0000

39244	Fullerton Pk Bridge	\$1,756,024.78	TO: INDOT, American Structure Pt & Milestone	Contract on File
39245	Mt Tabor Rd Brdg 13	\$ 963,762.75	TO: AZTEC Engineering Group	Contract on File
		TOTAL \$2,719,787.53		

HIGHWAY DEPARTMENT

Motor Vehicle Highway-Maintenance & Repair, 1176-0531

23402	Bituminous CC Grant	\$ 10,000.00	TO: E & B Paving	Contract on File
23500	Stone Gravel	\$ 39,276.19	TO: Rogers Group	Contract on File
30006	Contractual	\$ 260,262.50	TO: Various	Contract on File
30061	On Call Construct Serv	\$ 2,210.00	TO: Bluestone Tree	Invoice
30700	Gas Oil Lube	\$ 20,745.00	TO: Al Warren Oil Co	Invoice
		TOTAL \$332,493.69		

HIGHWAY DEPARTMENT

Stormwater Management, 1197-0000

23960	Backfill/Pavement Rep	\$ 9,698.94	TO: Young Trucking	Invoice
23960	Backfill/Pavement Rep	\$ 1,775.72	TO: Core & Main	Invoice
23960	Backfill/Pavement Rep	\$ 3,442.28	TO: Rogers Group	Invoice
30061	On Call Construct Serv	\$ 1,359.76	TO: James Graham Enterprises	Invoice
39222	Baby Creek 3 SW	\$275,178.68	TO: Shrewsbury & Associates	Contract on File
39288	Stipp Rd/Moores CK 16	\$ 26,708.40	TO: AZTEC Engineering Group	Contract on File
		TOTAL \$318,163.78		

HIGHWAY DEPARTMENT

Westside Econ Dev/Richland Twp TIF, 4920-0000

30036	Hartstrait Connector	\$ 194,108.00	TO: Crider & Crider	Contract on File
31219	Profile Pkwy Ext	\$ 57,128.62	TO: Crider & Crider	Contract on File
31257	Vernal Pike Connector	\$ 3,000.00	TO: DLZ, Inc	Contract on File
31345	Multi Use Trail Coor	\$ 218,325.49	TO: Butler Fairman & Seufert CHA	Contract on File
32310	Curry/Woodyard/Smith	\$ 834,116.25	TO: INDOT, Beam Longest & Neff	Contract on File
39200	STEM	\$ 142,421.42	TO: RBBSC	Contract on File
39945	Disbursement to Bank	\$ 441,280.24	TO: ONB Wealth Mgm Bond	Contract on File
		TOTAL \$1,890,380.02		

HIGHWAY DEPARTMENT

Fullerton Pike Econ Dev/TIF, 4922-0000

37525	Engineering & Const	\$182,111.75	TO: Hitchcock Design & American Structure Pt Inc	Contract on File
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HIGHWAY DEPARTMENT

LOIT Special Distribution, 1229-0000

31255	Sample Rd	\$2,203.24	TO: Butler, Fairman & Seufert CHA	Contract on File
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HUMAN RESOURCES

General Fund-Human Resources/Personnel, 1000-0309

30080 County Wide Emp Train \$144,175.00 TO: The Guarden LLC Contract on File

LEGAL DEPARTMENT

General Fund-Legal, 1000-0277

30029 Books & Research \$321.00 TO: Thomson Reuters Invoice

PARKS AND RECREATION

General Fund-Parks, 1000-0803

40001 Equipment \$ 6,999.00 TO: Sherwin Williams Invoice

40001 Equipment \$ 9,693.18 TO: Asher Invoice

TOTAL \$16,692.18

PLANNING DEPARTMENT

General Fund-Planning, 1000-0079

34007 Consultant Fees \$46,163.31 TO: McBride Dale Clarion Contract on File

SURVEYOR’S OFFICE

Surveyor’s Corner Perpetuation Fund, 1202-0000

31009 Geodetic Coordinate \$14,970.00 TO: Oser Surveying & Mapping Contract on File

TREASURER’S OFFICE

General Fund-Treasurer, 1000-0003

30006 Contractual \$30,000.00 TO: Indiana Archives & Records Contract on File

30008 Bank Service Fees \$ 300.00 TO: Old National Bank Contract on File

30028 Training/Travel \$ 545.00 TO: IAAO Contract on File

TOTAL \$30,845.00

Deckard moved to approve the Encumbrance requests of the following departments from the 2021 Budget Funds to the 2022 Budget Funds. The Encumbrance detail is set out on the agenda.

