

**APPENDIX A**

**STATE OF INDIANA  
MONROE CIRCUIT  
COURT**

301 North College Avenue, PO Box  
547 Bloomington, Indiana 47402  
(812) 349-2601

IN RE THE MARRIAGE OF

CASE NO. 53C0\_\_\_\_\_DR\_\_\_\_\_

\_\_\_\_\_  
Petitioner

and

\_\_\_\_\_, Respondent

**SUMMONS**

Dissolution of Marriage or Legal Separation

To: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

The Petitioner has filed an action to dissolve your marriage or for legal separation. The issues raised in this action are stated in the petition which is attached to this summons. The petition also states the relief sought by the Petitioner.

You may file a counter petition if you wish to raise any issues not raised in the petition.

You will be notified by first-class mail of the date and time of the final hearing and any preliminary hearing(s). **If you do not file any response, or appear in court at the scheduled hearings, the issues raised in the petition will be heard and decided by the court in your absence without any further notice to you.** You must inform the court in writing if your mailing address on this Summons is not correct, or if you change your mailing address before a final order is entered in this case.

A final hearing may not be conducted earlier than 60 days after the filing of the petition.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk, Monroe Circuit Court

A copy of the above summons and a copy of the complaint attached thereto were received by me this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_.

\_\_\_\_\_  
Signature of Respondent

PRAECIPE: I designate the following mode of service to be used by the clerk:

\_\_\_\_\_ By **Certified or Registered Mail** with return receipt to above address.

\_\_\_\_\_ By **Sheriff** delivering a copy of summons and complaint personally to Respondent or by leaving a copy of the summons and complaint at his/her dwelling house or usual place of abode.

\_\_\_\_\_ By **Personal Service** delivering a copy of summons and complaint personally to Respondent.

\_\_\_\_\_ By **Serving an Agent** as provided by rule, statute, or valid agreement.

Signed: \_\_\_\_\_ Attorney/Petitioner  
Printed: \_\_\_\_\_ Attorney# \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

RETURN OF  
SUMMONS

This Summons came to hand on the \_\_\_\_\_ day of \_\_\_\_\_,  
2 \_\_\_\_\_ and I served the same on the \_\_\_\_\_ day of \_\_\_\_\_,  
2 \_\_\_\_\_.

1. By delivering a copy of summons and complaint personally to \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_,  
2 \_\_\_\_\_.
2. By leaving a copy of summons and complaint personally with \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_,  
2 \_\_\_\_\_.
3. By mailing by first-class a copy of summons and complaint on this \_\_\_\_\_ day of \_\_\_\_\_, 2 \_\_\_\_\_ to \_\_\_\_\_ respondent's last known address.
4. Respondent cannot be found in my bailiwick and summons was not served.

And I now return this writ this \_\_\_\_\_ day of \_\_\_\_\_, 2 \_\_\_\_\_.

\_\_\_\_\_ Sheriff  
\_\_\_\_\_ Deputy