



GOVERNMENT OF

Monroe County
I N D I A N A

Home of Indiana University

NOTICE OF JOB OPENING

Department Name:	Health
Position Title:	Health Services Director
Position Summary:	Incumbent is responsible for supervising and directing assigned personnel, providing division program oversight for chronic disease, maternal and child health, harm reduction, and health education to ensure compliance with local, state, and federal regulations, and overseeing clinical support services for the prevention and treatment of infectious diseases. This position is responsible for serving as the department's HIPAA Privacy Officer to ensure compliance and conduct routine training for current and new employees. Candidate must be able to plan and oversee employee work schedules for optimal division efficiency, ensure annual goals and key performance indicator's are being met, and perform duties of assigned staff in their absence.
Qualifications:	Master's Degree preferred. Baccalaureate Degree in Nursing from an accredited institution and Indiana license required. Prior management experience required. CPR certification required within thirty (30) days of hire.
Salary:	Starting annual salary \$65,665 plus benefits Exempt; 40 hours; 7:30am-4:30pm with a 1-hr unpaid lunch break, M-F; some evenings and weekends may be required
Posted: Deadline for Application:	Application Deadline: February 15, 2024 Applicant review is Ongoing . This recruitment will remain Open Continuous . The hiring authority reserves the right to make a hiring decision and/or to close this recruitment at any time.
Submit Resume and References to:	Monroe County Health Department, via email to: lkelly@co.monroe.in.us or mail to: 119 West Seventh Street Bloomington, IN 47404

Monroe County and Circuit Court offices are open to the public Monday through Friday from 8:00 a.m. to 4:00 p.m., except holidays.

**Monroe County is an Equal Opportunity Employer
Federal Identification Number – 35-1732462**