*Assessor’s Office – Fund 1224-0000, Reassessment Fund
\$4,064.64 Capital Category*

*Aviation Department – Fund 1107-0000, Aviation Fund
\$ 1,974.78 Supplies Category
\$ 7,618.57 Services Category
\$24,194.32 Capital Category
TOTAL \$33 787.67*

*Board of Commissioners – Fund 1114-0068, LIT Special Purpose-Commissioners
\$59,820.80 Capital Category*

*Clerk’s Office – Fund 1000-0001, General Fund Clerk
\$ 79.95 Supplies Category
\$6,715.66 Capital Category
TOTAL \$6,795.61*

Clerk's Office – Fund 1215-0062, Election Fund-Election Board
\$ 65.00 *Supplies Category*
\$6,561.45 *Services Category*
TOTAL \$6,626.45

Council Office – Fund 1000-0061, General Fund Council
\$29,616.55 *Services Category*

Council Office – Fund 1186-0000, Rainy Day
\$1,224,432.67 *Services Category*

Health Department – Fund 1159-0000, Health Fund
\$660.98 *Services Category*

Health Department – Fund 1168-0000, Local Health Maintenance
\$16,979.29 *Services Category*

Highway Department – Fund 1135-0000, Cumulative Bridge
\$ 156,914.42 *Supplies Category*
\$1,961,818.86 *Services Category*
\$ 62,000 *Capital Category*
TOTAL \$2,180,733.28

Highway Department – Fund 1169-0000, Local Road and Street
\$ 82,252.45 *Supplies Category*
\$370,387.85 *Services Category*
TOTAL \$452,640.30

Highway Department – Fund 1171-0000, County Major Bridge
\$2,719,787.53 *Services Category*

Highway Department – Fund 1176-0531, Motor Vehicle Highway-Maintenance & Repair
\$ 49,276.19 *Supplies Category*
\$283,217.50 *Services Category*
TOTAL \$332,493.69

Highway Department – Fund 1197-0000, Stormwater Management
\$14,916.94 *Supplies Category*
303,246.84 *Services Category*
TOTAL \$318,163.78

Highway Department – Fund 4920-0000, Westside Economic Dev TIF
\$1,890,380.02 *Services Category*

Highway Department – Fund 4922-0000, Fullerton Pike Economic Dev TIF
\$182,111.75 *Services Category*

Highway Department – Fund 1229-0000, LOIT Special Distribution
\$2,203.24 *Services Category*

*Human Resources/Employee Services Department – Fund 1000-0309, General Fund-HR
\$144,175 Services Category*

*Legal Department – Fund 1000-0277, General Fund-Legal
\$321.00 Services Category*

*Parks Department – Fund 1000-0803, General Fund-Parks
\$16,692.18 Capital Category*

*Planning Department – Fund 1000-0079, General Fund-Planning
\$46,163.31 Services Category*

*Surveyor’s Office – Fund 1202-0000, Surveyor’s corner Perpetuation
\$14,970.00 Services Category*

*Treasurer’s Office – Fund 1000-0003, General Fund-Treasurer
\$30,845.00 Services Category*

McKim seconded.

Shell presented on this item. Council discussion ensued. No public comment.

Wiltz asked for a roll call vote.

Miller called the Roll:

McKim Yes

Crossley Yes

Wiltz Yes

Hawk Yes

Iversen Yes

Deckard Yes

Munson Yes

Motion Passed; 7-0; Unanimous

12. AUDITOR’S OFFICE, Catherine Smith – 7:29 PM

Salary Ordinance Correction – Jail

Deckard moved to approve the Auditor’s Request to amend the 2022 Salary Ordinance to correct an error that was recently discovered in the Jail Grid Notes Section. McKim seconded.

Catherine Smith, Auditor, presented on this item. Council discussion ensued. No public comment.

Wiltz asked for a roll call vote.

Miller called the Roll:

McKim Yes

Crossley Yes

Wiltz Yes

Hawk Yes

Iversen Yes

Deckard Yes

Munson Yes
Motion Passed; 7-0; Unanimous

13. Discussion Regarding Elected Official Salaries, Kim Shell – 7:37 PM

Shell presented on this item. Council discussion ensued.

14. COUNTY COUNCIL – 7:40 PM

Boards & Commissions for Citizen Members Vacancy Reminder

Alcoholic Beverage Commission	Vacancy	1 Year Term
Environmental Commission	Vacancy	2 Year Term
Library Board of Trustees	Vacancy	4 Year Term
Sophia Travis Grant Committee	Vacancy	1 Year Term
Women’s Commission (3 positions)	Vacancy	2 Year Term

Wiltz presented on this item.

15. APPROVAL OF MINUTES AS PRESENTED – 7:41 PM

- December 14, 2021 Regular Session
- December 21, 2021 Work Session

Wiltz stated there were two sets of minutes: December 14, 2021-Regular Session and December 21, 2021-Work Session and asked Council if there were any members who would like to change, modify or edit the minutes. There were no changes, modifications or edits and the minutes are accepted as presented.

16. COUNCIL COMMENTS – 7:42 PM

Munson commented on the December Food and Beverage Monthly Report.
Hawk commented on State legislation.
Crossley commented that February is Black History month.

17. ADJOURNMENT – 7:47 PM

The Summary Minutes of the Monroe County Council Regular Session held on January 25, 2022 were approved on **February 8, 2022**.

MONROE COUNTY COUNCIL, INDIANA

“Aye”

“Nay”

Kate Wiltz, President

Kate Wiltz, President

Trent Deckard, President Pro Tempore

Trent Deckard, President Pro Tempore

Jennifer Crossley, Member

Jennifer Crossley, Member

Marty Hawk, Member

Marty Hawk, Member

Peter Iversen, Member

Peter Iversen, Member

Geoff McKim, Member

Geoff McKim, Member

Cheryl Munson, Member

Cheryl Munson, Member

ATTEST:

Catherine Smith, Auditor
Monroe County, Indiana

Minutes submitted by:	MM
Minutes reviewed by:	KS & AF