



GOVERNMENT OF

Monroe County
I N D I A N A

Home of Indiana University

NOTICE OF JOB OPENING

Department Name:	Health
Position Title:	Environmental Health Specialist-Foods
Position Summary:	<p>This position is responsible for inspecting retail food establishments and seasonal/temporary events. Other responsibilities include performing plan reviews for potential new facilities, responding to complaints, and investigating complaints, including foodborne illnesses. Advises, educates, and instructs proprietors in rules, regulations, and proper procedures and practices concerning food sanitation to ensure compliance with regulations. Conducts follow-up investigations as individual cases require and takes action as appropriate. Completes cross training to assist in other areas of environmental health. The ideal candidate works well in a team-based environment, and has knowledge of federal, state, and local food codes.</p> <p>A typical day may include 1-2 hours of office time including consultations, filing and data entry plus 5-6 hours spent conducting inspections of retail food establishments. Required to serve as an emergency responder for public health events.</p>
Qualifications:	Baccalaureate Degree in environmental science or related field. Experience preferred. Must have valid driver's license, reliable transportation, and insurance.
Salary:	Starting salary is \$47,302 with benefits Standard work hours: Monday-Friday, 8:00-4:00pm with 1-hr lunch Alternative work times to serve public needs will vary, but may include evenings and weekends
Deadline for Application:	October 15, 2024 Applicant review is ongoing. This recruitment will remain Open Continuous. The hiring authority reserves the right to make a hiring decision and/or close this recruitment at any time.
Submit Resume and References to:	Email to: lkelly@co.monroe.in.us Mail to: Monroe County Health Department 119 West Seventh Street Bloomington, IN 47404

Monroe County and Circuit Court offices are open to the public Monday through Friday from

8:00 a.m. to 4:00 p.m., except holidays.

**Monroe County is an Equal Opportunity Employer
Federal Identification Number – 35-1732462**